



**City of Venice, Florida
Job Announcement No. 1823**

Classification Title: Heavy Equipment Operator (2 vacancies)

Department: Engineering

Division: Engineering/Stormwater and Public Works/Maintenance

Pay Grade: (AFSCME) 122

FLSA Status: Non-Exempt

General Statement of Job

Operates motorized equipment and performs manual labor in operations and property maintenance as assigned.

City Expectations:

All City of Venice employees are expected to demonstrate PRIDE in their jobs by being Productive, Responsible, Innovative, Dedicated and Ethical.

In addition, certain essential city services are required to be maintained in any civil emergency. Depending upon the type of emergency, any and all employees may be activated as essential employees in the event of an emergency.

Specific Duties and Responsibilities

Essential Functions:

1. Operates motorized equipment as assigned.
2. Transports supplies, tools, or other equipment to and from job site.
3. Performs manual labor required for site and equipment preparation and site restoration in connection with assigned projects.
4. Accurately and legibly completes and maintains work orders, records, reports, forms, and other required documentation.

5. May be responsible for leading or directing work group in the absence of supervisory personnel as assigned.

Responsibilities:

Responsible for personal safety and proper use/care/maintenance of tools/equipment used.
Responsible in work to designated supervisor.

Minimum Education and Training

High school graduate or equivalent.

Minimum Qualifications and Standards Required

Skill Requirements:

Knowledge of applicable methods, materials, equipment and techniques. Ability to safely operate motorized and heavy equipment used in the department. Capable of sustaining regular and predictable attendance. Awareness of occupational hazards and safety precautions. Able to read and comprehend written directions and to complete all forms and reports legibly and accurately. Ability to communicate effectively orally, in writing, and via two-way radio. Must be able to establish and maintain effective working relationships with co-workers, supervisors and the general public. Must possess a Florida class "B" Commercial Drivers License (CDL), with the appropriate endorsements and free of any serious violations.

Physical Requirements:

Ability to sit stands, walk, climb, bend, stoop, reach, and lift up to 40 pounds. Physical exertion large part of job. Ability to work outside in all kinds of weather and for prolonged periods of time. Must have good eyesight and hearing with or without aids. Must possess excellent hand and eye coordination. Reasonable accommodation will be considered for individuals with physical disabilities.

Working Conditions:

Work is primarily performed outdoors in all types of weather conditions. May also work in roadways where vehicle traffic hazards exist.

Other:

**Heavy Equipment Operator I
Job Announcement No. 1823
November 9, 2017**

It is understood that every incidental duty connected with operations enumerated in the job description is not always specifically described, and employees, at the discretion of the City, may be required to perform duties not within their job descriptions.

PLEASE NOTE: Any interested applicant must make written application (online at www.venicegov.com or in person) to the Administrative Department before 4:00 pm on the closing date Monday, November 27, 2017.

**SALARY RANGE: \$15.8778 - \$23.1807 HOUR
 \$33,025.82 - \$48,215.86 ANNUAL
 GRADE 122**

(Except as may be provided in Article 9 of the AFSCME Agreement for promotion, transfers, demotions, etc.)

Applicants (with the exception of current city employees) given a conditional offer of employment will be subjected to physical examination, drug, tobacco/nicotine screening, review of driver's license record, criminal background, and references from previous employers.

The City of Venice Is an Equal Opportunity Employer