CITY OF VENICE

Venice, Florida

Annual Budget for Fiscal Year 2011-2012

From October 1, 2011 to September 30, 2012

AS ADOPTED BY THE CITY COUNCIL

John Holic, Mayor

Thomas "Kit" McKeon, Vice-Mayor

Jim Bennett, Councilmember

Emilio Carlesimo, Councilmember

Jeanette Gates, Councilmember

Bob Daniels, Councilmember

John Moore, Councilmember

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Venice, Florida
"City on the Gulf"

September 30, 2011

Honorable Mayor Holic, City Council Members
and Citizens of the City of Venice,

Although we are well into the fourth year of a recession that has challenged this organization's ability to operate efficiently, we have maintained a can-do attitude. Over the past few months, since I became Acting City Manager, the staff has helped City Council achieve its five most important goals as identified in its Strategic Planning meeting in December 2010. We developed and enhanced the Partnering 4 Success program over the past 6 months; launched the land development regulations work program in February; hired a new police chief in April; and won FAA approval for the Airport Layout Plan in June. In July we brought you a balanced budget using no reserves and with no increase in the millage rate.

For the fourth year, our ad valorem and sales tax revenues are declining due to decreasing property values and weak consumer confidence. As a result, the General Fund ad valorem tax revenues are nearly $5 million less than they were four years ago.

The City Council directed that the General Fund portion of the city's FY 2012 operating budget be proposed for its consideration without the use of any General Fund reserves or increase in millage rates. However, during City Council's deliberations at budget workshops and public hearings it became apparent that a slight adjustment would be necessary to meet Council's goals. After more than 25 years of no millage increase, City Council had the courage to adopt a millage rate of 2.9350 and a debt service millage rate of 0.260 to plan for the future in a fiscally prudent manner in these unusual and difficult times.

The total budget for FY2012 is $80.2 million, reflecting $19.3 million in capital projects in the Utilities and Airport Enterprise funds, $6.2 million for street capital projects, and a net operating budget of $54.7 million. Much of this capital funding will come from federal, state and other sources. In comparison, the net operating budget in FY 2010-2011 was $56 million.

Today, property values are nearly the same as in 2004, adjusted for new construction, when the city's operating millage rate was 3.274. During this period the consumer price index (CPI) indicates that prices have increased 19.5 percent. In 2004, the City's General Fund adopted budget was more than $21.2 million compared to the adopted budget for FY2012 of $20.7 million, a $0.5 million decrease. Staffing has been reduced from 354 employees in 2004 to 275.5 in the adopted FY2012 budget.

In 2008, the taxable value of property in the city was $4.4 billion. Today, it is $2.7 billion, more than a 38 percent decline. Actual expenses in the General Fund in 2008 were $24.2 million. The proposed FY2012 General Fund expenditures were reduced to $20.7 million, a reduction of $3.5 million since 2008. For a home valued at $200,000 in 2008 (with no homestead exemption - following the City's change in taxable value exactly), the ad valorem tax of $556 in 2008 will drop to $364 for FY2012 even with the millage rate at 2.9350 per thousand dollars of assessed valuation.

Taxable values for properties in the city show a continuing decline. In anticipation of this decline as well as other decreases in revenue, staff reduced expenditures in the General Fund by approximately $2.0 million. Because approximately 81.1% of the General Fund is personnel costs, substantial reductions in staffing were required. Over the course of the last five years, all General Fund supported departments experienced significant staff reductions except the fire and police departments.

To balance the FY2012 General Fund revenues and expenses without supplemental reserve funds, 17 positions were frozen or eliminated including four layoffs. Two departments that had not experienced any lay-offs in the past were heavily involved with these needed personnel reductions for FY2012. The Venice Police Department has eight reductions in force while the Venice Fire Department has three reductions. The remainder six reductions are spread throughout the remaining funds and departments.

Other measures to reduce costs include reorganization of duties and positions to streamline Development Services and the realignment of personnel to reflect more appropriately their percentage of work for enterprise funded operations.

Looking forward, the budget committee anticipates a continuing decline in General Fund revenues. The intent of the adopted FY2012 budget is to ensure delivery of city services without using General Fund reserves. We believe FY2013 will find the city still operating with severely restricted revenue streams and have identified some future operation areas for cost cutting. It is imperative that the budget process continues to weigh long term alternatives for meeting the city's obligations within the constraints of projected revenue streams.

Overall the FY2012 budget process found the five enterprise and special revenue funds in good financial health or with improving revenue streams. Every effort will be made to continue to reduce the expenses in the General Fund during 2012 in anticipation of needs for the FY 2013 Budget.

At this time, the General Fund has in addition to a recommended 3-month reserve of approximately $5 million, an estimated $1.5 million in excess of that required reserve. The following pages contain the financial plan for services and capital projects that will meet the goals for the city. This is a one-source document that predicts all operating and capital costs for the time period of October 1, 2011 to September 30, 2012.

BUDGET PREPARATION GUIDELINES

With the Strategic Plan in place, I've tied the budget priorities to your goals and directions:

Envision Venice 2030 Goals

Goal 1:	Sustainable City
Goal 2:	Keep Venice Beautiful and Eco-Friendly
Goal 3:	Financially Sound City with High Performance Organization
Goal 4:	Upgraded City Infrastructure and Facilities
Goal 5:	A Growing Diverse Economy

Outcomes

- The General Fund budget includes a revenue-neutral increased millage rate of 2.9350
- The budget includes the debt millage rate of .260.
- Beach renourishment was funded with $250,000.

BUDGET HIGHLIGHTS

Major Issues:

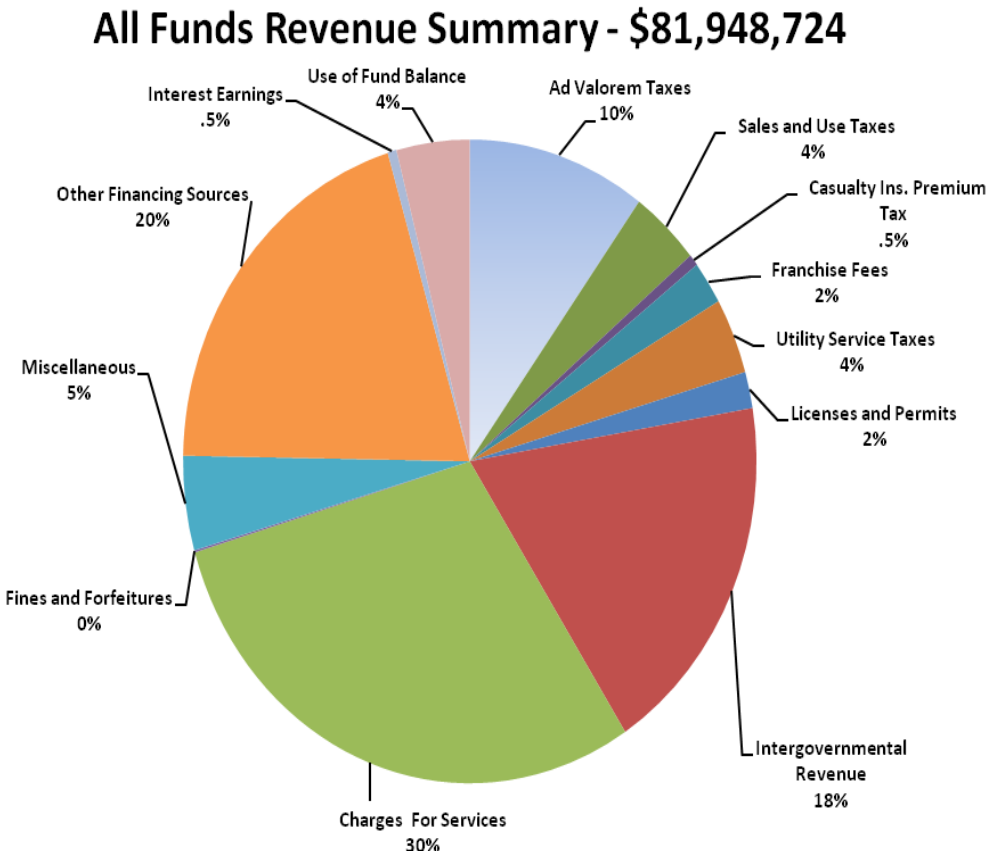
As a result of the continuous slow economy, property values have fallen by an additional $152 million which, without a millage increase, would have resulted in more than $400,000 reduction in ad valorem tax revenue. Ad valorem revenue in FY 2012-13 is expected to be equivalent to FY 2011-12 at the millage rate of 2.9350. The following are impacts to the budget.

- Elimination or freezing of 17 positions.
- Reduction of operational costs while trying to minimize the impact on services.
- Increase in fuel costs.
- Increase in electricity costs.
- City Council enacted health insurance cost containment.
- Increased pension payments for our single employer pension plans covering police and fire employees. This increase is offset partially by a decrease in pension payments to the Florida Retirement System due to state mandated 3 percent employee contribution for all covered employees, which equates to approximately 60% of current employees.

How the Millage Rate Will Affect Property Owners

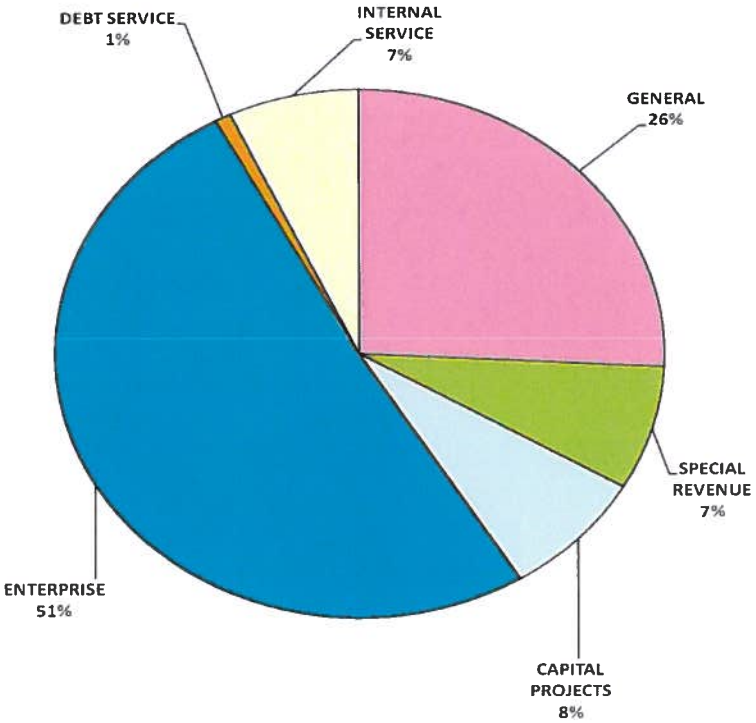
- The adopted operating millage is 2.9350
- The debt service is 0.260 mills.
- The total combined millage rate is 3.195.
- While many variables, such as the benefit of the save our homes initiative, affect taxable property valuation, most property owners will experience a small change in their city ad valorem tax bill. A few property owners will experience no change at all. Some property owners will continue to see a reduced city ad valorem tax bill even with a slightly increased millage rate.

The following chart illustrates the FY2012 All Funds Revenue Summary:



The following graph illustrates the FY2012 All Funds Summary of expenditures/expenses and uses (the difference between the revenues and the expenditures/expenses are additions to specific fund balances):

Total Budget - $80,159,368



With a strong possibility that at least one to two more challenging years are ahead, staff remains committed to get through this time by making tough but prudent decisions in managing the city's full gamut of services to its residents. I congratulate Mayor and City Council Members for their intense efforts to keep the city fiscally sustainable by adopting a millage rate that is generally revenue-neutral for most of their constituency while pursuing other cost cutting scenarios that may be utilized during next year's budget process. No one likes to hear the possibility of an increase in the millage rate, but everyone wants the City's services that make Venice the place we all find special to be sustained. I commend you for your responsible and courageous actions.

Respectfully submitted,

Nancy K. Woodley, Ph.D., P.E.
Acting City Manager

Envision Venice: Strategic Plan 2030

Venice's Best Opportunity to Preserve and Enhance Our Quality of Life

Updated March 2011
Adopted May 24, 2011

THE CITY OF VENICE

Our Mission…

To provide exceptional municipal services through
a financially and environmentally sustainable
city with engaged citizens.

Our Vision 2030…

Venice is a vibrant, charming, historical community
in which to live, work and play

Mission Details

To provide exceptional municipal services through a financially and environmentally sustainable city with engaged citizens

Exceptional Municipal Services

- Know the community, define customers, their needs and expectations
- Extent of services compatible with the city's financial capabilities
- Know cost of delivering services
- Provide low cost services and utilize best practices

Financially Sustainable City

- Balanced budget
- City budget driven by community needs
- Continual evaluation of ways to reduce cost and enhance service delivery

Engaged Citizens

- Involved in policy development, planning for the future and defining issues and problems
- Contribute expertise and partner in service to the community
- Help maintain open city government

Vision Detail

Venice is a vibrant, charming, historical community
in which to live, work and play

Vibrant

- Successful community events festivals, parades, music, arts and theater to bring people together
- Strong community organizations
- Well maintained buildings, streetscapes, landscaping, streets and parks
- Promote a healthy, active lifestyle
- Opportunities to walk, run, bike, jog, sail, kayak, or use of alternative vehicles
- Recreational and leisure venues, programs and activities for all generations
- Quick access to top quality medical and healthcare services
- Boating, fishing, the harbor and fishing pier
- Promote eco-tourism
- Public access with adequate parking
- Parks with a variety of amenities and activities
- Choice of quality restaurants
- Access to local and regional culture and arts opportunities

Charming

- Preserving historic and architectural character
- Walkable and pedestrian-friendly areas
- People feeling safe and secure
- Small shops and restaurants
- Well maintained landscaping and buildings
- Maintained architectural theme of Northern Italian Renaissance for gateways, commercial corridors, downtown and other areas that are key to maintaining the city's character

Historical

- Preserving historic and architectural character
- Emphasis on preserving the natural character of the city
- Preserving waterfront dining
- Preserve downtown area with small shops and restaurants

Envision Venice 2030 Goals

- Sustainable City
- Keep Venice Beautiful and Eco-Friendly
- Financially Sound City with High Performance Organization
- Upgraded City Infrastructure and Facilities
- A Growing Diverse Economy

GOAL 1: Sustainable City

Strategies – Outcomes

1. Revise land development code as required to implement the comprehensive plan**
   - Amend neighborhood compatibility provisions of the JPA as required by the comprehensive plan and LDRs
2. Fund and begin implementation of form-based land development regulations where appropriate**
3. Explore opportunities for mixed use development with diverse housing including affordable, workforce and market rate housing **

**** Indicates Highest Priority Strategies**

GOAL 2: Keep Venice Beautiful and Eco-Friendly

Strategies – Outcomes

1. Evaluate construction opportunities for linear park/greenway along Hatchett Creek from U.S. 41 Bypass to ICW **
2. Encourage the use of local service clubs and volunteer groups to assist with park and community maintenance
3. Create city-wide branding and marketing plan
4. Continue to evaluate city facilities to identify conservation opportunities
5. Improve stormwater quality
6. Identify and implement tree planting and landscaping throughout the city utilizing the Parks and Recreation Advisory Board
7. Create a uniform public parks signage/branding design
8. Maintain pristine beaches and gulf waters
9. Continue studying the implementation of a harbor management plan
10. Develop Legacy Park in accordance with the management plan

**** Indicates Highest Priority Strategies**

GOAL 3: Financially Sound City with High Performance Organization

Strategies – Outcomes

1. Balance the budget **
2. Encourage and reward employees who serve with P.R.I.D.E. **
3. Continue to adopt and adhere to clear financial policies and performance standards**
4. Continue annual contributions to beach renourishment and general fund capital facilities reserve accounts **
5. Actively involve employees in seeking budget solutions
6. Continue to evaluate all benefit programs
7. Continue to pursue grant funding to improve energy efficiency for city infrastructure and encourage green practices
8. Continue Partnering 4 Success program in all departments **

**** Indicates Highest Priority Strategies**

GOAL 4: Upgraded City Infrastructure and Facilities

Strategies – Outcomes

1. Evaluate relocation of public works, utilities, and fire facilities away from the Seaboard area
2. Continue to negotiate with partners (counties, state and federal) to ensure Venice receives a proportionate share of revenues
3. Continue to evaluate solid waste service options, including once per week collection and 2020 goal of reduced solid waste
4. Complete master planning for potable water, waste water and reclaimed water
5. Replace the membrane and control system at the water treatment plant
6. Continue renewal and replacement (R&R) funding through Capital Improvement Program (CIP) for the utilities fund
7. Develop a city-wide CIP process
8. Repair and improve airport facilities and appearance
9. Implement airport improvements consistent with the ALP
10. Continue efforts to make the airport a good neighbor
11. Continue to study the rehabilitation and widening of Indian Avenue into Venice High School

GOAL 5: Maintain a Growing Diverse Economy

Strategies – Outcomes

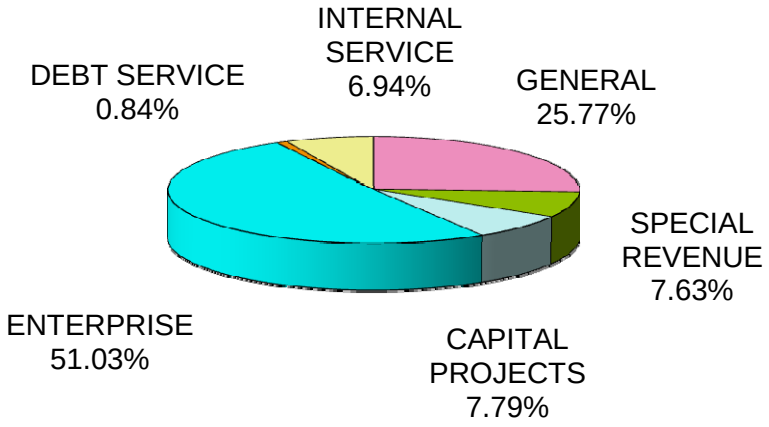
1. Continue efforts to revitalize the Seaboard Area **
2. Encourage commercial aeronautical and non-aeronautical development on airport property consistent with the ALP
3. Create policies and regulations to permit and encourage hotels in desired areas
4. Construct a new entrance to Airport Ave. from Business 41 and infrastructure for future development on the east side of airport property
5. Work with Sarasota County Economic Development Council to attract businesses
6. Support retail shopping downtown
7. Encourage alternative energy and environmentally friendly industries
8. Utilize Economic Development Task Force to encourage business retention and development
9. Make Venice a destination city

**** Indicates Highest Priority Strategies**

CITY OF VENICE

FISCAL YEAR 2012
ALL FUNDS SUMMARY

TOTAL BUDGET $80,159,368



GENERAL	
General Fund	20,659,696
SPECIAL REVENUE	
Building Permits	1,074,394
Motor Fuel Tax	1,410,974
Contraband	10,145
Police Training	15,000
Boat Registration	12,995
One Cent Sales Tax	2,119,000
Fishing Pier	1,451,834
Occupational License	-
Growth Mgt Training	9,200
Parking Fines	4,577
Centennial Comm Trust	-
Historical Resources	10,000
	6,118,119
DEBT SERVICE	
2004 GO Bonds	671,210
	671,210

CAPITAL PROJECTS	
Gen Capital Projects	46,500
Drainage & Paving	6,195,929
Bldgs & Renovations	-
Beach Renourishment	-
	6,242,429
ENTERPRISE FUNDS	
Airport	10,585,386
Water & Sewer	24,502,295
Solid Waste	4,445,738
Stormwater	1,372,653
	40,906,072
INTERNAL SERVICE	
Group Insurance	3,969,184
Workers Comp	499,817
Employee Flex Plan	114,000
General Liability	978,841
	5,561,842

BUDGET SUMMARY
CITY OF VENICE- FY 2011-2012
THE ADOPTED OPERATING BUDGET

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES		
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	DEBT SERVICE	ENTERPRISE FUNDS	INTERNAL SERVICE	TOTAL
ESTIMATED REVENUES							
TAXES:							
AD VALOREM TAXES-2.9350 MILLS	$ 7,577,795	$ -	$ -	$ -	$ -	$ -	$ 7,577,795
AD VALOREM TAXES-.260 MILLS	-	-	-	668,776	-	-	668,776
SALES AND USE TAXES	-	3,206,331	-	-	-	-	3,206,331
CASUALTY INS PREMIUM TAX	475,000	-	-	-	-	-	475,000
FRANCHISE FEES	1,743,970	-	-	-	34,637	-	1,778,607
UTILITY SERVICE TAXES	1,929,988	-	-	-	-	-	1,929,988
COMMUNICATIONS SERVICES TAX	1,187,341	-	-	-	-	-	1,187,341
OTHER TAXES	-	-	-	-	-	-	-
LICENSES AND PERMITS	231,836	1,261,984	-	-	-	-	1,493,820
INTERGOVERNMENTAL REVENUE	2,194,613	230,745	6,195,929	-	6,555,627	-	15,176,914
CHARGES FOR SERVICES	79,312	405,309	-	-	23,748,438	-	24,233,059
FINES AND FORFEITURES	69,987	15,370	-	-	-	-	85,357
MISCELLANEOUS	130,166	44,344	-	-	1,999,410	1,705,936	3,879,856
OTHER FINANCING SOURCES	4,824,753	-	719,792	-	7,045,000	3,872,714	16,462,259
INTEREST EARNINGS	260,934	15,890	14,514	4,583	94,160	24,144	414,225
TOTAL SOURCES	**20,705,695**	**5,179,973**	**6,930,235**	**673,359**	**39,477,272**	**5,602,794**	**78,569,328**
Fund Balances/Reserves/Net Assets	-	1,238,959	-	-	2,140,437	-	3,379,396
TOTAL REVENUES, TRANSFERS, AND BALANCES	**$ 20,705,695**	**$ 6,418,932**	**$ 6,930,235**	**$ 673,359**	**$ 41,617,709**	**$ 5,602,794**	**$ 81,948,724**
EXPENDITURES							
GENERAL GOVERNMENT	$ 6,063,343	$ 10,000	$ -	$ -	$ -	$ 114,000	$ 6,187,343
PUBLIC SAFETY	13,219,197	1,108,739	-	-	-	-	14,327,936
PHYSICAL ENVIRONMENT	459,685	-	-	-	15,334,450	-	15,794,135
TRANSPORTATION	-	-	-	-	2,721,343	-	2,721,343
CULTURE & RECREATION	917,471	2,013,406	46,500	-	-	-	2,977,377
OTHER FINANCIAL USES	-	2,985,974	-	1,000	-	5,447,842	8,434,816
DEBT SERVICE	-	-	-	670,210	3,547,481	-	4,217,691
CAPITAL PROJECTS	-	-	6,195,929	-	19,302,798	-	25,498,727
TOTAL EXPENDITURES AND USES	**20,659,696**	**6,118,119**	**6,242,429**	**671,210**	**40,906,072**	**5,561,842**	**80,159,368**
Fund Balances/Reserves/Net Assets	45,999	300,813	687,806	2,149	711,637	40,952	1,789,356
TOTAL APPROPRIATED EXPENSES TRANSFERS, RESERVES & BALANCES	**$ 20,705,695**	**$ 6,418,932**	**$ 6,930,235**	**$ 673,359**	**$ 41,617,709**	**$ 5,602,794**	**$ 81,948,724**

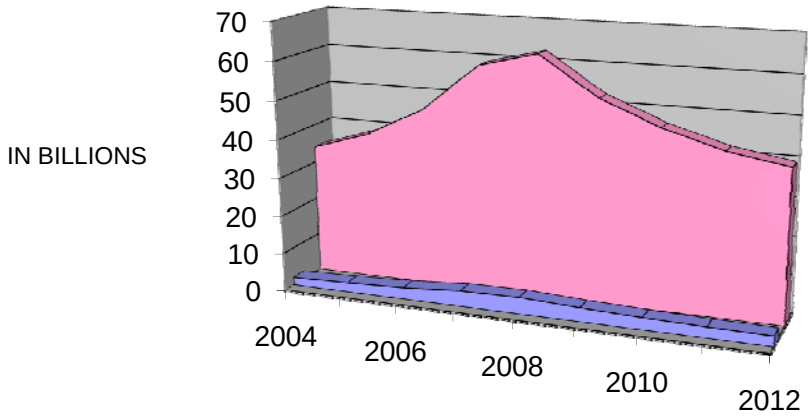
SUMMARY OF ESTIMATED FUND BALANCES/WORKING CAPITAL

Fund	Unrestricted Fund Bal/Net Assets (WC) 9/30/2010	Estimated Revenue FY 11	Estimated Expenditure/ Expense FY 11	Unrestricted Fund Bal/Net Assets (WC) 9/30/2011	Estimated Revenue FY 12	Estimated Expenditure/ Expense FY 12	Unrestricted Fund Bal/Net Assets (WC) 9/30/2012
General Fund	$ 9,773,921	$ 19,042,566	$ 24,368,042	$ 4,448,445	$ 20,705,695	$ 20,659,696	$ 4,494,444
Motor Fuel Tax Fund	476,781	1,044,310	1,290,903	230,188	1,210,974	1,410,974	30,188
Contraband/Forfeiture Fund	20,044	185	10,000	10,229	145	10,145	229
Police Training Fund	30,290	4,348	12,468	22,170	7,221	15,000	14,391
Boat Registration Fees Fund	25,021	15,960	12,120	28,861	16,261	12,995	32,127
One Cent Sales Tax Fund	2,576,590	2,262,878	2,552,079	2,287,389	2,222,896	2,119,000	2,391,285
Fishing Pier Fund	1,057,530	426,953	180,172	1,304,311	440,274	1,451,834	292,751
Occupational License Fund	11,371	4,368	21,845	(6,106)	5,674	-	(432)
Growth Management Training	58,712	7,004	7,604	58,112	6,687	9,200	55,599
Parking Fines Fund	26,621	12,772	4,330	35,063	8,424	4,577	38,910
Building Permit Fees Fund	(360,212)	1,056,058	974,143	(278,297)	1,257,526	1,074,394	(95,165)
'04 GO Bonds DS Fund	231,863	1,632,440	671,700	1,192,603	673,359	671,210	1,194,752
Gen Capital Projects Fund	1,606,440	392,220	71,500	1,927,160	49,000	46,500	1,929,660
Streets Capital Projects Fund	1,885,714	521,723	750,000	1,657,437	6,631,235	6,195,929	2,092,743
Bldgs and Renovations Cap Fund	208,668	584	-	209,252	-	-	209,252
Beach Renourishment	1,986,852	330,903	922,131	1,395,624	250,000	-	1,645,624
Airport Fund	3,162,028	2,019,489	2,285,263	2,896,254	8,444,949	10,585,386	755,817
Water and Sewer Fund	195,551	18,742,046	18,397,202	540,395	24,503,688	24,502,295	541,788
Solid Waste/Recycling Fund	2,460,426	5,317,183	4,546,954	3,230,655	5,109,536	4,445,738	3,894,453
Stormwater Utility Fund	988,747	2,237,939	2,262,434	964,252	1,419,099	1,372,653	1,010,698
Group Life & Health Insurance	2,510,760	3,451,563	3,476,245	2,486,078	3,972,080	3,969,184	2,488,974
Worker's Compensation Fund	1,595,426	686,236	608,068	1,673,594	537,873	499,817	1,711,650
Employees Flex Spending Fund	10,929	107,271	97,556	20,644	114,000	114,000	20,644
Property & Liability Insurance	726,647	1,003,805	1,000,260	730,192	978,841	978,841	730,192
Centennial Comm Trust Fund	56,660	501	-	57,161	998	-	58,159
Historical Resources Fund	15,568	3,035	2,444	16,159	2,893	10,000	9,052
Totals	**$ 31,338,948**	**$ 60,324,340**	**$ 64,525,463**	**$ 27,137,825**	**$ 78,569,328**	**$ 80,159,368**	**$ 25,547,785**

CITY OF VENICE

TAXABLE VALUE

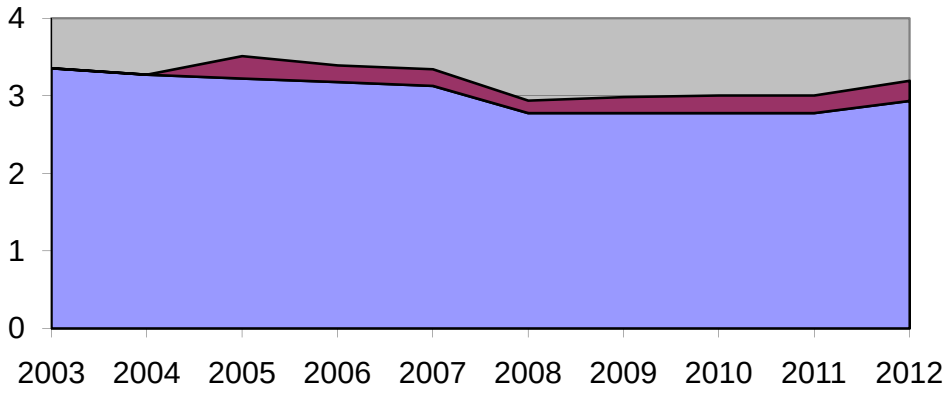
SARASOTA COUNTY/CITY OF VENICE



FISCAL YEAR ENDING 09/30		SARASOTA COUNTY	% OF INCREASE	CITY OF VENICE	% OF INCREASE	% OF TOTAL
2003		29,933,771,165	13.5%	1,751,232,809	14.3%	5.9%
2004		34,131,487,150	14.0%	2,099,413,812	19.9%	6.2%
2005		38,817,852,417	13.7%	2,475,694,477	17.9%	6.4%
2006		46,452,669,918	19.7%	3,057,508,272	23.5%	6.6%
2007		58,915,964,438	26.8%	4,135,315,107	35.3%	7.0%
2008		62,670,270,568	6.4%	4,368,602,744	5.6%	7.0%
2009		52,643,027,277	-16.0%	3,653,215,613	-16.4%	6.9%
2010		46,539,968,102	-11.6%	3,172,976,298	-13.1%	6.8%
2011		42,105,372,554	-9.5%	2,860,628,192	-9.8%	6.8%
2012	**	39,575,831,502	-6.0%	2,707,597,559	-5.3%	6.8%

**ESTIMATED

CITY OF VENICE
MILLAGE



FISCAL YEAR ENDING 09/30	MILLAGE	DEBT SERVICE	TOTAL	MISCELLANEOUS
2003	3.355		3.355	NO VOTED DEBT SERVICE
2004	3.274		3.274	NO VOTED DEBT SERVICE
2005	3.225	0.287	3.512	
2006	3.177	0.218	3.395	
2007	3.129	0.215	3.344	
2008	2.779	0.160	2.939	
2009	2.779	0.205	2.984	
2010	2.779	0.225	3.004	
2011	2.779	0.225	3.004	
2012	2.935	0.260	3.195	

PERSONNEL SUMMARY - ALL FUNDS

DEPARTMENT / DIVISION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Mayor and Council	7.0	7.0	7.0
City Manager	4.0	4.0	3.0
Historical Resources	1.0	1.0	2.0
City Clerk	5.0	5.0	5.0
Finance	12.0	12.0	12.0
Public Works Administration	4.0	4.0	1.0
General Maintenance (a)	13.0	13.0	12.0
Parks Maintenance (b)	12.0	11.0	9.0
Engineering (c)	9.0	9.0	6.0
Police *	73.0	72.0	64.0
Fire *	46.5	45.5	42.5
Planning & Zoning (d)	4.0	4.0	8.0
Information Systems	4.0	4.0	4.0
Administrative Services (e)	5.0	5.0	5.0
Building & Code Enforcement (f)	7.0	6.0	6.0
Airport	8.0	8.0	7.0
Utilities Administration	2.0	7.0	8.0
Distribution / Collection	26.0	21.0	20.0
Water Production	14.0	13.0	14.0
Water Reclamation	20.0	17.0	17.0
Solid Waste	13.5	13.5	11.0
Recycling	10.5	9.5	11.0
Stormwater	1.0	1.0	1.0
Total Staff	**301.5**	**292.5**	**275.5**

* Part Time Employees shown as .50

(a) 5 positions are split between General Maintenance and Stormwater
1 position is split between General Maintenance, Stormwater and Airport

(b) 2 positions are split between Parks Maintenance and Stormwater

(c) 5 positions are split between Engineering and Stormwater

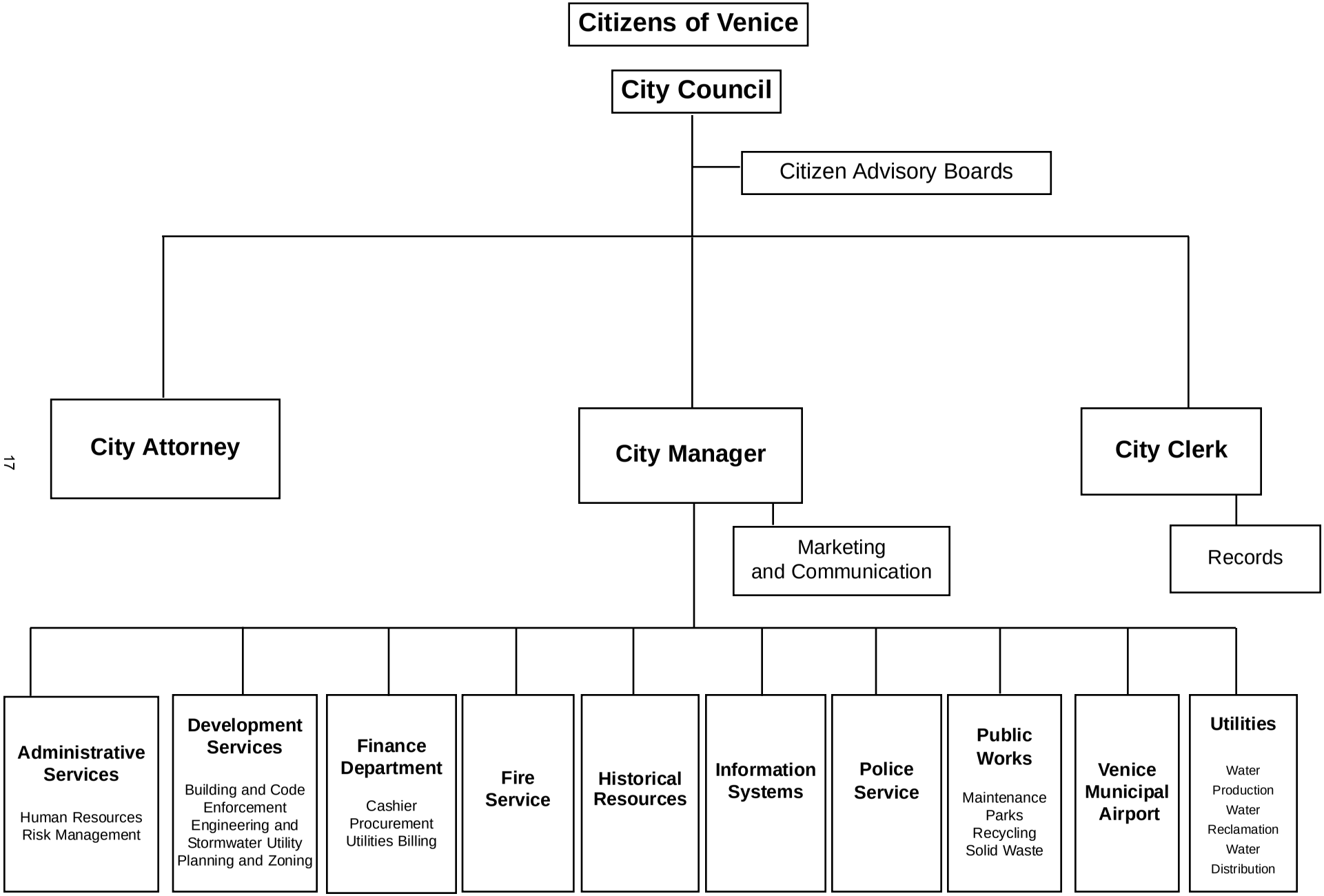
(d) 1 position is split between Planning/Zoning and Building Department

(e) 2 positions are split between General Fund and Internal Service Funds
1 position is 100% Internal Service Funds

(f) 1 position is split between Engineering and Building Department

For Year 2011-2012

CITY OF VENICE ORGANIZATIONAL CHART



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GENERAL FUND

The General Fund is the Chief Operating Fund for the City of Venice and is utilized to account for all tax-supported (governmental) activities. General Accepted Accounting Principles (GAAP) prescribe that the general fund is to be used "to account for all financial resources except those required to be accounted for in another fund". It is presumed that all of a government's activities are reported in the general fund unless there is a compelling reason to report that activity in another fund. The General Fund encompasses the following revenues and expenses of the city:

Revenues

- Ad Valorem Taxes
- Franchise Fees
- Licenses and Permits
- Intergovernmental Revenue
- Charges for Services
- Fines and Forfeitures
- Miscellaneous
- Other Revenue
- Interest Earnings

Expenses

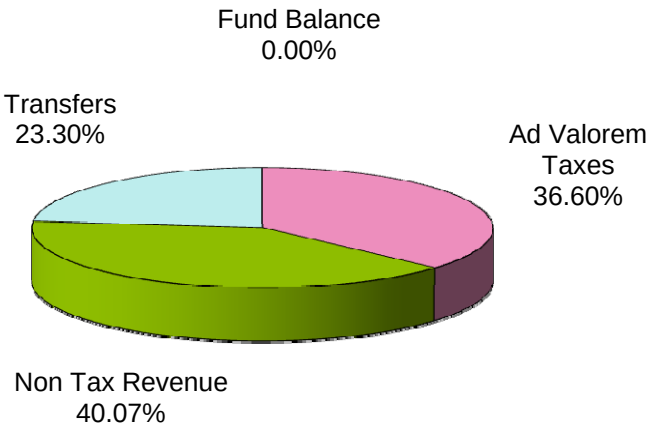
- General Government
- Public Safety
- Physical Environment
- Transportation
- Culture and Education

CITY OF VENICE

General Fund Revenues

FISCAL YEAR 2012

Total Revenues $20,705,695



	ACTUAL FY10	BUDGET FY11	PROJECTED FY11	ADOPTED FY12
Ad Valorem Taxes	$ 8,526,770	$ 7,590,758	$ 7,676,281	$ 7,577,795
Non Tax Revenues	8,415,886	9,033,856	7,330,922	8,303,147
Transfers	4,288,250	4,035,363	4,035,363	4,824,753
Fund Balance	-	3,019,520	-	-
	$ 21,230,906	$ 23,679,497	$ 19,042,566	$ 20,705,695
PERCENT OF TOTALS				
Ad Valorem Taxes	40.16%	32.06%	40.31%	36.60%
Non Tax Revenues	39.64%	38.15%	38.50%	40.10%
Transfers	20.20%	17.04%	21.19%	23.30%
Fund Balance	0.00%	12.75%	0.00%	0.00%
	100.00%	100.00%	100.00%	100.00%

