



# City of Venice

401 W. Venice Avenue, Venice, FL 34285

941-486-2626

[www.venicegov.com](http://www.venicegov.com)

DEVELOPMENT SERVICES – ENGINEERING/STORMWATER

## RIGHT OF WAY USE PERMIT APPLICATION

Applicant Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Email: \_\_\_\_\_

Project Address: \_\_\_\_\_ PID# \_\_\_\_\_

Project Name: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone# \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone# \_\_\_\_\_

Contractor Address: \_\_\_\_\_ License# \_\_\_\_\_

Contractor Email: \_\_\_\_\_

Engineer: \_\_\_\_\_ Phone# \_\_\_\_\_

Scope of Work: \_\_\_\_\_

\_\_\_\_\_

PERMIT TYPE	Fees	Extension
Right of Way Use – MINOR	\$57.98	
License Agreement Required (i.e., paver driveway)	\$173.95	
Right of Way Use – OTHER	\$231.94	
Right of Way Use – Building Permit (If active Building Permit exists for single structure)	\$23.20	
		<b>Total: \$ _____</b>

I certify that the foregoing information is accurate and that all work will be done in accordance with all applicable laws including Section 74 of the Venice City Ordinances, Municipal Code Sec. 62-1 through 62-126, 86-423 and all other applicable City Ordinances. I understand that improvements must be constructed in accordance with applicable City Standard Details and that I am responsible for the maintenance and replacement of all improvements that are installed in the City of Venice ROW.

**\*\*Applicant Signature:** \_\_\_\_\_  
 (\*\*If license agreement required – MUST be signed by property owner)

### REQUIREMENTS

RIGHT OF WAY USE RIGHT OF WAY USE AUTHORIZATION (minor/other)

The following affected utilities will be notified (required by Florida Statutes):

(1). SUNSHINE ONE CALL: 1-800-432-4770 (2).CITY OF VENICE PUBLIC WORKS: (941) 486-2422 or (941) 486-2626

**MINIMUM 24 HOURS NOTICE REQUIRED FOR INPECTION REQUESTS**

Inspection of concrete forms is required prior to concrete pour.

\*Minor: Single Family Residential: curb cuts, landscaping (homeowner), driveways.

LICENSE APPLICATION REQUIRED

**License agreement cannot be processed without the following:**

Completed Right-of-Way Application – (additional fee required)

Completed License Agreement Section

- The city easement / right-of-way being encroached upon must be specifically described.
- The improvements to be constructed within the easement / right-of-way must be specifically described (for example, a four foot high masonry wall twenty-two feet in length).
- The property owner(s) as stated on the deed must sign the agreement.

Property owner should provide:

3 copies of each of the following for both residential and commercial projects:

- Deed
- Construction Plans
- Certificate of Insurance showing liability coverage –

Insurance Accord for:

- Residential: \$100,000
- Commercial: \$1 million and name City of Venice as additional insured

2 copies of the As-built / record drawings (signed and sealed by a Florida licensed professional engineer, landscape architect or land surveyor) of the improvements (within 30 days of completion of the construction)

Acknowledgement of paver guideline (if applicable)