



City of Venice



Owner Builder Statement / Affidavit Building & Code Enforcement Department

Florida Statutes are quoted here in part for your information to indicate the authority for exemptions for homeowners from qualifying as contractors and to express any applicable restrictions and responsibilities.

Owners Must Personally Appear At The Building Department To Sign This Document **By Signing This Statement, I Attest That: (Initial to the left of each statement)**

_____ I understand that state law requires construction to be done by a licensed contractor and have applied for an owner-builder permit under an exemption from the law. The exempting specifies that I, as the owner of the property listed, may act as my own contractor with certain restrictions even though I do not have a license.

_____ I understand that building permits are not required to be signed by a property owner unless he or she is responsible for the construction and is not hiring a licensed contractor to assume responsibility.

_____ I understand that, as an owner-builder, I am the responsible party of record on a permit. I understand that I must protect myself from potential financial risk by hiring a licensed contractor and having the permit filed in his or her name instead of my own name. I also understand that a contractor is required by law to be licensed in Florida and to list his or her license numbers on permits and contacts.

_____ I understand that I may build or improve a one-family or two-family residence or a farm outbuilding. I may also build or improve a commercial building if the costs do not exceed \$75,000.00 The building or residence must be of my own use or occupancy. I may not build or substantially improve a dwelling for sale or lease. If a building or residence that I have built or substantially improved myself is sold or leased within 1 year after the construction is completed, the law will presume that I built or substantially improved it for sale or lease, which violates the exemption.

..... I understand that, as the owner-builder, I must provide direct, on site supervision of the construction.

_____ I understand that I may not hire an unlicensed person to act as my contractor or to supervise persons working on my building or residence. It is my responsibility to ensure that the persons whom I employ have the licenses required by law and by county or municipal ordinances.

_____ I understand that it is a frequent practice of unlicensed persons to have the property owner obtain an owner-builder permit that erroneously implies that the property owner is providing his or her own labor and materials. I, as an owner-builder, may be held liable and subjected to serious financial risk for any injuries sustained by an unlicensed person or his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an owner-builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

_____ I understand that I may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on my building who is not licensed must work under my direct supervision and must be employed by me., which means that I must comply under the Federal Insurance Contributions Act (FICA) and must provide worker's compensation for the employee. I understand that my failure to follow these laws may subject me to serious financial risk.

_____ I agree that, as the party I am legally and financially responsible for this proposed construction activity. I will abide by all applicable laws and requirements that govern owner-builders as well as employers. I also understand that the construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

_____ I understand that I may obtain more information regarding my obligations as an employer from the Internal Revenue Service (IRS), the United States Small Business Administration, the Florida Department of Financial Services, and the Florida Department of Revenue. I also understand that I may contact the Florida Construction Industry Licensing Board at 850-487-1395 or www.myflorida.com/dbpr/pro/cilb for more information about licensed contractors.

_____ I am aware of, and consent to, an owner-builder building permit applied for in my name and understand that I am the party that is legally and financially responsible for the proposed construction activity at the following address:

_____ I agree to notify (issuer of disclosure statements) immediately of any additions, deletions, or changes to any of the information that I have provided on this disclosure.

_____ Licensed contractors are regulated by laws designed to protect the public. If you contract with a person who does not have a license the Construction Industry Licensing Board and Department of Business and Professional Regulation may be unable to assist you with any financial loss that you sustain as a result of a complaint. Your only remedy against an unlicensed contractor may be in civil court. It is also important for you to understand that, if an unlicensed contractor or employee of an individual or firm is injured while working on your property, you may be help liable for damages. If you obtain an owner-builder permit and wish to hire a licensed contractor, you will be responsible to verifying whether the contractor is properly licensed and verifying the status of their workers' compensation coverage.

Before a building permit can be issued, this disclosure statement must be completed and signed by the property owner in front of the local permitting agency responsible for issuing the permit. A copy of the property owner's drivers license or other type of acceptable verification documentation is required when having this document notarized by the notary at the local permitting agency. This is required before the permit's issuance.

Property Address: _____

I, _____, do hereby state that I am qualified and capable of performing the requested construction involved with the permit application filled and agree to the conditions specified above.

Signature of Property Owner: _____ Date: _____

Form of Identification: _____
(Must be a Photo ID or Federal Passport)

State of Florida, County of Sarasota

Sworn to (or affirmed) and subscribed before me on this _____ day of _____ 20 _____

Signature of Notary _____

Printed Name: _____

My Commission Expires: _____

A violation of this exemption is a misdemeanor of the first degree punished by a term of imprisonment not exceeding 1 year and subject up to a \$1,000,000.00 fine in addition to any civil penalties. In addition, the local permitting jurisdiction shall withhold final approval, revoke the permit, or pursue any action or remedy for unlicensed activity against the owner and any person performing work that requires a state license under the permit issued.