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
GENERAL FUND							
GENERAL FUND REVENUE							
001-0000-311.00-00	AD VALOREM TAXES	8,500,689	7,552,201	7,628,215	7,148,193	7,148,193	7,549,459
001-0000-311.01-00	DELINQUENT TAXES	5,183	3,076	35,372	3,176	3,176	3,176
001-0000-311.02-00	PEN/INT ON TAXES	20,898	35,481	12,691	25,160	25,160	25,160
001-0000-312.51-00	CASUALTY INS PREMIUM TAX	0	262,095	262,095	275,000	275,000	275,000
001-0000-312.52-00	CASUALTY INS PREMIUM TAX	0	186,898	186,898	200,000	200,000	200,000
001-0000-313.10-00	ELECTRIC FRANCHISE FEES	1,750,499	1,867,742	1,660,680	1,705,278	1,705,278	1,705,278
001-0000-313.40-01	PEOPLES GAS (TECO)	37,526	40,573	34,930	38,692	38,692	38,692
001-0000-313.60-00	ADDTL UTILITY FEES	0	0	60,185	0	0	0
001-0000-314.10-00	ELECTRICITY	1,910,683	1,738,469	1,309,435	1,867,084	1,867,084	1,867,084
001-0000-314.80-00	PROPANE	69,013	58,029	67,243	62,904	62,904	62,904
001-0000-315.01-00	STATE OF FLORIDA	1,132,861	1,164,986	715,968	1,187,341	1,187,341	1,187,341
001-0000-321.10-00	CERTIFICATE-COMPETENCY	10,500	11,657	9,300	10,509	10,509	10,509
001-0000-321.20-00	OCCUPATIONAL LICENSES	114,531	110,063	42,365	112,280	112,280	112,280
001-0000-321.20-03	MISCELLANEOUS PERMITS	1,850	0	3,900	0	0	0
001-0000-322.03-00	ANNEX MITIGATION FEE	3,732	25,000	41,585	22,196	22,196	22,196
001-0000-323.01-00	FIRE PERMITS	5,494	6,043	4,982	6,189	6,189	6,189
001-0000-329.10-00	ZONING PERMITS	33,488	33,034	49,587	39,812	39,812	39,812
001-0000-329.11-00	ENGINEERING PERMITS	291	0	363	0	0	0
001-0000-329.11-01	CONST PLAN REVIEW/PERMIT	1,375	6,292	686	1,693	1,693	1,693
001-0000-329.11-02	CONST PLAN PERMIT REV	476	976	0	920	920	920
001-0000-329.11-03	SITE PREPARATION PERMIT	43,061	35,693	16,942	36,256	36,256	36,256
001-0000-329.11-04	RIGHT OF WAY USE PERMIT	2,380	2,255	999	1,981	1,981	1,981
001-0000-329.11-05	LICENSE AGREEMENT FEES	1,693	0	1,450	0	0	0
001-0000-331.00-00	FEDERAL GRANTS	0	505,000	505,000	0	0	0
001-0000-331.01-00	FEDERAL GRANTS	115,142	0	85,849	0	0	0
001-0000-331.07-00	FEMA	30	0	294	0	0	0
001-0000-331.07-02	FIREFIGHTERS ASSIST GRANT	65,158	0	5,133	0	0	0
001-0000-331.08-00	DEPT OF JUSTICE	29,626	1,000	0	1,000	1,000	1,000
001-0000-331.08-01	BULLETPROOF VESTS- POLICE	3,821	0	0	0	0	0
001-0000-334.12-01	TRAFFIC SIGNAL/COMP AGRMT	11,457	11,998	11,998	11,581	11,581	11,581
001-0000-334.12-02	LIGHTING MAINT/COMP AGRMT	45,288	74,389	74,389	46,095	46,095	46,095
001-0000-334.40-00	OTHER STATE GRANTS	0	0	16,740	0	0	0
001-0000-335.13-00	STATE REVENUE SHARING	423,732	602,262	361,111	607,501	607,501	607,501
001-0000-335.14-00	MOBILE HOME LICENSES	35,883	47,409	65,779	47,970	47,970	47,970
001-0000-335.15-00	ALCOHOLIC BEVERAGE LICEN	20,646	22,967	35,213	21,462	21,462	21,462
001-0000-335.18-00	LOCAL GOV HALF CENT SALES	1,356,555	1,445,352	1,200,134	1,411,436	1,411,436	1,411,436
001-0000-335.23-00	FIREFIGHTERS' INCENTIVE	12,887	13,751	10,491	12,568	12,568	12,568
001-0000-337.20-01	WCIND GRANT	93,713	35,000	56,124	35,000	35,000	35,000
001-0000-337.71-00	SARASOTA COUNTY	0	0	4,536	0	0	0
001-0000-337.73-00	MISCELLANEOUS GRANTS	109	0	0	0	0	0
001-0000-339.01-00	VENICE HOUSING AUTHORITY	160	0	0	0	0	0
001-0000-341.20-00	ZONING BOARD OF APPEALS	800	0	2,057	1,000	1,000	1,000
001-0000-341.30-01	CODE BOOK SALES	0	0	31	0	0	0
001-0000-341.40-03	CHGS FOR SVCS-BLDG	232	0	103	0	0	0
001-0000-341.40-04	CHGS FOR SVCS-POLICE	1,085	0	639	0	0	0
001-0000-341.40-06	PLANNING COMMISSION	600	0	0	0	0	0
001-0000-341.89-01	ARCHITECTURAL REVIEW BD	370	0	351	0	0	0
001-0000-341.90-04	PLANNING COMMISSION	28,603	45,985	13,077	31,689	31,689	31,689
001-0000-341.90-05	PLAT FILING FEE	0	0	8,057	0	0	0
001-0000-341.90-06	REVIEW RE-INSPECTION FEES	0	3,766	108	1,000	1,000	1,000
001-0000-341.91-03	ENG FEES-DRG & PAV	5,817	0	0	0	0	0
001-0000-341.91-04	STORMWATER	27,842	0	0	0	0	0
001-0000-341.91-35	CP 385- AUBURN LAKES EXT	614	0	0	0	0	0

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
GENERAL FUND							
GENERAL FUND REVENUE							
001-0000-341.91-39	CP409-TRAMONTO VISTA PARK	19,611	0	0	0	0	0
001-0000-341.91-46	CP#436- MYAKKA RIVER PARK	13,548	0	0	0	0	0
001-0000-341.92-02	CODE ENFORCEMENT BOARD	35,125	20,708	25,522	29,771	29,771	29,771
001-0000-341.92-03	CODE ENFORCEMENT ADM FEI	2,408	0	627	4,414	4,414	4,414
001-0000-342.20-01	FIRE ALARM REGIST FEE	125	0	0	0	0	0
001-0000-342.20-07	SARASOTA CO UTIL REIMB	10,392	10,329	8,784	11,438	11,438	11,438
001-0000-354.00-00	VIOLATIONS OF LOCAL ORD	38,782	51,732	31,668	69,987	69,987	69,987
001-0000-354.01-00	AFFIDAVIT OF COMPLIANCE	12	0	14	0	0	0
001-0000-361.10-00	INTEREST ON INVESTMENTS	259,175	247,984	15,063	260,934	260,934	260,934
001-0000-361.20-00	STATE BOARD ADMIN	1	0	0	0	0	0
001-0000-362.10-09	FIM LEASE/SO JETTY	8,880	8,880	10,149	8,880	8,880	8,880
001-0000-362.10-13	VABI- CHAM OF COMM ROOMS	10	0	0	0	0	0
001-0000-364.01-00	SALE OF LAND	0	0	17,071	0	0	0
001-0000-365.00-00	SALES-SURPLUS MATLS/SCRAI	49	225,000	72	0	0	0
001-0000-365.10-00	AUCTION MISC	22,903	0	984	0	0	0
001-0000-366.00-00	PRIVATE CONTRIB/DONATIONS	52,000	0	40,000	0	0	10,000
001-0000-368.00-00	PENSION CONTR - STATE INS	448,992	0	0	0	0	0
001-0000-369.00-00	OTHER MISCELLANEOUS REV	6,657	23,557	78,207	9,067	9,067	9,067
001-0000-369.41-04	ADMIN CHGS-AIRPORT	193,466	180,645	180,645	190,615	190,615	190,615
001-0000-369.41-05	ADMIN CHGS-SOLID WASTE	351,426	375,429	375,429	338,155	338,155	338,155
001-0000-369.41-06	ADMIN CHGS-UTILITIES	1,544,883	1,168,639	1,168,639	1,091,057	1,091,057	1,091,057
001-0000-369.41-07	ADMIN CHGS-RECYCLING	351,426	375,429	375,429	338,156	338,156	338,156
001-0000-369.41-08	ADMIN CHGS-PIER	18,382	6,252	6,252	6,110	6,110	6,110
001-0000-369.41-10	ADMIN CHGS-STRMWTR	367,738	168,576	168,576	194,572	194,572	194,572
001-0000-369.41-11	ADMIN CHGS- BLDG PERMITS	519,479	432,232	432,232	399,906	399,906	399,906
001-0000-369.90-00	MISCELLANEOUS REVENUE	4,768	1,000	23,054	41,849	41,849	41,849
001-0000-369.90-07	MISC REV-POLICE	8,696	1,000	0	0	0	0
001-0000-369.90-08	MISC REV-PUB WRKS	34,066	24,250	48,939	0	0	0
001-0000-369.90-09	MISC REV-FIRE DEPT	635	1,928	0	0	0	0
001-0000-369.90-10	MISC REV-ENGINEERING	26	0	38	0	0	0
001-0000-369.90-11	MISC REV-CITY CLERK	3,793	6,814	696	0	0	0
001-0000-369.90-20	MISC REV-FINANCE	2,197	2,000	3,643	0	0	0
001-0000-369.90-21	MEETING ROOM FEE	700	0	806	0	0	0
001-0000-369.90-22	HRS-RADON FEES	163	0	0	0	0	0
001-0000-369.90-23	SAR CO-ROAD IMPACT FEE	3,537	9,489	4,181	9,287	9,287	9,287
001-0000-369.90-24	SAR CO-PARK IMPACT FEE	146	1,952	919	1,611	1,611	1,611
001-0000-369.90-26	COLLECTION ALLOW SALES TX	3	0	3	0	0	0
001-0000-369.90-27	SAR CO-LIBRARY IMPACT FEE	24	0	149	0	0	0
001-0000-369.90-28	EQUIPMENT RENTAL	38,061	29,709	39,806	36,802	36,802	36,802
001-0000-369.90-41	SAR CO CAP FEES- VENICE	183	1,000	1,671	1,000	1,000	1,000
001-0000-369.90-42	SAR CO DEF REV- VENICE	56	0	564	0	0	0
001-0000-369.90-43	SAR CO PARK IMPACT FEES	0	0	50,201	0	0	0
001-0000-369.90-44	SAR CO-EDUCAT IMPACT FEE	122	1,000	487	1,000	1,000	1,000
001-0000-369.90-47	MISC COPIES- ENGINEERING	69	0	70	0	0	0
001-0000-369.90-48	PLANNING AND ZONING	0	6,840	147	10,670	10,670	10,670
001-0000-369.90-49	SAR CO-JUSTICE IMPACT FEE	324	0	535	0	0	0
001-0000-369.90-50	SAR CO-GEN GOVT IMPACT FE	24	0	48	0	0	0
001-0000-381.05-00	TRSF FR MOTOR FUEL TAX	925,290	903,632	903,632	987,682	987,682	987,682
001-0000-381.10-00	TRSF FR ONE CENT TAX	0	408,079	408,079	0	0	0
001-0000-381.12-00	FUND BALANCE	0	3,019,520	0	0	0	0
001-0000-381.15-00	TR FR PRKFINES/HDCP ACCSS	4,054	4,330	4,330	4,577	4,577	4,577
001-0000-381.19-00	TR FR BOAT REGISTRATION	12,106	12,120	12,120	12,995	12,995	12,995

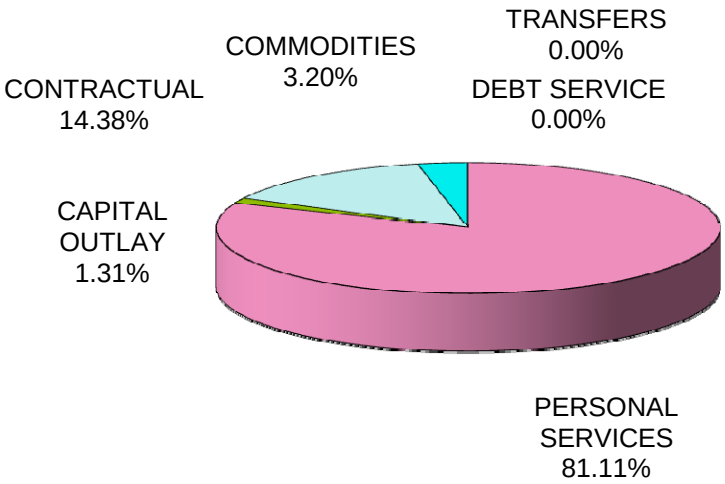
Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
GENERAL FUND							
GENERAL FUND REVENUE							
001-0000-381.67-00	TR FR FISHING PIER FUND	0	0	0	1,260,928	1,260,928	1,260,928
DIVISION TOTALS		**21,230,906**	**23,679,497**	**19,042,566**	**20,294,429**	**20,294,429**	**20,705,695**

CITY OF VENICE

General Fund Expenditures
FISCAL YEAR 2012

Total Expenditures $20,659,696



	ACTUAL FY10	BUDGET FY11	PROJECTED FY11	PROPOSED FY12
PERSONAL SERVICES	$ 17,922,495	$ 19,042,289	$ 19,542,280	$ 16,758,267
CONTRACTUAL	2,980,292	3,559,520	3,230,934	2,970,257
COMMODITIES	631,900	874,596	726,288	661,172
CAPITAL OUTLAY	251,531	949,378	517,700	270,000
DEBT SERVICE	60,255	42,195	42,195	-
TRANSFERS - OUT	843,303	458,645	308,645	-
	$ 22,689,776	$ 24,926,623	$ 24,368,042	$ 20,659,696

CITY OF VENICE
General Fund
Expenditure Summary
Fiscal Year 2011 - 2012

DEPARTMENT	2010 ACTUAL	2011 ADJUSTED BUDGET	2011 PROJECTED ACTUAL	2012 DEPT REQUEST	2012 CITY MNGR PROPOSED	2012 COUNCIL ADOPTED
Mayor and Council	$ 253,741	$ 253,501	$ 240,758	$ 250,672	$ 238,647	$ 274,347
City Manager	577,636	623,428	790,955	565,807	422,039	422,039
Historical Resources	107,420	149,902	148,374	145,582	138,616	138,616
City Clerk	516,287	544,161	530,753	548,788	531,855	531,855
Finance	1,170,925	1,193,329	1,196,299	1,139,791	1,137,791	1,137,791
City Attorney	329,153	473,008	408,100	373,008	373,008	373,008
Public Works- Admin	242,611	319,782	223,637	110,003	110,003	110,003
City Hall Maintenance	266,397	273,300	230,767	230,117	212,117	212,117
General Maintenance	1,142,373	1,421,707	1,098,863	1,044,567	1,044,567	1,044,567
Parks & Recreation	881,345	995,613	834,181	917,471	917,471	917,471
Engineering	820,982	984,664	1,004,315	621,811	430,311	459,685
Police	7,992,445	8,519,888	8,595,698	7,623,542	7,483,034	7,495,003
Fire	5,832,502	6,200,786	6,861,874	6,331,121	5,383,912	5,715,579
Fire Academy	6,796	10,986	9,175	8,615	8,615	8,615
Planning & Zoning	475,755	476,314	468,195	692,316	692,316	648,873
Information Systems	673,422	886,338	894,913	719,038	684,038	684,038
Administrative Service	556,683	528,110	522,540	486,089	486,089	486,089
Transfers	843,303	458,645	308,645	-	-	-
Non-Departmental	-	613,161	-	-	-	-
Totals	**$ 22,689,776**	**$ 24,926,623**	**$ 24,368,042**	**$ 21,808,338**	**$ 20,294,429**	**$ 20,659,696**
Revenue	**$ 21,230,906**	**$ 23,679,497**	**$ 19,042,566**	**$ 20,294,429**	**$ 20,294,429**	**$ 20,705,695**

MAYOR AND COUNCIL

Following passage of the City Charter in 1926, the City of Venice became incorporated and governed by a Mayor and Council. The seven Council members, including the Mayor, are elected at large for staggered three-year terms. The Council is vested with all legislative powers and its members are the community's decision makers. Council typically meets twice a month in order to hold public hearings and make policy decisions regarding municipal business and services and frequently meets in joint workshops to develop policy programs. The Venice City Council promotes open access to and participation in city government processes, ensuring a quality community with a safe and attractive environment.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Adopted the airport layout plan and master plan update.
- Continued a working relationship with other governmental agencies and the business community through joint meetings and interlocal agreements.
- Streamlined advisory board meeting schedules.
- Supported *Partnering 4 Success* throughout the city.
- Completed construction of Ruscelletto Park.
- Implemented new retiree rates for healthcare for significant cost savings.
- Implemented marketing efforts directed towards increasing tourism.

Goals and Objectives for the 2011-2012 Budget Year

- Revise the land development code as required to implement the comprehensive plan funding and implementing form-based land development regulations where appropriate.
- Evaluate construction opportunities for linear park/greenway along Hatchett Creek from U.S. 41 Bypass to the Intracoastal Waterway.
- Continue annual contributions to beach renourishment and general fund capital facilities reserve accounts.

Goals and Objectives for the 2011-2012 Budget Year (cont'd)

- Create city-wide branding.
- Continue to evaluate city facilities to identify conservation opportunities.
- Encourage and reward employees who serve with P.R.I.D.E.
- Adopt and adhere to clear financial policies and performance standards.
- Plan and implement relocation of solid waste and public works facilities from the Seaboard area to the landfill area and continue efforts to revitalize the Seaboard area.
- Continue to evaluate all employee benefit programs.
- Repair and improve airport facilities and appearance.
- Continue *Partnering 4 Success* efforts.
- Evaluate financing options for expediting infrastructure improvements.

MAYOR AND COUNCIL

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 155,735	$ 145,301	$ 145,301	$ 152,947
Contractual	90,630	100,800	87,800	115,500
Commodities	7,376	7,400	7,657	5,900
Sub Totals	**$ 253,741**	**$ 253,501**	**$ 240,758**	**$ 274,347**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Mayor	1.0	1.0	1.0
Council Members	6.0	6.0	6.0
Total Department Staff	**7.0**	**7.0**	**7.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
MAYOR AND COUNCIL							
001-0101-511.11-00	EXECUTIVE SALARIES	73,200	0	0	0	0	0
001-0101-511.12-00	REGULAR SALARIES & WAGES	0	73,200	73,200	73,200	73,200	73,200
001-0101-511.21-00	FICA	4,739	5,600	5,600	4,547	4,547	4,547
001-0101-511.22-00	RETIREMENT CONTRIBUTIONS	10,371	13,644	13,644	12,056	12,056	12,056
001-0101-511.23-00	LIFE AND HEALTH INSURANCE	67,279	52,738	52,738	63,014	63,014	63,014
001-0101-511.24-00	WORKERS' COMPENSATION	146	119	119	130	130	130
PERSONAL SERVICES		**155,735**	**145,301**	**145,301**	**152,947**	**152,947**	**152,947**
001-0101-511.34-00	OTHER CONTRACTURAL SVCS	0	0	0	0	18,000	18,000
001-0101-511.40-01	COUNCIL TRAVEL & TRAINING	16,529	23,200	11,000	12,925	5,700	5,700
001-0101-511.48-01	MAYOR-PROMOTIONAL ACT.	37,021	1,600	1,600	3,100	1,600	1,600
001-0101-511.48-06	COUNCIL-PROMOTIONAL ACT.	37,080	75,200	75,200	75,200	54,500	90,200
CONTRACTUAL		**90,630**	**100,000**	**87,800**	**91,225**	**79,800**	**115,500**
001-0101-511.51-00	OFFICE SUPPLIES	986	2,300	1,842	600	600	600
001-0101-511.54-00	BOOKS, PUBS, SUBS, MEMBER	6,390	5,900	5,815	5,900	5,300	5,300
COMMODITIES		**7,376**	**8,200**	**7,657**	**6,500**	**5,900**	**5,900**
DIVISION TOTALS		**253,741**	**253,501**	**240,758**	**250,672**	**238,647**	**274,347**

CITY MANAGER

The City Manager is appointed by the City Council and serves as the chief executive officer responsible for operations. Primary duties include implementing policies established by the Mayor and Council as well as making recommendations to the City Council regarding the annual budget, efficient delivery of city services, community relations and strategies for achieving the community's vision.

Included in the staffing are the City Manager, Marketing and Communications Officer, and Executive Assistant to the City Manager.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

Sustainable, Controlled Growth

- Started developing land development regulations (LDR's) to implement the new Comprehensive Plan
- Continued application of form-based land development regulations (LDR) where appropriate
- Prepared Comprehensive Plan Amendment to reschedule some elements due to budget constraints and higher priority work assignments

Keep Venice Beautiful

- Initiated an immediate task list to track requested repairs and restoration of city's public areas
- Continued to identify tree planting and landscaping opportunities
- Required new developments to include and maintain parks, nature trails and open space areas necessary to meet their recreational demands
- Installed no-smoking signs and cigarette butt containers at the entrances to all city beach parks

A Model for Eco-Friendliness

- Installed energy efficient HVAC systems at Public Works and Police Station facilities using grant funding
- Created a no-smoking ordinance for beach park areas adopted by City Council and implemented it
- Explored no-cost solar panel applications

Achievement of Goals and Objectives for the 2010-2011 Budget Year (cont'd)

Financially Sound City with High Performance Organization

- Hired a new police chief
- Encouraged and rewarded employees who serve with P.R.I.D.E.
- Continued to budget a contribution to the Beach Renourishment Fund for the next renourishment
- Provided Council with a draft balanced budget without the use of general fund reserves

Upgraded City Infrastructure and Facilities

- Presented airport layout plan and JACIP for Council approval and submittal to FAA
- Continued working with Venice MainStreet to identify additional parking for the Central Business District, including use of trolley
- Revised permit fee schedule to be competitive with those of neighboring governments
- Completed major stormwater improvements on East Venice Avenue and at Ruselletto Park

A Growing Diverse Economy

- Launched marketing campaign in collaboration with Sarasota Convention and Visitors Bureau
- Established a community marketing committee to identify opportunities for collaboration and enhanced marketing of the city as a destination
- Launched Partnering 4 Success, Click to Gov and other customer service needs
- Provided tax abatement for Tervis Tumbler expansion and more jobs

Goals and Objectives for the 2011-2012 Budget Year

Sustainable, Controlled Growth

- Continue to market Venice as a vibrant, historic and eco-friendly destination
- Continue to amend Comprehensive Plan as needed

Keep Venice Beautiful

- Continue tree planting and landscaping opportunities
- Require new developments to include and maintain parks, nature trails and open space areas necessary to meet their recreational demands
- Reopen Venice Myakka River Park after Peace River project is completed

- Continue coordination with Sarasota County for development and long term maintenance of Legacy Park
- Evaluate land acquisition and construction on greenway along Hatchett Creek from U.S. 41 Bypass to Intracoastal Waterway

A Model for Eco-Friendliness

- Complete process for "Green Community" certification
- Restore and conserve sensitive habitats and wildlife, where appropriate

Financially Sound City with High Performance Organization

- Enhance staffing in Development Services to provide better customer service to contractors and citizens
- Continue annual contribution to the beach renourishment and general fund capital facilities reserve accounts
- Adopt and adhere to clear financial policies and performance standards

Upgraded City Infrastructure and Facilities

- Maintain a milling and paving schedule for city streets
- Present updated financial plan and cost of services study for the Utilities Department for Council adoption
- Continue to work with Venice MainStreet to identify additional parking through various means

A Growing Diverse Economy

- Collaborate with local marketing interests to draw more visitors to the city
- Continue working with the Economic Development Task Force and Economic Development Corporation
- Continue to evaluate and streamline the business permitting process through Partnering 4 Success
- Continue to evaluate the Seaboard Area for revitalization
- Explore way-finding methods to enhance the ability of visitors to tour the city

CITY MANAGER

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 555,087	$ 556,920	$ 723,581	$ 365,439
Contractual	15,900	58,328	59,600	50,600
Commodities	6,649	8,180	7,774	6,000
Capital Outlay	-	-	-	-
Other	-	-	-	-
Sub Totals	**$ 577,636**	**$ 623,428**	**$ 790,955**	**$ 422,039**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
City Manager	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	0.0
Marketing/Communications Officer	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0
Total Department Staff	**4.0**	**4.0**	**3.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
CITY MANAGER							
001-0201-512.11-00	EXECUTIVE SALARIES	149,962	0	0	0	0	0
001-0201-512.12-00	REGULAR SALARIES & WAGES	273,736	410,658	578,916	411,008	283,362	283,362
001-0201-512.15-00	SPECIAL PAY	6,490	8,745	30,061	3,988	3,988	3,988
001-0201-512.21-00	FICA	28,806	31,415	33,991	29,747	21,792	21,792
001-0201-512.22-00	RETIREMENT CONTRIBUTIONS	54,754	67,370	44,272	25,355	19,088	19,088
001-0201-512.23-00	LIFE & HEALTH INSURANCE	39,911	30,136	35,120	36,008	36,008	36,008
001-0201-512.24-00	WORKERS' COMPENSATION	1,347	1,096	1,221	1,201	1,201	1,201
PERSONAL SERVICES		**555,006**	**549,420**	**723,581**	**507,307**	**365,439**	**365,439**
001-0201-512.31-00	PROFESSIONAL SERVICES	81	7,500	7,500	3,500	3,500	3,500
001-0201-512.40-00	TRAVEL AND TRAINING	8,220	12,000	8,000	6,000	6,000	6,000
001-0201-512.41-00	COMMUNICATIONS SERVICES	2,026	4,720	3,000	2,500	2,100	2,100
001-0201-512.42-00	TRANSPORTATION	51	1,000	1,000	1,000	0	0
001-0201-512.46-37	FLEET MAINT- LABOR	107	60	320	0	0	0
001-0201-512.46-38	FLEET MAINT- PARTS	165	120	710	0	0	0
001-0201-512.46-39	FLEET MAINT- OTHER	0	70	70	0	0	0
001-0201-512.47-00	PRINTING AND BINDING	4,600	9,000	9,000	9,000	9,000	9,000
001-0201-512.48-00	PROMOTIONAL ACTIVITIES	731	31,358	30,000	30,000	30,000	30,000
CONTRACTUAL		**15,981**	**65,828**	**59,600**	**52,000**	**50,600**	**50,600**
001-0201-512.51-00	OFFICE SUPPLIES	3,670	4,500	4,500	4,500	4,000	4,000
001-0201-512.52-35	GASOLINE	380	756	350	0	0	0
001-0201-512.54-00	BOOKS, PUB, SUB, MEMBERSP	2,599	2,924	2,924	2,000	2,000	2,000
COMMODITIES		**6,649**	**8,180**	**7,774**	**6,500**	**6,000**	**6,000**
DIVISION TOTALS		**577,636**	**623,428**	**790,955**	**565,807**	**422,039**	**422,039**

HISTORICAL RESOURCES

The Venice Archives and Area Historical Collection was established by the Friends of the Venice Library. The collection was moved from the Library to City Hall in July 1991 and from City Hall to the Triangle Inn in August 1996.

Responsibilities within the department include the processing of collections and assisting patrons in researching the history of the Venice area.

The current staff consists of the Director of Historical Resources who oversees the operation of the department with the assistance of one full-time administrative assistant (one year grant funded by the Gulf Coast Community Foundation of Venice), one part-time clerical assistant (funded by AARP program), and 24 community volunteers. The director works with the Historic Preservation Board in identifying historic districts and significant archaeological sites.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Received $1 million dollar donation for construction of the Venice Historical Center
- Commence engineering and design of site for Venice Historical Center
- Raised $55,000 and completed Dr. Fred H. Albee permanent exhibit
- Designed and implemented three exhibits in the changing exhibit room including: Postcards of Venice, Venice Area Christmas Trivia and Traditions, and Treasures of the Archives
- Received certificates for three of the six program sections of the Standards and Excellence Program for History Organizations (StEPs) through the American Association for State and Local History
- Conducted two Ancient Fossils of Venice seminars, open to the public, to improve educational and outreach programs and increase community awareness
- The Triangle Inn was a host “home” on the Venice Area Garden Club Home Tour. More than 700 visitors toured the Archives during the two day event.
- Increased Triangle Inn Association membership from 70 to 105
- Increased visitation by 104% from 2008 to 2010
- Increased gift shop sales from $3,971 in 2009 to $6,596 in 2010

Achievement of Goals and Objectives for the 2010-2011 Budget Year (Cont'd)

- Website searches in 2010: 10,563
- Website searches/highest month since 2008 inception: 4,866/March 2011
- Completed first intern program with Florida Gulf Coast University, as well as first intern programs for Venice High School and North Port High School students
- Completed and printed new and revised brochure titles: Venice Army Air Base, Dr. Fred H. Albee, Triangle Inn, Heritage Park, Kentucky Military Institute, and Venice Area History
- Assisted with research, writing, and editing of new signage for John Nolen Park
- Worked with 25 Sarasota County school teachers by providing in-house preservation workshop
- Provided photos from the archives for the new Wells Fargo and Sabal Palm Bank lobbies as well as other commercial venues
- Redesigned track lighting for exhibit area and replaced antiquated lighting with energy efficient LED track lighting

Goals and Objectives for the 2011-2012 Budget Year

- $200,000 fund raising goal for 2011-2012 budget year toward construction of the Venice Historical Center; fund raising anticipated to span three to five years to raise a total of $1 million dollars
- Complete accreditation process with the American Association for State and Local History and eventually the American Association of Museums
- Continue working with Sarasota County School System by providing in-house workshops for teachers and students
- Continue working with southwest Florida universities and the Sarasota County School Systems to develop teacher/student internships
- Continue providing archive users with access to computerized indexes via a personal computer available in the research area
- Continue to seek collections and artifacts that relate to the history of Venice, Nokomis, Laurel and Osprey

Goals and Objectives for the 2011-2012 Budget Year (Cont'd)

- Prepare exhibits for the changing exhibit area that relate to the history of the 85th anniversary of Venice

- Seek traveling exhibits of general interest for display

- Increase cooperation with other institutions in order to provide better outreach and education, enhance the collection, and increase awareness of the community's cultural resources

- Continue to improve educational and outreach programs in order to increase community awareness

- Continue to standardize and streamline collection metadata

- Seek a General Preservation Needs Assessment Survey through a National Endowment for the Humanities grant

- Seek a long range conservation plan based on recommendations from the General Preservation Needs Assessment Survey

HISTORICAL RESOURCES

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 75,590	$ 105,540	$ 108,475	$ 106,934
Contractual	24,364	34,450	30,020	25,882
Commodities	7,466	9,912	9,879	5,800
Capital Outlay	-	-	-	-
Sub Totals	**$ 107,420**	**$ 149,902**	**$ 148,374**	**$ 138,616**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Director of Historical Resources	1.0	1.0	1.0
Administrative Assistant	0.0	0.0	1.0
Total Department Staff	**1.0**	**1.0**	**2.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
HISTORICAL RESOURCES							
001-0202-512.12-00	REGULAR SALARIES & WAGES	56,314	86,256	86,256	86,738	86,738	86,738
001-0202-512.21-00	FICA	4,239	6,599	6,599	6,566	6,566	6,566
001-0202-512.22-00	RETIREMENT CONTRIBUTIONS	5,209	5,091	8,026	4,595	4,595	4,595
001-0202-512.23-00	LIFE & HEALTH INSURANCE	9,791	7,534	7,534	9,002	9,002	9,002
001-0202-512.24-00	WORKERS' COMPENSATION	37	60	60	33	33	33
PERSONAL SERVICES		**75,590**	**105,540**	**108,475**	**106,934**	**106,934**	**106,934**
001-0202-512.34-00	OTHER CONTRACTUAL SERVICE	375	0	3,000	0	0	0
001-0202-512.40-00	TRAVEL AND TRAINING	249	1,280	1,280	0	0	0
001-0202-512.41-00	COMMUNICATIONS SERVICES	506	665	651	420	420	420
001-0202-512.43-00	UTILITY SERVICES	15,370	19,060	14,008	20,966	16,000	16,000
001-0202-512.44-00	RENTALS AND LEASES	2,173	2,750	2,698	2,500	2,500	2,500
001-0202-512.46-00	REPAIR & MAINTENANCE SVCS	5,113	10,295	7,995	7,495	6,462	6,462
001-0202-512.47-00	PRINTING AND BINDING	95	0	0	0	0	0
001-0202-512.48-07	PROMOTIONAL ACTIVITIES	483	400	388	500	500	500
CONTRACTUAL		**24,364**	**34,450**	**30,020**	**31,881**	**25,882**	**25,882**
001-0202-512.51-00	OFFICE SUPPLIES	5,748	7,500	7,500	5,500	5,500	5,500
001-0202-512.52-00	OPERATING SUPPLIES	783	1,200	1,200	300	300	300
001-0202-512.52-04	TREES, SHRUBS AND SOD	8	0	0	0	0	0
001-0202-512.54-00	BOOKS, PUB, SUB, MEMBERSP	927	1,212	1,179	967	0	0
COMMODITIES		**7,466**	**9,912**	**9,879**	**6,767**	**5,800**	**5,800**
DIVISION TOTALS		**107,420**	**149,902**	**148,374**	**145,582**	**138,616**	**138,616**

CITY CLERK

As one of three charter officers, the City Clerk is appointed by the Mayor with the advice and consent of City Council. The mission of the City Clerk's Department is to influence the citizen's perception of municipal government through exemplary service to every citizen of the City of Venice. The City Clerk acts as the head of the Department of Records and custodian of official records of the city. As records custodian the Clerk functions as a conduit for all requests for access to official records in all their various formats. The City Clerk serves as clerk to the City Council, is the recorder of all its official actions, serves as election official, attests all written contracts and instruments on behalf of the city, and administers oaths. The preparation of minutes for most city boards and committees and the administration of the Code Enforcement Board are also among the City Clerk's duties.

Four full-time staff assists the City Clerk in fulfilling the department's responsibilities. Staff consists of a Deputy City Clerk/Administrative Assistant, Records Manager, and two Recording Secretaries.

The eminent political scientist, Professor William Bennitt Munro, writing in one of the first text books on municipal administration, stated: "No other office in municipal service has so many contacts. It serves the mayor, the city council, the city manager, and all administrative departments without exception. All of them call upon it, almost daily, for some service or information. Its work is not spectacular, but it demands versatility, alertness, accuracy, and no end of patience. The public does not realize how many loose ends of city administration this office pulls together."

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Monitored the records management plan to continue to achieve compliance standards, improve service within the departments and to citizens of Venice, by protecting vital records and reduce expenditures for records retention.

- Monitored the use of e-mail by committee and board members to encourage compliance with the public records law.

- Continued to respond to public records requests for information in a timely and courteous fashion, including providing copies of documents, e-mails, and CD and DVD recordings of various meetings.

- Continued to prepare ordinances, resolutions, proclamations, and certificates as requested by City Council, department heads and the public.

Achievement of Goals and Objectives for the 2010-2011 Budget Year (cont'd)

- Participated in the Strategic Goals Tracking System for the smooth completion of tasks assigned by Council.

- Participated on the PRIDE Committee to monitor the Bravo for Ultimate Service (BUS) Program.

- Coordinated numerous off-site and evening meetings to maximize public participation in consideration of complicated policy decisions.

- Provided information for the city website including agendas, minutes of advisory boards/committees, public hearing notices and board member lists.

- Coordinated the November 2, 2010 municipal election by qualifying candidates and providing necessary information and forms to candidates and potential candidates.

- Published City Council agendas in the newspaper, including upcoming meetings, board vacancies, and miscellaneous information to keep the public informed of city activities.

- Prepared and distributed agendas and accompanying paperless agenda packets of background material for city council and some advisory board meetings.

- Assisted with coverage at the reception desk to allow for receptionist breaks and attendance at staff meetings of the Administrative Services Department.

- Permitted taxi companies pursuant to Chapter 78 of the Code of Ordinances.

- Continued the annual provision of a three-hour training course in Government in the Sunshine and Public Records Law for all councilmembers and all board, commission, committee and task force members.

- Continued to prepare minutes for city council, and approximately 12 boards/committees/task forces and agenda packets for six boards/committees/task forces.

Goals and Objectives for the 2011-2012 Budget Year

- Continue to provide exemplary service to the mayor, city council, administrative departments and other customers without exception, both in-house and the public.

- Continue the timely preparation of minutes of city council and board meetings to increase the productivity of the council, boards/committees and task forces.

- Continue the on-going program of training for new councilmembers and board, commission, committee and task force members in Government in the Sunshine and Public Records Laws.

- Continue the process of document imaging to enhance operations in city departments and to aid in speedy retrieval of records.

- Expand the standardized records filing system to additional departments.

- Investigate the availability and performance of redaction software to reduce cost to the public for record requests involving e-mail.

- Conduct, with assistance from the County Supervisor of Elections Office, the November 8, 2011 municipal election by qualifying candidates, providing necessary information and forms to candidates and potential candidates, and monitoring the location of election signage.

- Investigate the cost and savings in implementing agenda management software.

- Encourage and promote professional memberships and educational advancement for employees to enhance service in the clerk's office, including cross training.

CITY CLERK

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 435,915	$ 425,433	$ 439,172	$ 425,725
Contractual	71,507	109,820	83,181	97,330
Commodities	8,865	8,908	8,400	8,800
Capital Outlay	-	-	-	-
Other	-	-	-	-
Sub Totals	**$ 516,287**	**$ 544,161**	**$ 530,753**	**$ 531,855**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
City Clerk	1.0	1.0	1.0
Administrative Asst./Deputy City Clerk	1.0	1.0	1.0
Records Supervisor	1.0	1.0	1.0
Recording Secretary I	1.0	1.0	1.0
Recording Secretary II	1.0	1.0	1.0
Total Department Staff	**5.0**	**5.0**	**5.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
CITY CLERK							
001-0301-512.11-00	EXECUTIVE SALARIES	101,766	0	0	0	0	0
001-0301-512.12-00	REGULAR SALARIES & WAGES	215,992	306,904	322,544	318,085	303,042	303,042
001-0301-512.15-00	SPECIAL PAY	5,038	8,844	11,393	32,676	32,676	32,676
001-0301-512.21-00	FICA	23,597	24,155	23,744	24,929	23,778	23,778
001-0301-512.22-00	RETIREMENT CONTRIBUTIONS	39,510	47,119	37,366	21,147	20,408	20,408
001-0301-512.23-00	LIFE & HEALTH INSURANCE	49,102	37,670	43,306	45,010	45,010	45,010
001-0301-512.24-00	WORKERS' COMPENSATION	910	741	819	811	811	811
PERSONAL SERVICES		**435,915**	**425,433**	**439,172**	**442,658**	**425,725**	**425,725**
001-0301-512.31-00	PROFESSIONAL SERVICES	6,305	9,000	9,000	11,000	11,000	11,000
001-0301-512.34-00	OTHER CONTRACTUAL SERVICE	17,488	6,000	3,000	23,000	23,000	23,000
001-0301-512.40-00	TRAVEL AND TRAINING	3,082	5,000	2,500	3,700	3,700	3,700
001-0301-512.42-00	TRANSPORTATION	292	15,000	15,000	15,000	15,000	15,000
001-0301-512.44-00	RENTALS AND LEASES	20,309	22,671	21,100	16,200	16,200	16,200
001-0301-512.46-00	REPAIR & MAINTENANCE SVCS	6,200	5,930	5,000	5,930	5,930	5,930
001-0301-512.49-00	OTHER CHARGES-OBLIGATIONS	17,831	46,219	27,581	22,500	22,500	22,500
CONTRACTUAL		**71,507**	**109,820**	**83,181**	**97,330**	**97,330**	**97,330**
001-0301-512.51-00	OFFICE SUPPLIES	6,976	7,400	7,000	7,400	7,400	7,400
001-0301-512.54-00	BOOKS, PUB, SUB, MEMBERSP	1,889	1,508	1,400	1,400	1,400	1,400
COMMODITIES		**8,865**	**8,908**	**8,400**	**8,800**	**8,800**	**8,800**
DIVISION TOTALS		**516,287**	**544,161**	**530,753**	**548,788**	**531,855**	**531,855**

FINANCE

The Finance Department develops and implements financial accounting policies and procedures. The department also provides a sound accounting system for protecting the city's assets by recording and reporting financial transactions in accordance with generally accepted accounting principles, Governmental Accounting Standards Board Pronouncements, and other legally mandated standards.

