



City of Venice Building Department

100 S Harbor Dr, Venice FL 34285
Building Department Phone: (941) 882-7547
Email: contractorregistration@venicefl.gov

CONTRACTOR REGISTRATION FORM

Please email copies of all documents in the order listed below as a PDF package to contractorregistration@venicefl.gov

1. Notarized Contractor Registration Form
2. Notarized Authorized Agent Affidavit (If Applicable)
3. Current Florida State Certified Contractor License
4. Certificate of Insurance for General Liability and Worker's Compensation or Qualifiers Exemption Card, listing the City of Venice as the Certificate Holder

NEW REGISTRATION UPDATE EXISTING AEC # _____

BUSINESS NAME _____
(As shown on Contractor License)

MAILING ADDRESS _____
STREET CITY STATE ZIP

PHONE _____ **MOBILE** _____ **EMAIL** _____

DRIVER'S LICENSE # _____ **ISSUING STATE** _____

1) **CONTRACTOR LICENSE #** _____ **LICENSE TYPE** _____ **EXPIRATION DATE** _____

2) **CONTRACTOR LICENSE #** _____ **LICENSE TYPE** _____ **EXPIRATION DATE** _____

3) **CONTRACTOR LICENSE #** _____ **LICENSE TYPE** _____ **EXPIRATION DATE** _____

LICENSE HOLDER NAME _____ **EMAIL** _____
FIRST MIDDLE LAST

LICENSE HOLDER SIGNATURE _____ **DATE** _____
(Power of Attorney not accepted)

CONTRACTOR REGISTRATION FEES		
CONTRACTOR TYPE	DESCRIPTION	FEE AMOUNT
State Certified Contractors	Exempt from renewal fees as defined in FS 489.105	No Fee
State Registered Contractors Only	General	\$150 New/\$125 Renewal
	Building, Residential, Plumbing, Electrical, Mechanical, Roofing, or Specialty	\$125 New/\$100 Renewal
County Certificate Holder	Specialty Contractor	\$100 New/\$75 Renewal

State of Florida, County of _____

The foregoing instrument was acknowledged before me, by means of physical presence or online notarization, this _____ day of _____, 20____, by _____ who is personally known to me or who has produced _____ as identification and who did/did not take an oath.

Signature of Notary

Notary Stamp