



# City of Venice

401 W. Venice Avenue, Venice, FL 34285

941-486-2626

[www.venicegov.com](http://www.venicegov.com)

DEVELOPMENT SERVICES – ENGINEERING/STORMWATER

## SITE PREP PERMIT APPLICATION

Applicant Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Email: \_\_\_\_\_

Project Address: \_\_\_\_\_ PID# \_\_\_\_\_

Project Name: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone# \_\_\_\_\_

Property Owner Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone# \_\_\_\_\_

Contractor Address: \_\_\_\_\_ License# \_\_\_\_\_

Contractor Email: \_\_\_\_\_

On-Site Superintendent: \_\_\_\_\_ Phone# \_\_\_\_\_

Engineer: \_\_\_\_\_ Phone# \_\_\_\_\_

Surveyor: \_\_\_\_\_ Phone# \_\_\_\_\_

Individual responsible for maintenance of erosion controls: \_\_\_\_\_

Email: \_\_\_\_\_ Phone# \_\_\_\_\_

Scope of Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PERMIT TYPE	Fees	Extension
Site Prep Permit (Minor)	\$29.00	
Site Prep Other	\$115.97	
		<b>Total:</b> _____

Applicant Signature: \_\_\_\_\_

## REQUIREMENTS

### SITE PREP PERMIT

Municipal Code Section 74-264 Best Management Practices for Construction Sites, specifies that before any activity such as removal of vegetation, site grading, delivery of fill, or ground breaking, the property owner or his agent will meet certain requirements. These requirements apply to all construction sites, regardless of size

1. In all cases, an erosion and sediment control plan is required. The plan must include a description of controls that will be used at the site, e.g., erosion/sediment controls and vehicle tracking controls; a description of maintenance and inspection procedures; contact person and phone #. (Single family residences are exempt from this item)
2. Copies of all applicable permits and approved plans from agencies, such as SWFWMD, FDEP, NPDES NOI Letter & SWPPP, County or FDOT must be submitted to the City Engineer prior to commencement of any construction activities.
3. Per City Code Sec. 74-265 a completed Certificate of Construction must be provided to the Engineering Dept. prior to receiving a certificate of occupancy.
4. For increases in impervious area or modifications of site grades, a topographic survey signed and sealed by a Florida licensed professional land surveyor and a site and drainage plan signed and sealed by a Florida licensed professional engineer, or residential property improvements, a Florida licensed landscape architect, must be submitted for review.

**Locates are required per Florida statutes. Copy of City of Venice tree permit required**