



City of Venice  
401 West Venice Ave., Venice, FL 34285  
941-486-2626

DEVELOPMENT SERVICES - PLANNING & ZONING  
**COMPREHENSIVE PLAN AMENDMENT APPLICATION**

**COMP. PLAN AMENDMENT** - CP

**Project Name:** \_\_\_\_\_

Parcel Identification No.: \_\_\_\_\_

Address: \_\_\_\_\_

Parcel Size: \_\_\_\_\_

FLUM designation: \_\_\_\_\_

Zoning Map designation: \_\_\_\_\_

**Property Owner's Name:** \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Project Manager:** \_\_\_\_\_

Telephone: \_\_\_\_\_

Mobile / Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Project Engineer :** \_\_\_\_\_

Telephone: \_\_\_\_\_

Mobile / Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Project Architect:** \_\_\_\_\_

Telephone: \_\_\_\_\_

Mobile / Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

*Incomplete applications cannot be processed – See reverse side for checklist*

**Applicant Signature / Date:** \_\_\_\_\_

# APPLICATION CHECKLIST

Required documentation (provide one copy of the following, unless otherwise noted):

- Statement of Ownership & Control**
- Signed, Sealed and Dated Survey of Property**
- Agent Authorization Letter**
- Narrative describing the petition**
- Public Workshop Requirements.** Date held \_\_\_\_\_
  - Copy of newspaper ad.
  - Copy of notice to property owners.
  - Copy of sign-in sheet.
  - Written summary of public workshop.
- Land Use Map** – May include existing conditions, aerial photographs, natural communities and transportation network.
- Base Analysis** – May include Comprehensive Plan policy evaluation, site data and land use information (demographics, housing, public service and utilities, transportation, environmental, recreation and open space), special studies, etc. in support of proposed amendment.

## Fees

Application filing fee.

Public notice fee in excess of \$50 will be billed to applicant and is not included in application fee.