The Finance Department maintains the city's general ledger, payroll, utility billing, accounts receivable, accounts payable, purchasing, cash receipts and investments and provides monthly statements to the operating divisions and other reports as requested. The Finance Director and staff assist the City Manager in the preparation, implementation and monitoring of the city's budget. At year end, this department prepares the city's annual financial statements for the city's constituents.

The Finance Department has a staff of eleven full time positions that assist the Finance Director, including a Chief Accountant, Senior Accountant and nine support personnel encompassing accounting, payroll, accounts payable, purchasing, cashier and utility billing.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Earned the Governmental Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the year ended September 30, 2010.

- Developed additional reports to keep City Council and management better informed about the financial condition of the city.

- Continued to improve the city's financial internal control system to protect constituent's assets.

- Utilized technology to reduce cost and increase productivity.

- Continued utilizing webinars, seminars and workshops to reduce training costs.

- Continued enhancing improved internal controls over purchasing through the city-wide procurement card program.

- Continued promoting the use of alternative payment methods (Electronic Fund Transfers and ACHs) with our vendors to reduce accounts payable processing time and cost.

Goals and Objectives for the 2011-2012 Budget Year

- Improve and enhance financial reporting to keep City Council and management better informed in a timely manner.
- Complete the fiscal year 2010-2011 Comprehensive Annual Financial Report (CAFR) by January, 2012.
- Develop and distribute an annual benefit statement for city employees.
- Earn the Government Finance Officers Association (GFOA) Award for Excellence in Financial Reporting for the year ended September 30, 2011.
- Continue to develop a financially feasible five year Capital Improvement Program.
- Continue to be responsive to citizen, as well as departmental, inquiries and informational requests.
- Encourage and promote educational advancement for employees to enhance service in the Finance Department.
- Continue to improve and enhance financial internal control systems to strengthen processes and procedures.
- Continue to enhance the five-year financial plan and update the city's financial policies.
- Continue to comply with the city and National Institute of Governmental Purchasing Codes.
- Continue to reduce spending through a proactive procurement system.
- Continue to increase the number of vendors using alternative payment methods to reduce accounts payable processing time and cost.

FINANCE

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 985,830	$ 1,001,997	$ 1,016,983	$ 945,474
Contractual	157,834	160,565	154,216	168,150
Commodities	27,261	30,767	25,100	24,167
Capital Outlay	-	-	-	-
Sub Totals	**$ 1,170,925**	**$ 1,193,329**	**$ 1,196,299**	**$ 1,137,791**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Finance Director	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0
Customer Service Manager	1.0	1.0	1.0
Deputy Finance Director	1.0	0.0	0.0
Utility Billing Coordinator	1.0	1.0	1.0
Chief Accountant	0.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0
Senior Accounting Specialist	1.0	1.0	1.0
Administrative Asst/Program Administrator	1.0	1.0	1.0
Customer Service Specialist I	1.0	1.0	1.0
Customer Service Specialist II	1.0	1.0	1.0
Procurement Manager	1.0	1.0	1.0
Procurement Specialist	1.0	1.0	1.0
Total Department Staff	**12.0**	**12.0**	**12.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
FINANCE							
001-0401-513.11-00	EXECUTIVE SALARIES	131,043	0	0	0	0	0
001-0401-513.12-00	REGULAR SALARIES & WAGES	588,735	729,074	726,096	729,395	729,395	729,395
001-0401-513.14-00	OVERTIME	15	0	47	0	0	0
001-0401-513.15-00	SPECIAL PAY	11,262	25,275	49,662	10,280	10,280	10,280
001-0401-513.21-00	FICA	51,392	55,774	50,385	54,305	54,305	54,305
001-0401-513.22-00	RETIREMENT CONTRIBUTIONS	83,222	99,480	84,785	41,295	41,295	41,295
001-0401-513.23-00	LIFE AND HEALTH INSURANCE	117,721	90,408	103,794	108,024	108,024	108,024
001-0401-513.24-00	WORKERS' COMPENSATION	2,440	1,986	2,214	2,175	2,175	2,175
PERSONAL SERVICES		**985,830**	**1,001,997**	**1,016,983**	**945,474**	**945,474**	**945,474**
001-0401-513.31-00	PROFESSIONAL SERVICES	94,663	73,840	73,800	93,500	93,500	93,500
001-0401-513.32-00	ACCOUNTING & AUDITING	44,869	59,000	54,595	54,000	54,000	54,000
001-0401-513.40-00	TRAVEL AND TRAINING	9,097	15,325	15,000	11,800	10,300	10,300
001-0401-513.44-00	RENTALS AND LEASES	4,627	4,650	4,300	4,500	4,500	4,500
001-0401-513.46-00	REPAIR & MAINTENANCE SVCS	0	1,400	0	800	800	800
001-0401-513.47-00	PRINTING AND BINDING	4,578	6,350	6,521	5,550	5,050	5,050
CONTRACTUAL		**157,834**	**160,565**	**154,216**	**170,150**	**168,150**	**168,150**
001-0401-513.51-00	OFFICE SUPPLIES	25,028	27,500	22,000	21,300	21,300	21,300
001-0401-513.54-00	BOOKS, PUB, SUB, MEMBERSP	2,233	3,267	3,100	2,867	2,867	2,867
COMMODITIES		**27,261**	**30,767**	**25,100**	**24,167**	**24,167**	**24,167**
DIVISION TOTALS		**1,170,925**	**1,193,329**	**1,196,299**	**1,139,791**	**1,137,791**	**1,137,791**

CITY ATTORNEY

The City Attorney is responsible for all of the city's legal affairs. In order to successfully perform this role, the City Attorney must be knowledgeable in all aspects of municipal and local government law. Robert C. Anderson and Wayne C. Hall of the firm Hall & Anderson, P.A. have been appointed as City Attorney and Assistant City Attorney for the City of Venice and have served in this capacity for twenty nine years.

The City Attorney or Assistant City Attorney attends all City Council meetings and all meetings of the various city boards and commissions. Other responsibilities include the preparation and review of ordinances and resolutions, labor negotiations, contract preparation and administration, and representation of the City of Venice in litigation, administrative proceedings, and appellate matters.

CITY ATTORNEY

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Contractual	$ 329,153	$ 472,008	$ 407,600	$ 372,508
Commodities	-	1,000	500	500
Totals	**$ 329,153**	**$ 473,008**	**$ 408,100**	**$ 373,008**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
CITY ATTORNEY							
001-0501-514.31-03	LEGAL	322,493	450,742	400,000	361,008	361,008	361,008
001-0501-514.34-00	OTHER CONTRACTUAL SERVICE	5,038	18,266	4,600	10,000	10,000	10,000
001-0501-514.40-00	TRAVEL AND TRAINING	1,622	3,000	3,000	1,500	1,500	1,500
CONTRACTUAL		**329,153**	**472,008**	**407,600**	**372,508**	**372,508**	**372,508**
001-0501-514.54-00	BOOKS, PUBS, SUBS, MEMBER	0	1,000	500	500	500	500
COMMODITIES		**0**	**1,000**	**500**	**500**	**500**	**500**
DIVISION TOTALS		**329,153**	**473,008**	**408,100**	**373,008**	**373,008**	**373,008**

PUBLIC WORKS - ADMINISTRATION

The Public Works Department consists of five divisions: Administration, Maintenance, Parks, Solid Waste and Recycling.

Administrative staff includes an Office Manager and two Administrative Aides.

Administration provides direct support and coordinates with all divisions of Public Works, functioning as the business center and customer service hub for the department. Administration is responsible for all financial aspects of the department, ensuring appropriate management of funds within each division. Functions including budget preparation, budget status reporting, revenue & expense monitoring and identification of future capital needs within the department. Administration establishes internal departmental procedures to ensure compliance with organizational policies. Staff coordinates, prepares, processes and submits all internal financial, procurement and HR functions in support of each division's goals. Front line customer service is facilitated by Administrative staff in support of providing exceptional customer service. Special projects are coordinated by Administration with departmental staff. Support functions are provided to the stormwater, utility, road improvement programs, fishing pier, city hall and other departments.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Evaluated Department operations to identify opportunities for cost savings and increased efficiencies while minimizing any impact to established service levels. Through ongoing efforts successfully realized savings and increased revenues in excess of 1 Million.

- Evaluated available opportunities to utilize existing staff in fulfilling increased areas of responsibility within the Department.

- Continued to assist the City Manager's office with departmental coordination effort associated with the strategic plan and elements of "PRIDE".

- Continued to coordinate with Venice MainStreet for downtown improvements.

- Conducted review and update of departmental Continuity of Operations Plan (COOP).

- Provided assistance in maintaining a debris management plan.

- Assist in the development and implementation of a computer generated routing and container tracking program for increased efficiencies and accountability within Solid Waste/Recycling.

Achievement of Goals and Objectives for the 2010-2011 Budget Year (cont'd)

- Coordinated with Engineering for the installation of energy efficient street lights utilizing grant funds.
- Assisted with the development of an RFP for the city-wide fleet maintenance services.

Goals and Objectives for the 2011-2012 Budget Year

- Continue to assist the City Manager's office with departmental coordination efforts associated with the strategic plan and elements of "PRIDE".
- Continue to coordinate with Venice MainStreet for downtown improvements.
- Continue to develop, review and monitor departmental goals and objectives.
- Continue to evaluate Departmental operations to identify opportunities for cost savings and increased efficiencies while minimizing any impact to established service levels.
- Continue to support the goals identified within the Strategic Plan.
- Evaluate further opportunities to expand utilization of software for increased accountability and effective asset management.
- Continue to evaluate available opportunities to utilize existing staff in fulfilling increased areas of responsibility within the Department

PUBLIC WORKS - ADMINISTRATION

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 214,789	$ 297,003	$ 206,816	$ 92,543
Contractual	27,019	20,879	15,803	16,390
Commodities	803	1,900	1,018	1,070
Capital Outlay	-	-	-	-
Other	-	-	-	-
Totals	**$ 242,611**	**$ 319,782**	**$ 223,637**	**$ 110,003**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Director *	1.0	1.0	0.0
Office Manager	1.0	1.0	0.0
Administrative Aide	2.0	2.0	1.0
Total Department Staff	**4.0**	**4.0**	**1.0**

*Split with Solid Waste

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
PUBLIC WORKS ADMIN							
001-0901-519.12-00	REGULAR SALARIES & WAGES	156,060	224,756	149,760	49,412	49,412	49,412
001-0901-519.21-00	FICA	11,628	17,194	11,457	3,738	3,738	3,738
001-0901-519.22-00	RETIREMENT CONTRIBUTIONS	15,759	24,206	14,752	2,606	2,606	2,606
001-0901-519.23-00	LIFE AND HEALTH INSURANCE	30,468	30,136	30,136	36,008	36,008	36,008
001-0901-519.24-00	WORKERS' COMPENSATION	874	711	711	779	779	779
PERSONAL SERVICES		**214,789**	**297,003**	**206,816**	**92,543**	**92,543**	**92,543**
001-0901-519.34-00	OTHER CONTRACTUAL SERVICE	15,341	1,405	0	0	0	0
001-0901-519.40-00	TRAVEL AND TRAINING	393	500	250	500	500	500
001-0901-519.41-00	COMMUNICATIONS SERVICES	881	2,700	1,800	1,800	1,800	1,800
001-0901-519.44-00	RENTALS AND LEASES	1,957	2,810	2,463	2,400	2,400	2,400
001-0901-519.46-00	REPAIR & MAINTENANCE SVCS	7,687	11,592	11,190	11,590	11,590	11,590
001-0901-519.46-37	FLEET MAINT- LABOR	358	550	0	0	0	0
001-0901-519.46-38	FLEET MAINT- PARTS	243	422	0	0	0	0
001-0901-519.46-39	FLEET MAINT- OTHER	59	300	0	0	0	0
001-0901-519.49-00	OTHER CHARGES-OBLIGATIONS	100	600	100	100	100	100
CONTRACTUAL		**27,019**	**20,879**	**15,803**	**16,390**	**16,390**	**16,390**
001-0901-519.51-00	OFFICE SUPPLIES	705	950	873	950	950	950
001-0901-519.52-35	GASOLINE	98	780	0	0	0	0
001-0901-519.54-00	BOOKS, PUBS, SUBS, MEMBER	0	170	145	120	120	120
COMMODITIES		**803**	**1,900**	**1,018**	**1,070**	**1,070**	**1,070**
DIVISION TOTALS		**242,611**	**319,782**	**223,637**	**110,003**	**110,003**	**110,003**

PUBLIC WORKS - CITY HALL MAINTENANCE

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ -	$ -	$ -	$ -
Contractual	246,429	269,800	227,907	208,617
Commodities	1,886	3,500	2,860	3,500
Capital Outlay	0	-	-	-
Other	18,082	0	0	0
Totals	**$ 266,397**	**$ 273,300**	**$ 230,767**	**$ 212,117**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
CITY HALL MAINTENANCE							
001-0920-519.34-00	OTHER CONTRACTUAL SERVICE	47,765	62,795	49,825	52,960	34,960	34,960
001-0920-519.41-00	COMMUNICATIONS SERVICES	0	0	97	0	0	0
001-0920-519.41-40	COMMUNICATION SVCS- IS	43,310	65,083	65,083	51,583	51,583	51,583
001-0920-519.43-00	UTILITY SERVICES	84,683	112,222	86,892	99,674	99,674	99,674
001-0920-519.46-00	REPAIR & MAINTENANCE SVCS	17,009	29,550	25,860	22,250	22,250	22,250
001-0920-519.49-00	OTHER CHARGES-OBLIGATIONS	70	150	150	150	150	150
001-0920-519.49-04	WRITE OFF/BAD DEBT	53,592	0	0	0	0	0
CONTRACTUAL		**246,429**	**269,800**	**227,907**	**226,617**	**208,617**	**208,617**
001-0920-519.52-00	OPERATING SUPPLIES	1,886	3,500	2,860	3,500	3,500	3,500
COMMODITIES		**1,886**	**3,500**	**2,860**	**3,500**	**3,500**	**3,500**
001-0920-519.64-00	MACHINERY & EQUIPMENT	0	0	0	0	0	0
CAPITAL OUTLAY		**0**	**0**	**0**	**0**	**0**	**0**
001-0920-519.71-01	PRIN-FP&L IMPROVEMENTS	17,847	0	0	0	0	0
001-0920-519.72-01	INT-FP&L IMPROVEMENTS	235	0	0	0	0	0
OTHER		**18,082**	**0**	**0**	**0**	**0**	**0**
DIVISION TOTALS		**266,397**	**273,300**	**230,767**	**230,117**	**212,117**	**212,117**

PUBLIC WORKS - MAINTENANCE

The Maintenance Division of Public Works is responsible for the maintenance and repair of streets and sidewalks, traffic signs and signals, street lights, reflective postings, building maintenance, traffic painting and marking and assists the Engineering Departments Stormwater Division in maintaining stormwater drainage systems. The roadway system is more than 52 miles in length with approximately 38 miles of sidewalks. Building maintenance includes electrical, plumbing, heating, and air conditioning. Electrical maintenance encompasses traffic control devices involving 11 signalized intersections and three school zone warning areas. Most of the city has street lights maintained by FPL, but the division maintains approximately 690 street lights and over 30 decorative pedestrian lights in the downtown park areas.

The Maintenance Division of Public Works also provides supervision, oversight and coordination of the Airport maintenance functions.

The Maintenance Division of Public Works includes a Superintendent, a Foreman and ten employees consisting of three Heavy Equipment Operators, three Municipal Service workers, two Electrical Maintenance Technicians, one Carpenter and one Maintenance Technician.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- In support of Stormwater permitting requirements, continued drainage and water quality improvement throughout the city. Assisted the Engineering Department with continuous work in various drainage basins, water quality control, beach outfalls and functional developments of best management practices.

- Provided road and drainage maintenance, pavement markings, traffic signalization and signage along with facility maintenance, as needed.

- Continue to provide assistance in addressing street light modifications as needed for sea turtle protection.

- Continued to assist the Engineering Department with proposed road improvement

- Completed the capital improvement project for City Hall roof replacement/repair.

- Assumed supervisory responsibilities of Airport maintenance functions and staff.

- Completed partnering with the Garden Club in making improvements to the City Hall atrium.

Achievement of Goals and Objectives for the 2010-2011 Budget Year (cont'd)

- Coordinated the installation of energy efficient street lights utilizing grant funds with Engineering

Goals and Objectives for the 2011-2012 Budget Year

- Continue drainage and water quality improvement throughout the city and assist the Engineering Department with continued work on various drainage basins, water quality control, beach outfalls and functional/developments of best management practices.

- Continue to provide road and drainage maintenance, pavement markings, traffic signalization and signage along with facility maintenance, as needed.

- Assist the Engineering Department in the development of the road improvement paving program.

- Complete road maintenance functions for newly constructed Myakka River Park.

- Evaluate opportunities for energy saving initiatives at buildings and facilities.

PUBLIC WORKS - GENERAL MAINTENANCE

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 757,291	$ 734,850	$ 709,277	$ 635,371
Contractual	304,222	325,216	310,320	324,446
Commodities	80,860	91,641	79,266	84,750
Capital Outlay	-	270,000	-	-
Other	-	0	0	-
Totals	**$ 1,142,373**	**$ 1,421,707**	**$ 1,098,863**	**$ 1,044,567**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Maintenance Superintendent	1.0	1.0	1.00
Electrical Maintenance Technician	2.0	2.0	2.00
Heavy Equipment Operator I *	3.0	3.0	3.00
Municipal Service Worker I	0.0	0.0	1.00
Municipal Service Worker II *	4.0	4.0	2.00
Carpenter	1.0	1.0	1.00
Maintenance Foreman *	1.0	1.0	1.00
Maintenance Technician	1.0	1.0	1.00
Total Department Staff	**13.0**	**13.0**	**12.00**

* 5 positions split between General Maintenance and Stormwater

* 1 position split betwwen General Maintenance, Stormwater and Airport

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
GENERAL MAINTENANCE							
001-0921-519.12-00	REGULAR SALARIES & WAGES	512,603	515,003	486,176	436,997	436,997	436,997
001-0921-519.14-00	OVERTIME	0	500	0	0	0	0
001-0921-519.15-00	SPECIAL PAY	5,836	8,020	22,866	7,103	7,103	7,103
001-0921-519.21-00	FICA	37,883	39,398	37,192	32,439	32,439	32,439
001-0921-519.22-00	RETIREMENT CONTRIBUTIONS	53,200	56,774	47,888	22,953	22,953	22,953
001-0921-519.23-00	LIFE AND HEALTH INSURANCE	126,616	97,942	97,942	117,026	117,026	117,026
001-0921-519.24-00	WORKERS' COMPENSATION	21,153	17,213	17,213	18,853	18,853	18,853
PERSONAL SERVICES		**757,291**	**734,850**	**709,277**	**635,371**	**635,371**	**635,371**
001-0921-519.40-00	TRAVEL AND TRAINING	0	250	150	150	150	150
001-0921-519.41-00	COMMUNICATIONS SERVICES	869	720	600	650	650	650
001-0921-519.43-00	UTILITY SERVICES	220,778	249,466	248,500	249,466	249,466	249,466
001-0921-519.44-00	RENTALS AND LEASES	428	800	150	200	200	200
001-0921-519.46-00	REPAIR & MAINTENANCE SVCS	35,742	18,480	18,480	18,480	18,480	18,480
001-0921-519.46-37	FLEET MAINT- LABOR	30,578	38,000	28,760	38,000	38,000	38,000
001-0921-519.46-38	FLEET MAINT- PARTS	14,000	14,000	12,480	14,000	14,000	14,000
001-0921-519.46-39	FLEET MAINT- OTHER	1,827	3,500	1,200	3,500	3,500	3,500
CONTRACTUAL		**304,222**	**325,216**	**310,320**	**324,446**	**324,446**	**324,446**
001-0921-519.51-00	OFFICE SUPPLIES	157	250	235	250	250	250
001-0921-519.52-00	OPERATING SUPPLIES	28,970	60,451	48,091	50,000	50,000	50,000
001-0921-519.52-35	GASOLINE	51,733	30,940	30,940	34,500	34,500	34,500
COMMODITIES		**80,860**	**91,641**	**79,266**	**84,750**	**84,750**	**84,750**
001-0921-519.64-00	MACHINERY & EQUIPMENT	0	270,000	0	0	0	0
CAPITAL OUTLAY		**0**	**270,000**	**0**	**0**	**0**	**0**
DIVISION TOTALS		**1,142,373**	**1,421,707**	**1,098,863**	**1,044,567**	**1,044,567**	**1,044,567**

PUBLIC WORKS - PARKS

The Parks Division of Public Works maintains 18 parks located throughout the city as well as various municipal facilities, medians, rights-of-way, and reserve areas. Maintenance of these areas consist of mowing, edging, trimming, watering, mulching, planting, fertilization, pest control, irrigation and maintenance of equipment located at various city facilities and playgrounds. Over 6,000 trees are maintained by the Parks Division employees. The city-wide irrigation system consists of 29 separate systems, 17 wells, seven systems on potable water and three on reuse water. There are over 152 zones, 2,308 spray heads and in excess of 31,000 feet of underground drip line. Centennial Park includes a public interactive fountain and four locations have ornamental fountains or water features maintained by the department.

The Parks Division staff includes a Foreman, and eight employees consisting of three Heavy Equipment Operators, four Municipal Service Worker II's and one Irrigation System Technician.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Continued refurbishing all park benches, trash receptacles and picnic tables throughout the city parks and facilities.
- Continued Integrated Pest Management (IPM) program in city landscaped areas.
- Provided shade tree planting improvements in city right-of-ways and park systems.
- Continued with the operative maintenance and development of the Interactive Fountain in Centennial Park.
- Completed assisting Engineering Department with Maxine Barrett Park development to be maintained by Sarasota County via interlocal agreement.
- Partnered with the Garden Club in making ongoing improvements to the City Hall atrium and the Centennial Park Butterfly Garden.
- Continue assisting VABI on the removal of exotic plant material.
- Completed replacement of playground equipment at Mundy and Eastgate Parks due to age, condition and safety considerations.
- Assisted Stormwater Division with various maintenance responsibilities for permitting requirements.

Goals and Objectives for the 2011-2012 Budget Year

- Continue with hazardous/structural pruning of Live Oaks in the city.
- Continue coordination with Venice MainStreet on the development of the Central Business District.
- Continue to provide lead staff support to the Parks and Recreation Advisory Board on park improvements.
- Continue with Integrated Pest Management (IPM) program in city landscaped areas.
- Continue to support the City of Venice goal of beautification.
- Continue refurbishing all park benches, trash receptacles and picnic tables throughout the city parks and facilities.
- Continue with the operative maintenance and development of the Interactive Fountain in Centennial Park.
- Continue assisting VABI on the removal of exotic plant material.
- Continue assisting Stormwater Division with various maintenance responsibilities for permitting requirements.
- Coordinate with Sarasota County in accordance with the new Parks Interlocal Agreement.

PUBLIC WORKS - PARKS & RECREATION

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 565,652	$ 572,184	$ 496,038	$ 505,219
Contractual	240,837	305,364	261,854	301,552
Commodities	73,706	116,910	75,134	110,700
Capital Outlay	-	-	-	-
Other	1,150	1,155	1,155	0
Totals	**$ 881,345**	**$ 995,613**	**$ 834,181**	**$ 917,471**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Heavy Equipment Operator I	4.0	3.0	3.0
Municipal Service Worker II *	6.0	6.0	4.0
Parks Foreman	1.0	1.0	1.0
Irrigation System Technician II	1.0	1.0	1.0
Total Department Staff	**12.0**	**11.0**	**9.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
PARKS MAINT & DEVELOPMENT							
001-0930-572.12-00	REGULAR SALARIES & WAGES	360,699	381,262	321,534	336,029	336,029	336,029
001-0930-572.14-00	OVERTIME	6,526	9,300	8,900	9,300	9,300	9,300
001-0930-572.15-00	SPECIAL PAY	1,593	4,200	2,142	2,562	2,562	2,562
001-0930-572.21-00	FICA	26,563	29,167	24,598	25,131	25,131	25,131
001-0930-572.22-00	RETIREMENT CONTRIBUTIONS	37,080	41,062	31,671	18,215	18,215	18,215
001-0930-572.23-00	LIFE AND HEALTH INSURANCE	116,406	90,408	90,408	99,022	99,022	99,022
001-0930-572.24-00	WORKERS' COMPENSATION	16,785	16,785	16,785	14,960	14,960	14,960
PERSONAL SERVICES		**565,652**	**572,184**	**496,038**	**505,219**	**505,219**	**505,219**
001-0930-572.34-00	OTHER CONTRACTUAL SERVICE	101,327	123,970	100,740	124,710	124,710	124,710
001-0930-572.40-00	TRAVEL AND TRAINING	159	1,500	825	1,000	1,000	1,000
001-0930-572.41-00	COMMUNICATION SERVICES	220	0	0	0	0	0
001-0930-572.43-00	UTILITY SERVICES	63,685	84,498	78,700	80,796	80,796	80,796
001-0930-572.44-00	RENTALS AND LEASES	579	600	150	250	250	250
001-0930-572.46-00	REPAIR & MAINTENANCE SVCS	12,724	18,200	12,653	18,200	18,200	18,200
001-0930-572.46-37	FLEET MAINT- LABOR	34,512	34,975	34,975	34,975	34,975	34,975
001-0930-572.46-38	FLEET MAINT- PARTS	14,900	16,491	16,491	16,491	16,491	16,491
001-0930-572.46-39	FLEET MAINT- OTHER	7,470	12,950	8,560	12,950	12,950	12,950
001-0930-572.48-20	PLAYGROUND EQUIPMENT	5,261	12,180	8,760	12,180	12,180	12,180
CONTRACTUAL		**240,837**	**305,364**	**261,854**	**301,552**	**301,552**	**301,552**
001-0930-572.51-00	OFFICE SUPPLIES	101	200	185	200	200	200
001-0930-572.52-00	OPERATING SUPPLIES	51,761	86,800	45,573	62,400	62,400	62,400
001-0930-572.52-04	TREES, SHRUBS, & SOD	0	0	0	13,500	13,500	13,500
001-0930-572.52-35	GASOLINE	21,033	28,860	28,860	34,000	34,000	34,000
001-0930-572.54-00	BOOKS, PUBS, SUBS, MEMBER	811	1,050	516	600	600	600
COMMODITIES		**73,706**	**116,910**	**75,134**	**110,700**	**110,700**	**110,700**
001-0930-572.71-08	02/03 VEHICLE-FIN 03/04	1,029	1,070	1,070	0	0	0
001-0930-572.72-08	02/03 VEHICLE-FIN 03/04	121	85	85	0	0	0
OTHER		**1,150**	**1,155**	**1,155**	**0**	**0**	**0**
DIVISION TOTALS		**881,345**	**995,613**	**834,181**	**917,471**	**917,471**	**917,471**

ENGINEERING

Engineering, capital improvements and stormwater utility issues are under the management and direction of the City Engineer. This department's responsibilities include all aspects of contract administration for the majority of capital projects including project management, field supervision, grant management, and project tracking through the Engineering, Stormwater, and other city departments. Engineering design work is provided for in-house projects by qualified staff; consultants are used for specialty work when needed. The Engineering staff reviews construction plans and site plans to ensure that private developments meet the city's engineering codes and annually updates design standards. If utilities or roadways built into a project are to be turned over to the city for future maintenance, engineering staff ensures that all infrastructure improvements are properly constructed and operational before presentation to City Council for acceptance. The City Engineer's Office oversees the grant programs for capital projects and assists other city departments with application for grant funding opportunities. The City Engineer is also charged with advising other department directors, City Manager and City Council on matters related to modern engineering principles and practices.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Completed construction of Ruscelletto Park including stormwater pond, multi-use trail, picnic pavilion, observation platform and landscaping improvements.
- Completed construction of Auburn Road sidewalk to provide access to the future development of Sawgrass Park.
- Installed landscaping upgrades along Business US 41.
- Negotiated updated Interlocal Agreement with Sarasota County for operation and maintenance of regional parks with the City.
- Obtained funding through the Sarasota/Manatee Metropolitan Planning Organization (MPO) to construct intersection safety improvements at US 41 Business at Tampa, Venice Ave., and Miami intersections and the US 41 Business at Indian/Turin intersection.
- Completed the 2011 Paving Project for resurfacing of several city streets.
- Coordinated with Peace River Manasota Water Authority to complete upgrades to E. Laurel Road including landscaping improvements.
- Coordinated with Sarasota County for installation of landscaping improvements at the North Junction of US 41 Business and By-pass with MPO funding.

Achievement of Goals and Objectives for the 2010-2011 Budget Year (cont.)

- Completed construction of the Harbor Drive/Venice Avenue intersection improvements to enhance pedestrian safety and manage traffic congestion in the downtown district with stimulus funding.

- Applied for numerous state and federal grants to supplement local funds for capital improvements.

- Implemented grants received for green initiatives including purchasing of upgraded HVAC systems for Police and Public Works, retrofitting of downtown lights with energy efficient bulbs, citizen grant funding opportunities, and other energy efficiency upgrades to city facilities.

- Assisted Building Department with record retention and disposition.

- Continued to participate with Federal Emergency Management Agency, Southwest Florida Water Management District (SWFWMD) and Sarasota County to update the Flood Insurance Rate Maps (FIRMs) to digital format including public meetings and technical review of proposed maps.

- Completed Floodplain Management Plan and incorporated into the updated Local Mitigation Strategy (LMS).

- Completed review of Site and Development Plan, Construction Plans, and Plan Modifications as needed for new developments submitted during the fiscal year.

- Maintained tracking records in support of the Insurance Services Office (ISO) Community Rating System to complete a five year cycle audit and recertification process to retain the city's rating of 6.

- Completed 2011 revisions to city Construction Detail Sheets and distributed to the engineering firms practicing in the area and through the Engineering Department's website.

- Continued to participate in Planning Department's technical review committee.

- Continuously updated Capital Improvement Program for infrastructure improvements with grant opportunities identified for future funding.

- Continued coordination with Verizon and the city's Public Information Officer to communicate FIOS construction schedule to all citizens and to monitor work completed within public right-of-ways.

Goals and Objectives for the 2011- 2012 Budget Year

- Continue to apply for federal and state grant opportunities for capital projects to leverage available funding.

- Complete design and permitting for Deertown Gully and Flamingo Ditch outfall upgrade project. Submit grant application to request funding to complete construction of the proposed upgrades.

- Initiate design/build for US 41 Business intersection improvements at Tampa, Venice, and Miami Avenues with MPO funding.

- Provide public assistance and information to aid citizens in the adoption and/or protests of the updated digital FIRMs.

- Begin permitting and sand search for next beach renourishment event. Continue annual beach reporting monitoring and reporting to meet existing permit conditions. Initiate funding requests for the next budget cycle requirements through federal and state appropriation channels.

- Continue to coordinate with Sarasota County to obtain funding for resurfacing of S. Harbor Drive and Avenida del Circo.

- Continue to provide assistance in the development of low impact development standards in joint effort with Sarasota County, SWFWMD, and Florida Department of Environmental Protection (FDEP).

- Continue progress toward electronic permitting including “One Stop Shopping” for permits to better serve internal and external customers.

- Continue to look for opportunities to restore and conserve sensitive habitats and wildlife and identify avenues to promote eco-tourism.

- Continue to assist City Clerk with record retention and disposition.

ENGINEERING

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 639,490	$ 601,642	$ 639,689	$ 403,706
Contractual	146,928	200,183	199,353	48,703
Commodities	4,259	34,423	34,644	7,276
Capital Outlay	30,305	130,629	130,629	-
Other	-	-	-	-
Totals	**$ 820,982**	**$ 966,877**	**$ 1,004,315**	**$ 459,685**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
City Engineer *	1.0	1.0	1.0
Office Manager	1.0	1.0	0.0
Assistant Engineeer *	0.0	0.0	1.0
Engineering/Stormwater Technician I *	1.0	1.0	1.0
GIS Specialist	1.0	1.0	0.0
Engineering/Stormwater Technician II *	1.0	1.0	1.0
Grants Coordinator *	0.0	0.0	1.0
Projects Coordinator	1.0	1.0	1.0
Stormwater/Eng Research Analyist	1.0	1.0	0.0
Code Enforcement Inspector	2.0	2.0	0.0
Total Department Staff	**9.0**	**9.0**	**6.0**

* 5 positions are split between Engineering & stormwater

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
ENGINEERING							
001-0950-539.12-00	REGULAR SALARIES & WAGES	457,550	433,449	455,919	253,303	253,303	279,303
001-0950-539.15-00	SPECIAL PAY	5,723	7,004	7,454	623	623	623
001-0950-539.21-00	FICA	33,804	33,045	33,730	19,056	19,056	21,045
001-0950-539.22-00	RETIREMENT CONTRIBUTIONS	46,696	46,523	49,583	13,452	13,452	14,837
001-0950-539.23-00	LIFE AND HEALTH INSURANCE	87,998	75,340	85,985	81,018	81,018	81,018
001-0950-539.24-00	WORKERS' COMPENSATION	7,719	6,281	7,018	6,880	6,880	6,880
PERSONAL SERVICES		**639,490**	**601,642**	**639,689**	**374,332**	**374,332**	**403,706**
001-0950-539.31-00	PROFESSIONAL SERVICES	167,390	35,000	35,000	8,000	8,000	8,000
001-0950-539.34-00	OTHER CONTRACTUAL SERVICE	0	150,000	150,000	29,123	29,123	29,123
001-0950-539.40-00	TRAVEL AND TRAINING	4,264	4,000	4,000	2,600	2,600	2,600
001-0950-539.41-00	COMMUNICATION SERVICES	652	2,200	1,200	1,220	1,220	1,220
001-0950-539.44-00	RENTALS & LEASES	985	1,380	1,380	1,380	1,380	1,380
001-0950-539.46-00	REPAIR & MAINTENANCE SVCS	3,107	4,203	4,203	3,680	3,680	3,680
001-0950-539.46-37	FLEET MAINT- LABOR	463	2,200	2,200	1,600	1,600	1,600
001-0950-539.46-38	FLEET MAINT- PARTS	372	800	970	800	800	800
001-0950-539.46-39	FLEET MAINT- OTHER	0	400	400	300	300	300
CONTRACTUAL		**177,233**	**200,183**	**199,353**	**48,703**	**48,703**	**48,703**
001-0950-539.51-00	OFFICE SUPPLIES	3,002	4,000	4,000	3,000	3,000	3,000
001-0950-539.52-00	OPERATING SUPPLIES	293	26,180	25,401	2,301	2,301	2,301
001-0950-539.52-08	GRANTS	104	857	857	0	0	0
001-0950-539.52-35	GASOLINE	810	2,120	3,120	3,000	1,500	1,500
001-0950-539.54-00	BOOKS, PUBS, SUBS, MEMBER	50	1,266	1,266	475	475	475
COMMODITIES		**4,259**	**34,423**	**34,644**	**8,776**	**7,276**	**7,276**
001-0950-539.63-00	IMPROVE OTHER THAN BUILDG	0	130,629	130,629	20,000	0	0
001-0950-539.64-00	MACHINERY & EQUIPMENT	0	0	0	170,000	0	0
CAPITAL OUTLAY		**0**	**130,629**	**130,629**	**190,000**	**0**	**0**
DIVISION TOTALS		**820,982**	**966,877**	**1,004,315**	**621,811**	**430,311**	**459,685**

POLICE

The Department is now authorized for 45 sworn officers, 18 support personnel and two part-time school crossing guards. The Department's total authorized staffing is 63 full-time and two part-time employees.

The Patrol Division provides uniform police officer response to calls for service. Members of this division investigate violations of law and traffic crashes, arrest law violators, assist crime victims, regulate traffic flow, oversee school crossing guards, and coordinate special events and field operations.

The Support Services Division conducts criminal investigations, performs crime scene processing, manages acquired property, collaborates on crime prevention, oversees the Explorer Program, and provides and coordinates departmental training. This division also provides police records, coordinates computer services with IS staff, and receives/dispatches/records calls for service.

Department Administration staff is responsible for accreditation, applicant processing, budget, accounts payable, buildings/ground maintenance, awards and citations, sworn member certifications, as well as, the oversight and management of agency efforts and resources.

Achievements of Goals and Objectives for the 2011-2012 Budget Year

- In anticipation of fiscal deficits, our agency realigned staff and associated responsibilities as well as freezing positions to produce a balanced budget.
- Assessed and decommissioned several department vehicles
- Re-evaluated training needs from a financial standpoint emphasizing free and local training opportunities to meet our requirements
- Upgraded VPD building surge protection equipment to protect all sensitive electronics and equipment/services from lightning strikes
- Upgraded VPD building door security system
- Reduced overtime in our Communications Section through the collaborative efforts and innovative scheduling of Communications staff

Achievements of Goals and Objectives for the 2011-2012 Budget Year (Cont'd)

- Continued to seek grant funding to assist in meeting financial needs of Department and the City. Utilize funding from Dept of Justice via Florida Department of Law Enforcement to purchase and install an additional in-car camera system
- Assigned a Venice Police Dept Detective to the Sarasota County Sheriff's Departments Narcotics Task Force
- Purchased a replacement K-9
- Implemented Florida Department of Law Enforcement information sharing program
- Implemented pilot program to re-engage the community through officer contacts
- Implemented a Crime Suppression Program focused on community needs
- Provided holiday food baskets and gifts 50 needy families with 150 children via the Needy Family project.
- Sponsored the 14th annual "Shop with a Cop" program with the Fraternal Order of Police (FOP) to assist underprivileged children in the area in getting a solid start on the school year by providing necessary school supplies.

Goals and Objectives for the 2011-2012 Budget Year

- Continue to deliver quality service to the citizens of our community regardless of economic shortfalls
- Freeze additional sworn position
- Create an environment that encourages employee development
- More timely recognition of employee accomplishments
- Continue our philosophy of conservative fiscal management, emphasizing needs over wants
- Continue our professionalism by supporting and updating our Accreditation process
- Formally implement Community Outreach Program (C.O.P.)

