



Planning and Zoning Department
 401 W. Venice Avenue
 Venice, FL 34285
 941-486-2626 ext. 7434
www.venicegov.com

Minor Preliminary Plat Amendment Application

Section 1.15.4 Minor Preliminary Plat Amendment

Submit a complete application package to the Planning and Zoning Department. All information must be legible and will become a permanent part of the public record. Incomplete applications will be returned to the applicant/agent.

Project Name:

Brief Project Description:

Property Information

Address/Location(s):

Parcel Identification No.(s):

Parcel Size:

Zoning Designation:

FLUM Designation:

Residential

Non-Residential

Application Fees:

Minor Amendment (with hearing) Total Fees: \$477.80 (Application Fee \$187.87 / Review Fee \$289.93)

Minor Amendment (Administrative) Total Fees: \$187.87 (Application Fee \$187.87 / Review Fee \$0)

Applicant/Owner Name (for billing purposes):

Address:

Email:

Phone Number:

Signature:

Date:

Authorized Agent (project point of contact):

Address:

Email:

Phone Number:

Signature:

Date:

By submitting this application the owner(s) of the subject property does hereby grant his/her consent to the Zoning Administrator and his/her designee, to enter upon the subject property for the purposes of making any examinations, surveys, measurements, and inspections deemed necessary to evaluate the subject property and the application.

Application General Requirements (Section 1.2):

NARRATIVE – a document describing the project in detail.

LOCATION MAP - general location map, showing the relation of the site to major streets, schools, important landmarks or other physical features in and adjoining the project.

SURVEY - accurate survey, reflecting existing conditions, no more than two years old.

LEGAL DESCRIPTION – copyable electronic format (i.e. Microsoft Word).

AGENT AUTHORIZATION (if applicable)

STATEMENT OF OWNERSHIP AND CONTROL – documentation of ownership and control of the subject property (deed).

Additional Application Requirements

PRELIMINARY PLAT showing area proposed for amendment.

ADDITIONAL PLAN SHEETS proposed to change, as a result of the amendment.