Goals and Objectives for the 2011-2012 Budget Year (Cont'd)

- Continue to address service needs of our community
- Develop a more comprehensive proactive internal intelligence process addressing emerging crime issues
- Establish formal succession training to meet the future goals of the department and the community
- Centralize and compile department data into a monthly performance report

POLICE

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 7,137,344	$ 7,496,510	$ 7,817,688	$ 6,884,576
Contractual	454,735	479,305	409,980	362,027
Commodities	265,973	303,950	289,350	248,400
Capital Outlay	132,715	238,443	77,000	0
Other	1,678	1,680	1,680	0
Totals	**$ 7,992,445**	**$ 8,519,888**	**$ 8,595,698**	**$ 7,495,003**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Chief of Police	1.0	1.0	1.0
Captain	2.0	2.0	0.0
Accreditation Coordinator	1.0	1.0	1.0
Administrative Assistant	2.0	2.0	2.0
Records Manager	1.0	1.0	1.0
Communication Manager	1.0	1.0	1.0
Records Clerk	2.0	2.0	2.0
Administrative Aide	1.0	1.0	1.0
Police Dispatcher	9.0	9.0	9.0
Senior Criminalistics Specialist	1.0	0.0	0.0
Criminalistic Specialist	1.0	1.0	1.0
School Crossing Guard*	1.0	1.0	1.0
Sergeant- Training Officer	1.0	1.0	1.0
Sergeant- Detective Division	1.0	1.0	1.0
Sergeant- K9 Officer	1.0	1.0	0.0
Sergeant	4.0	4.0	4.0
Lieutenant	4.0	4.0	4.0
Lieutent- Detective Division	1.0	1.0	0.0
School Resource Officer	1.0	1.0	1.0
Police Officer- Detective Division	4.0	4.0	4.0
Police Officer- Marine Patrol	2.0	2.0	2.0
Police Officer-K9	1.0	1.0	2.0
Police Officer- Traffic Division	2.0	2.0	1.0
Police Officer- Youth Services	1.0	1.0	0.0
Police Officer- Narcotics Division	1.0	1.0	1.0
Police Officer	26.0	26.0	23.0
Total Department Staff	**73.0**	**72.0**	**64.0**

* Part/split time shown as full time equivalents

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
LAW ENFORCEMENT							
001-1001-521.12-00	REGULAR SALARIES & WAGES	4,103,949	4,070,349	3,979,052	3,611,572	3,530,766	3,512,053
001-1001-521.14-00	OVERTIME	273,193	227,300	278,960	150,008	150,008	170,558
001-1001-521.15-00	SPECIAL PAY	338,054	456,190	468,904	327,195	319,235	325,635
001-1001-521.21-00	FICA	349,229	297,186	347,972	306,384	299,568	299,693
001-1001-521.22-00	RETIREMENT CONTRIBUTIONS	1,252,398	1,809,753	2,017,654	1,875,894	1,830,968	1,834,575
001-1001-521.23-00	LIFE AND HEALTH INSURANCE	714,173	549,982	629,265	648,144	648,144	648,144
001-1001-521.24-00	WORKERS' COMPENSATION	106,348	85,750	95,881	93,918	93,918	93,918
PERSONAL SERVICES		**7,137,344**	**7,496,510**	**7,817,688**	**7,013,115**	**6,872,607**	**6,884,576**
001-1001-521.31-00	PROFESSIONAL SERVICES	71,151	68,892	60,000	36,995	36,995	36,995
001-1001-521.34-00	OTHER CONTRACTUAL SERVICE	12,980	13,000	12,980	13,000	13,000	13,000
001-1001-521.40-00	TRAVEL AND TRAINING	35,234	32,100	25,000	10,000	10,000	10,000
001-1001-521.41-00	COMMUNICATIONS SERVICES	22,430	32,000	27,000	21,500	21,500	21,500
001-1001-521.41-40	COMMUNICATION SVCS- IS	22,727	22,000	22,000	22,000	22,000	22,000
001-1001-521.42-00	TRANSPORTATION	524	1,500	750	750	750	750
001-1001-521.43-00	UTILITY SERVICES	42,298	55,027	43,000	44,228	44,228	44,228
001-1001-521.44-00	RENTALS AND LEASES	11,789	14,000	9,500	9,000	9,000	9,000
001-1001-521.46-00	REPAIR & MAINTENANCE SVCS	72,140	68,234	50,000	42,000	42,000	42,000
001-1001-521.46-37	FLEET MAINT- LABOR	66,446	75,354	65,000	70,354	70,354	70,354
001-1001-521.46-38	FLEET MAINT- PARTS	34,475	31,748	40,000	35,950	35,950	35,950
001-1001-521.46-39	FLEET MAINT- OTHER	47,384	32,000	31,000	34,000	34,000	34,000
001-1001-521.46-40	REPAIRS/MAINT- INFO SYS	4,826	19,450	18,000	19,000	19,000	19,000
001-1001-521.47-00	PRINTING AND BINDING	4,986	5,000	3,750	3,000	3,000	3,000
001-1001-521.48-00	PROMOTIONAL ACTIVITIES	5,345	7,000	2,000	250	250	250
001-1001-521.49-00	OTHER CHARGES-OBLIGATIONS	-15,341	2,000	0	0	0	0
001-1001-521.49-90	DEPRECIATION	15,341	0	0	0	0	0
CONTRACTUAL		**454,735**	**479,305**	**409,980**	**362,027**	**362,027**	**362,027**
001-1001-521.51-00	OFFICE SUPPLIES	17,983	18,000	17,500	15,000	15,000	15,000
001-1001-521.52-00	OPERATING SUPPLIES	98,712	110,900	110,000	54,500	54,500	54,500
001-1001-521.52-03	CLOTHING ALLOWANCE	34,240	40,000	32,850	31,850	31,850	31,850
001-1001-521.52-35	GASOLINE	112,097	131,000	125,000	143,000	143,000	143,000
001-1001-521.54-00	BOOKS, PUBS, SUBS, MEMBER	4,479	4,050	4,000	4,050	4,050	4,050
COMMODITIES		**267,511**	**303,950**	**289,350**	**248,400**	**248,400**	**248,400**
001-1001-521.63-00	IMPROV OTHER THAN BUILDGS	0	6,000	2,000	0	0	0
001-1001-521.64-00	MACHINERY & EQUIPMENT	131,177	202,443	75,000	0	0	0
001-1001-521.64-01	WCIND GRANT MACH/EQUIP	0	30,000	0	0	0	0
CAPITAL OUTLAY		**131,177**	**238,443**	**77,000**	**0**	**0**	**0**
001-1001-521.71-08	02/03 VEHICLE-FIN 03/04	1,501	1,555	1,555	0	0	0
001-1001-521.72-08	02/03 VEHICLE-FIN 03/04	177	125	125	0	0	0
OTHER		**1,678**	**1,680**	**1,680**	**0**	**0**	**0**
DIVISION TOTALS		**7,992,445**	**8,519,888**	**8,595,698**	**7,623,542**	**7,483,034**	**7,495,003**

FIRE

The mission of the Venice Fire Department is to achieve a goal of zero deaths and property loss from fire and to protect the citizens of Venice from the ravages of natural and manmade disasters. This is accomplished through an aggressive fire prevention and public education program, with a focus on highly trained and motivated personnel, outfitted with modern equipment and facilities.

Under the direction of the Fire Chief, the Fire Department employs 47 personnel assigned to three major divisions: Emergency Response, Fire Prevention, and Administration. The emergency response division is staffed by 39 on-line members who respond to an average of 2,600 calls per year. Specialized services include hazardous materials response, confined space rescue, and mitigation of water related emergencies through the marine rescue program.

The Fire Prevention division consists of the Fire Marshal and Fire Inspector. Responsibilities include enforcement of building and fire codes, plans review, and annual facility inspections.

Administration includes staff positions of Fire Chief, Deputy Chief, Administrative Battalion Chief, Administrative Assistant, and a part-time Administrative Support Clerk. Responsibilities include the day-to-day operations, emergency management, training, facilities and equipment maintenance, grants procurement and administration, budgeting, special events, and public education. The Fire Department continues to provide the "Doing It Right Ensures Citizen Trust" (DIRECT) program to citizens. The DIRECT program empowers the staff to go above and beyond to provide exceptional customer service.

Achievements of Goals and Objectives for the 2010-2011 Budget Year

- Continued public safety through inspections of existing buildings for fire code compliance.

- Enhanced supervisory and technical skills through training and educational opportunities.

- Enhanced practical skills training through the replacement of the propane bus prop.

- Continued Fire Department and city disaster management preparedness for all city employees utilizing the National Incident Management System.

- Coordinated the City's Comprehensive Emergency Management Plan (CEMP) update.

Achievements of Goals and Objectives for the 2010-2011 Budget Year (cont'd)

- Coordinated the City's Continuity of Operations Plan (COOP) update and conducted annual preparedness exercise.
- Continued smoke detector give-away program.
- Continued improved health and safety programs through fitness incentives that reward participation in regular fitness training.
- Continued updating departmental operational guides to comply with state and federal mandates.
- Provided departmental training and adoption of ROGs concerning the mitigation of a terrorist incident.
- Continued cost saving measures to help maintain operations due to impacts of the economic environment.
- Enhanced Emergency Medical Services (EMS)/Rescue capabilities by adding rescue tools provided through the EMS Grant.
- Continued installation compliance, of new state law requirements for buildings with light-frame trusses.
- Provided American Heart Association Healthcare Provider and Heartsaver CPR and First Aid to various members and businesses of the Venice community. This included training for several city employees.
- Provided public education and assistance through the child safety seat installation program.
- Continued to enhance programs geared toward cost recovery to maximize effectiveness of operations in areas of emergency response and fire prevention.
- Replaced Fire Department Self Contained Breathing Apparatus (SCBAs).

Goals and Objectives for the 2011-12 Budget Year

- Continue smoke detector give-away program.
- Continue pursuing grant funds for equipment purchases to increase fiscal budget effectiveness.

Goals and Objectives for the 2011-2012 Budget Year (cont'd)

- Continue Fire Department and city disaster management preparedness. This includes updating the city's Comprehensive Emergency Management Plan, Continuity of Operations Plans and continue employee training for National Incident Management System (NIMS) compliance.

- Continue to enhance skills of officers/supervisors and on-line members, through internal and external training opportunities.

- Continue strategic planning for addressing future facility needs for Station #1 and #2 response areas.

- Continue strategic planning for enhancements to the Academy training facility to reduce training costs associated with off-site drills and exercises.

- Continue improvements to the Station #3 Community Room for public use.

- Continue improvements to the Station #3 Emergency Operations Center (EOC) for enhanced safety and operations.

- Continue to improve health and safety programs through fitness incentives that reward participation in regular fitness training.

- Continue to update departmental operational guides to comply with state and federal mandates.

- Continue to seek cost saving measures to help maintain operations due to impacts of the economic environment.

- Provide American Heart Association Healthcare Provider and Heartsaver CPR and First Aid to city employees, various members and businesses of the Venice community.

- Continue to enhance programs geared toward cost recovery to maximize effectiveness of operations in areas of emergency response and fire prevention.

- Continue strategic planning and implementation of cost saving alternatives related to energy consumption.

- Continue installation compliance, of new state law requirements for buildings with light-frame trusses.

- Continue public education and assistance through the installation of child safety seats.

FIRE

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 5,399,717	$ 5,574,002	$ 6,260,458	$ 5,125,045
Contractual	249,045	273,649	253,266	248,250
Commodities	103,695	123,284	118,534	92,284
Capital Outlay	71,367	221,171	220,936	250,000
Other	8,678	8,680	8,680	0
Totals	**$ 5,832,502**	**$ 6,200,786**	**$ 6,861,874**	**$ 5,715,579**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Fire Chief	1.0	1.0	1.0
Deputy Fire Chief	1.0	1.0	0.0
Administrative Assistant	1.0	1.0	1.0
Fire Marshal	1.0	1.0	0.0
Fire Inspector	1.0	1.0	0.0
Fire Admin Bat Chief	1.0	1.0	1.0
Lieutenant/EMT	9.0	9.0	9.0
Firemedic	27.0	27.0	27.0
Support Services Technician	1.0	0.0	0.0
Receptionist/Secretary *	0.5	0.5	0.5
Fire Batallion Chief/EMT	3.0	3.0	3.0
Total Department Staff	**46.5**	**45.5**	**42.5**

* Part time employee

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
FIRE CONTROL							
001-1101-522.12-00	REGULAR SALARIES & WAGES	2,930,761	2,879,672	2,886,148	2,839,561	2,432,788	2,595,784
001-1101-522.14-00	OVERTIME	181,056	185,000	191,625	184,048	34,059	78,297
001-1101-522.15-00	SPECIAL PAY	201,920	298,393	247,082	293,473	227,105	250,484
001-1101-522.21-00	FICA	242,228	220,295	241,649	244,678	197,850	214,840
001-1101-522.22-00	RETIREMENT CONTRIBUTIONS	1,331,469	1,594,691	2,239,128	1,657,825	1,399,075	1,521,957
001-1101-522.23-00	LIFE AND HEALTH INSURANCE	451,592	346,564	399,605	409,591	409,591	409,591
001-1101-522.24-00	WORKERS' COMPENSATION	60,691	49,387	55,221	54,092	54,092	54,092
PERSONAL SERVICES		**5,399,717**	**5,574,002**	**6,260,458**	**5,683,268**	**4,754,560**	**5,125,045**
001-1101-522.31-00	PROFESSIONAL SERVICES	22,231	25,455	24,455	24,455	24,455	24,455
001-1101-522.31-04	VEN FOUND PROF SERVICES	168	558	558	558	558	558
001-1101-522.34-00	OTHER CONTRACTUAL SERVICE	5,520	5,520	5,520	5,520	5,520	1,500
001-1101-522.40-00	TRAVEL AND TRAINING	18,146	24,400	18,915	20,800	18,800	10,000
001-1101-522.41-00	COMMUNICATION SERVICES	7,285	9,550	6,600	9,550	9,550	6,052
001-1101-522.43-00	UTILITY SERVICES	42,184	51,294	40,794	51,294	51,294	51,294
001-1101-522.44-00	RENTALS AND LEASES	1,777	2,640	2,640	3,160	3,160	3,160
001-1101-522.46-00	REPAIR & MAINTENANCE SVCS	36,485	44,656	44,208	49,656	46,656	46,656
001-1101-522.46-37	FLEET MAINT- LABOR	45,016	31,696	41,696	41,696	39,195	39,195
001-1101-522.46-38	FLEET MAINT- PARTS	26,608	14,003	19,003	19,003	16,503	16,503
001-1101-522.46-39	FLEET MAINT- OTHER	43,243	62,177	47,177	47,177	47,177	47,177
001-1101-522.48-00	PROMOTIONAL ACTIVITIES	382	1,700	1,700	1,700	1,700	1,700
CONTRACTUAL		**249,045**	**273,649**	**253,266**	**274,569**	**264,568**	**248,250**
001-1101-522.51-00	OFFICE SUPPLIES	5,483	7,500	7,500	7,500	7,500	7,500
001-1101-522.52-00	OPERATING SUPPLIES	63,274	73,400	73,400	73,400	64,900	44,400
001-1101-522.52-04	VEN FOUND OPER SUPPLIES	907	2,384	2,384	2,384	2,384	2,384
001-1101-522.52-08	GRANTS	2,645	0	0	0	0	0
001-1101-522.52-35	GASOLINE	29,172	36,000	31,250	36,000	36,000	36,000
001-1101-522.54-00	BOOKS, PUBS, SUBS, MEMBER	4,514	4,000	4,000	4,000	4,000	2,000
COMMODITIES		**105,995**	**123,284**	**118,534**	**123,284**	**114,784**	**92,284**
001-1101-522.64-00	MACHINERY & EQUIPMENT	0	221,171	220,936	0	0	0
001-1101-522.64-08	GRANTS	69,067	0	0	250,000	250,000	250,000
CAPITAL OUTLAY		**69,067**	**221,171**	**220,936**	**250,000**	**250,000**	**250,000**
001-1101-522.71-10	03 FIRE PUMPER-FIN 03/04	7,763	8,040	8,040	0	0	0
001-1101-522.72-10	03 FIRE PUMPER-FIN 03/04	915	640	640	0	0	0
OTHER		**8,678**	**8,680**	**8,680**	**0**	**0**	**0**
DIVISION TOTALS		**5,832,502**	**6,200,786**	**6,861,874**	**6,331,121**	**5,383,912**	**5,715,579**

FIRE ACADEMY

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Contractual	$ 4,228	$ 7,311	$ 5,500	$ 4,940
Commodities	2,568	3,675	3,675	3,675
Capital Outlay	-	-	-	-
Totals	**$ 6,796**	**$ 10,986**	**$ 9,175**	**$ 8,615**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
FIRE TRAINING ACADEMY							
001-1102-522.43-00	UTILITY SERVICES	1,552	3,811	2,000	1,440	1,440	1,440
001-1102-522.46-00	REPAIR & MAINTENANCE SVCS	2,676	3,500	3,500	3,500	3,500	3,500
CONTRACTUAL		**4,228**	**7,311**	**5,500**	**4,940**	**4,940**	**4,940**
001-1102-522.51-00	OFFICE SUPPLIES	925	1,000	1,000	1,000	1,000	1,000
001-1102-522.52-00	OPERATING SUPPLIES	25	225	225	225	225	225
001-1102-522.52-35	GASOLINE	1,259	2,000	2,000	2,000	2,000	2,000
001-1102-522.54-00	BOOKS, PUBS, SUBS, MEMBER	359	450	450	450	450	450
COMMODITIES		**2,568**	**3,675**	**3,675**	**3,675**	**3,675**	**3,675**
DIVISION TOTALS		**6,796**	**10,986**	**9,175**	**8,615**	**8,615**	**8,615**

PLANNING AND ZONING DEPARTMENT

The Planning and Zoning Department is an integral component of the Development Services Division. The department guides growth and development by initiating current and long-range planning activities. These activities are performed through implementation of the Land Development Code, review of new development projects, the coordination and development of master plans, and the city's Comprehensive Plan. The department regulates the zoning code, maintains and revises the Comprehensive Plan and Land Development Regulations, coordinates all city-wide special events and Geographical Information System (GIS) mapping needs, issues business tax receipts to all businesses within the city, and manages the city's development activities.

Planning and Zoning staff members work in partnership with advisory boards, the development community, community groups and stakeholders and City Council to balance the needs of residents, business owners, customers and visitors. This department serves as staff to the Planning Commission, Environmental Task Force and Architectural Review Board. The department coordinates the review of development proposals for all affected city and county departments through the technical review committee (TRC) process.

Achievement of Goals and Objectives for fiscal 2010-2011 Budget Year

- Prepared and began implementing the 2010 Development Services Business Plan to provide a guide to focus staff efforts within the Planning & Zoning, Engineering & Stormwater, and Building & Code Enforcement Departments.

- Directed the process to gauge customer service satisfaction through interviews with internal staff and external customers, evaluated the equity of the Development Service Division's fee schedule, examined the efficiency of the Division's processes, and provided strategies and recommendations for improvement.

- Created and began implementation of the "Partnering 4 Success" program which was designed to re-engage with external customers and stakeholders through establishment of "partnerships" for effective development service delivery, internal auditing, and stakeholder feedback of business practices.

- Facilitated opportunities to receive concerns regarding the City's Development Services Division (e.g. public forums, stakeholder engagements, EDGIT Committee Presentation, etc.)

- Developed citizen guides to assist permit holders in navigating development review processes.

- Coordinated with the Information Services Department to address website needs related to the dissemination of public information.

Achievement of Goals and Objectives for fiscal 2010-2011 Budget Year (Cont'd)

- Took a lead role in the evaluation and realignment of permit fee schedules. Fees schedules were reviewed and analyzed and subsequent changes proposed. Fee schedules were officially amended in December 2010 to achieve parity with surrounding jurisdictions.

- Coordinated the execution of a division-wide training program related to customer service and managing change in the workplace.

- Realigned staffing to accommodate customer needs effectively and efficiently.

- Assisted and coordinated with City Council, Advisory Boards, and citizens on the city's Evaluation and Appraisal-based Comprehensive Plan Amendment. The Comprehensive Plan was found in compliance in Dec. 2010.

- Successfully created the Comprehensive Plan implementation work program and engagement of identified resources.

- Commenced Phase I of the unified Land Development Code to reflect the Comprehensive Plan's Goals, Objectives and Policies.

- Provided staff support to Advisory Boards including, but not limited to, the Environmental Task Force and Planning Commission.

- Assisted event organizers with scheduling and details of over 50 special events.

- Processed 1,700 business tax receipts for local businesses and professions located within the city.

Goals and Objectives for fiscal 2011-2012 Budget Year

- Continue implementation of the City's Comprehensive Plan and City Council's Strategic Plan in a fiscally responsible manner. This includes completion of Phase I of the Land Development Code update and the initiation of Phase II.

- Create regulations to permit workforce and affordable housing opportunities.

- Continue reviewing current ordinances and policies to streamline processes and ensure best practices.

- Continue content improvement of information on the web. Examine the development of a webpage that brings all city land development records into one location.

Goals and Objectives for fiscal 2011-2012 Budget Year

- Utilize feedback from external/internal customers, elected officials, and community stakeholders to continuously update policies and guidelines, revise applications, prepare checklists and revise and issue new documents to enhance the development review process. #

- Continue to promote a customer focused city development and permitting system. Utilize technology and improved inter-departmental teams to move to one-stop permitting instead of the current system of requiring applicants to move from department to department.

- Better integrate GIS technology across the division and work with stakeholders to build a strong GIS infrastructure to support city departments. Initiate a web system to automate GIS data dissemination to streamline the existing paper process.
  #
- Continue to set excellent customer service as a high priority and customer service parameters and goals.

PLANNING & ZONING

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 409,344	$ 390,384	$ 373,302	$ 534,223
Contractual	60,478	96,770	88,946	82,500
Commodities	5,933	6,947	5,947	12,150
Capital Outlay	0	0	0	20,000
Other	0	0	0	-
Totals	**$ 475,755**	**$ 494,101**	**$ 468,195**	**$ 648,873**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Planning & Zoning Director	1.0	0.0	0.0
General Manager Development Services	0.0	1.0	1.0
Comprehensive Planner	1.0	0.0	0.0
Planning Administrator	0.0	1.0	1.0
Planning Assistant	0.0	0.0	0.0
G.I.S. Specialist	0.0	0.0	1.0
Planning Coordinator	1.0	1.0	1.0
Planner	1.0	1.0	1.0
Permit & Systems Analyst *	0.0	0.0	1.0
Code Enforcement Inspector	0.0	0.0	2.0
Total Department Staff	**4.0**	**4.0**	**8.0**

** 1 position split between Planning/Zoning and Building Department*

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
PLANNING							
001-1301-515.12-00	REGULAR SALARIES & WAGES	287,111	295,824	281,000	470,191	470,191	431,739
001-1301-515.15-00	SPECIAL PAY	25,738	5,216	5,216	5,138	5,138	5,138
001-1301-515.21-00	FICA	23,245	22,744	21,800	35,117	35,117	32,175
001-1301-515.22-00	RETIREMENT CONTRIBUTIONS	28,423	32,019	30,200	26,344	26,344	24,295
001-1301-515.23-00	LIFE AND HEALTH INSURANCE	39,365	30,136	30,130	36,008	36,008	36,008
001-1301-515.24-00	WORKERS' COMPENSATION	5,462	4,445	4,956	4,868	4,868	4,868
PERSONAL SERVICES		**409,344**	**390,384**	**373,302**	**577,666**	**577,666**	**534,223**
001-1301-515.31-00	PROFESSIONAL SERVICES	55,648	85,120	80,000	50,000	50,000	50,000
001-1301-515.40-00	TRAVEL AND TRAINING	3,295	5,700	3,146	14,900	14,900	14,900
001-1301-515.41-00	COMMUNICATION SERVICES	0	0	0	2,000	2,000	2,000
001-1301-515.44-00	RENTALS & LEASES	1,485	3,450	3,300	4,200	4,200	4,200
001-1301-515.46-00	REPAIR & MAINTENANCE SVCS	0	0	0	5,300	5,300	5,300
001-1301-515.47-00	PRINTING AND BINDING	50	2,500	2,500	6,100	6,100	6,100
CONTRACTUAL		**60,478**	**96,770**	**88,946**	**82,500**	**82,500**	**82,500**
001-1301-515.51-00	OFFICE SUPPLIES	3,851	3,500	3,500	7,700	7,700	7,700
001-1301-515.52-00	OPERATING SUPPLIES	141	400	400	1,300	1,300	1,300
001-1301-515.54-00	BOOKS, PUBS, SUBS, MEMBER	1,941	3,047	2,047	3,150	3,150	3,150
COMMODITIES		**5,933**	**6,947**	**5,947**	**12,150**	**12,150**	**12,150**
001-1301-515.64-00	MACHINERY & EQUIPMENT	0	0	0	20,000	20,000	20,000
CAPITAL OUTLAY		**0**	**0**	**0**	**20,000**	**20,000**	**20,000**
DIVISION TOTALS		**475,755**	**494,101**	**468,195**	**692,316**	**692,316**	**648,873**

INFORMATION SYSTEMS

The Information Systems (IS) Department manages and maintains the City's information infrastructure. The IS Department is responsible for the city's communications and computer systems, which include voice and computer-based technologies. The department guides and provides the tools essential to efficiently serve citizens, develop timely information for managing city operations, and pursue other objectives which support the city's mission and goals.

Information Systems Department provides a collaborative relationship with all departments by facilitating the identification of appropriate technology and assisting the other departments with the training and implementation of that technology.

Information Systems staff includes the Information Systems Director, Technical Systems Coordinator, Information Systems Manager and Network Technician.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Implemented new IS work order system
- Groupwise email upgraded
- HTE/Naviline upgraded
- Click2Gov implemented – (Building Permits, Local Business Tax Receipts and Utility Billing)
- Laserfische document management system upgraded
- Network storage added, (12 Terabytes)
- 35 laptops replaced
- 5 City locations now on leased fiber infrastructure
- Internet connection improved (50Mb)
- New staff and public wireless access
- Piloting IPad use for Council members and other uses

Goals and Objectives for the 2011-2012 Budget Year

- Continue to leverage in house platforms in order to realize potential savings
- Continue to replace aging PC's as needed
- Roll out updated and rebranded website
- Maintain the current information infrastructure within budget constraints
- Explore possible areas of inter-agency cooperation and consolidation.

INFORMATION SYSTEMS

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 324,159	$ 352,589	$ 361,338	$ 337,914
Contractual	272,401	363,594	363,460	305,374
Commodities	46,196	50,340	50,300	40,750
Capital Outlay	0	89,135	89,135	-
Other	30,667	30,680	30,680	-
Totals	**$ 673,423**	**$ 886,338**	**$ 894,913**	**$ 684,038**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Info Systems Director	1.0	1.0	1.0
Technical Systems Coordinator	1.0	1.0	1.0
Training/Support Services Technician	1.0	1.0	0.0
Network Technician	0.0	0.0	1.0
Information System Manager	1.0	1.0	1.0
Total Department Staff	**4.0**	**4.0**	**4.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
INFORMATION SYSTEMS							
001-1401-513.12-00	REGULAR SALARIES & WAGES	227,337	265,234	268,857	266,292	266,292	266,292
001-1401-513.14-00	OVERTIME	434	975	364	971	971	971
001-1401-513.15-00	SPECIAL PAY	15,492	6,824	6,889	0	0	0
001-1401-513.21-00	FICA	16,828	20,290	20,164	19,847	19,847	19,847
001-1401-513.22-00	RETIREMENT CONTRIBUTIONS	24,249	28,566	29,715	14,178	14,178	14,178
001-1401-513.23-00	LIFE AND HEALTH INSURANCE	39,126	30,136	34,718	36,008	36,008	36,008
001-1401-513.24-00	WORKERS' COMPENSATION	693	564	631	618	618	618
PERSONAL SERVICES		**324,159**	**352,589**	**361,338**	**337,914**	**337,914**	**337,914**
001-1401-513.31-00	PROFESSIONAL SERVICES	63,666	40,264	40,200	42,854	42,854	42,854
001-1401-513.40-00	TRAVEL AND TRAINING	13,773	9,162	20,650	20,000	10,000	10,000
001-1401-513.41-00	COMMUNICATIONS SERVICES	2,345	14,798	3,260	6,260	6,260	6,260
001-1401-513.46-00	REPAIR & MAINTENANCE SVCS	165,642	228,259	235,750	215,260	215,260	215,260
001-1401-513.46-02	COMPUTER DEVICES	25,910	63,311	63,300	30,000	30,000	30,000
001-1401-513.46-37	FLEET MAINT- LABOR	526	0	0	0	0	0
001-1401-513.46-38	FLEET MAINT- PARTS	145	0	0	0	0	0
001-1401-513.46-39	FLEET MAINT- OTHER	394	300	300	1,000	1,000	1,000
CONTRACTUAL		**272,401**	**356,094**	**363,460**	**315,374**	**305,374**	**305,374**
001-1401-513.51-00	OFFICE SUPPLIES	2,292	4,000	4,000	4,000	4,000	4,000
001-1401-513.52-00	OPERATING SUPPLIES	43,419	45,530	45,500	35,500	35,500	35,500
001-1401-513.52-35	GASOLINE	96	300	300	750	750	750
001-1401-513.54-00	BOOKS, PUB, SUB, MEMBERSP	389	510	500	500	500	500
COMMODITIES		**46,196**	**50,340**	**50,300**	**40,750**	**40,750**	**40,750**
001-1401-513.63-00	IMPR OTHER THAN BLDGS	0	69,040	69,040	0	0	0
001-1401-513.64-00	MACHINERY & EQUIPMENT	0	35,595	20,095	25,000	0	0
CAPITAL OUTLAY		**0**	**104,635**	**89,135**	**25,000**	**0**	**0**
001-1401-513.71-06	PRIN- SUN TRUST LOAN	19,915	20,760	20,760	0	0	0
001-1401-513.71-07	PRIN- PHASE 2 FIBER OPTIC	5,586	5,625	5,625	0	0	0
001-1401-513.71-08	02/03 VEHICLE-FIN 03/04	2,103	2,120	2,120	0	0	0
001-1401-513.72-06	INT- SUN TRUST LOAN	2,156	1,320	1,320	0	0	0
001-1401-513.72-07	INT-PHASE 2 FIBER OPTIC	659	620	620	0	0	0
001-1401-513.72-08	02/03 VEHICLE-FIN 03/04	248	235	235	0	0	0
OTHER		**30,667**	**30,680**	**30,680**	**0**	**0**	**0**
DIVISION TOTALS		**673,423**	**894,338**	**894,913**	**719,038**	**684,038**	**684,038**

ADMINISTRATIVE SERVICES DEPARTMENT

The Administrative Services Department (ASD) is primarily responsible for three areas - human resources, benefits and risk management. The department also provides staffing for the City Hall information center.

Human Resources - The department is responsible for labor relations and negotiations with the city's four bargaining units (International Association of Fire Fighters, Fraternal Order of Police representing Venice police officers, Fraternal Order of Police representing sergeants and lieutenants, and American Federation of State, County and Municipal Employees). The department also manages the city's classification and compensation plans, recruitment for city employment vacancies and maintenance of all official personnel records as well as coordinating the development, modification, and renewal of necessary policies and procedures.

Benefits - The department manages the city's insurance benefit plans and wellness programs for city employees and retirees (insurance, pension, wellness, disability coverage, etc.). This involves assisting in the design of insurance plans, communicating benefits information to employees, assisting employees with problems associated with the processing/payment of health insurance claims, oversight of the Family Medical Leave program, coordinating open enrollment and special enrollment activities, communicating health and wellness information to employees, and researching various programs and initiatives designed to reduce insurance costs for the city and employees.

Risk Management - Finally, the department is responsible for the city's risk management program which involves the identification, analysis, control and financing of risk associated with city operations. Efforts are directed to reduce risks resulting from workers' compensation claims, liability claims and damage expenses for buildings, inventories, vehicles and equipment owned by the city. This includes the review of contracts entered into by the city, inspection of properties and other activities to ensure the conservation of city assets.

City Hall Information Center

The department staffs the City Hall information center, providing a friendly and helpful reception for visitors and callers alike. This involves answering the multi-line telephone system and transferring callers to appropriate departments to obtain service, redirecting customers to other government agencies or community organizations as required, greeting and directing visitors to appropriate departments and providing general information and assistance. This position also affords assistance to city staff with administrative tasks including copying, faxing, filing, data entry and other projects and is responsible for receiving and processing shipments and deliveries to City Hall.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Successfully negotiated mutually beneficial collective bargaining agreements with the International Association of Firefighters (IAFF). At the time of writing, anticipate negotiating mutually beneficial collective bargaining agreements with American Federation of State, County and Municipal Employees (AFSCME) and Fraternal Order of Police (FOP) bargaining units.

- Maintained and enhanced good working relationships with all bargaining units and non-bargaining employees through open communication and cooperation.

- Revised job descriptions for the AFSCME bargaining unit.

- Implemented a revised performance appraisal system enhancing management and supervisory effectiveness.

- Implemented an ongoing management and supervisory training program.

- Successfully recruited for key city positions, including Police Chief, Director of Building and Code Enforcement, Chief Accountant, Planning Administrator and Assistant Utilities Director.

- Successfully resolved employee issues in such a way as to preserve city operations, employee morale and minimize risk to the city.

- Negotiated a dental plan with a new provider that resulted in cost savings to both the City and employees and implemented an additional dental option insurance plan to provide employees a choice to better suit their financial and health status.

- Developed and implemented a wellness program in conjunction with benefit providers including (1) a health club incentive program, (2) a smoking cessation program, (3) a weight management/nutrition program, and (4) a stress management program.

- Negotiated a new administrator for Flexible Spending Account users that is more user-friendly for employees and resulted in cost savings for the city.

- Completed a dependent eligibility audit of the city's self-insured health plan that resulted in dropping 13 dependents from the City's health plan.

- Negotiated a flat fee with City's insurance broker that resulted in a rate reduction for employees and cost savings to the City.

- Continued enhancement of the safety training portion of the city's safety program through use of the city's insurance carrier's safety and loss control consultants at no cost to the city.

Achievement of Goals and Objectives for the 2010-2011 Budget Year (cont'd)

- Conducted annual driver training for city employees as part of the ongoing safety program.
- Continued ongoing review of all Administrative Services Department processes to enhance operations and improve efficiency.

Goals and Objectives for the 2011-2012 Budget Year

- Maintain and enhance good working relationships with all bargaining units and non-bargaining employees through open communication and cooperation.
- Review and amend, as necessary, the newly revised performance appraisal system.
- Continue to deliver the ongoing management and supervisory training program.
- Successfully resolve employee issues in such a way as to preserve city operations, employee morale and minimize risk to the city.
- Continue to review and analyze all job vacancies as they relate to City services, department budgets and overall cost containment.
- Review and revise non-bargaining job descriptions to reflect changing and streamlining departmental functions.
- Continue to enhance the city's wellness program in conjunction with benefit providers.
- Review all existing city insurance plans on an ongoing basis for benefit options and cost effectiveness.
- Continue to research, analyze and implement appropriate contribution health insurance rate changes for retirees.
- Conduct a competitive bid for the city's property and liability insurance program.
- Research and evaluate the city's existing Employee Assistance Program (EAP) program with a view to expanding scope of services and containing costs.

Goals and Objectives for the 2011-2012 Budget Year (cont'd)

- Continue to enhance the city's safety program by leveraging use of the city's insurance carrier's safety & loss control consultants at no additional cost to the city.

- Conduct annual driver training for city employees as part of the ongoing safety program.

- Continue ongoing review of all Administrative Services Department processes to enhance operations and improve efficiency.

ADMINISTRATIVE SERVICES

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 266,552	$ 237,432	$ 244,162	$ 243,151
Contractual	284,582	281,478	272,128	237,488
Commodities	5,549	9,200	6,250	5,450
Capital Outlay	-	-	-	-
Other	-	-	-	-
Totals	**$ 556,683**	**$ 528,110**	**$ 522,540**	**$ 486,089**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Director of Administrative Services	1.0	1.0	1.0
Switchboard Operator/Secretary	1.0	1.0	1.0
Administrative Assistant *	1.0	1.0	1.0
Human Resources Technician *	1.0	1.0	1.0
Benefits Coordinator **	1.0	1.0	1.0
Total Department Staff	**5.0**	**5.0**	**5.0**

* 2 positions split between General Fund and Internal Service Funds

** 1 position is 100% Internal Service Fund

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
ADMINISTRATIVE SERVICES							
001-1601-513.12-00	REGULAR SALARIES & WAGES	164,286	160,427	162,513	161,121	161,121	161,121
001-1601-513.15-00	SPECIAL PAY	2,556	2,982	0	8,520	8,520	8,520
001-1601-513.21-00	FICA	11,833	14,185	11,574	12,372	12,372	12,372
001-1601-513.22-00	RETIREMENT CONTRIBUTIONS	16,749	17,278	17,501	9,253	9,253	9,253
001-1601-513.23-00	LIFE AND HEALTH INSURANCE	28,818	21,849	26,782	26,106	26,106	26,106
001-1601-513.24-00	WORKERS' COMPENSATION	874	711	792	779	779	779
001-1601-513.25-00	UNEMPLOYMENT COMPENSATI(	41,436	20,000	25,000	25,000	25,000	25,000
PERSONAL SERVICES		**266,552**	**237,432**	**244,162**	**243,151**	**243,151**	**243,151**
001-1601-513.31-00	PROFESSIONAL SERVICES	44,858	29,700	29,700	14,000	14,000	14,000
001-1601-513.31-03	LEGAL	35,294	40,000	40,000	40,000	40,000	40,000
001-1601-513.40-00	TRAVEL AND TRAINING	3,640	19,000	15,000	3,200	3,200	3,200
001-1601-513.41-00	COMMUNICATIONS SERVICES	709	1,000	500	500	500	500
001-1601-513.44-00	RENTALS AND LEASES	2,119	2,150	2,150	2,200	2,200	2,200
001-1601-513.45-00	INSURANCE	189,769	178,378	178,378	172,088	172,088	172,088
001-1601-513.46-37	FLEET MAINT- LABOR	814	1,500	850	0	0	0
001-1601-513.46-38	FLEET MAINT- PARTS	251	900	500	0	0	0
001-1601-513.46-39	FLEET MAINT- OTHER	0	750	50	0	0	0
001-1601-513.47-00	PRINTING AND BINDING	0	600	0	0	0	0
001-1601-513.48-00	PROMOTIONAL ACTIVITIES	7,128	7,500	5,000	5,500	5,500	5,500
CONTRACTUAL		**284,582**	**281,478**	**272,128**	**237,488**	**237,488**	**237,488**
001-1601-513.51-00	OFFICE SUPPLIES	3,280	5,600	5,000	5,000	5,000	5,000
001-1601-513.52-35	GASOLINE	919	900	550	0	0	0
001-1601-513.54-00	BOOKS, PUB, SUB, MEMBERSP	1,350	2,700	700	450	450	450
COMMODITIES		**5,549**	**9,200**	**6,250**	**5,450**	**5,450**	**5,450**
DIVISION TOTALS		**556,683**	**528,110**	**522,540**	**486,089**	**486,089**	**486,089**

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BUILDING AND CODE ENFORCEMENT DEPARTMENT

The Building and Code Enforcement Department oversees the enforcement and maintenance of all building codes to ensure the safety, health and welfare of the public while serving the permitting, inspections and licensing needs of residents and contractors. Staff serves in assistance to the City Manager and Development Services Divisions for emergency response and would provide critical services in the event of major damage and rebuilding efforts from a natural disaster or other catastrophic events. Staff also assists in support of the Technical Review Committee, Code Enforcement Board, the Construction Board of Adjustment and Appeals, and the Architectural Review Board.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Utilized the Development Services Business Plan to formalize work program assignments consistent with the city's annual Strategic Plan and long-term Comprehensive Plan.

- Ensured that construction of all new public facilities meet community design and architectural standards through enforcement of construction and building permits.

- Continued community outreach to educate customers regarding permitting and plan review processes and to identify opportunities to improve cycle time.

- Continued to increase cross training to improve staff's knowledge of the overall permitting and plan review processes.

- Conducted and assessed development services application and building permit fee structure to examine cost savings, revenue capture, and efficiency review strategies for staff implementation.

- Developed a customer service input strategy for external customers to solicit service improvements, and comment on staffing and resource assignment to building permit functions. Adopt new service levels and annual budget goals for the building function and special revenue fund.

- Established benchmarks and permit metrics for estimating future workflows, permit volume, training and staff needs. Utilized findings for more precise staffing and resource allocation to meet customer service needs.

- Created a customer service focused permitting structure to consolidate similar functions and provide quicker permitting.

Goals and Objectives for the 2011-2012 Budget Year

- Expand the customer service "Partnering 4 Success" program, in coordination with the other Development Services Departments.

- Continue to develop a customer service input strategy for external customers to solicit service improvements, and comment on staffing and resource assignment to building permit functions.

- Continue to provide community outreach by attending Chamber of Commerce quarterly meetings as a means to educate and inform customers on permitting and plan review processes.

- Continue to streamline inspection processes to obtain optimum utilization of current staff's licensure with cross training of inspectors and plans examiners, to gain flexibility, consolidate effort, and reduce the need for "contract inspectors."

- Continue to establish benchmarks and permit metrics for estimating future workflows, permit volume, training and staff needs. Utilize findings for more precise staffing and resource allocation to meet customer service needs.

- Improve customer service initiatives through implementation of various permit process features such as plan tracking, inspection scheduling, online payment and application submittal with Click2Gov online services module.

- Improve effectiveness of permitting process by revising and updating permit applications to correspond with job specific and/or trade specific functions. Update new and improved departmental website pages to incorporate application changes and frequently asked questions.

- Utilizing the Development Services Business Plan, formalize work program assignments consistent with the city's annual Strategic Plan and long-term Comprehensive Plan.

- Continue to ensure that construction of all new public facilities meet community design and architectural standards through enforcement of construction and building permits.

- Improve lines of communication by the building official's attendance at contractor trade association meetings and the Building Official Association of Florida joint meetings to educate and inform various trades of specific code, policy and/or procedural changes.

- Offer improved service as well as internal functions by redesigning and remodeling the departments' office and service counter areas.

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
BUILDING PERMIT FEES							
BUILDING PERMIT FEES REVENUE							
116-0000-322.00-00	BUILDING PERMITS	1,088,232	1,007,219	1,054,858	1,256,310	1,256,310	1,256,310
116-0000-361.10-00	INTEREST ON INVESTMENTS	-4,868	0	1,100	275	275	275
116-0000-369.90-19	MISC REV-BUILDING	189	1,376	100	941	941	941
116-0000-381.01-00	TRSF FR GENERAL FUND	243,303	63,645	0	0	0	0
DIVISION TOTALS		**1,326,856**	**1,072,240**	**1,056,058**	**1,257,526**	**1,257,526**	**1,257,526**

BUILDING & CODE ENFORCEMENT

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 503,999	$ 450,506	$ 365,515	$ 442,102
Contractual	633,312	610,336	593,767	548,924
Commodities	9,515	13,995	13,624	20,368
Capital Outlay	-	150	750	63,000
Other	486	487	487	
Totals	**$ 1,147,312**	**$ 1,075,474**	**$ 974,143**	**$ 1,074,394**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Building & Code Enforcement Director	1.0	1.0	1.0
Senior Inspector	3.0	3.0	3.0
Permit Supervisor	1.0	1.0	0.0
Permit Technician	1.0	1.0	1.0
Divisional Permit Coordinator *	0.0	0.0	1.0
Administrative Aide	1.0	0.0	0.0
Total Department Staff	**7.0**	**6.0**	**6.0**

*50/50 split with Engineering

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
BUILDING OFFICIAL							
116-0801-524.12-00	REGULAR SALARIES & WAGES	346,474	299,709	242,462	323,195	323,195	323,195
116-0801-524.12-01	COMPENSATION ADJUSTMENT	0	15,735	0	0	0	0
116-0801-524.14-00	OVERTIME	110	0	0	0	0	0
116-0801-524.15-00	SPECIAL PAY	20,586	16,356	14,852	13,420	13,420	13,420
116-0801-524.21-00	FICA	25,054	24,075	18,939	24,907	24,907	24,907
116-0801-524.22-00	RETIREMENT CONTRIBUTIONS	33,640	33,894	27,633	17,807	17,807	17,807
116-0801-524.23-00	LIFE AND HEALTH INSURANCE	68,305	52,738	53,637	54,012	54,012	54,012
116-0801-524.24-00	WORKERS' COMPENSATION	9,830	7,999	7,992	8,761	8,761	8,761
PERSONAL SERVICES		**503,999**	**450,506**	**365,515**	**442,102**	**442,102**	**442,102**
116-0801-524.31-00	PROFESSIONAL SERVICES	8,351	2,100	750	2,400	2,400	2,400
116-0801-524.31-40	PROF SVCS- INFO SYS	3,085	2,585	2,585	1,308	1,308	1,308
116-0801-524.34-00	OTHER CONTRACTUAL SERVICE	37,881	83,094	68,094	70,000	70,000	70,000
116-0801-524.41-00	COMMUNICATION SERVICES	1,748	2,400	1,500	3,900	3,300	3,300
116-0801-524.41-40	COMMUNICATION SVCS- IS	5,295	6,840	6,840	6,480	6,480	6,480
116-0801-524.44-00	RENTALS & LEASES	3,715	5,260	5,960	4,800	4,800	4,800
116-0801-524.45-00	INSURANCE	44,798	42,109	42,109	40,624	40,624	40,624
116-0801-524.46-02	COMPUTER DEVICES	0	7,500	12,500	4,000	4,000	4,000
116-0801-524.46-37	FLEET MAINT- LABOR	2,348	4,635	1,500	6,000	4,000	4,000
116-0801-524.46-38	FLEET MAINT- PARTS	1,427	2,884	1,000	3,500	2,500	2,500
116-0801-524.46-39	FLEET MAINT- OTHER	724	621	621	1,200	750	750
116-0801-524.46-40	REPAIRS/MAINT- INFO SYS	3,550	16,076	16,076	7,092	6,556	6,556
116-0801-524.47-00	PRINTING AND BINDING	911	2,000	2,000	2,300	2,300	2,300
116-0801-524.49-02	ADMINISTRATIVE CHARGES	519,479	432,232	432,232	399,906	399,906	399,906
CONTRACTUAL		**633,312**	**610,336**	**593,767**	**553,510**	**548,924**	**548,924**
116-0801-524.51-00	OFFICE SUPPLIES	4,222	4,000	4,000	7,068	7,068	7,068
116-0801-524.52-00	OPERATING SUPPLIES	171	495	600	600	600	600
116-0801-524.52-03	CLOTHING ALLOWANCE	514	1,875	1,500	4,000	4,000	4,000
116-0801-524.52-25	SAFETY SHOE REIMBURSEMEN	200	605	504	700	700	700
116-0801-524.52-35	GASOLINE	4,408	7,020	7,020	14,400	8,000	8,000
COMMODITIES		**9,515**	**13,995**	**13,624**	**26,768**	**20,368**	**20,368**
116-0801-524.63-00	IMPROV OTHER THAN BLDGS	0	0	0	30,000	30,000	30,000
116-0801-524.64-00	MACHINERY & EQUIPMENT	0	150	750	66,000	33,000	33,000
CAPITAL OUTLAY		**0**	**150**	**750**	**96,000**	**63,000**	**63,000**
116-0801-524.71-08	02/03 VEHICLE-FIN 03/04	435	451	451	0	0	0
116-0801-524.72-08	02/03 VEHICLE-FIN 03/04	51	136	36	0	0	0
OTHER		**486**	**587**	**487**	**0**	**0**	**0**
DIVISION TOTALS		**1,147,312**	**1,075,574**	**974,143**	**1,118,380**	**1,074,394**	**1,074,394**

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VENICE MUNICIPAL AIRPORT

Venice Municipal Airport (VNC) is a historic general aviation facility that generates a significant economic impact in the community. VNC shall be operated and developed as a safe, secure, modern, efficient and financially self-sufficient facility that is committed to being a good neighbor in the community.

VNC has two 5,000-foot lighted runways, an automated weather observation system (AWOS) and non-precision instrument approaches. The airport has approximately 221 based aircraft. VNC is home to s Fixed Base Operators (FBO) who offer fuel, line services, flight instruction, aircraft rental, aircraft maintenance and avionics to the public. VNC is also responsible for the operation and maintenance of the Venice Municipal Mobile Home Park. A golf course, trapeze academy and multiple restaurants are among the non-aeronautical businesses located on airport property.

The Airport Administrator directs a staff, which includes an administrative coordinator and an administrative aide.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Established a mission statement.
- Promoted the airport as a vital transportation and community asset that generates a significant economic impact in the community
- Held meetings with residents who live in neighborhoods adjacent to the airport to discuss airport issues and the flying friendly program.
- Developed a new web site to communicate with the public and promote VNC.
- Updated the five year airport Joint Automated Capital Improvement Program (JACIP) consistent with the Airport Layout Plan (ALP).
- Adopted a new ALP that will enhance aviation and public safety.
- Corrected numerous issues noted on the FAA land use inspection report.
- Completed installation of a new, state-of-the-art automated weather observation system (AWOS).

Goals and Objectives for the 2011-2012 Budget Year

- Complete the Marking, Signage and Fencing Project.
- Obtain Federal Aviation Administration (FAA) and Florida Department of Transportation Aviation (FDOT) grant funding and complete the rehabilitation of Runway 04-22 as shown on the ALP.
- Obtain FAA and FDOT grant funding and initiate an environmental assessment for improvements to Runway 13-31 as shown on the ALP.
- Complete construction of a new 8-unit T-hangar building and storm water improvements.
- Complete design of T-hangar renovations to comply with hurricane building codes.
- Design and complete construction of Phase I of Airport Avenue landscaping improvements.
- Develop, obtain city council approval and implement a comprehensive flying friendly program.
- Continue to resolve issues identified in the FAA land use inspection report.
- Actively pursue the development of revenue generating uses of airport property airport to ensure it remains economically self-sufficient. Obtain FAA approval for all non-aeronautical uses of airport property.

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
AIRPORT FUND							
AIRPORT FUND REVENUE							
401-0000-313.10-00	ELECTRIC FRANCHISE FEES	634	1,300	1,300	1,136	1,136	1,136
401-0000-331.41-00	AIRPORT DEVELOPMENT	0	0	0	6,083,047	6,083,047	6,083,047
401-0000-331.41-29	CONSTRUCT RUNWAY 4/22	0	5,700,000	0	0	0	0
401-0000-334.40-00	OTHER STATE GRANTS	14,100	417,300	91,321	472,580	472,580	472,580
401-0000-334.40-53	CONST RUNWAY 4/22-FDOT	0	150,000	0	0	0	0
401-0000-361.10-00	INTEREST ON INVESTMENTS	41,790	52,000	8,233	13,281	13,281	13,281
401-0000-362.10-08	MISC RENT TAXABLE	3,600	1,800	4,120	6,720	6,720	6,720
401-0000-362.20-00	AERONAUTICAL LEASE RENTS	266,499	249,061	258,098	247,365	247,365	247,365
401-0000-362.20-10	T-HANGAR LEASE RENT	486,761	515,850	482,149	461,835	461,835	461,835
401-0000-362.20-24	DAILY TIE DOWN RENT	839	750	800	600	600	600
401-0000-362.20-25	MONTHLY TIE DOWN RENT	18,260	18,600	11,077	11,000	11,000	11,000
401-0000-362.21-00	NON AERONAUTICAL LEASES	506,591	499,545	502,024	522,029	522,029	522,029
401-0000-362.21-18	MOBILE HOME PARK LOT RENT	614,350	583,110	614,350	595,386	595,386	595,386
401-0000-362.31-27	LEASE PENALTIES	3,182	2,000	742	500	500	500
401-0000-365.00-00	SALES-SURPLUS MATLS/SCRAI	0	0	1,485	0	0	0
401-0000-369.30-00	INSURANCE SETTLEMENT	498	0	0	0	0	0
401-0000-369.90-12	MISC REVENUE- NON TAX	18,262	13,585	21,475	11,170	11,170	11,170
401-0000-369.90-26	COLLECTION ALLOW SALES TX	354	300	300	300	300	300
401-0000-369.97-10	RETURNED CHECK CHARGES	150	0	105	0	0	0
401-0000-369.97-28	FUEL FLOWAGE FEES	25,262	16,500	21,910	18,000	18,000	18,000
401-0000-381.12-00	FUND BALANCE	0	0	0	2,140,437	2,140,437	2,140,437
DIVISION TOTALS		**2,001,132**	**8,221,701**	**2,019,489**	**10,585,386**	**10,585,386**	**10,585,386**

AIRPORT

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 537,271	$ 584,309	$ 600,699	$ 571,456
Contractual	1,879,602	1,688,125	1,665,732	1,948,825
Commodities	37,182	45,945	44,195	45,480
Capital Outlay	-	6,466,375	942,637	8,987,625
Other	2	-	-	-
Capital Projects	-	-	-	-
Sub Totals	**$ 2,454,057**	**$ 8,784,754**	**$ 3,253,263**	**$ 11,553,386**
Less Depreciation/Non Cash	**968,578**	**940,832**	**968,000**	**968,000**
Totals	**$ 1,485,479**	**$ 7,843,922**	**$ 2,285,263**	**$ 10,585,386**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Airport Manager	1.0	1.0	0.0
Airport Administrator	0.0	0.0	1.0
Municipal Service Worker I	1.0	1.0	0.0
Municipal Service Worker II	1.0	1.0	2.0
Administrative Aide	1.0	1.0	1.0
Airport Maintenance Technician	1.0	1.0	1.0
Administrative Coordinator	1.0	1.0	1.0
Senior Airport Tech Leader	1.0	1.0	1.0
Noise Abatement Technician *	1.0	1.0	0.0
Total Department Staff	**8.0**	**8.0**	**7.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
VENICE AIRPORT							
401-0970-542.12-00	REGULAR SALARIES & WAGES	259,690	345,470	326,150	316,865	316,865	316,865
401-0970-542.12-01	COMPENSATION ADJUSTMENT	0	1,000	1,000	0	0	0
401-0970-542.14-00	OVERTIME	401	2,000	2,000	1,992	1,992	1,992
401-0970-542.15-00	SPECIAL PAY	13,031	4,737	2,500	2,938	2,938	2,938
401-0970-542.21-00	FICA	19,699	26,428	24,300	23,623	23,623	23,623
401-0970-542.22-00	RETIREMENT CONTRIBUTIONS	28,274	34,168	31,000	16,948	16,948	16,948
401-0970-542.23-00	LIFE AND HEALTH INSURANCE	77,681	60,272	77,340	72,016	72,016	72,016
401-0970-542.24-00	WORKERS' COMPENSATION	7,937	6,459	6,409	7,074	7,074	7,074
401-0970-542.26-00	OTHER POST EMPL BENEFITS	130,558	103,775	130,000	130,000	130,000	130,000
PERSONAL SERVICES		**537,271**	**584,309**	**600,699**	**571,456**	**571,456**	**571,456**
401-0970-542.31-00	PROFESSIONAL SERVICES	39,364	106,500	106,500	103,756	103,756	103,756
401-0970-542.31-03	LEGAL	276,229	100,000	50,000	100,000	80,000	80,000
401-0970-542.31-40	PROF SVCS- INFO SYS	7,087	6,137	6,137	1,744	1,744	1,744
401-0970-542.32-00	ACCOUNTING AND AUDITING	0	6,000	6,000	6,000	6,000	6,000
401-0970-542.34-00	OTHER CONTRACTUAL SERVICE	19,873	46,490	46,490	22,070	22,070	22,070
401-0970-542.34-06	MHP ROUNTINE MAINTENANCE	41,150	48,750	48,750	52,000	52,000	52,000
401-0970-542.40-00	TRAVEL AND TRAINING	4,185	4,650	4,275	4,650	4,250	4,250
401-0970-542.41-00	COMMUNICATION SERVICE	3,593	5,080	5,080	5,560	5,560	5,560
401-0970-542.41-40	COMMUNICATIONS SVCS- IS	9,512	12,013	10,000	9,513	9,513	9,513
401-0970-542.42-00	TRANSPORTATION	559	1,288	950	1,000	1,000	1,000
401-0970-542.43-00	UTILITY SERVICES	101,463	115,610	111,000	115,000	115,000	115,000
401-0970-542.44-00	RENTALS AND LEASES	14,668	6,415	6,415	6,415	6,415	6,415
401-0970-542.45-00	INSURANCE	94,952	89,252	89,252	86,105	86,105	86,105
401-0970-542.46-00	REPAIR & MAINTENANCE SVCS	154,276	47,360	47,360	322,960	322,960	322,960
401-0970-542.46-02	COMPUTER DEVICES	0	1,000	1,000	2,000	2,000	2,000
401-0970-542.46-37	FLEET MAINT- LABOR	17,961	15,800	15,800	15,800	15,800	15,800
401-0970-542.46-38	FLEET MAINT- PARTS	9,841	7,300	7,300	7,300	7,300	7,300
401-0970-542.46-39	FLEET MAINT- OTHER	1,022	1,550	1,550	2,800	2,800	2,800
401-0970-542.46-40	REPAIRS/MAINT- INFO SYS	5,802	6,783	6,783	9,456	8,742	8,742
401-0970-542.47-00	PRINTING AND BINDING	304	3,800	800	1,500	1,500	1,500
401-0970-542.48-00	PROMOTIONAL ACTIVITIES	92	500	500	1,500	1,500	1,500
401-0970-542.49-00	OTHER CHARGES-OBLIGATIONS	37,303	50,145	50,145	49,195	49,195	49,195
401-0970-542.49-02	ADMINISTRATIVE CHARGES	193,466	180,645	180,645	190,615	190,615	190,615
401-0970-542.49-04	BAD DEBT EXPENSE	8,880	15,000	25,000	15,000	15,000	15,000
401-0970-542.49-90	DEPRECIATION	838,020	810,057	838,000	838,000	838,000	838,000
CONTRACTUAL		**1,879,602**	**1,688,125**	**1,665,732**	**1,969,939**	**1,948,825**	**1,948,825**
401-0970-542.51-00	OFFICE SUPPLIES	3,843	7,000	7,000	6,800	6,800	6,800
401-0970-542.52-00	OPERATING SUPPLIES	17,057	17,900	17,900	17,000	17,000	17,000
401-0970-542.52-04	TREES, SHRUBS & SOD	480	750	550	750	750	750
401-0970-542.52-35	GASOLINE	14,339	18,000	16,750	18,655	18,655	18,655
401-0970-542.54-00	BOOKS, PUBS, SUBS, MEMBER	1,463	2,295	1,995	2,275	2,275	2,275
COMMODITIES		**37,182**	**45,945**	**44,195**	**45,480**	**45,480**	**45,480**
401-0970-542.63-00	IMPROVE OTHER THAN BUILDG	0	6,465,375	941,637	8,950,625	8,950,625	8,950,625
401-0970-542.64-00	MACHINERY & EQUIPMENT	0	0	0	37,000	37,000	37,000
401-0970-542.64-40	MACH/EQUIP- INFO SYSTEMS	0	1,000	1,000	0	0	0
CAPITAL OUTLAY		**0**	**6,466,375**	**942,637**	**8,987,625**	**8,987,625**	**8,987,625**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
VENICE AIRPORT							
401-0970-542.72-01	INT-FP&L IMPROVEMENTS	2	0	0	0	0	0
OTHER		**2**	**0**	**0**	**0**	**0**	**0**
DIVISION TOTALS		**2,454,057**	**8,784,754**	**3,253,263**	**11,574,500**	**11,553,386**	**11,553,386**

VENICE UTILITIES SYSTEM

Under the management of the Director of Utilities the department consists of four divisions: *Administration, Water Production, Field Operations, and Water Reclamation.*

While keeping in compliance with all federal, state and local regulations, the *Administration Division* is responsible for program implementation of quality control/assurance; utility planning and the coordination and support of the other utility divisions as they relate to the overall production and distribution of drinking water; the collection and treatment of wastewater; and the delivery and use of reclaimed water. The department works regionally with Sarasota County, Peace River/Manasota Water Supply Authority, Southwest Florida Water Management District, and other local municipalities to provide for the collective needs of the community and region.

The *Water Production* Division is responsible for the water treatment system and has a plant capacity of 4.49 million gallons per day. At the present time an annual average of 2.3 million gallons of highly purified drinking water is delivered each day to customers. The plant is operated and maintained by a professional staff of 14 and is operational 24 hours a day, seven days a week.

The *Field Operations Division* is responsible for the repair and maintenance of 180 miles of water distribution mains, 49 miles of reclaimed distribution mains, 16 miles of raw water mains, 107 miles of gravity collection lines, 41 miles of force main, over 1018 fire hydrants, over 2,700 main line valves, 100 air release valves, 2,300 manholes, approximately 11,122 potable water meters, and 2,903 reclaimed water meters. Permits for development review and construction are coordinated and reviewed by this division as well as performing utility locates for all underground facilities. The city's Cross Connection Control Program is also a function of this division which consists of testing, maintaining, and repairing of all city-owned backflow assemblies.

The *Water Reclamation Division* processes all wastewater for the city using Advanced Wastewater Treatment (AWT) technology producing a final effluent that meets all regulatory requirements and worthy of being "reused" for irrigation. The maintenance operation maintains 85 lift stations throughout the city that transports the wastewater. This group is also responsible for maintaining equipment and improving the appearance of lift stations.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Completed initial phase of the upgrade/expansion of filing system by utilizing Laserfiche and best file Maintenance practices based on Florida Department of State Records Management (regarding meter history records). Designated and installed shelving space for storage facilities that will be utilized for entire department.

- Continued program measures to bring those annexations currently not hooked up to the city water and sewer system into compliance. The properties have been identified and the process of hooking up the properties has started with one residential and one commercial property being connected. The procedure developed for these properties will now be used for the remaining connections. Approximately 60 annexations have been identified.

- Initiated a Water Master Plan effort, led by one of our consulting engineers, that will provide a comprehensive evaluation of our water supply, water treatment, and water distribution systems. Information resulting from this study will be critical in the future operation and improvements of our drinking water systems.

- Began upgrading the appearance of the RO plant (painting, landscaping, etc.). Due to the age of the facilities, much of the focus thus far has been on remediation of R/O process area infrastructure which is critical to continued water production.

- Approximately 40 meters, or less than 1% of all of our water meters, remain to be replaced as part of our radio read meter upgrade program. They are predominantly in two areas of the City and are in the process of being replaced.

- Continued to identify areas of replacement where cast iron water mains are in rear easements and the relocation, rehabilitation, or replacement of the existing main may become a future CIP priority.

- Continued program of replacing main line valves that are no longer operational. Approximately 30 identified non-operational valves remain and the program will continue next year.

- Continued to gather GPS locations on all valves, hydrants, fittings, manholes, etc., so that they can easily be found in case of a natural disaster and properly located within the City's GIS system. Approximately 22% of the City's plat sheets have been completed.

- Continued to maintain compliance with all operating permits and with all applicable local, state and federal environmental regulatory agencies.

- Initiated a work assignment for the design and upgrade of the reverse osmosis (RO) membranes at our water treatment facility and other related equipment improvements. Consulting engineers are currently underway evaluating replacement of the RO membranes and related equipment and determining the best project delivery method to achieve the city's goals. An additional part of this effort is to evaluate the ability of the proposed design improvements to increase plant efficiency (also known as "recovery rate") in order to satisfy SWFWMD Water Use Permit requirements.

- Completed pilot studies of a number of hydrogen sulfide management strategies for the water treatment plant, and implemented the preferred strategy. Implemented a preferred hydrogen sulfide management strategy within a large portion of our wastewater collection system, and continue to explore and evaluate other emerging for the same application.

- Continued to support water conservation efforts and maintain a per capita rate of less than 150 gallons per day/per person as per SWFWMD requirements.

- Continued to outfit production wells, select lift stations, and the Water Reclamation Plant with Variable Frequency Drives (VFDs). The City continues to install these energy saving devices at our production wells and anticipates this endeavor will be complete by the permit deadline of July 2011.

- Continued in-house rehabilitations of lift stations.

- Continued efforts to install telemetry units at select wastewater lift stations.

- Completed development and implementation of Capital Improvement Plan for FY 2011. All projects are underway.

- Continued to operate plants as efficiently and economically as possible.

- Completed Rate Study that was begun in 2009 and implemented rate increase that enables the development and implementation of a fully functioning Capital Improvement Program, including a Renewal & Rehabilitation component, for the first time in recent years.

- Initiated a Wastewater Master Plan effort, led by one of our consulting engineers that will provide a comprehensive evaluation of our wastewater collection, transmission, treatment, and disposal systems. Information resulting from this study will be critical in the future operation and improvements of our wastewater systems.

- Completed entry of Reverse Osmosis (RO) Plant equipment history into Advanced Maintenance Management System (AMMS) database.

- Took advantage of East Venice Avenue stormwater project to replace/upgrade major raw water lines feeding the water treatment plant.

Goals and Objectives for the 2011-2012 Budget Year

- Complete the installation of radio read meters.

- Continue to identify areas of replacement where cast iron water mains are in rear easements. Locations continue to be identified and a program of replacement will be developed as the Water Master Plan is completed.

- Following completion of the Water Master Plan incorporate and prioritize capital improvement and renewal & rehabilitation projects into the CIP and R&R schedules.

- Continue program of replacing main line valves that are no longer operational.

- Continue to gather GPS locations on all valves, hydrants, fittings, manholes, etc., so that they can easily be found in the event of a natural disaster.

- Finalize revision of Cross Connection Control Manual with approval of Department of Health (DOH) after the state finalizes the rule changes.

- As required by the Cross Connection Control program continue residential site surveys and inspections to determine what level of protection is required at each site.

- Continue to maintain full compliance with all operating permits.

- Continue supporting ongoing efforts to replace/upgrade water treatment plant membranes and related system.

- Continue to explore new technologies to help reduce odor and corrosion issues.

- Continue next phase of feasibility studies to increase RO plant efficiency to satisfy SWFWMD Water Use Permit requirements of increased recovery.

- Continue to support water conservation efforts. Maintain a per capita rate of less than 90.1 gallons per day/per person as per SWFWMD permit condition requirements.

- Continue to outfit select lift stations, and the Water Reclamation Plant with Variable Frequency Drives (VFDs).

- Continue to expand ability to run City's production wells on generator power during emergency conditions.

- Complete scanning of all sewer records into Laserfiche.

- Evaluate the feasibility of expanding residential reuse to include homes on the island.

- Continue to operate plants as efficiently and economically as possible, including continuing to explore opportunities to implement "green" technologies where feasible.

- Continue to maintain compliance with applicable local, state and federal environmental regulatory agencies without any non-compliance issues.

- Study methods, such as the establishment of Operator Trainee positions, to maintain proper staffing levels in plants as licensed Operators begin to retire.

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
WATER/SEWER UTILITY OPERA							
WATER/SEWER REVENUE							
421-0000-313.10-00	ELECTRIC FRANCHISE FEES	15,630	52,622	30,198	32,701	32,701	32,701
421-0000-331.01-00	FEDERAL GRANTS	0	121,658	0	0	0	0
421-0000-343.31-01	WATER CONSUMPTION SALES	3,166,095	3,205,754	3,376,032	3,301,927	3,301,927	3,301,927
421-0000-343.31-02	WATER DEMAND CHARGES	3,779,783	3,840,953	4,535,192	3,956,182	3,956,182	3,956,182
421-0000-343.31-03	WATER BILLING CHARGES	281,278	0	0	0	0	0
421-0000-343.31-20	PENALTY- WATER	57,980	36,814	150,969	43,161	43,161	43,161
421-0000-343.31-21	FIRE SVC STANDBY CHARGE	102,872	87,486	53,889	71,307	71,307	71,307
421-0000-343.31-22	FIRE SVC HYDRANT RENTAL	1,900	2,636	2,100	2,524	2,524	2,524
421-0000-343.31-23	TAP FEES-WATER	26,031	38,232	65,382	11,156	11,156	11,156
421-0000-343.31-27	PENALTY-ASSESSMENT RECEI	29	0	17	0	0	0
421-0000-343.31-29	CUSTOMER INQUIRY CHARGE	275	0	308	0	0	0
421-0000-343.51-01	SEWER CONSUMPTION SALES	3,675,460	3,761,434	3,592,704	3,874,277	3,874,277	3,874,277
421-0000-343.51-02	SEWER DEMAND CHARGES	3,569,272	3,285,323	4,211,330	3,383,883	3,383,883	3,383,883
421-0000-343.51-03	REUSE-CONSUMPTION SALES	436,029	444,338	477,660	440,558	440,558	440,558
421-0000-343.51-05	PENALTIES-REUSE	1,457	1,586	1,184	1,664	1,664	1,664
421-0000-343.51-06	REUSE TAP FEE	7,454	0	6,419	0	0	0
421-0000-343.51-07	SAR CO SWR TREAT CONS CH	2,703,370	2,065,912	1,839,830	2,045,150	2,045,150	2,045,150
421-0000-343.51-11	SAR CO SWR BILLING CHARGE	14,424	20,542	3,724	18,101	18,101	18,101
421-0000-343.51-20	SEWER LINE INSPECT/CLEAN	806	591	0	0	0	0
421-0000-343.51-21	PENALTY- SEWER	46,274	32,219	47,411	36,328	36,328	36,328
421-0000-343.51-23	TAP FEES-SEWER	640	0	1,893	0	0	0
421-0000-343.61-20	MISCELLANEOUS INCOME	3,550	2,563	3,338	2,796	2,796	2,796
421-0000-343.61-21	AD VALOREM TAX REIMBURSE	11,173	0	9,006	0	0	0
421-0000-343.65-70	WATER PC FEES-INT 55%	12,312	41,841	59,895	16,860	16,860	16,860
421-0000-343.65-71	WATER PC FEE-PRIN 45%	15,518	25,990	49,005	13,279	13,279	13,279
421-0000-343.65-72	SEWER PC FEE-INT 55%	23,801	20,541	29,907	20,576	20,576	20,576
421-0000-343.65-73	SEWER PC FEE-PRIN 45%	14,029	21,877	24,470	20,899	20,899	20,899
421-0000-343.65-74	WTR CAP INT (55%)-INSTALL	835	1,801	299	1,668	1,668	1,668
421-0000-343.65-75	WTR CAP PR (45%)-INSTALL	683	1,611	249	1,545	1,545	1,545
421-0000-343.65-76	SWR CAP INT (55%)-INSTALL	1,003	1,254	362	1,310	1,310	1,310
421-0000-343.65-77	SWR CAP PR (45%)- INSTALL	821	2,367	299	1,060	1,060	1,060
421-0000-343.65-78	WTR/SWR PLT CAP-UTIL BILL	160	0	159	0	0	0
421-0000-343.65-87	PRIN PLUMB RECORD-UT BILL	1,428	0	2,139	0	0	0
421-0000-361.10-00	INTEREST ON INVESTMENTS	28,991	1,000	20,800	35,271	35,271	35,271
421-0000-361.12-05	INTEREST- INSTALL PLT CAP	221	0	501	0	0	0
421-0000-361.12-06	INTEREST/PLB REC-ANNEX	127	0	219	0	0	0
421-0000-361.20-00	STATE BOARD ADMIN	0	0	63	0	0	0
421-0000-362.10-01	CELL TOWER LEASE RENTS	37,930	35,452	1,610	36,502	36,502	36,502
421-0000-362.10-02	WTR TNK LEASE-CNG/BELL SO	35,215	37,078	54,408	38,444	38,444	38,444
421-0000-362.10-03	NEXTEL SOUTH CORPORATION	22,853	24,007	34,166	22,615	22,615	22,615
421-0000-362.10-12	SPRINT LEASE	21,331	21,036	26,546	21,944	21,944	21,944
421-0000-365.00-00	SALES-SURPLUS MATLS/SCRA	1,339	0	0	0	0	0
421-0000-365.10-00	AUCTION MISC	787	0	11,172	0	0	0
421-0000-365.11-00	SURPLUS/SCRAP-POLLUT CTR	1,371	0	1,352	0	0	0
421-0000-365.12-00	SALES-SURPLUS MAT/WTR UT	0	0	278	0	0	0
421-0000-369.00-00	OTHER MISCELLANEOUS REV	29,840	5,000	4,667	5,000	5,000	5,000
421-0000-369.30-00	INSURANCE SETTLEMENT	7,737	0	8,114	0	0	0
421-0000-369.97-10	RETURNED CHECK CHARGES	-30	0	0	0	0	0
421-0000-369.97-33	DISTRIBUTION	837	0	2,780	0	0	0
421-0000-384.05-00	REVENUE DEBT	0	4,000,000	7,045,000	7,045,000	7,045,000	7,045,000
DIVISION TOTALS		**18,160,921**	**21,241,518**	**25,787,046**	**24,503,688**	**24,503,688**	**24,503,688**

UTILITIES FUND RECAP

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 5,142,696	$ 4,909,219	$ 4,693,815	$ 4,913,166
Contractual	7,885,378	9,024,279	8,372,011	10,072,136
Commodities	581,819	853,084	874,370	726,910
Capital Outlay	-	6,008,845	2,695,778	10,000,173
Other	1,308,271	3,331,641	3,334,621	3,373,410
Restricted Fund Balance	-	-	-	-
Sub Totals	**$ 14,918,164**	**$ 24,127,068**	**$ 19,970,595**	**$ 29,085,795**
Less Depreciation/Non Cash	**4,336,522**	**4,393,527**	**4,573,421**	**4,583,500**
Totals	**$ 10,581,642**	**$ 19,733,541**	**$ 15,397,174**	**$ 24,502,295**

UTILITIES ADMINISTRATION

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 1,223,213	$ 1,480,912	$ 1,471,607	$ 1,592,026
Contractual	1,850,981	1,649,093	1,515,087	1,476,558
Commodities	4,223	6,400	6,895	9,530
Capital Outlay	-	-	-	-
Other	1,308,086	3,331,641	3,334,621	3,373,410
Sub Totals	**$ 4,386,503**	**$ 6,468,046**	**$ 6,328,210**	**$ 6,451,524**
Less Depreciation/Non Cash	**1,036,585**	**940,528**	**1,040,453**	**1,040,500**
Totals	**$ 3,349,918**	**$ 5,527,518**	**$ 5,287,757**	**$ 5,411,024**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Director of Utilities	1.0	1.0	1.0
Asst Utilities Director	0.0	1.0	1.0
Office Manager	1.0	1.0	1.0
Records Clerk	0.0	0.0	1.0
Utility Administrative Coordinator	0.0	3.0	3.0
Data Input Technician	0.0	1.0	1.0
Total Department Staff	**2.0**	**7.0**	**8.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
UTILITY ADMINISTRATION							
421-1201-536.12-00	REGULAR SALARIES & WAGES	151,392	328,957	355,050	450,361	450,361	450,361
421-1201-536.12-01	COMPENSATION ADJUSTMENT	0	142,265	0	0	0	0
421-1201-536.14-00	OVERTIME	28	500	300	0	0	0
421-1201-536.15-00	SPECIAL PAY	3	2,860	4,245	22	22	22
421-1201-536.21-00	FICA	10,700	25,165	26,259	33,160	33,160	33,160
421-1201-536.22-00	RETIREMENT CONTRIBUTIONS	15,333	35,429	38,708	23,821	23,821	23,821
421-1201-536.23-00	LIFE AND HEALTH INSURANCE	14,990	15,068	16,457	54,012	54,012	54,012
421-1201-536.24-00	WORKERS' COMPENSATION	729	593	588	650	650	650
421-1201-536.26-00	OTHER POST EMPL BENEFIT	1,030,038	930,075	1,030,000	1,030,000	1,030,000	1,030,000
PERSONAL SERVICES		**1,223,213**	**1,480,912**	**1,471,607**	**1,592,026**	**1,592,026**	**1,592,026**
421-1201-536.31-00	PROFESSIONAL SERVICES	94,828	221,646	100,108	100,000	100,000	100,000
421-1201-536.31-03	LEGAL	28,261	30,000	20,313	25,000	25,000	25,000
421-1201-536.31-05	ADVERTISING	0	500	700	500	500	500
421-1201-536.31-40	PROF SVCS- INFO SYS	24,112	29,370	29,370	12,644	13,491	13,491
421-1201-536.32-00	ACCOUNTING AND AUDITING	18,550	26,400	26,400	26,400	26,400	26,400
421-1201-536.34-00	OTHER CONTRACTUAL SERVICE	171	789	1,500	2,500	2,500	2,500
421-1201-536.40-00	TRAVEL AND TRAINING	1,435	2,711	3,504	2,500	2,500	2,500
421-1201-536.41-00	COMMUNICATION SERVICES	4,685	10,250	9,500	10,000	10,000	10,000
421-1201-536.41-40	COMMUNICATION SVCS- IS	7,959	16,491	16,491	13,491	13,491	13,491
421-1201-536.42-00	TRANSPORTATION	40,308	45,525	45,525	45,525	45,525	45,525
421-1201-536.44-00	RENTALS AND LEASES	4,311	4,516	2,137	3,800	3,800	3,800
421-1201-536.44-08	DOCUMATCH SYSTEM LEASE	16,480	15,896	15,896	15,896	15,896	15,896
421-1201-536.45-00	INSURANCE	20,756	19,510	19,510	18,822	18,822	18,822
421-1201-536.46-00	REPAIR & MAINTENANCE SVCS	374	1,500	738	1,400	1,400	1,400
421-1201-536.46-02	COMPUTER DEVICES	448	2,000	1,700	10,000	10,000	10,000
421-1201-536.46-37	FLEET MAINT- LABOR	78	500	400	500	500	500
421-1201-536.46-38	FLEET MAINT- PARTS	338	500	400	500	500	500
421-1201-536.46-39	FLEET MAINT- OTHER	0	300	206	300	300	300
421-1201-536.46-40	REPAIRS/MAINT- INFO SYS	2,047	38,948	38,948	68,556	63,376	63,376
421-1201-536.47-00	PRINTING AND BINDING	11,748	12,000	12,000	12,000	12,000	12,000
421-1201-536.49-00	OTHER CHARGES-OBLIGATIONS	0	9,000	9,000	9,000	9,000	9,000
421-1201-536.49-02	ADMINISTRATIVE CHARGES	1,544,883	1,150,288	1,150,288	1,091,057	1,091,057	1,091,057
421-1201-536.49-04	BAD DEBT EXPENSE	22,662	0	0	0	0	0
421-1201-536.49-90	DEPRECIATION	6,547	10,453	10,453	10,500	10,500	10,500
CONTRACTUAL		**1,850,981**	**1,649,093**	**1,515,087**	**1,480,891**	**1,476,558**	**1,476,558**
421-1201-536.51-00	OFFICE SUPPLIES	1,088	2,000	2,249	1,500	1,500	1,500
421-1201-536.52-00	OPERATING SUPPLIES	358	800	921	4,500	4,500	4,500
421-1201-536.52-35	GASOLINE	309	1,000	1,000	750	750	750
421-1201-536.54-00	BOOKS, PUBS, SUBS, MEMBER	2,468	2,600	2,725	2,780	2,780	2,780
COMMODITIES		**4,223**	**6,400**	**6,895**	**9,530**	**9,530**	**9,530**
421-1201-536.71-00	PRINCIPAL	0	1,814,075	1,814,075	2,248,981	2,248,981	2,248,981
421-1201-536.71-11	SRF PRE-CON PRIN-#66115P	0	31,085	31,085	32,073	32,073	32,073
421-1201-536.71-12	SRF CONST PRIN-#66115L	0	278,110	278,110	286,766	286,766	286,766
421-1201-536.72-00	INTEREST	1,082,633	1,070,055	1,070,055	666,931	666,931	666,931
421-1201-536.72-11	SRF PRE-CON INT-#66115P	8,113	15,276	15,276	14,284	14,284	14,284
421-1201-536.72-12	SRF CONST INT-#66115L	115,813	122,040	122,040	124,375	124,375	124,375
421-1201-536.73-00	OTHER DEBT SERVICE COSTS	1,100	1,000	3,980	0	0	0
421-1201-536.73-03	BOND ISSUE EXPENSE	63,534	0	0	0	0	0

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
UTILITY ADMINISTRATION							
421-1201-536.73-12	SRF LOAN- #66115L	36,893	0	0	0	0	0
OTHER		**1,308,086**	**3,331,641**	**3,334,621**	**3,373,410**	**3,373,410**	**3,373,410**
DIVISION TOTALS		**4,386,503**	**6,468,046**	**6,328,210**	**6,455,857**	**6,451,524**	**6,451,524**

UTILITIES - DISTRIBUTION

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 1,562,002	$ 1,247,059	$ 1,168,688	$ 1,151,038
Contractual	923,858	1,122,042	939,025	2,192,690
Commodities	76,153	94,900	97,733	81,600
Capital Outlay	-	492,500	491,769	1,850,000
Other	0	0	-	-
Sub Totals	**$ 2,562,013**	**$ 2,956,501**	**$ 2,697,215**	**$ 5,275,328**
Less Depreciation/Non Cash	**534,311**	**460,059**	**540,000**	**550,000**
Totals	**$ 2,027,702**	**$ 2,496,442**	**$ 2,157,215**	**$ 4,725,328**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Meter Reader I	1.0	1.0	1.0
Meter Reader II	2.0	2.0	1.0
Environmental Technician	1.0	1.0	1.0
Inventory Control Technician	1.0	1.0	1.0
Utility Administrative Coordinator	2.0	0.0	0.0
Lead Environmental Technician	1.0	1.0	1.0
Field Operations Manager	1.0	0.0	0.0
Field Operations Supervisor	2.0	2.0	2.0
Field Operations Tech I	2.0	2.0	1.0
Field Operations Tech II	6.0	4.0	4.0
Field Operations Tech III	1.0	1.0	2.0
Field Operations Specialist I	1.0	1.0	1.0
Field Operations Specialist II	2.0	2.0	2.0
Field Operations Specialist III	1.0	1.0	1.0
Utility Locate Specialist	2.0	2.0	2.0
Total Department Staff	**26.0**	**21.0**	**20.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
DISTIBUTION & COLLECTION							
421-1202-536.12-00	REGULAR SALARIES & WAGES	1,013,441	812,449	770,684	778,234	778,234	778,234
421-1202-536.12-80	CAPITALIZED LABOR	0	-500	0	0	0	0
421-1202-536.14-00	OVERTIME	23,193	24,000	8,448	22,663	22,663	22,663
421-1202-536.15-00	SPECIAL PAY	63,869	36,689	27,231	36,738	36,738	36,738
421-1202-536.21-00	FICA	79,001	67,048	59,148	61,871	61,871	61,871
421-1202-536.22-00	RETIREMENT CONTRIBUTIONS	108,567	94,394	87,081	43,766	43,766	43,766
421-1202-536.23-00	LIFE AND HEALTH INSURANCE	252,923	195,884	199,008	189,042	189,042	189,042
421-1202-536.24-00	WORKERS' COMPENSATION	21,008	17,095	17,088	18,724	18,724	18,724
PERSONAL SERVICES		**1,562,002**	**1,247,059**	**1,168,688**	**1,151,038**	**1,151,038**	**1,151,038**
421-1202-536.31-00	PROFESSIONAL SERVICES	3,702	2,000	500	1,000	1,000	1,000
421-1202-536.31-40	PROF SVCS- INFO SYS	325	0	0	0	0	0
421-1202-536.34-00	OTHER CONTRACTUAL SERVICE	13,532	20,350	22,500	22,150	22,150	22,150
421-1202-536.40-00	TRAVEL AND TRAINING	10,163	10,000	9,850	7,500	7,500	7,500
421-1202-536.41-00	COMMUNICATION SERVICES	764	0	0	0	0	0
421-1202-536.41-40	COMMUNICATION SVCS- IS	597	0	0	0	0	0
421-1202-536.42-00	TRANSPORTATION	169	500	375	375	375	375
421-1202-536.44-00	RENTALS AND LEASES	5,737	15,000	11,500	8,200	8,200	8,200
421-1202-536.45-00	INSURANCE	51,019	47,957	47,957	46,265	46,265	46,265
421-1202-536.46-00	REPAIR & MAINTENANCE SVCS	211,467	468,676	213,500	1,487,700	1,487,700	1,487,700
421-1202-536.46-37	FLEET MAINT- LABOR	36,682	43,000	42,755	35,000	35,000	35,000
421-1202-536.46-38	FLEET MAINT- PARTS	26,140	44,000	45,073	25,000	25,000	25,000
421-1202-536.46-39	FLEET MAINT- OTHER	5,804	8,200	4,430	8,000	8,000	8,000
421-1202-536.46-40	REPAIRS/MAINT- INFO SYS	12,687	0	0	0	0	0
421-1202-536.47-00	PRINTING AND BINDING	1,162	2,300	585	1,500	1,500	1,500
421-1202-536.49-00	OTHER CHARGES-OBLIGATIONS	9,597	0	0	0	0	0
421-1202-536.49-90	DEPRECIATION	534,311	460,059	540,000	550,000	550,000	550,000
CONTRACTUAL		**923,858**	**1,122,042**	**939,025**	**2,192,690**	**2,192,690**	**2,192,690**
421-1202-536.51-00	OFFICE SUPPLIES	3,769	3,000	2,950	3,000	3,000	3,000
421-1202-536.52-00	OPERATING SUPPLIES	38,443	46,000	45,800	36,000	36,000	36,000
421-1202-536.52-04	TREES, SHRUBS, & SOD	2,398	3,400	2,170	2,000	2,000	2,000
421-1202-536.52-25	SAFETY SHOES REIMBURSEMN	1,795	2,400	2,050	2,100	2,100	2,100
421-1202-536.52-35	GASOLINE	21,182	32,000	37,739	32,000	32,000	32,000
421-1202-536.53-00	ROAD MATERIALS & SUPPLIES	5,788	5,100	3,590	4,500	4,500	4,500
421-1202-536.54-00	BOOKS, PUBS, SUBS, MEMBER	2,778	3,000	3,434	2,000	2,000	2,000
COMMODITIES		**76,153**	**94,900**	**97,733**	**81,600**	**81,600**	**81,600**
421-1202-536.63-00	IMPROV OTHER THAN BLDGS	0	375,000	375,000	1,550,000	1,550,000	1,550,000
421-1202-536.64-00	MACHINERY & EQUIPMENT	0	117,500	116,769	300,000	300,000	300,000
CAPITAL OUTLAY		**0**	**492,500**	**491,769**	**1,850,000**	**1,850,000**	**1,850,000**
DIVISION TOTALS		**2,562,013**	**2,956,501**	**2,697,215**	**5,275,328**	**5,275,328**	**5,275,328**

UTILITIES - WATER PRODUCTION

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 1,069,776	$ 1,014,561	$ 924,588	$ 1,007,174
Contractual	2,045,193	2,438,085	2,319,415	2,626,483
Commodities	232,305	426,980	449,732	318,825
Capital Outlay		3,987,687	809,009	4,891,500
Other	185			0
Sub Totals	**$ 3,347,459**	**$ 7,867,313**	**$ 4,502,744**	**$ 8,843,982**
Less Depreciation/Non Cash	**1,124,785**	**1,152,672**	**1,152,700**	**1,152,700**
Totals	**$ 2,222,674**	**$ 6,714,641**	**$ 3,350,044**	**$ 7,691,282**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Head Operator	0.0	0.0	1.0
Plant Operator "A"	3.0	3.0	2.0
Plant Operator "B"	3.0	3.0	3.0
Plant Operator "C"	2.0	1.0	3.0
Maintenance Supervisor	1.0	1.0	1.0
Utilities Mechanic I	1.0	1.0	0.0
Chief Plant Operator	1.0	1.0	1.0
Utilities Mechanic II	1.0	1.0	1.0
Mechanic Helper	1.0	1.0	1.0
Instrument and Control Technician	1.0	1.0	1.0
Total Department Staff	**14.0**	**13.0**	**14.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
WATER UTILITY							
421-1203-533.12-00	REGULAR SALARIES & WAGES	701,806	677,576	586,523	693,041	693,041	693,041
421-1203-533.14-00	OVERTIME	49,875	61,200	62,498	44,791	44,791	44,791
421-1203-533.15-00	SPECIAL PAY	20,986	23,327	24,570	28,189	28,189	28,189
421-1203-533.21-00	FICA	57,828	53,193	49,848	54,537	54,537	54,537
421-1203-533.22-00	RETIREMENT CONTRIBUTIONS	79,233	74,887	74,259	39,886	39,886	39,886
421-1203-533.23-00	LIFE AND HEALTH INSURANCE	136,820	105,476	107,990	126,028	126,028	126,028
421-1203-533.24-00	WORKERS' COMPENSATION	23,228	18,902	18,900	20,702	20,702	20,702
PERSONAL SERVICES		**1,069,776**	**1,014,561**	**924,588**	**1,007,174**	**1,007,174**	**1,007,174**
421-1203-533.31-00	PROFESSIONAL SERVICES	124,336	138,889	157,117	244,850	244,850	244,850
421-1203-533.31-40	PROF SVCS- INFO SYS	650	0	0	0	0	0
421-1203-533.34-00	OTHER CONTRACTUAL SERVICE	8,605	11,480	11,325	11,100	11,100	11,100
421-1203-533.40-00	TRAVEL AND TRAINING	3,791	6,600	0	1,500	1,500	1,500
421-1203-533.41-00	COMMUNICATION SERVICES	388	0	0	0	0	0
421-1203-533.41-40	COMMUNICATION SVCS- IS	418	0	0	0	0	0
421-1203-533.42-00	TRANSPORTATION	384	500	480	450	450	450
421-1203-533.43-00	UTILITY SERVICES	474,043	617,874	617,874	617,874	617,874	617,874
421-1203-533.44-00	RENTALS AND LEASES	3,799	5,600	5,325	3,600	3,600	3,600
421-1203-533.45-00	INSURANCE	159,741	150,152	150,152	144,859	144,859	144,859
421-1203-533.46-00	REPAIR & MAINTENANCE SVCS	125,899	337,918	211,000	435,450	435,450	435,450
421-1203-533.46-02	COMPUTER DEVICES	100	0	0	0	0	0
421-1203-533.46-37	FLEET MAINT- LABOR	3,806	6,500	3,600	4,000	4,000	4,000
421-1203-533.46-38	FLEET MAINT- PARTS	2,557	5,100	5,645	5,700	5,700	5,700
421-1203-533.46-39	FLEET MAINT- OTHER	2,409	2,000	1,950	1,900	1,900	1,900
421-1203-533.46-40	REPAIRS/MAINT- INFO SYS	7,000	0	0	0	0	0
421-1203-533.47-00	PRINTING AND BINDING	1,325	1,800	1,325	1,500	1,500	1,500
421-1203-533.48-00	PROMOTIONAL ACTIVITIES	1,157	1,000	950	1,000	1,000	1,000
421-1203-533.49-90	DEPRECIATION	1,124,785	1,152,672	1,152,672	1,152,700	1,152,700	1,152,700
CONTRACTUAL		**2,045,193**	**2,438,085**	**2,319,415**	**2,626,483**	**2,626,483**	**2,626,483**
421-1203-533.51-00	OFFICE SUPPLIES	1,275	3,000	2,850	2,500	2,500	2,500
421-1203-533.52-00	OPERATING SUPPLIES	222,819	414,776	436,598	307,300	307,300	307,300
421-1203-533.52-04	TREES, SHRUBS, SOD, ETC	172	1,000	500	500	500	500
421-1203-533.52-25	SAFETY SHOES REIMBURSEMN	387	554	534	500	500	500
421-1203-533.52-35	GASOLINE	6,827	5,400	7,100	5,400	5,400	5,400
421-1203-533.54-00	BOOKS, PUBS, SUBS, MEMBER	825	2,250	2,150	2,625	2,625	2,625
COMMODITIES		**232,305**	**426,980**	**449,732**	**318,825**	**318,825**	**318,825**
421-1203-533.63-00	IMPROV OTHER THAN BLDGS	0	674,009	624,009	250,000	250,000	250,000
421-1203-533.64-00	MACHINERY & EQUIPMENT	0	3,313,678	185,000	4,641,500	4,641,500	4,641,500
CAPITAL OUTLAY		**0**	**3,987,687**	**809,009**	**4,891,500**	**4,891,500**	**4,891,500**
421-1203-533.72-01	INT-FP&L IMPRVMNTS	185	0	0	0	0	0
OTHER		**185**	**0**	**0**	**0**	**0**	**0**
DIVISION TOTALS		**3,347,459**	**7,867,313**	**4,502,744**	**8,843,982**	**8,843,982**	**8,843,982**

UTILITIES - WATER RECLAMATION

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 1,287,705	$ 1,166,687	$ 1,128,932	$ 1,162,928
Contractual	3,065,346	3,815,059	3,598,484	3,776,405
Commodities	269,138	324,804	320,010	316,955
Capital Outlay	-	1,528,658	1,395,000	3,258,673
Other	0	-	-	-
Sub Totals	**$ 4,622,189**	**$ 6,835,208**	**$ 6,442,426**	**$ 8,514,961**
Less Depreciation/Non Cash	**1,640,841**	**1,840,268**	**1,840,268**	**1,840,300**
Totals	**$ 2,981,348**	**$ 4,994,940**	**$ 4,602,158**	**$ 6,674,661**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Head Operator	0.0	0.0	1.0
Operator "A"	1.0	1.0	0.0
Operator "B"	2.0	2.0	2.0
Operator "C"	5.0	5.0	5.0
Operations Supervisor	1.0	1.0	1.0
Heavy Equipment Operator I	1.0	0.0	0.0
Instrument & Control Technician	1.0	1.0	1.0
Utilities Mechanic I	1.0	1.0	1.0
Environmental Techinician	1.0	1.0	1.0
Maintenance Supervisor	1.0	1.0	1.0
Utility Administrative Coordinator	1.0	0.0	0.0
Data Input Technician	1.0	0.0	0.0
Utilities Mechanic II	4.0	4.0	4.0
Total Department Staff	**20.0**	**17.0**	**17.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
WATER RECLAMATION							
421-1204-535.12-00	REGULAR SALARIES & WAGES	860,357	783,453	768,357	799,006	799,006	799,006
421-1204-535.14-00	OVERTIME	33,905	40,000	28,160	39,791	39,791	39,791
421-1204-535.15-00	SPECIAL PAY	10,809	27,000	10,493	37,010	37,010	37,010
421-1204-535.21-00	FICA	68,155	59,934	59,765	64,998	64,998	64,998
421-1204-535.22-00	RETIREMENT CONTRIBUTIONS	93,455	84,378	87,182	45,824	45,824	45,824
421-1204-535.23-00	LIFE & HEALTH INSURANCE	194,920	150,680	153,735	153,034	153,034	153,034
421-1204-535.24-00	WORKERS' COMPENSATION	26,104	21,242	21,240	23,265	23,265	23,265
PERSONAL SERVICES		**1,287,705**	**1,166,687**	**1,128,932**	**1,162,928**	**1,162,928**	**1,162,928**
421-1204-535.31-00	PROFESSIONAL SERVICES	138,047	311,312	290,369	187,190	187,190	187,190
421-1204-535.34-00	OTHER CONTRACTUAL SERVICE	240,603	315,985	314,500	278,000	278,000	278,000
421-1204-535.40-00	TRAVEL AND TRAINING	4,045	7,000	6,500	3,000	3,000	3,000
421-1204-535.41-00	COMMUNICATIONS SERVICES	649	0	0	0	0	0
421-1204-535.41-40	COMMUNICATION SVCS- IS	1,781	0	175	0	0	0
421-1204-535.42-00	TRANSPORTATION	275	1,000	123	800	800	800
421-1204-535.43-00	UTILITY SERVICES	423,311	550,855	550,855	510,000	510,000	510,000
421-1204-535.43-02	LIFT STATIONS	112,955	123,335	123,335	118,000	118,000	118,000
421-1204-535.44-00	RENTALS AND LEASES	61,190	68,016	67,500	74,488	74,488	74,488
421-1204-535.45-00	INSURANCE	185,346	174,220	174,220	168,077	168,077	168,077
421-1204-535.46-00	REPAIR & MAINTENANCE SVCS	231,580	406,368	214,500	579,950	579,950	579,950
421-1204-535.46-37	FLEET MAINT- LABOR	6,271	7,000	6,800	7,000	7,000	7,000
421-1204-535.46-38	FLEET MAINT- PARTS	2,512	4,000	3,650	4,000	4,000	4,000
421-1204-535.46-39	FLEET MAINT- OTHER	3,526	5,200	5,150	5,200	5,200	5,200
421-1204-535.46-40	REPAIRS/MAINT- INFO SYS	12,039	0	249	0	0	0
421-1204-535.47-00	PRINTING & BINDING	375	500	290	400	400	400
421-1204-535.49-90	DEPRECIATION	1,640,841	1,840,268	1,840,268	1,840,300	1,840,300	1,840,300
CONTRACTUAL		**3,065,346**	**3,815,059**	**3,598,484**	**3,776,405**	**3,776,405**	**3,776,405**
421-1204-535.51-00	OFFICE SUPPLIES	1,821	4,000	3,600	2,500	2,500	2,500
421-1204-535.52-00	OPERATING SUPPLIES	189,853	180,346	182,500	161,200	161,200	161,200
421-1204-535.52-02	ODOR/CORROSION CONTROL	47,723	111,378	106,350	130,000	130,000	130,000
421-1204-535.52-04	TREES, SHRUBS, & SOD	148	2,000	1,850	1,000	1,000	1,000
421-1204-535.52-25	SAFETY SHOES REIMBURSEMN	649	800	730	800	800	800
421-1204-535.52-35	GASOLINE	27,734	22,500	21,500	18,500	18,500	18,500
421-1204-535.53-00	ROAD MATERIALS	0	1,000	850	850	850	850
421-1204-535.54-00	BOOKS, SUBSCRIPTIONS	1,210	2,780	2,630	2,105	2,105	2,105
COMMODITIES		**269,138**	**324,804**	**320,010**	**316,955**	**316,955**	**316,955**
421-1204-535.63-00	IMPROV OTHER THAN BLDGS	0	1,266,658	1,150,000	2,748,673	2,748,673	2,748,673
421-1204-535.64-00	MACHINERY & EQUIPMENT	0	262,000	245,000	510,000	510,000	510,000
CAPITAL OUTLAY		**0**	**1,528,658**	**1,395,000**	**3,258,673**	**3,258,673**	**3,258,673**
DIVISION TOTALS		**4,622,189**	**6,835,208**	**6,442,426**	**8,514,961**	**8,514,961**	**8,514,961**

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PUBLIC WORKS DEPARTMENT-SOLID WASTE AND RECYCLING DIVISIONS

The Solid Waste and Recycling Divisions provide collection service of solid waste in a safe and efficient manner for Venice residents using 25 collection vehicles made up of ten solid waste packers, six recycling/yard waste packers, two dumpster handlers, one service truck, four roll-off container trucks and two claw trucks for collection of bulk yard waste, appliances and garbage. There are three residential solid waste and three residential recycling routes daily. Commercial containers are collected Monday through Friday utilizing two collection routes with one commercial route collected on Saturday. There is one roll-off collection route run Monday through Friday with additional containers being collected on an on-call basis. The claw trucks collect bulk yard waste three days a week and collect bulk solid waste and appliances one day a week. All trucks are operated using a one-person crew collecting and driving. Because of improved recycling markets, mixed paper and cardboard are sold separately to a contractor, increasing revenues and decreasing processing fees. The following are miscellaneous items collected with annual tonnage amounts: Solid Waste – 15,539, Yard Waste – 3,018, Mixed Paper – 1,540, Co-Mingled – 1,000, Cardboard – 781, Construction – 652, Scrap Metal – 61.

Measures are taken to reduce landfill waste to meet or exceed state guidelines through recycling. The division continues to promote recycling through education for reduction and reuse in both residential and commercial sectors. Staffing includes a Superintendent, (3) Foremen, (16) Heavy Equipment Operators, (1) Welder/Heavy Equipment Operator.

Achievement of Goals and Objectives for the 2010 - 2011 Budget Year

- Continued commercial and residential recycling education to increase participation and decrease contamination.

- Addressed with council the potential of implementing once a week collection of residential garbage based on the feasibility study conducted.

- Improved safety record substantially through training, Road-E-Os, videos and by utilizing the department TRASH Program (Together Reducing Accidents for Safety and Health) to increase awareness.

- Implemented source separation and marketing of mixed paper and corrugated cardboard; increased revenues for recycling division and decreasing processing fees.

- Decreased carbon footprint by installing oil filtration system in vehicles to reduce frequency of oil changes and extend oil life. Maximize tire life through weekly service, capping and using recycled tires.

Achievement of Goals and Objectives for the 2010 - 2011 Budget Year (cont'd)

- Evaluate options for implementing a computerized routing system for increased efficiency and accountability.

- Expanded the use of plastic dumpsters as an alternative to metal containers.

Goals and Objectives for the 2011-2012 Budget Year

- Continue to market mixed paper and cardboard to increase revenue while reducing processing fees. Research markets for co-mingled recyclables. Evaluate available options for the processing and disposal of yard waste materials.

- Continue to improve Division safety record through training, Road-E-Os, videos and by utilizing the department TRASH program (Together Reducing Accidents for Safety and Health) in increase awareness.

- Implement computerized routing system by installing routing software to increase efficiency and accountability.

- Continue to research new ways to decrease our carbon footprint.

- Continue educational programs for residential and commercial customers to increase recycling tonnage and decrease landfill waste.

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
SOLID WASTE							
SOLID WASTE REVENUE							
470-0000-313.10-00	ELECTRIC FRANCHISE FEES	137	800	800	800	800	800
470-0000-343.41-07	SERVICE- CANS	1,250,870	1,236,136	1,360,332	1,297,942	1,297,942	1,297,942
470-0000-343.41-08	SERVICE - DUMPSTERS	1,510,438	1,500,000	1,619,316	1,560,000	1,560,000	1,560,000
470-0000-343.41-09	SERVICE- ROLL OFFS	209,664	213,240	253,580	234,564	234,564	234,564
470-0000-343.41-21	PENALTY - DUMPSTER	9,168	10,072	9,586	10,072	10,072	10,072
470-0000-343.41-22	PENALTY - CANS	9,562	9,500	9,773	9,500	9,500	9,500
470-0000-343.41-24	PENALTY- ROLL OFFS	458	1,000	300	500	500	500
470-0000-361.10-00	INTEREST ON INVESTMENTS	27,849	35,000	7,200	35,000	35,000	35,000
470-0000-365.10-00	AUCTION MISC	1,312	0	0	0	0	0
470-0000-369.90-00	MISCELLANEOUS REVENUE	22,665	0	20,434	0	0	0
470-0000-381.12-00	FUND BALANCE	0	170,968	0	0	0	0
DIVISION TOTALS		**3,042,123**	**3,176,716**	**3,281,321**	**3,148,378**	**3,148,378**	**3,148,378**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
SOLID WASTE FUND							
RECYCLING REVENUE							
470-0002-343.41-05	SVC- RECYCLE COMMERCIAL	78,187	79,000	85,424	82,160	82,160	82,160
470-0002-343.41-06	SERVICE-RECYCLE CURBSIDE	1,641,312	1,641,008	1,780,549	1,706,648	1,706,648	1,706,648
470-0002-343.41-10	SERVICE-RECYCLE-ROLL OFFS	42,842	33,000	47,205	41,250	41,250	41,250
470-0002-343.41-23	PENALTY- RECYCLING	11,597	11,500	11,060	11,500	11,500	11,500
470-0002-343.41-24	PENALTY- ROLL OFFS	101	100	36	100	100	100
470-0002-365.03-01	RECYCLED FIBER	95,009	110,000	101,544	110,000	110,000	110,000
470-0002-365.03-06	RECYCLED METALS	9,391	9,500	10,044	9,500	9,500	9,500
470-0002-369.90-00	MISCELLANEOUS REVENUE	-30	0	0	0	0	0
DIVISION TOTALS		**1,878,409**	**1,884,108**	**2,035,862**	**1,961,158**	**1,961,158**	**1,961,158**

SOLID WASTE FUND RECAP

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 1,911,095	$ 1,882,048	$ 1,796,126	$ 1,811,178
Contractual	2,551,968	3,213,691	2,702,907	2,702,017
Commodities	237,853	307,780	294,053	362,675
Capital Outlay	-	530,000	450,000	266,000
Other	-	-	-	-
Sub Totals	**$ 4,700,916**	**$ 5,933,519**	**$ 5,243,086**	**$ 5,141,870**
Less Depreciation/Non Cash	**683,247**	**772,023**	**696,132**	**696,132**
Totals	**$ 4,017,669**	**$ 5,161,496**	**$ 4,546,954**	**$ 4,445,738**

SOLID WASTE

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 1,309,705	$ 1,241,171	$ 1,216,511	$ 1,126,590
Contractual	1,711,864	2,058,028	1,788,376	1,779,640
Commodities	142,693	196,185	190,668	216,575
Capital Outlay	-	20,000	20,000	240,000
Other	-	-	-	-
Sub Totals	**$ 3,164,262**	**$ 3,515,384**	**$ 3,215,555**	**$ 3,362,805**
Less Depreciation/Non Cash	**555,790**	**514,083**	**566,132**	**566,132**
Totals	**$ 2,608,472**	**$ 3,001,301**	**$ 2,649,423**	**$ 2,796,673**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Solid Waste/Recycling Superintendent **	0.5	0.5	0.0
Heavy Equipment Operator/Welder	1.0	1.0	1.0
Solid Waste Foreman	1.0	1.0	1.0
Solid Waste Equipment Operator	10.5	10.5	8.0
Mechanical Systems Foreman	0.5	0.5	1.0
Total Department Staff	**13.5**	**13.5**	**11.0**

** Superintendent is 50% Solid Waste and 50% Recycling.

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
GARBAGE COLLECTION							
470-0940-534.12-00	REGULAR SALARIES & WAGES	604,340	622,204	554,731	484,749	484,749	484,749
470-0940-534.12-01	COMPENSATION ADJUSTMENT	4,385	38,710	0	0	0	0
470-0940-534.14-00	OVERTIME	32,497	35,000	32,679	31,839	31,839	31,839
470-0940-534.15-00	SPECIAL PAY	10,013	15,857	24,303	13,454	13,454	13,454
470-0940-534.21-00	FICA	47,216	47,599	42,436	39,163	39,163	39,163
470-0940-534.22-00	RETIREMENT CONTRIBUTIONS	65,332	67,011	54,641	27,465	27,465	27,465
470-0940-534.23-00	LIFE AND HEALTH INSURANCE	135,360	101,709	101,709	121,527	121,527	121,527
470-0940-534.24-00	WORKERS' COMPENSATION	24,430	19,880	19,880	22,261	22,261	22,261
470-0940-534.26-00	OTHER POST EMPL BENEFITS	386,132	293,201	386,132	386,132	386,132	386,132
PERSONAL SERVICES		**1,309,705**	**1,241,171**	**1,216,511**	**1,126,590**	**1,126,590**	**1,126,590**
470-0940-534.31-00	PROFESSIONAL SERVICES	8,103	6,000	6,000	6,000	6,000	6,000
470-0940-534.31-03	LEGAL	780	1,000	1,000	1,000	1,000	1,000
470-0940-534.31-40	PROF SVCS- INFO SYS	21,424	20,424	20,424	5,014	5,014	5,014
470-0940-534.32-00	ACCOUNTING & AUDITING	1,675	4,800	4,800	4,800	4,800	4,800
470-0940-534.34-00	OTHER CONTRACTUAL SERVICE	753,182	981,578	784,000	784,000	784,000	784,000
470-0940-534.40-00	TRAVEL AND TRAINING	0	2,000	800	2,000	2,000	2,000
470-0940-534.41-00	COMMUNICATION SERVICES	1,464	2,260	2,174	2,260	2,260	2,260
470-0940-534.41-40	COMMUNICATION SVCS- IS	2,779	6,454	6,300	5,354	5,354	5,354
470-0940-534.42-00	TRANSPORTATION	39	52	52	52	52	52
470-0940-534.43-00	UTILITY SERVICES	6,337	8,471	6,780	8,471	8,471	8,471
470-0940-534.44-08	DOCUMATCH SYSTEM LEASE	1,560	1,376	1,376	1,376	1,376	1,376
470-0940-534.45-00	INSURANCE	157,607	148,146	148,146	142,922	142,922	142,922
470-0940-534.46-00	REPAIR & MAINTENANCE SVCS	2,350	16,250	5,800	16,500	16,500	16,500
470-0940-534.46-02	COMPUTER DEVICES	0	400	3,400	5,000	5,000	5,000
470-0940-534.46-37	FLEET MAINT- LABOR	90,512	95,112	86,870	95,112	95,112	95,112
470-0940-534.46-38	FLEET MAINT- PARTS	43,709	43,710	42,963	43,710	43,710	43,710
470-0940-534.46-39	FLEET MAINT- OTHER	87,124	110,062	100,540	109,680	109,680	109,680
470-0940-534.46-40	REPAIRS/MAINT- INFO SYS	4,255	10,522	10,522	27,186	25,132	25,132
470-0940-534.47-00	PRINTING AND BINDING	2,055	3,100	1,000	3,100	3,100	3,100
470-0940-534.49-02	ADMINISTRATIVE CHARGES	351,426	375,429	375,429	338,157	338,157	338,157
470-0940-534.49-04	BAD DEBT EXPENSE	5,825	0	0	0	0	0
470-0940-534.49-90	DEPRECIATION	169,658	220,882	180,000	180,000	180,000	180,000
CONTRACTUAL		**1,711,864**	**2,058,028**	**1,788,376**	**1,781,694**	**1,779,640**	**1,779,640**
470-0940-534.51-00	OFFICE SUPPLIES	225	400	378	400	400	400
470-0940-534.52-00	OPERATING SUPPLIES	29,420	31,595	26,100	31,500	31,500	31,500
470-0940-534.52-25	SAFETY SHOES REIMBURSEMN	184	1,200	1,200	1,100	1,100	1,100
470-0940-534.52-35	GASOLINE	112,864	162,890	162,890	183,475	183,475	183,475
470-0940-534.54-00	BOOKS, PUBS, SUBS, MEMBER	0	100	100	100	100	100
COMMODITIES		**142,693**	**196,185**	**190,668**	**216,575**	**216,575**	**216,575**
470-0940-534.64-00	MACHINERY & EQUIPMENT	0	20,000	20,000	240,000	240,000	240,000
CAPITAL OUTLAY		**0**	**20,000**	**20,000**	**240,000**	**240,000**	**240,000**
DIVISION TOTALS		**3,164,262**	**3,515,384**	**3,215,555**	**3,364,859**	**3,362,805**	**3,362,805**

RECYCLING

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 601,390	$ 640,877	$ 579,615	$ 684,588
Contractual	840,104	1,155,663	914,531	922,377
Commodities	95,160	111,595	103,385	146,100
Capital Outlay	-	510,000	430,000	26,000
Other	-	-	-	-
Sub Totals	**$ 1,536,654**	**$ 2,418,135**	**$ 2,027,531**	**$ 1,779,065**
Less Depreciation/Non Cash	**127,457**	**257,940**	**130,000**	**130,000**
Totals	**$ 1,409,197**	**$ 2,160,195**	**$ 1,897,531**	**$ 1,649,065**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
Office Manager	0.0	0.0	0.0
Administrative Aide	0.0	0.0	1.0
Solid Waste/Recycling Superintendent	0.5	0.5	1.0
Solid Waste Equipment Operator	8.5	7.5	8.0
Recycling Foreman	1.0	1.0	1.0
Mechanical Systems Foreman	0.5	0.5	0.0
Total Department Staff	**10.5**	**9.5**	**11.0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
RECYCLING							
470-0948-534.12-00	REGULAR SALARIES & WAGES	391,171	411,712	389,860	477,246	477,246	477,246
470-0948-534.12-01	COMPENSATION ADJUSTMENT	0	27,615	0	0	0	0
470-0948-534.14-00	OVERTIME	14,804	25,000	20,680	25,412	25,412	25,412
470-0948-534.15-00	SPECIAL PAY	7,449	9,419	9,397	9,488	9,488	9,488
470-0948-534.21-00	FICA	30,371	31,337	29,824	38,007	38,007	38,007
470-0948-534.22-00	RETIREMENT CONTRIBUTIONS	40,857	44,341	38,401	26,655	26,655	26,655
470-0948-534.23-00	LIFE AND HEALTH INSURANCE	92,308	71,573	71,573	85,519	85,519	85,519
470-0948-534.24-00	WORKERS' COMPENSATION	24,430	19,880	19,880	22,261	22,261	22,261
PERSONAL SERVICES		**601,390**	**640,877**	**579,615**	**684,588**	**684,588**	**684,588**
470-0948-534.31-03	LEGAL	660	3,000	3,000	3,000	3,000	3,000
470-0948-534.31-40	PROF SVCS- INFO SYS	1,000	0	0	0	0	0
470-0948-534.32-00	ACCOUNTING & AUDITING	0	4,800	4,800	4,800	4,800	4,800
470-0948-534.34-00	OTHER CONTRACTUAL SERVICE	130,141	201,526	126,850	145,500	145,500	145,500
470-0948-534.40-00	TRAVEL AND TRAINING	0	2,000	0	1,000	1,000	1,000
470-0948-534.41-00	COMMUNICATION SERVICES	220	0	0	0	0	0
470-0948-534.41-40	COMMUNICATION SVCS- IS	627	0	0	0	0	0
470-0948-534.42-00	TRANSPORTATION	9	1,049	100	100	100	100
470-0948-534.43-00	UTILITY SERVICES	6,120	8,152	6,780	8,152	8,152	8,152
470-0948-534.44-00	RENTALS AND LEASES	1,030	1,800	1,560	1,800	1,800	1,800
470-0948-534.44-08	DOCUMATCH SYSTEM LEASE	1,337	1,376	1,376	1,376	1,376	1,376
470-0948-534.45-00	INSURANCE	87,969	82,689	82,689	79,773	79,773	79,773
470-0948-534.46-00	REPAIR & MAINTENANCE SVCS	1,403	12,760	5,800	6,760	6,760	6,760
470-0948-534.46-37	FLEET MAINT- LABOR	48,257	61,180	59,748	61,180	61,180	61,180
470-0948-534.46-38	FLEET MAINT- PARTS	12,675	26,480	24,674	26,480	26,480	26,480
470-0948-534.46-39	FLEET MAINT- OTHER	63,753	111,882	91,150	111,500	111,500	111,500
470-0948-534.46-40	REPAIRS/MAINT- INFO SYS	4,255	0	0	0	0	0
470-0948-534.47-00	PRINTING AND BINDING	1,765	3,600	575	2,800	2,800	2,800
470-0948-534.49-02	ADMINISTRATIVE CHARGES	351,426	375,429	375,429	338,156	338,156	338,156
470-0948-534.49-90	DEPRECIATION	127,457	257,940	130,000	130,000	130,000	130,000
CONTRACTUAL		**840,104**	**1,155,663**	**914,531**	**922,377**	**922,377**	**922,377**
470-0948-534.51-00	OFFICE SUPPLIES	215	400	385	400	400	400
470-0948-534.52-00	OPERATING SUPPLIES	31,137	29,595	21,400	35,500	35,500	35,500
470-0948-534.52-25	SAFETY SHOES REIMBURSEMN	138	900	900	900	900	900
470-0948-534.52-35	GASOLINE	63,554	80,600	80,600	109,200	109,200	109,200
470-0948-534.54-00	BOOKS, PUBS, SUBS, MEMBER	116	100	100	100	100	100
COMMODITIES		**95,160**	**111,595**	**103,385**	**146,100**	**146,100**	**146,100**
470-0948-534.64-00	MACHINERY & EQUIPMENT	0	510,000	430,000	26,000	26,000	26,000
CAPITAL OUTLAY		**0**	**510,000**	**430,000**	**26,000**	**26,000**	**26,000**
DIVISION TOTALS		**1,536,654**	**2,418,135**	**2,027,531**	**1,779,065**	**1,779,065**	**1,779,065**

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STORMWATER MANAGEMENT UTILITY

The Stormwater Management Utility was established in September 1995 as an enterprise fund to be used for stormwater management and related expenses only. The fund was originally established to provide adequate and stable funding for compliance with the city's National Pollutant Discharge Elimination System (NPDES) stormwater permit and the capital improvements identified in the Stormwater Management Plan.

The City Engineer acts as the Stormwater Utility Director and the Engineering Department provides management of the development of capital project initiatives, day-to-day questions from citizens, coordination with Finance Department on the budget and stormwater account set-up. The engineering staff manages the stormwater fee database and field inspections.

Management duties involve administration, planning, capital improvement, construction, operation and maintenance. Administratively, the utility is responsible for calculating utility rates, enforcement, database management, providing technical assistance, and compliance with other agency rules. Planning duties include reviewing impacts of development on stormwater infrastructure and identification of service level deficiencies. The utility also identifies and oversees capital improvements necessary to meet service level criteria established by the community for water quality and flood control. All capital improvement projects are brought to City Council for approval. Through the Engineering Department, grant opportunities are continually researched to obtain additional funding to leverage utility funds.

The City Engineer coordinates the operation and maintenance tasks with the Public Works and Utility Departments to keep the city-owned stormwater system in good working condition. All work performed by the utility is directed toward ensuring that the city's NPDES permit conditions are met.

The city continues to provide stormwater management cooperative efforts through technical support and sharing of flood related data and modeling. In addition, this Joint Planning Agreement (JPA) includes Venice as part of a $2 million demonstration project for updating and digitizing Flood Insurance Rate Maps in Sarasota County, which is being funded by the Federal Emergency Management Agency. Sarasota County and Southwest Florida Water Management District (SWFWMD) are Technical Participating Partners in this project.

Achievement of Goals and Objectives for the 2010-2011 Budget Year

- Completed construction for Venice Avenue Drainage Project including construction of stormwater pond to be central feature of Ruscelletto Park with funding obtained from Federal Emergency Management Agency (FEMA) and SWFWMD to leverage stormwater enterprise funds.

Achievement of Goals and Objectives for the 2010-2011 Budget Year (cont.)

- Completed pipe repairs and upgrade on Madrid Avenue to reduce soil and groundwater infiltration and to repair road subsidence.

- Began comprehensive evaluation of beach outfall water quality for Deertown Gully and Flamingo Ditch outfall systems. Obtained grant funds for the design and permitting for water quality improvements that will also serve the purpose of reducing beach erosion at the outfalls and reducing potential flooding adjacent to the drainage swales.

- Compiled data for the Community Rating System annual report which will keep the city's present ISO (Insurance Services Office) rating of 6 thereby allowing residents to obtain flood insurance at a discounted rate. Added one additional Certified Floodplain Manager on staff.

- Reviewed stormwater models to verify accurate reflection of the existing stormwater infrastructure. Based on field inspections and model evaluations, areas with poor levels of service are evaluated for future stormwater capital improvement projects and grant funding opportunities.

- Worked with Public Works to implement inspection of all stormwater inlets within the stormwater system to be in compliance with the NPDES permit requirements.

- Completed system repairs as needed and cleaned pipe, inlets/catch basins, and three sediment boxes.

- Continued grant funding requests to enhance stormwater capital project budget.

- Evaluated the Stormwater Management Plan to reflect revised conditions discovered in the stormwater models, stormwater system inventory, and updated Flood Insurance Rate Maps (FIRMs). Conducted stormwater system maintenance including establishment of a comprehensive stormwater maintenance operating procedure update.

- Participated with SWFWMD staff to provide public workshops, council presentation, and public information about updated stormwater models and draft digital FIRMs. Provided technical and field assistance to enhance the accuracy of the proposed maps.

- Continued to monitor Total Maximum Daily Loading (TMDL) requirements and look for opportunities to complete capital improvement projects that reduce environmental impacts from surface water runoff.

- Worked in close cooperation with Sarasota County and SWFWMD to identify potential stormwater flooding areas that are candidates for stormwater retrofit projects.

- Supported joint monitoring program with Sarasota County as NPDES co-permittees.

Achievement of Goals and Objectives for the 2010-2011 Budget Year (cont.)

- Completed NPDES January - December 2010 Annual Report and completed a successful state audit.

- Issued site preparation permits for various construction projects. Required SWFWMD permit verification and Notice of Intent prior to issuance on major projects.

- Continued to work with owners of private stormwater drainage systems to comply with Florida and EPA/NPDES regulation/permit conditions by reviewing and approving individual drainage plans.

Goals and Objectives for the 2011-2012 Budget Year

- Evaluate opportunities to implement programs to improve water quality at Venice Beach.

- Complete design and permitting for the water quality improvements for Deertown Gully and Flamingo Ditch outfalls.

- Complete construction of proposed drainage upgrades at the Venice Municipal Mobile Home Park to the extent that grant funding is available.

- Update the Stormwater Management Plan to reflect revised conditions discovered in the stormwater models, stormwater system inventory, and updated FIRMs.

- Continue comprehensive evaluation of stormwater system and targeted maintenance to maximize cost/benefit of expenditures.

- Continue to participate with Utilities and Health Departments to look for opportunity to improve beach water quality.

- Maintain Floodplain Management Plan as part of the Local Mitigation Strategy (LMS).

- Continue to participate in joint monitoring for Municipal Service Separate Storm Sewer System (MS4) NPDES permit with Sarasota County.

- Continue pursuit of grants to supplement Stormwater Capital Improvement Program.

- Continue to provide flood zone determinations and citizen assistance in floodplain related areas.

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
STORMWATER FUND							
REVENUE							
480-0000-313.10-00	ELECTRIC FRANCHISE FEES	2	0	3	0	0	0
480-0000-331.01-00	FEDERAL GRANTS	0	0	0	0	0	0
480-0000-331.07-00	FEMA	694,487	0	0	0	0	0
480-0000-334.36-00	SWFWMD GRANTS	196,130	60,000	690,121	0	0	0
480-0000-334.40-00	OTHER STATE GRANTS	0	0	135,611	0	0	0
480-0000-343.90-01	SINGLE FAMILY DEMAND CHG	356,809	332,677	361,281	366,026	366,026	366,026
480-0000-343.90-02	DUPLEX DEMAND CHARGE	5,861	6,194	5,903	6,467	6,467	6,467
480-0000-343.90-03	MULTI FAMILY DEMAND CHG	311,596	298,147	314,619	321,768	321,768	321,768
480-0000-343.90-04	MOBILE HOME DEMAND CHG	91,550	89,651	92,534	94,197	94,197	94,197
480-0000-343.90-05	TRANSIENT DEMAND CHARGE	10,862	12,947	11,636	12,856	12,856	12,856
480-0000-343.90-06	OFFICE DEMAND CHARGE	49,814	49,663	50,864	52,035	52,035	52,035
480-0000-343.90-07	INSTITUTION DEMAND CHG	50,963	56,267	50,547	57,990	57,990	57,990
480-0000-343.90-08	RETAIL DEMAND CHARGE	103,121	101,135	104,528	106,992	106,992	106,992
480-0000-343.90-09	INTENSIVE COM DEMAND CHG	87,391	90,394	88,566	94,935	94,935	94,935
480-0000-343.90-10	INDUSTRIAL DEMAND CHARGE	86,443	83,793	87,828	88,850	88,850	88,850
480-0000-343.90-11	COMMUNITY FAC DEMAND CH(	75,519	73,957	76,190	77,788	77,788	77,788
480-0000-343.90-12	RECREATION DEMAND CHARG	37,370	37,298	37,767	39,560	39,560	39,560
480-0000-343.90-13	OPEN AREA DEMAND CHARGE	63,867	69,330	64,284	70,935	70,935	70,935
480-0000-343.90-14	VACANT LOT DEMAND CHARGE	14,883	7,267	15,741	9,561	9,561	9,561
480-0000-343.90-21	PENALTY- STORMWATER	9,290	7,755	9,488	8,531	8,531	8,531
480-0000-361.10-00	INTEREST ON INVESTMENTS	1,945	14,336	1,500	10,608	10,608	10,608
480-0000-365.00-00	SALES-SURPLUS MATLS/SCRAI	0	0	36,525	0	0	0
480-0000-369.90-00	MISCELLANEOUS REVENUE	625	0	2,403	0	0	0
480-0000-381.12-00	FUND BALANCE	0	282,894	0	0	0	0
DIVISION TOTALS		**2,248,528**	**1,673,705**	**2,237,939**	**1,419,099**	**1,419,099**	**1,419,099**

STORMWATER

BUDGET SUMMARY

	ACTUAL FY 10	ADJ BUDGET FY 11	PROJECTED FY 11	ADOPTED FY 12
Personal Services	$ 239,612	$ 237,114	$ 239,967	$ 353,620
Contractual	904,079	914,923	1,053,281	978,802
Commodities	21,067	41,450	41,450	47,960
Capital Outlay	-	813,439	708,488	75,000
Other	72,450	251,990	476,048	174,071
Capital Projects	-	-	-	-
Sub Totals	**$ 1,237,208**	**$ 2,258,916**	**$ 2,519,234**	**$ 1,629,453**
Less Depreciation/Non Cash	**274,074**	**333,743**	**256,800**	**256,800**
Totals	**$ 963,134**	**$ 1,925,173**	**$ 2,262,434**	**$ 1,372,653**

STAFFING

CLASSIFICATION	ACTUAL FY 10	ADJUSTED FY 11	ADOPTED FY 12
City Engineer	0.0	0.0	0.00
Eng/Stormwater Tech	0.0	0.0	0.00
Stormwater Supervisor	1.0	1.0	0.00
Grants Coordinator	0.0	0.0	0.00
Maintenance Foreman	0.0	0.0	0.00
Municipal Service Worker II	0.0	0.0	0.00
Heavy Equipment Operator I	1.0	1.0	1.00
Total Department Staff	**2.0**	**2.0**	**1.00**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
ENGINEERING							
480-0950-541.12-00	REGULAR SALARIES & WAGES	143,390	155,518	143,585	207,172	207,172	246,172
480-0950-541.12-01	COMPENSATION ADJUSTMENT	-5,222	9,290	0	0	0	0
480-0950-541.14-00	OVERTIME	0	500	0	312	312	312
480-0950-541.15-00	SPECIAL PAY	0	9,053	0	1,455	1,455	1,455
480-0950-541.21-00	FICA	10,591	11,897	9,936	15,167	15,167	18,150
480-0950-541.22-00	RETIREMENT CONTRIBUTIONS	14,613	16,749	14,483	10,838	10,838	12,916
480-0950-541.23-00	LIFE AND HEALTH INSURANCE	19,528	15,068	15,431	18,004	18,004	18,004
480-0950-541.24-00	WORKERS' COMPENSATION	910	741	732	811	811	811
480-0950-541.26-00	OTHER POST EMPL BENEFITS	55,802	26,298	55,800	55,800	55,800	55,800
PERSONAL SERVICES		**239,612**	**245,114**	**239,967**	**309,559**	**309,559**	**353,620**
480-0950-541.31-00	PROFESSIONAL SERVICES	13,920	123,806	339,517	10,000	10,000	10,000
480-0950-541.31-03	LEGAL	2,160	2,500	27,080	2,500	2,500	2,500
480-0950-541.31-40	PROF SVCS- INFO SYS	3,774	6,398	6,398	436	436	436
480-0950-541.32-00	ACCOUNTING & AUDITING	0	3,200	7,499	3,200	3,200	3,200
480-0950-541.34-00	OTHER CONTRACTUAL SERVICE	51,797	103,098	111,098	125,500	123,000	123,000
480-0950-541.40-00	TRAVEL AND TRAINING	965	2,940	2,940	2,250	2,250	2,250
480-0950-541.41-00	COMMUNICATION SERVICES	1,290	1,850	2,063	1,530	1,530	1,530
480-0950-541.41-40	COMMUNICATION SVCS- IS	0	1,510	1,510	1,500	1,500	1,500
480-0950-541.43-00	UTILITY SERVICES	102	2,513	2,513	400	400	400
480-0950-541.44-00	RENTALS AND LEASES	1,151	6,489	6,489	5,500	5,500	5,500
480-0950-541.44-03	MAINTENANCE EQUIP RENTAL	19,742	30,000	30,000	45,000	45,000	45,000
480-0950-541.44-05	PARKS EQUIP RENTAL	19,532	21,000	21,000	21,500	21,500	21,500
480-0950-541.44-07	BEACH OUTFALL MAINTENANCE	1,257	10,000	10,000	10,000	10,000	10,000
480-0950-541.44-08	DOCUMATCH SYSTEM LEASE	916	984	984	984	984	984
480-0950-541.45-00	INSURANCE	12,608	11,851	11,851	11,433	11,433	11,433
480-0950-541.46-00	REPAIRS & MAINTENANCE	118,683	46,893	46,893	296,893	291,893	291,893
480-0950-541.46-02	COMPUTER DEVICES	0	3,800	3,800	2,000	2,000	2,000
480-0950-541.46-37	FLEET MAINT- LABOR	32,001	16,719	16,719	16,719	16,719	16,719
480-0950-541.46-38	FLEET MAINT- PARTS	19,127	16,904	16,904	15,000	15,000	15,000
480-0950-541.46-39	FLEET MAINT- OTHER	4,472	18,020	18,020	15,000	15,000	15,000
480-0950-541.46-40	REPAIRS/MAINT- INFO SYS	1,702	3,366	3,366	2,364	2,185	2,185
480-0950-541.47-00	PRINTING & BINDING	1,152	1,050	1,050	1,200	1,200	1,200
480-0950-541.49-02	ADMINISTRATIVE CHARGES	367,738	164,587	164,587	194,572	194,572	194,572
480-0950-541.49-04	BAD DEBT EXPENSE	11,718	0	0	0	0	0
480-0950-541.49-90	DEPRECIATION	218,272	307,445	201,000	201,000	201,000	201,000
CONTRACTUAL		**904,079**	**906,923**	**1,053,281**	**986,481**	**978,802**	**978,802**
480-0950-541.51-00	OFFICE SUPPLIES	2,567	5,778	5,778	4,000	4,000	4,000
480-0950-541.52-00	OPERATING SUPPLIES	3,391	15,852	15,852	25,089	25,089	25,089
480-0950-541.52-35	GASOLINE	13,990	18,820	18,820	18,000	18,000	18,000
480-0950-541.54-00	BOOKS, PUB, SUB, MEMBERSP	1,119	1,000	1,000	871	871	871
COMMODITIES		**21,067**	**41,450**	**41,450**	**47,960**	**47,960**	**47,960**
480-0950-541.63-00	IMPROV OTHER THAN BLDGS	0	604,951	500,000	75,000	75,000	75,000
480-0950-541.64-00	MACHINERY & EQUIPMENT	0	208,488	208,488	0	0	0
CAPITAL OUTLAY		**0**	**813,439**	**708,488**	**75,000**	**75,000**	**75,000**
480-0950-541.71-00	PRINCIPAL	0	185,000	435,833	156,000	156,000	156,000
480-0950-541.72-00	INTEREST	71,450	65,990	40,215	17,071	17,071	17,071

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
ENGINEERING							
480-0950-541.73-00	OTHER DEBT SERVICE COSTS	1,000	1,000	0	1,000	1,000	1,000
OTHER		**72,450**	**251,990**	**476,048**	**174,071**	**174,071**	**174,071**
DIVISION TOTALS		**1,237,208**	**2,258,916**	**2,519,234**	**1,593,071**	**1,585,392**	**1,629,453**

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CITY OF VENICE

OTHER FUNDS

Special Revenue Funds

A Special Revenue Fund is used to finance particular activities and is created out of receipts of specific taxes or other earmarked revenues. Such funds are authorized by statutory or charter provisions to pay for certain activities with some special form of continuing revenues.

Motor Fuel Tax Fund	Revenue sources for this fund are restricted for street improvement use only. Funds are generally used to reimburse the General Fund for street improvement expenditures made by Public Works and transferred to the Storm Drainage and Paving Fund.
Contraband-Forfeiture Fund	To account for proceeds derived from the sale of confiscated property.
Second Dollar Fund	To account for the City's share of fine revenue designated for police related travel.
Boat Registration Fees	To account for the City's portion of boat registration fees designated for boat related activities.
One-Cent Voted Sales Tax Fund	To account for the collection of one-cent sales tax revenues designated for planning, financing, and construction of infrastructure within the City.
Fishing Pier Fund	To account for ticket, concession and rent revenue designated for fishing pier expenditures.
Secondary Occupational License Fund	To account for additional license fees designated for economic development.
Growth Management Training Fund	To account for training fees established by ordinance transferring a portion of building permit fees.
Parking Fines- Handicap Access Fund	To account for parking fines designated for handicap issues.

Debt Service Funds

Debt Service Funds are established to finance and account for the payments of interest and principal on outstanding bonded debt of the City that is not included in the Enterprise Funds.

General Obligation Bonds-Recreation Capital Improvement Series 2004 $10,000,000	2.00% - 5.00% interest rates, payable in annual installments of $280,000 - $655,000, maturing in February, 2028.

Capital Projects Funds

Capital Project Funds are designed to account for the resources expended to acquire assets of a relatively permanent issue. (Enterprise Fund resources are not included in this category). Capital Projects Funds provide a formal mechanism which enables administrators to ensure that revenues dedicated to a certain purpose are used only for that purpose.

General Capital Projects	Established to account for the cost of major parks projects and other capital improvements, does not account for street related projects or building and renovations to buildings.
Storm Drainage and Paving Fund	Established to account for the cost of major drainage and street improvement capital projects. The projects are generally financed by a combination of several revenue sources, including designated property taxes, road and bridge taxes, interest revenues and contributions from other funds.
Beach Renourishment Fund	Established to account for the cost of beach renourishment.
Building & Renovations	Established to account for the cost of constructing new City buildings and/or major renovations to existing City buildings.
2004 GO Bonds Construction Fund	To account for the construction of Tramonto Vista Park on the beach.

Internal Service Funds

An Internal Service Fund is established to finance and account for services and/or commodities furnished by a designated department to other departments within the city, on a cost-reimbursement basis.

Employees' Group Health and Life Insurance Fund	To account for health and life insurance claims which are partially self-insured by the city.
Workers' Compensation Fund	To account for worker's compensation claims which are partially self-insured by the city.
Employees Flex Spending Fund	To account for reimbursement of medical expenses per Chapter 125 of the IRS Code.
Property and Liability Fund	To account for property and liability claims which are partially self-funded by the city.

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
MOTOR FUEL TAX FUND							
REVENUE							
105-0000-312.40-00	LOC OPTN GAS TAX	503,186	553,063	445,629	506,765	506,765	506,765
105-0000-312.40-01	NEW 5 CENT GAS TAX	347,883	402,790	335,873	389,749	389,749	389,749
105-0000-312.41-00	LOC OPT 6 CENT GAS TAX	90,721	95,235	101,558	90,754	90,754	90,754
105-0000-335.12-20	MUNICIPAL GAS TAX/8 CENT	187,245	197,480	150,569	195,913	195,913	195,913
105-0000-335.41-00	REBATE-MUNICIPAL VEHICLES	18,550	23,375	8,588	19,105	19,105	19,105
105-0000-361.10-00	INTEREST ON INVESTMENTS	8,002	18,960	2,093	8,688	8,688	8,688
105-0000-381.12-00	FUND BALANCE	0	0	0	200,000	200,000	200,000
DIVISION TOTALS		**1,155,587**	**1,290,903**	**1,044,310**	**1,410,974**	**1,410,974**	**1,410,974**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
INTERFUND TRANSFERS							
105-9902-581.91-01	TRSF TO GENERAL FUND	925,290	903,632	903,632	987,682	987,682	987,682
105-9902-581.91-32	TRSF TO STREETS CAP PROJ	353,695	387,271	387,271	423,292	423,292	423,292
OTHER		**1,278,985**	**1,290,903**	**1,290,903**	**1,410,974**	**1,410,974**	**1,410,974**
DIVISION TOTALS		**1,278,985**	**1,290,903**	**1,290,903**	**1,410,974**	**1,410,974**	**1,410,974**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
CONTRABAND-FORFEITURE							
REVENUE							
106-0000-351.20-00	CONFISCATED PROPERTY	0	1,354	0	0	0	0
106-0000-361.10-00	INTEREST ON INVESTMENTS	195	297	35	145	145	145
106-0000-369.90-00	MISCELLANEOUS REVENUE	0	0	150	0	0	0
106-0000-381.12-00	FUND BALANCE	0	8,349	0	10,000	10,000	10,000
DIVISION TOTALS		**195**	**10,000**	**185**	**10,145**	**10,145**	**10,145**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
LAW ENFORCEMENT							
106-1001-521.64-00	MACHINERY & EQUIPMENT	0	10,000	10,000	10,145	10,145	10,145
CAPITAL OUTLAY		**0**	**10,000**	**10,000**	**10,145**	**10,145**	**10,145**
DIVISION TOTALS		**0**	**10,000**	**10,000**	**10,145**	**10,145**	**10,145**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
SECOND DOLLAR							
REVENUE							
107-0000-351.30-00	POLICE OFFICERS' EDUCAT	6,925	10,324	4,310	7,021	7,021	7,021
107-0000-361.10-00	INTEREST ON INVESTMENTS	343	810	38	200	200	200
107-0000-381.12-00	FUND BALANCE	0	8,866	0	7,779	7,779	7,779
DIVISION TOTALS		**7,268**	**20,000**	**4,348**	**15,000**	**15,000**	**15,000**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
POLICE TRAINING							
107-1002-521.40-00	TRAVEL AND TRAINING	20,855	20,000	12,468	15,000	15,000	15,000
CONTRACTUAL		**20,855**	**20,000**	**12,468**	**15,000**	**15,000**	**15,000**
DIVISION TOTALS		**20,855**	**20,000**	**12,468**	**15,000**	**15,000**	**15,000**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
BOAT REGISTRATION FEES							
REVENUE							
109-0000-338.90-13	BOAT REGISTRATION FEE	14,906	14,626	15,960	15,727	15,727	15,727
109-0000-361.10-00	INTEREST ON INVESTMENTS	806	350	0	534	534	534
109-0000-381.12-00	FUND BALANCE	0	9,144	0	0	0	0
DIVISION TOTALS		**15,712**	**24,120**	**15,960**	**16,261**	**16,261**	**16,261**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
BOAT REGISTRATION FEES							
109-0203-529.64-00	MACHINERY AND EQUIPMENT	0	12,000	0	0	0	0
CAPITAL OUTLAY		**0**	**12,000**	**0**	**0**	**0**	**0**
DIVISION TOTALS		**0**	**12,000**	**0**	**0**	**0**	**0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
INTERFUND TRANSFERS							
109-9902-581.91-01	TRSF TO GENERAL FUND	12,106	12,120	12,120	12,995	12,995	12,995
OTHER		**12,106**	**12,120**	**12,120**	**12,995**	**12,995**	**12,995**
DIVISION TOTALS		**12,106**	**12,120**	**12,120**	**12,995**	**12,995**	**12,995**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
1 CENT VOTED SALES TAX							
REVENUE							
110-0000-312.60-01	1 CENT VOTED SALES TAX	2,328,050	2,147,297	2,086,289	2,219,063	2,219,063	2,219,063
110-0000-361.10-00	INTEREST ON INVESTMENTS	19,136	4,336	1,589	3,833	3,833	3,833
110-0000-381.12-00	FUND BALANCE	0	225,446	0	0	0	0
110-0000-381.38-00	TRSF FR CONST FUND	25,226	175,000	175,000	0	0	0
DIVISION TOTALS		**2,372,412**	**2,552,079**	**2,262,878**	**2,222,896**	**2,222,896**	**2,222,896**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
PARKS MAINT & DEVELOPMENT							
110-0930-572.31-00	PROFESSIONAL SERVICES	210,000	1,822,500	1,822,500	1,822,500	1,822,500	1,822,500
CONTRACTUAL		**210,000**	**1,822,500**	**1,822,500**	**1,822,500**	**1,822,500**	**1,822,500**
DIVISION TOTALS		**210,000**	**1,822,500**	**1,822,500**	**1,822,500**	**1,822,500**	**1,822,500**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
INTERFUND TRANSFERS							
110-9902-581.91-01	TRSF TO GENERAL FUND	0	408,079	408,079	0	0	0
110-9902-581.91-27	TRSF TO BEACH RENOURISH	0	250,000	250,000	250,000	250,000	250,000
110-9902-581.91-31	TRSF TO GEN CAP PROJECTS	71,500	71,500	71,500	46,500	46,500	46,500
OTHER		**71,500**	**729,579**	**729,579**	**296,500**	**296,500**	**296,500**
DIVISION TOTALS		**71,500**	**729,579**	**729,579**	**296,500**	**296,500**	**296,500**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
FISHING PIER							
REVENUE							
111-0000-347.55-00	CONCESSION REVENUE	393,814	382,495	378,984	405,309	405,309	405,309
111-0000-361.10-00	INTEREST ON INVESTMENTS	8,793	3,705	2,126	1,514	1,514	1,514
111-0000-362.10-07	RENT- VENICE PIER GROUP	13,455	13,455	14,142	13,455	13,455	13,455
111-0000-369.90-00	MISCELLANEOUS REVENUE	341,304	15,688	31,701	19,996	19,996	19,996
111-0000-381.12-00	FUND BALANCE	0	0	0	1,011,560	1,011,560	1,011,560
DIVISION TOTALS		**757,366**	**415,343**	**426,953**	**1,451,834**	**1,451,834**	**1,451,834**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
FISHING PIER							
111-0931-575.31-03	LEGAL	0	10,700	0	5,000	5,000	5,000
111-0931-575.43-00	UTILITY SERVICES	35,261	40,250	29,474	29,706	29,706	29,706
111-0931-575.44-00	RENTALS AND LEASES	147,255	138,447	138,444	139,588	139,588	139,588
111-0931-575.46-00	REPAIR & MAINTENANCE SVCS	464	75,000	5,500	10,000	10,000	10,000
111-0931-575.49-00	OTHER CURRENT CHARGES	502	502	502	502	502	502
111-0931-575.49-02	ADMINISTRATIVE CHARGES	18,382	6,252	6,252	6,110	6,110	6,110
CONTRACTUAL		**201,864**	**271,151**	**180,172**	**190,906**	**190,906**	**190,906**
DIVISION TOTALS		**201,864**	**271,151**	**180,172**	**190,906**	**190,906**	**190,906**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
INTERFUND TRANSFERS							
111-9902-581.91-01	TRSF TO GENERAL FUND	0	0	0	1,260,928	1,260,928	1,260,928
OTHER		**0**	**0**	**0**	**1,260,928**	**1,260,928**	**1,260,928**
DIVISION TOTALS		**0**	**0**	**0**	**1,260,928**	**1,260,928**	**1,260,928**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
SEC OCCUPATIONAL LICENSE							
REVENUE							
112-0000-321.20-02	COUNTY OCCUPATIONAL LIC	5,103	7,624	4,362	5,674	5,674	5,674
112-0000-361.10-00	INTEREST ON INVESTMENTS	122	689	6	0	0	0
112-0000-381.12-00	FUND BALANCE	0	13,833	0	0	0	0
DIVISION TOTALS		**5,225**	**22,146**	**4,368**	**5,674**	**5,674**	**5,674**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
SEC OCCUPATIONAL LICENSE							
112-0201-559.31-00	PROFESSIONAL SERVICES	22,146	22,146	21,845	0	0	0
CONTRACTUAL		**22,146**	**22,146**	**21,845**	**0**	**0**	**0**
DIVISION TOTALS		**22,146**	**22,146**	**21,845**	**0**	**0**	**0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
GROWTH MANAGEMENT TRAINING							
REVENUE							
113-0000-361.10-00	INTEREST ON INVESTMENTS	584	1,007	120	40	40	40
113-0000-369.90-29	BUILDING PERMITS	5,585	5,327	6,884	6,647	6,647	6,647
113-0000-381.12-00	FUND BALANCE	0	2,166	0	2,513	2,513	2,513
DIVISION TOTALS		**6,169**	**8,500**	**7,004**	**9,200**	**9,200**	**9,200**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
GROWTH MANAGEMENT TRAINING							
113-1501-524.40-00	TRAVEL AND TRAINING	4,438	6,800	6,459	6,200	6,200	6,200
CONTRACTUAL		**4,438**	**6,800**	**6,459**	**6,200**	**6,200**	**6,200**
113-1501-524.54-00	BOOKS, PUBS, SUB, MEMBER	1,153	1,700	1,145	3,000	3,000	3,000
COMMODITIES		**1,153**	**1,700**	**1,145**	**3,000**	**3,000**	**3,000**
DIVISION TOTALS		**5,591**	**8,500**	**7,604**	**9,200**	**9,200**	**9,200**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
PRK FINES/HDCP ACCESS IMP							
REVENUE							
115-0000-354.02-00	PARKING FINES	2,860	4,515	12,713	8,349	8,349	8,349
115-0000-361.10-00	INTEREST ON INVESTMENTS	276	829	59	75	75	75
115-0000-381.31-00	FR G F CAPITAL PROJECTS	0	20,000	0	0	0	0
DIVISION TOTALS		**3,136**	**25,344**	**12,772**	**8,424**	**8,424**	**8,424**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
INTERFUND TRANSFERS							
115-9902-581.91-01	TRSF TO GENERAL FUND	4,054	4,330	4,330	4,577	4,577	4,577
OTHER		**4,054**	**4,330**	**4,330**	**4,577**	**4,577**	**4,577**
DIVISION TOTALS		**4,054**	**4,330**	**4,330**	**4,577**	**4,577**	**4,577**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
2004 GENERAL OBLIGATION (GO) BONDS							
REVENUE							
251-0000-311.00-00	AD VALOREM TAXES	690,274	611,259	620,694	668,776	668,776	668,776
251-0000-361.10-00	INTEREST ON INVESTMENTS	4,280	5,500	1,523	4,583	4,583	4,583
251-0000-381.12-00	FUND BALANCE	0	54,941	0	0	0	0
251-0000-381.34-00	2004 GO BONDS CONSTR	0	1,010,223	1,010,223	0	0	0
DIVISION TOTALS		**694,554**	**1,681,923**	**1,632,440**	**673,359**	**673,359**	**673,359**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
2004 GO BONDS							
251-0456-582.71-00	PRINCIPAL	310,000	320,000	320,000	330,000	330,000	330,000
251-0456-582.72-00	INTEREST	359,148	350,700	350,700	340,210	340,210	340,210
251-0456-582.73-00	OTHER DEBT SERVICE COSTS	1,000	1,000	1,000	1,000	1,000	1,000
OTHER		**670,148**	**671,700**	**671,700**	**671,210**	**671,210**	**671,210**
DIVISION TOTALS		**670,148**	**671,700**	**671,700**	**671,210**	**671,210**	**671,210**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
GENERAL CAPITAL PROJECTS							
REVENUE							
301-0000-334.14-00	DEPT OF ENVIRON PROTECT	400,000	0	0	0	0	0
301-0000-334.40-00	OTHER STATE GRANTS	-6,047	0	68,602	0	0	0
301-0000-361.10-00	INTEREST ON INVESTMENTS	0	0	6,743	2,500	2,500	2,500
301-0000-369.00-00	OTHER MISCELLANEOUS REV	1,100	0	375	0	0	0
301-0000-369.90-43	SAR CO PARK IMPACT FEES	364,699	0	0	0	0	0
301-0000-381.01-00	TRSF FR GENERAL FUND	350,000	345,000	245,000	0	0	0
301-0000-381.10-00	TRSF FR ONE CENT TAX	71,500	71,500	71,500	46,500	46,500	46,500
DIVISION TOTALS		**1,181,252**	**416,500**	**392,220**	**49,000**	**49,000**	**49,000**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
PUBLIC WORKS ADMIN							
301-0901-519.63-00	IMPROV OTHER THAN BLDGS	0	345,000	0	0	0	0
CAPITAL OUTLAY		**0**	**345,000**	**0**	**0**	**0**	**0**
DIVISION TOTALS		**0**	**345,000**	**0**	**0**	**0**	**0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
PARKS MAINT & DEVELOPMENT							
301-0930-572.48-20	PLAYGROUND EQUIPMENT	0	25,000	25,000	0	0	0
CONTRACTUAL		**0**	**25,000**	**25,000**	**0**	**0**	**0**
301-0930-572.52-04	TREES, SHRUBS, & SOD	43,724	46,500	46,500	46,500	46,500	46,500
COMMODITIES		**43,724**	**46,500**	**46,500**	**46,500**	**46,500**	**46,500**
301-0930-572.64-00	MACHINERY & EQUIPMENT	25,000	0	0	0	0	0
CAPITAL OUTLAY		**25,000**	**0**	**0**	**0**	**0**	**0**
DIVISION TOTALS		**68,724**	**71,500**	**71,500**	**46,500**	**46,500**	**46,500**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
DRAINAGE AND PAVING							
302-0960-541.63-00	IMPROV OTHER THAN BLDGS	0	750,000	750,000	0	0	0
CAPITAL OUTLAY		**0**	**750,000**	**750,000**	**0**	**0**	**0**
DIVISION TOTALS		**0**	**750,000**	**750,000**	**0**	**0**	**0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
DRAINAGE AND PAVING							
REVENUE							
302-0000-331.00-00	FEDERAL GRANTS	0	0	0	0	0	6,195,929
302-0000-334.00-00	STATE GRANTS	299,269	0	131,746	0	0	0
302-0000-361.10-00	INTEREST ON INVESTMENTS	15,566	17,894	2,706	12,014	12,014	12,014
302-0000-369.97-10	RETURNED CHECK CHARGES	0	0	0	0	0	0
302-0000-381.05-00	TRSF FR MOTOR FUEL TAX	353,695	387,271	387,271	423,292	423,292	423,292
302-0000-381.12-00	FUND BALANCE	0	344,835	0	264,694	0	0
DIVISION TOTALS		**668,530**	**750,000**	**521,723**	**700,000**	**435,306**	**6,631,235**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
BLDGS & RENOVATIONS PROJECTS							
REVENUE							
303-0000-361.10-00	INTEREST ON INVESTMENTS	0	0	584	0	0	0
303-0000-366.00-00	PRIVATE CONTRIB/DONATIONS	2,600	0	0	0	0	0
303-0000-381.01-00	TRSF FR GENERAL FUND	0	50,000	0	0	0	0
DIVISION TOTALS		**2,600**	**50,000**	**584**	**0**	**0**	**0**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
PUBLIC WORKS ADMIN							
302-0901-519.63-00	IMPROV OTHER THAN BLDGS	0	0	0	0	0	6,195,929
CAPITAL OUTLAY		**0**	**0**	**0**	**0**	**0**	**6,195,929**
DIVISION TOTALS		**0**	**0**	**0**	**0**	**0**	**6,195,929**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
BEACH RENOURISHMENT							
REVENUE							
306-0000-334.39-03	DEPT OF ENVIRON PROTECT	286,597	657,830	77,436	0	0	0
306-0000-361.10-00	INTEREST ON INVESTMENTS	17,099	32,215	3,467	0	0	0
306-0000-381.01-00	TRSF FR GENERAL FUND	250,000	0	0	0	0	0
306-0000-381.10-00	TRSF FR ONE CENT TAX	0	250,000	250,000	250,000	250,000	250,000
DIVISION TOTALS		**553,696**	**940,045**	**330,903**	**250,000**	**250,000**	**250,000**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
ENGINEERING							
306-0950-539.63-00	IMPROVE OTHER THAN BUILDG	0	922,131	922,131	0	0	0
CAPITAL OUTLAY		**0**	**922,131**	**922,131**	**0**	**0**	**0**
DIVISION TOTALS		**0**	**922,131**	**922,131**	**0**	**0**	**0**

TOTAL CITY INSURANCE COST

Property and Liability Fund		
Salaries and Fringes	$	32,752
Insurance		816,400
Loss Funding		129,689
Sub Total	***$***	***978,841***
Workers Compensation Fund		
Salaries and Fringes	$	40,483
Excess Insurance Premiums		134,901
Loss Funding		324,433
Sub Total	***$***	***499,817***
Life and Health Insurance Fund		
Salaries and Fringes	$	65,602
Insurance Costs		1,312,220
Loss Funding		2,591,362
Sub Total	***$***	***3,969,184***
Total	**$**	**5,447,842**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
GROUP LIFE & HEALTH INSUR							
REVENUE							
501-0000-361.10-00	INTEREST ON INVESTMENTS	34,737	48,107	4,326	20,000	20,000	20,000
501-0000-369.42-02	INDIVIDUAL STOP LOSS	0	446,870	0	0	0	0
501-0000-369.90-00	MISCELLANEOUS REVENUE	35,622	89,970	64,767	65,000	65,000	65,000
501-0000-369.91-04	DEPEN HEALTH INS-EMPLOYEE	334,896	437,167	351,512	400,000	400,000	400,000
501-0000-369.91-05	HEALTH INS-RETIREES, ETC	302,531	322,608	314,043	398,934	398,934	398,934
501-0000-369.91-06	COBRA	14,896	20,186	20,898	22,000	22,000	22,000
501-0000-369.91-08	EMP CONTRB- DENTAL	150,470	151,341	149,664	155,000	155,000	155,000
501-0000-369.91-09	EMP CONTRB- HEALTH	128,893	107,624	121,872	119,198	119,198	119,198
501-0000-369.91-10	EMP CONTRB- VISION	18,501	17,791	20,307	20,000	20,000	20,000
501-0000-369.91-11	CITY CONTRB- LIFE & AD&D	58,816	0	57,315	61,000	61,000	61,000
501-0000-369.91-12	EMP CONTRB- SUPP LIFE	44,965	56,984	47,765	50,000	50,000	50,000
501-0000-369.91-13	EMP CONTRB- LTD BUY-UP	25,689	20,534	23,990	23,220	23,220	23,220
501-0000-395.10-00	DEPARTMENTAL CHARGES	2,872,502	2,275,268	2,275,104	2,637,728	2,637,728	2,637,728
DIVISION TOTALS		**4,022,518**	**3,994,450**	**3,451,563**	**3,972,080**	**3,972,080**	**3,972,080**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
GROUP LIFE & HEALTH							
501-0421-595.12-00	REGULAR SALARIES & WAGES	49,948	49,940	43,386	49,940	49,940	49,940
501-0421-595.15-00	SPECIAL PAY	0	0	4	0	0	0
501-0421-595.21-00	FICA	3,845	3,820	3,884	3,758	3,758	3,758
501-0421-595.22-00	RETIREMENT CONTRIBUTIONS	5,072	5,378	5,264	2,452	2,452	2,452
501-0421-595.23-00	LIFE & HEALTH INSURANCE	10,054	7,911	7,908	9,452	9,452	9,452
501-0421-595.23-01	MEDICAL CLAIMS	3,062,665	2,406,840	2,247,701	2,537,945	2,537,945	2,537,945
501-0421-595.23-11	EAP CLAIMS	17,602	35,075	29,768	28,385	28,385	28,385
501-0421-595.23-24	WELLNESS PLAN	5,377	65,000	10,445	25,000	25,000	25,000
501-0421-595.24-00	WORKERS COMPENSATION	0	30	0	32	32	32
PERSONAL SERVICES		**3,154,563**	**2,573,994**	**2,348,360**	**2,656,964**	**2,656,964**	**2,656,964**
501-0421-595.31-00	PROFESSIONAL SERVICES	423,863	374,857	382,734	453,000	453,000	453,000
501-0421-595.45-00	INSURANCE	690,409	692,388	511,544	550,000	550,000	550,000
501-0421-595.45-03	DENTAL	155,999	151,341	96,702	155,000	155,000	155,000
501-0421-595.45-04	VISION	20,180	17,791	16,700	20,000	20,000	20,000
501-0421-595.45-05	LIFE & AD&D	59,782	134,233	53,750	61,000	61,000	61,000
501-0421-595.45-06	SUPPLEMENTAL LIFE	47,262	56,984	42,741	50,000	50,000	50,000
501-0421-595.45-07	LTD BUY-UP	25,301	20,534	23,714	23,220	23,220	23,220
CONTRACTUAL		**1,422,796**	**1,448,128**	**1,127,885**	**1,312,220**	**1,312,220**	**1,312,220**
DIVISION TOTALS		**4,577,359**	**4,022,122**	**3,476,245**	**3,969,184**	**3,969,184**	**3,969,184**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
WORKERS COMP/SELF INS FUND							
REVENUE							
502-0000-361.10-00	INTEREST ON INVESTMENTS	16,120	26,453	3,044	3,044	3,044	3,044
502-0000-369.00-00	OTHER MISCELLANEOUS REV	5,507	19,243	134,355	11,320	11,320	11,320
502-0000-369.42-02	INDIVIDUAL STOP LOSS	76,101	219,572	252,270	198,691	198,691	198,691
502-0000-395.10-00	DEPARTMENTAL CHARGES	365,380	296,567	296,567	324,818	324,818	324,818
DIVISION TOTALS		**463,108**	**561,835**	**686,236**	**537,873**	**537,873**	**537,873**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
WORKERS COMP/SELF INS							
502-0421-595.12-00	REGULAR SALARIES & WAGES	31,686	31,210	31,210	31,210	31,210	31,210
502-0421-595.15-00	SPECIAL PAY	0	250	0	0	0	0
502-0421-595.21-00	FICA	2,219	2,388	2,388	2,340	2,340	2,340
502-0421-595.22-00	RETIREMENT CONTRIBUTIONS	3,201	3,361	3,361	1,532	1,532	1,532
502-0421-595.23-00	LIFE & HEALTH INSURANCE	5,782	4,520	4,520	5,401	5,401	5,401
502-0421-595.23-01	MEDICAL CLAIMS	-2,903	0	0	0	0	0
502-0421-595.23-03	WORKERS COMP CLAIMS	328,300	517,728	423,362	303,235	303,235	303,235
502-0421-595.23-25	LIGHT DUTY	10,797	20,000	3,131	21,081	21,081	21,081
502-0421-595.24-00	WORKERS COMPENSATION	130	106	96	117	117	117
PERSONAL SERVICES		**379,212**	**579,563**	**468,068**	**364,916**	**364,916**	**364,916**
502-0421-595.31-00	PROFESSIONAL SERVICES	22,259	30,000	30,000	29,901	29,901	29,901
502-0421-595.45-00	INSURANCE	145,772	140,000	110,000	105,000	105,000	105,000
CONTRACTUAL		**168,031**	**170,000**	**140,000**	**134,901**	**134,901**	**134,901**
DIVISION TOTALS		**547,243**	**749,563**	**608,068**	**499,817**	**499,817**	**499,817**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
EMPLOYEE FLEXIBLE SPENDING							
REVENUE							
503-0000-361.10-00	INTEREST ON INVESTMENTS	172	200	42	100	100	100
503-0000-366.01-00	EMPLOYEE CONTRIBUTIONS	77,837	98,523	107,229	113,900	113,900	113,900
503-0000-369.00-00	OTHER MISCELLANEOUS REV	-42	0	0	0	0	0
DIVISION TOTALS		**77,967**	**98,723**	**107,271**	**114,000**	**114,000**	**114,000**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
EMPLOYEE FLEX SPENDING							
503-0403-513.23-02	CLAIMS	77,174	98,523	97,556	114,000	114,000	114,000
PERSONAL SERVICES		**77,174**	**98,523**	**97,556**	**114,000**	**114,000**	**114,000**
DIVISION TOTALS		**77,174**	**98,523**	**97,556**	**114,000**	**114,000**	**114,000**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
PROPERTY & LIABILITY INSURANCE							
REVENUE							
504-0000-361.10-00	INTEREST ON INVESTMENTS	1,808	1,000	250	1,000	1,000	1,000
504-0000-369.30-00	INSURANCE SETTLEMENT	3,905	1,500	420	1,500	1,500	1,500
504-0000-369.90-00	MISCELLANEOUS REVENUE	79,242	50,753	58,870	66,173	66,173	66,173
504-0000-396.10-00	DEPARTMENTAL CHARGES	1,004,565	944,265	944,265	910,168	910,168	910,168
DIVISION TOTALS		**1,089,520**	**997,518**	**1,003,805**	**978,841**	**978,841**	**978,841**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
INSURANCE							
504-0422-596.12-00	REGULAR SALARIES & WAGES	25,802	25,485	25,485	25,485	25,485	25,485
504-0422-596.21-00	FICA	1,801	1,950	1,950	1,901	1,901	1,901
504-0422-596.22-00	RETIREMENT CONTRIBUTIONS	2,606	2,745	2,745	1,251	1,251	1,251
504-0422-596.23-00	LIFE & HEALTH INSURANCE	4,309	3,390	3,390	4,051	4,051	4,051
504-0422-596.24-00	WORKERS COMPENSATION	1,165	948	948	64	64	64
PERSONAL SERVICES		**35,683**	**34,518**	**34,518**	**32,752**	**32,752**	**32,752**
504-0422-596.31-00	PROFESSIONAL SERVICES	0	75,000	75,000	65,000	65,000	65,000
504-0422-596.31-03	LEGAL	1,198	0	0	0	0	0
504-0422-596.45-00	INSURANCE	0	810,000	750,000	751,400	751,400	751,400
504-0422-596.45-21	PROPERTY	354,527	0	2,742	0	0	0
504-0422-596.45-23	FLOOD	57,997	0	0	0	0	0
504-0422-596.45-24	CRIME	1,141	0	0	0	0	0
504-0422-596.45-30	ACCIDENTAL DEATH	2,903	0	0	0	0	0
504-0422-596.45-31	POLLUTION LIABILITY	50	0	0	0	0	0
504-0422-596.45-32	AIRPORT PREMISES	8,133	0	0	0	0	0
504-0422-596.45-41	GENERAL LIABILITY	356,523	0	0	0	0	0
504-0422-596.45-99	CLAIMS	49,874	138,000	138,000	129,689	129,689	129,689
CONTRACTUAL		**832,346**	**1,023,000**	**965,742**	**946,089**	**946,089**	**946,089**
DIVISION TOTALS		**868,029**	**1,057,518**	**1,000,260**	**978,841**	**978,841**	**978,841**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
CENTENNIAL COMM. TRUST							
REVENUE							
608-0000-361.10-00	INTEREST ON INVESTMENTS	550	1,019	101	471	471	471
608-0000-369.92-22	SALE OF DVD'S	845	1,009	400	527	527	527
DIVISION TOTALS		**1,395**	**2,028**	**501**	**998**	**998**	**998**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
HISTORICAL RESOURCES							
REVENUE							
612-0000-361.10-00	INTEREST ON INVESTMENTS	189	252	24	115	115	115
612-0000-366.05-00	ARCHIVES DONATIONS	336	913	5	100	100	100
612-0000-369.90-00	MISCELLANEOUS REVENUE	2,000	500	0	0	0	0
612-0000-369.90-13	BOOK SALES	5,259	2,875	2,875	2,678	2,678	2,678
612-0000-369.90-26	COLLECTION ALLOW SALES TX	2	0	1	0	0	0
612-0000-369.92-21	BOOKS, PUBS, VIDEOS	0	0	130	0	0	0
612-0000-381.12-00	FUND BALANCE	0	3,460	0	7,107	7,107	7,107
DIVISION TOTALS		**7,786**	**8,000**	**3,035**	**10,000**	**10,000**	**10,000**

Proposed Budget For
Fiscal Year 2011/12

Account	Description	2010 Actual	2011 Budget	2011 Projected Actual	2012 Department Request	2012 City Manager Proposed	2012 CityCouncil Adopted
HISTORICAL RESOURCES							
612-0202-512.31-00	PROFESSIONAL SERVICES	3,126	0	850	0	0	0
612-0202-512.46-00	REPAIR & MAINTENANCE SVCS	4,103	8,000	1,014	7,000	7,000	7,000
612-0202-512.47-00	PRINTING AND BINDING	311	0	0	0	0	0
CONTRACTUAL		**7,540**	**8,000**	**1,864**	**7,000**	**7,000**	**7,000**
612-0202-512.51-00	OFFICE SUPPLIES	0	0	0	0	0	0
612-0202-512.54-00	BOOKS, PUB, SUB, MEMBERSP	448	0	580	3,000	3,000	3,000
COMMODITIES		**448**	**0**	**580**	**3,000**	**3,000**	**3,000**
DIVISION TOTALS		**7,988**	**8,000**	**2,444**	**10,000**	**10,000**	**10,000**

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THE CAPITAL BUDGET*- An Overview*

As the annual capital budget of the City of Venice is normally small, the City does not produce a separate document on a regular basis. Projects are included within each Fund according to its appropriate assignment. The One Cent Sales Tax revenue is the primary source of revenue for projects outside the Enterprise Funds.

The One Cent Voted Tax Fund monies are divided between the capital items approved by the voters. These projects are can be categorized in four general areas; community projects (such as concert hall, city public works and solid waste facilities, alternative energy solar and wind projects, etc.), transportation projects (sidewalk improvements, road improvements, capital beautification projects, etc.), parks and recreation projects (beach nourishment, playground equipment, mooring field, etc.) and public safety projects (constructing burn building, police training facility upgrades, rebuild fire station #1, police department facility expansion and upgrade, etc.).

New park facilities are turned over to Sarasota County for operation so impacts and costs associated with these improvements are discussed with them prior to their approval and construction.

A citizen oversight committee has been established to review on a regular basis the One Cent Voted Sales Tax Program in order to ensure that programs develop as presented to the public and that changes in these programs receive proper public notification and hearing.

Enterprise fund capital projects are funded by a combination of user fees, revenue bond proceeds, and grant proceeds as applicable and available.

CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR

REVENUES	11/12	12/13	13/14	14/15	15/16	TOTAL
ONE CENT SALES TAX	$ 46,500	$ 1,041,250	$ 1,238,085	$ 1,338,948	$ 1,015,835	$ 4,680,618
GENERAL FUND REVENUES/RESERVES	5,702,818	872,942	2,073,974	1,255,182	2,650,942	12,555,858
UTILITY REVENUES/RESERVES	5,850,173	10,745,000	13,595,000	4,300,000	4,400,000	38,890,173
GRANTS (FDOT, FAA, DEP,FRDAP)	7,298,738	1,090,889	12,386,026	1,663,120	2,164,058	24,602,831
AIRPORT REVENUES/RESERVES	2,431,998	50,000	50,000	50,000	50,000	2,631,998
SOLID WASTE REVENUE/RESERVES	266,000	-	-	-	-	266,000
STORMWATER REVENUES/RESERVES	75,000	775,000	100,000	560,000	-	1,510,000
BUILDING REVENUE/RESERVES	-	-	-	-	-	-
GAS TAX	-	1,250,000	-	500,000	1,250,000	3,000,000
BOND FUNDING	4,150,000	-	-	-	-	4,150,000
TOTAL REVENUES	**$ 25,821,227**	**$ 15,825,081**	**$ 29,443,085**	**$ 9,667,250**	**$ 11,530,835**	**$ 92,287,478**

EXPENDITURES	11/12	12/13	13/14	14/15	15/16	TOTAL
GENERAL FUND	$ 250,000	$ 1,029,750	$ 1,191,585	$ 1,592,448	$ 969,335	$ 5,033,118
AIRPORT	8,987,625	50,000	50,000	50,000	50,000	9,187,625
UTILITIES	10,000,173	10,745,000	13,595,000	4,300,000	4,400,000	43,040,173
SOLID WASTE	266,000	-	-	-	-	266,000
STORMWATER	75,000	1,500,000	100,000	620,000	-	2,295,000
CAPITAL IMPROVEMENT PROJECTS	6,242,429	2,500,331	14,506,500	3,104,802	6,111,500	32,465,562
	$ 25,821,227	**$ 15,825,081**	**$ 29,443,085**	**$ 9,667,250**	**$ 11,530,835**	**$ 92,287,478**

CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR

EXPENDITURES	**11/12**	**12/13**	**13/14**	**14/15**	**15/16**	**TOTAL**
GENERAL FUND						
Fire - Fire Academy Renovation	$ -	$ 458,250	$ 152,750	$ -	$ -	$ 611,000
Fire - Rebuild Station 1			969,335	1,292,448	969,335	**3,231,118**
Fire - Ops Chief Vehicle Replacemnt		35,000				**35,000**
Fire - Burn Building		208,500	69,500			**278,000**
Fire - Haz Mat Truck Replacement		328,000				**328,000**
Fire - Replace Fire Engine				300,000		**300,000**
Fire - Fire Boat Replacement	250,000					**250,000**
						-
GENERAL FUND EXPENDITURES	**$ 250,000**	**$ 1,029,750**	**$ 1,191,585**	**$ 1,592,448**	**$ 969,335**	**$ 5,033,118**

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Fire Department

Contact Person: John Reed
Phone Number/Extension: 941-480-3030

Project Title: Fire Academy Renovation

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Goal:** Upgrade City Infrastructure & Facilities

Objective: To have a facility able to meet the demands of annual Fire Department and City training.

Description: Upgrade and improve current facility
(One Cent Sales Tax Project budgeted at $611,000 for FY 2013)

Relationship to Community Vision and City Council Strategic Goals

Justification: The Venice Fire Academy facility provides classroom, simulation props, and a training tower for the Department. NFPA and ISO training requirements are conducted throughout the year at this facility. This site is also used by other City Departments and local agencies to facilitate their training.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	001					
1 Cent Sales Tax	001		458,250	152,750		
Totals		$ -	$ 458,250	$ 152,750	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery & Equipment					
Subcontractors		30,119	10,040		
Materials		34,231	11,410		
Construction		357,075	119,025		
Outside Engineering		25,837	8,612		
Other Miscellaneous		10,988	3,663		
Totals	$ -	$ 458,250	$ 152,750	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance		(4,000)	(2,000)		
Operational costs					
Totals	$ -	$ (4,000)	$ (2,000)	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-2011		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

Academy Renovation 12-13 &13-14

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Fire Department

Contact Person: John Reed
Phone Number/Extension: 941-480-3030

Project Title: Rebuild Station1

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Goal:** Upgrade City Infrastructure & Facilities

Objective: Replace the current Station 1 using current site.

Description: Demolish current facility and rebuild, on the same site, a new multi-level station with three apparatus bays and living quarters for a maximum of ten staff members.

Relationship to Community Vision and City Council Strategic Goals

Justification: Station 1 is the oldest and least secure facility. It is not a hardened facility and must be evacuated whenever tropical storms/hurricanes threaten this area. The building did not meet minimal requirements for a storm retrofit. The new structure will be hardended to withstand Category 5 hurricanes and meet current requirements for emergency service.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	001					
One Cent				969,335	1,292,448	969,335
Totals		$ -	$ -	$ 969,335	$ 1,292,448	$ 969,335

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Construction			755,320	1,007,093	755,320
Materials			72,409	93,546	72,409
Subcontractors			63,710	87,948	63,710
Outside Engineering			54,654	72,871	54,654
Other Miscellaneous			23,242	30,990	23,242
Totals	$ -	$ -	$ 969,335	$ 1,292,448	$ 969,335

11-12 Sta 1 rebuild 13-14 exp

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance			(10,000)	(10,000)	(10,000)
Operational costs					
Totals	$ -	$ -	$ (10,000)	$ (10,000)	$ (10,000)

Project History/Update

Status: One Cent Project budgeted at $4,070,000 based on 2023 construction costs.) Grant request to Assistance to Firefighters Act Grant Program in 07/09 - Application denied. Trailer to be used as the temporary station is already owned by the Department.

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 20010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

11-12 Sta 1 rebuild 13-14 exp

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Fire Department **Contact Person:** John Reed
Phone Number/Extension: 941-480-3030

Project Title: Operations Chief Vehicle Replacement

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Goal:** Upgrade City Infrastructure & Facilities

Objective: Replace current Operations Chief Emergency Response Vehicle.

Description: Replace current 2003 unit with a mid-size 2013 F-150 to serve as the Operations (Ops) Chief emergency response unit with necessary equipment.

Relationship to Community Vision and City Council Strategic Goals

Justification: This vehicle is assigned to the Operations Chief. The Ops Chief responds to all major emergencies. The current vehicle has reached its usefull life and is not cost effective to maintain as a front-line vehicle. It has over 80,000 miles and has transmission and electrical issues. Price is an estimate, the state contract will be used for actual purchase.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	001		$ 35,000			
Totals		$ -	$ 35,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery & Equipment		$ 35,000			
Totals	$ -	$ 35,000	$ -	$ -	$ -

Ops Chief Replace 03 Ford 12-13

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance		(3,000)			
Operational costs					
Totals	$ -	$ (3,000)	$ -	$ -	$ -

Project History/Update

Status:

Major repairs are expected for this unit. This is an emergency response vehicle and the current unit is not reliable. Purchase was originally scheduled for FY 11/12 with a state contract cost of $31,171 us. A slight increase is anticipated due to FY 12/13 purchase.

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2009-10		
FY 2008-09		
FY 2007-08		
FY 2005-06		
Totals		$ -

Ops Chief Replace 03 Ford 12-13

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Fire Department

Contact Person: John Reed
Phone Number/Extension: 941-480-3030

Project Title: Burn Building

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Goal:** Upgrade City Infrastructure & Facilities

Objective: To have a facility designed to meet the requirements of live fire training.

Construct new burn building to meet State standards in conjunction with NFPA 1403.
(One Cent Sales Tax Project budgeted at $278,000 for year 2013)

Relationship to Community Vision and City Council Strategic Goals

Justification: The Venice Fire Academy facility currently does not have a capacity to provide live fire training, in a building, as required annually by NFPA and ISO standards. Outside agencies and facilities must be used to accomplish this training.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	001					
1 Cent Sales Tax	1		208,500	69,500		
Totals		$ -	$ 208,500	$ 69,500	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Construction		162,466	54,155		
Materials		15,575	5,192		
Subcontractors		13,704	4,568		
Outside Engineering		11,756	3,919		
Plan					
Other Miscellaneous		4,999	1,666		
Totals	$ -	$ 208,500	$ 69,500	$ -	$ -

Burn Bldg remodel 12-13 & 13-14

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
VFD OT Costs FY (salary)		$ (8,005)	$ (8,005)		
Facility Manning & Equipment		(4,048)	(4,048)		
Facilty Use Cost (Class A site)		(2,464)	(2,464)		
Totals	$ -	$ (14,517)	$ (14,517)	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2009-10		
FY 2008-09		
FY 2007-08		
FY 2005-06		
Totals		$ -

Burn Bldg remodel 12-13 & 13-14

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Fire Department

Contact Person: John Reed
Phone Number/Extension: 941-480-3030

Project Title: Hazardous Materials (HM) Truck Replacement

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Goal:** Upgrade City Infrastructure & Facilities

Objective: Replace current hazardous material unit.

Description: Purchase 2013 emergency response unit with necessary equipment for response to a variety of hazardous materials incidents. Sur Tax III Project budgeted at $328,000.

Relationship to Community Vision and City Council Strategic Goals

Justification: The Venice Fire Department responds to a variety of hazardous materials incidents. VFD has a 15-year rotation cycle for the fire engines and large emergency response units. This plan provides for a high trade in value while avoiding the increased repair and mainenanance costs of an older unit. The current unit is a 1997 Freight Liner.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
1 Cent Sales Tax	001		$ 328,000			
Totals		$ -	$ 328,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery & Equipment		$ 328,000			
Totals	$ -	$ 328,000	$ -	$ -	$ -

Hazmat Unit Replace 12-13

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2009-10		
FY 2008-09		
FY 2007-08		
FY 2005-06		
Totals		$ -

Hazmat Unit Replace 12-13

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Fire Department

Contact Person: John Reed
Phone Number/Extension: 941-480-3030

Project Title: Fire Engine Replacement

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Goal:** Upgrade City Infrastructure & Facilities

Objective: Replace aging fire engine.

Description: Trade in 1999 Pierce unit and purchase new 2014 fire engine. Unit to be ordered during FY-13-14 taking delivery in FY14-15. Funding to be determined.

Relationship to Community Vision and City Council Strategic Goals

Justification: VFD has a 15-year rotation cycle for the fire engines and large emergency response vehicles. This plan provides for a high trade in value while avoiding the increased repair and maintenance costs of an older unit.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	001				$ 300,000	
Totals		$ -	$ -	$ -	$ 300,000	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery & Equipment				$ 300,000	
Totals	$ -	$ -	$ -	$ 300,000	$ -

99 Pierce Engine Replace 14-15

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2009-10		
FY 2008-09		
FY 2007-08		
FY 2005-06		
Totals		$ -

99 Pierce Engine Replace 14-15

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Fire Department

Contact Person: John Reed
Phone Number/Extension: 941-480-3030

Project Title: Fire Boat Replacement

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Goal:** Upgrade City Infrastructure & Facilities

Objective: To replace aging fire boat and equipment.

Description: Replace current fire boat with a 2012 fire boat with all necessary rescue equipment. Grant funds will be required to fully fund the expense.

Relationship to Community Vision and City Council Strategic Goals

Justification: The Venice Fire Department responds to a variety of marine related incidents and rescues. A new boat is needed to safety achieve marine operations and provide the necessary level of service to the community. The current vessel is aging and major repairs are imminent including a complete fire pump rebuild.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	001					
Grants	001	250,000				
Totals		$ 250,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Other Misc.	75,000				
Subcontractor	175,000				
Totals	$ 250,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll	$ (5,162)				
Maintenance	(3,000)				
Operational costs					
Totals	$ (8,162)	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2009-10		
FY 2008-09		
FY 2007-08		
FY 2005-06		
Totals		$ -

Boat Replacement 11-12

CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR

EXPENDITURES	11/12	12/13	13/14	14/15	15/16	TOTAL
AIRPORT						
Airport - Runway 4/22 Rehab	$ 8,000,000	$ -	$ -	$ -	$ -	**$ 8,000,000**
Airport - Replace Maintenance Utility Vehicle	13,000	-	-	-	-	**13,000**
Airport - Replace Maintenance Pickup	24,000	-	-	-	-	**24,000**
Airport - T-Hangar Repairs	390,625	-	-	-	-	**390,625**
Airport - Envinronmental Assessment	450,000	-	-	-	-	**450,000**
Airport - MHP Kitchen Remodel	10,000	-	-	-	-	**10,000**
Airport - Airport Landscaping	100,000	50,000	50,000	50,000	50,000	**300,000**
AIRPORT EXPENSES	**$ 8,987,625**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 9,187,625**

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Runway 4/22 Improvements

Project Number: AP0005 ☐ New Project ☑ Project Update

Investment Objective: Maintain Service **Strategic Plan Goal:** Upgrade City Infrastructure & Facilities

Objective: Complete Runway 4-22 Improvements as shown on the 2010 draft ALP

Description: Rehabilitate Runway 4-22, improve Runway Safety Area, relocate Taxiway E and improve golf course.

Relationship to Community Vision and City Council Strategic Goals

Justification:

This project would help to maintain a safe and efficient airport and encourage increased utilization of 4-22 as the City's noise mitigation runway.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	401	$ 177,881				
Grants	401	5,804,377				
Reserves	401	2,017,742				
Totals		$ 8,000,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Construction	$ 7,562,174				
Legal & Misc.	500				
Outside Engineering	437,326				
Totals	$ 8,000,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status: Design of the project is currently in process and should be complete with bids for construction by August 2011. Federal and state grants will be requested for design & construction.

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010 - 11	Engineering design & associated costs under contract.	$ 421,582
FY 2009 - 10		
FY 2008 - 09		
FY 2007 - 08		
Totals		$ 421,582

City of Venice, Florida
Capital Improvement Project Request
2011 - 2012

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Replace Maintenance Utility Vehicle

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Replace the airport maintenance utility vehicle (Unit #5)

Description: Purchase a new Gator-style maintenance utility vehicle to replace Unit #5 that is 20 years old and has reached the end of its useful life.

Relationship to Community Vision and City Council Strategic Goals

Justification: The airport currently has a 20-year old John Deere Gator maintenance utility vehicle (Unit #5) that has exceeded its useful life and is in poor condition. The airport has spent approx. $3,600 in maintenance on it over the last five years. Purchase of a new vehicle will enable maintenance staff to more-efficiently perform job duties and reduce operating costs.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	401	$ 13,000				
Totals		$ 13,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Vehicle Purchase	$ 13,000				
Totals	$ 13,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011 - 2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance	(700)	(650)	(600)	(500)	(500)
Operational costs					
Totals	$ (700)	$ (650)	$ (600)	$ (500)	$ (500)

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011 - 2012

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Replace Maintenance Pickup

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal: Financially Sound City

Objective: Replace 1998 Doge Ram (Unit #23)

Description: Dispose of 1998 Dodge Ram (Unit #23) by purchasing a compact SUV and transfering the Ford F-150 (Unit #21) to maintenance staff.

Relationship to Community Vision and City Council Strategic Goals

Justification: Maintenance staff has a 1998 Dodge Ram (Unit #23) in poor condition, which has cost approx. $8,000 in repairs since 2007. Airport administrative staff currently use a 2003 Ford F-150 (Unit #21). Purchasing a compact SUV would allow Unit #21 to be transferred to maintenance staff and replace Unit #23 that is in poor condition.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	401	$ 24,000				
Totals		$ 24,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Vehicle Purchase	$ 24,000				
Totals	$ 24,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011 - 2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance	(1,600)	(1,400)	(1,200)	(1,000)	(1,000)
Operational costs					
Totals	$ (1,600)	$ (1,400)	$ (1,200)	$ (1,000)	$ (1,000)

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011 - 2012

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: T-Hangar Repairs and Improvements

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Repair & rehabilitate building(s) as a source of rental income.

Description: Rehabilitate and upgrade existing hangars to current hurricane standards. Potentially includes new doors, paint, structural upgrades, repairs to the steel frame and/or electrical items.

Relationship to Community Vision and City Council Strategic Goals

Justification: Several hangar buildings are in poor condition and 5 bays can not be leased, resulting in a loss of potential revenue. Also, none of the hangar buildings meet current hurricane standards. A severe storm event could result in a significant loss of property and operating revenues.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	401	$ 78,125				
Grants	401	312,500				
Totals		$ 390,625	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Engineering Design	$ 55,000				
Construction	335,125				
Misc. Admin & legal	500				
Totals	$ 390,625	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011 - 2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status: This project is in the approved 2012 JACIP. A grant for $312,500 is anticipated in July 2011.

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Environmental Assessment

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Shift Runway 13-31 southeast and Remove Runway Protection Zone (RPZ) from 24

Description: A review of potential environmental impacts from the proposed improvements to Runway 13/31 as shown on the 2010 draft ALP.

Relationship to Community Vision and City Council Strategic Goals

Justification: Required by FAA to identify and mitigate any environmental impacts of the proposed improvements to Runway 13/31. These improvements would shift the runway and remove the runway protection zone (RPZ) from 24 homes. This project is in the 2012 JACIP that was approved by City Council on 01/25/2011.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	401	$ 11,250				
Grants	401	438,750				
Reserves	401					
Totals		$ 450,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Consulting Services	$ 449,500				
Legal & Misc.	500				
Totals	$ 450,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

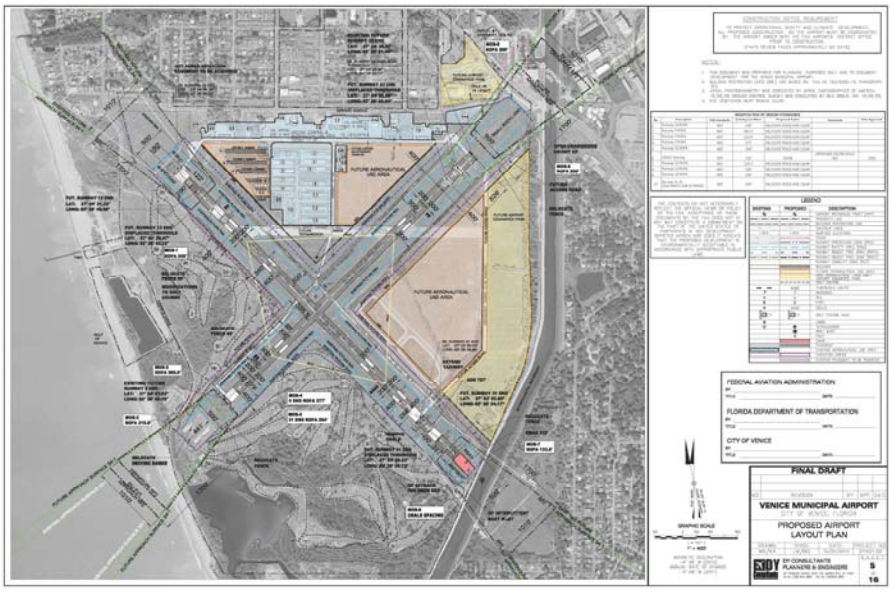
Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

This project was identified as part of the 2010 draft Master Plan Update and ALP.

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010 - 11		
FY 2009 - 10		
FY 2008 - 09		
FY 2007 - 08		
Totals		$ -



City of Venice, Florida
Capital Improvement Project Request
2011 - 2012

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Mobile Home Park Clubhouse Remodeling

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Rehabilitate interior walls of Clubhouse at Venice Municipal Mobile Home Park.

Description: Remove and replace interior paneling and insulate walls.

Relationship to Community Vision and City Council Strategic Goals

Justification: The existing paneling appears to be original 1940's-era and is in poor condition. The interior walls are buckling in some areas. Adding insulation will result in a cost-savings for utility expenses and provide a vapor barrier to inhibit future water/moisture damage.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2016-2016
Operating Rev	401	$ 10,000				
Totals		$ 10,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Design & Construction	$ 10,000				
Totals	$ 10,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011 - 2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance	(75)	(100)	(125)	(150)	(175)
Operational costs	(75)	(100)	(110)	(120)	(130)
Totals	$ (150)	$ (200)	$ (235)	$ (270)	$ (305)

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Airport Landscaping

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal: Keep Venice Beautiful & Eco-Friendly

Objective: Develop and implement a cohesive landscape design for portions of Airport Ave and Harbor Dr.

Description: In FY12, a landscape architect will be engaged to develop a plan and phase 1 of construction will be started. Add'l construction will be completed in subsequant years until project is complete.

Relationship to Community Vision and City Council Strategic Goals

Justification: This project is consistent with the goal of keeping Venice beautiful and eco-friendly and was previously identified by City Council as a priority for the airport as a gateway to the City. In addition, the plan will incorporate as many features as possible that will serve to mitigate airport noise and pollution.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2016-2016
Operating Revenue	401	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Totals		$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2016-2016
Design	$ 50,000				
Construction	50,000	50,000	50,000	50,000	5,000
Totals	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2016-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2016-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR

EXPENDITURES	11/12	12/13	13/14	14/15	15/16	TOTAL
UTILTIES						
Control Panel Upgrades	$ 120,000	$ -	$ -	$ -	$ -	**$ 120,000**
RO Membrane Improvement	4,550,000	900,000	3,600,000	3,600,000	1,300,000	**13,950,000**
Replace Vehicle #258	21,500	-	-	-	-	**21,500**
Replace sanitary sewer TV Trk #233	300,000	-	-	-	-	**300,000**
Portable Generator Wells 7W/8W	70,000	-	-	-	-	**70,000**
Additional Reclaimed Storage	256,705	100,000	-	-	-	**356,705**
Telemetry	100,000	100,000	100,000	100,000	100,000	**500,000**
US 41 Bypass from Gulf Coast Blvd #1	100,000	-	250,000	250,000	-	**600,000**
US 41 Bypass from Gulf Coast Blvd #2	100,000	-	250,000	250,000	-	**600,000**
WTP R & R	1,450,000	-	-	-	-	**1,450,000**
Concentrate Disposal	250,000	750,000	1,000,000	-	3,000,000	**5,000,000**
Odor Control	1,000,000	500,000	-	-	-	**1,500,000**
Forcemain Improvements	728,404	4,575,000	4,575,000	-	-	**9,878,404**
Inflow & Infiltration	563,564	3,720,000	3,720,000	-	-	**8,003,564**
Grit Removal System	100,000	-	-	-	-	**100,000**
Mechanical Bar Screens	150,000	-	-	-	-	**150,000**
WRF - Lift Station Pumps	140,000	100,000	100,000	100,000	-	**440,000**
WATER/SEWER EXPENSES	**$ 10,000,173**	**$ 10,745,000**	**$ 13,595,000**	**$ 4,300,000**	**$ 4,400,000**	**$ 43,040,173**

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Water Reclamation

Contact Person: Tim Merritt
Phone Number/Extension: 486-2788 x.235

Project Title: Control Panel Upgrades

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Upgrade existing technology.

Description: Replace select existing lift station control panels as necessary with newer equipment.

Relationship to Community Vision and City Council Strategic Goals

Justification: Several of our existing lift station control panels need to be upgraded as we move forward with installing telemetry systems to monitor the station remotely. The new panels will provide all the extra relay requirements and pump seal fail alarms, that the old panels do not have.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 120,000				
Totals		$ 120,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery & Equipment	$ 120,000				
Totals	$ 120,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		$ -
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities / Water Production

Contact Person: Steve Park

Phone Number/Extension: 480-3333 x.236

Project Title: RO Membrane Improvement

Project Number:

☐ New Project ☑ Project Update

Investment Objective:

Strategic Plan Goal:

Objective: RO Concentrate Disposal Alternatives.

Description: Replace the RO membranes that produce 2 MGD of potable water and the associated pressure vessels and hardware that are no longer supported by the O&M. (Obsolete).

Relationship to Community Vision and City Council Strategic Goals

Justification: To replace membranes will require dismantling pressure vessels and hardware. Chances of hardware failing during this operation are near 100% due to age and brittle state. With no replacement hardware available, the RO skids would not be functional. This is an ongoing project that includes engineering, lab analysis, and actual replacement.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 400,000	$ 900,000	$ 3,600,000	$ 3,600,000	$ 1,300,000
Bond Funding		4,150,000				
Totals		$ 4,550,000	$ 900,000	$ 3,600,000	$ 3,600,000	$ 1,300,000

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery and Equipment	$ 4,550,000	$ 900,000	$ 3,600,000	$ 3,600,000	$ 1,300,000
Totals	$ 4,550,000	$ 900,000	$ 3,600,000	$ 3,600,000	$ 1,300,000

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Preliminary investigation currently ongoing and lab analysis has begun

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11	Preliminary Investigation (Malcolm Pirnie) & Lab Analysis (Benchmark)	$ 158,300
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ 158,300

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities / Water Production

Contact Person: Jim Anderson

Phone Number/Extension: 480-3333 x 246

Project Title: Replacement of Utility Vehicle #258

Project Number:

☑ New Project ☐ Project Update

Investment Objective:

Strategic Plan Goal:

Objective: To maintain the operational efficiencies required for providing exceptional customer

Description: We are requesting funds in the amount of $21,500 to replace unit # 258. Unit #258 is a 2002 GMC Sonoma, Small Pickup truck that is used daily by the Water Plant Operators to collect water samples through the City for compliance testing, check remote stations and perform site visits to answer customer water quality concerns. It currently has 77,500 miles and is nearing the end of its useful life.

Relationship to Community Vision and City Council Strategic Goals

Justification: This request is to replace this vehicle as recent maintenance issues include several chronic problems such as: Front end requires frequent alignments, has a constant vibration. Steering wheel keeps coming out of alignment to the right and has to be adjusted. The truck shows constant excessive wear on the front tires even though it is a rear wheel drive. A.I.A. has attempted repairs with limited success. Unit # 258 has also required multiple replacements of the handles for the third rear door. Other maintenance issues include: replacement of the idler arm, serpentine belt, worn tires, radiator, water pump, and front and rear brakes. Unit # 258 is also showing signs of age as the dash is beginning to crack; there is a hole in the driver's seat and the seal on the driver's side door allows water to constantly run into the interior of the vehicle during rain or when vehicle is

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 21,500				
Totals		$ 21,500	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery and Equipment	$ 21,500				
Totals	$ 21,500	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance	120	120	120	120	120
Operational costs					
Totals	$ 120	$ 120	$ 120	$ 120	$ 120

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11	Maintenance/ Repairs	$ 664
FY 2009-10	Maintenance/ Repairs	486
FY 2008-09	Maintenance/ Repairs	929
FY 2007-08		-
Totals		$ 2,079

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Distribution/Collection **Contact Person:** Mickey Healy
Phone Number/Extension: 486-2788 x.229

Project Title: Replacement of Sanitary Sewer TV Truck (#233)

Project Number: ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Goal:** Upgrade City Infrastructure & Facilities

Objective: To maintain the operational efficiencies required for providing exceptional customer

Description: Utilities is in need of replacing Unit 233, the TV truck, due to the increasing incidence of breakdowns and associated repair costs. Over the last 3 years, in excess of $11,722 has been spent at AIA for truck repairs. An additional $17,076 was spent to keep the TV equipment operational from Cues and Aries. Additional funds were also spent at Environmental Products Inc. on the TV equipment.

Relationship to Community Vision and City Council Strategic Goals

Justification: The TV truck is essential for the maintenance and repair of the City's more than 107 miles of gravity sewer mains. The current equipment is obsolete and parts are becoming harder to acquire, and costs for the parts are rising. The equipment has been out of service at an increasing rate due to breakdowns.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 300,000				
Totals		$ 300,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery & Equipment	$ 300,000				
Totals	$ 300,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance	500	500	500	500	500
Operational costs					
Totals	$ 500	$ 500	$ 500	$ 500	$ 500

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		$ -
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Water Production

Contact Person: Bob Clark

Phone Number/Extension: 480-3333 x.231

Project Title: Portable Generator Wells 7W/8W

Project Number:

☑ New Project ☐ Project Update

Investment Objective:

Strategic Plan Goal:

Objective: Replace the current unit with a portable generator rather than a fixed unit, so that we can have greater flexibility in the event of an emergency.

Description: A fixed-mount emergency generator (500KW) was installed along the ICW to power raw water wells 7W and 8W. In 2007, it became inoperable and was determined, due to age, un-repairable by Superior Power Equipment and Leedy Electric Co. This loss reduced Water Production's ability to obtain raw water in the event of an emergency.

Relationship to Community Vision and City Council Strategic Goals

Justification: In the event of an emergency, if Water Production is to maintain the level of production called out in the "water permit," wells 1A, 2W, 2A, 3W and one eastern well must be functional. In the event of a coastal disaster, the first four of afore mentioned are along the ICW and considered the most vulnerable to potential storm damage. Therefore, it is not likely that all of these wells will be available and, most importantly, we cannot meet minimal water production requirements under emergency conditions without additional wells powered by auxiliary power.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 70,000				
Totals		$ 70,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery & Equipment	$ 70,000				
Totals	$ 70,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		$ -
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Water Reclamation

Contact Person: Jim Petrosky

Phone Number/Extension: 486-2788 x 221

Project Title: Additional Reclaimed Storage

Project Number:

☑ New Project ☐ Project Update

Investment Objective:

Strategic Plan Goal:

Objective:

Description: Construction of a 3 million gallon reclaimed water storage tank.

Relationship to Community Vision and City Council Strategic Goals

Justification: The addition of reclaimed water storage will allow the City to perform periodic maintenance on the existing storage tank which is not currently possible, and allow the City to expand its reclaimed water system to provide service to additional customers.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 256,705	$ 100,000	$ -	$ -	$ -
Totals		$ 256,705	$ 100,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Improvements Other Than Bldgs	$ 256,705	$ 100,000			
Totals	$ 256,705	$ 100,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		$ -
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Water Reclamation

Contact Person: Tim Merritt

Phone Number/Extension: 486-2788 x.235

Project Title: Telemetry

Project Number:

☑ New Project ☐ Project Update

Investment Objective:

Strategic Plan Goal:

Objective: Upgrade current technology.

Description: Install telemetry units at select higher priority lift stations.

Relationship to Community Vision and City Council Strategic Goals

Justification: Currently, we only have 15 out of 83 lift stations on telemetry that can be monitored remotely. Telemetry will allow us to monitor the station condition and notify the Operators of any abnormal operating conditions, thus providing a quick response time for emergencies. Currently, we depend on local residents to call in lift station alarms when they hear them going off.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Totals		$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Improvements Other Than Bldgs	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Totals	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		$ -
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Dist/Coll & Water Reclamation **Contact Person:** Tim Hochuli

Phone Number/Extension: 480-3333 x.241

Project Title: US41 Bypass from Gulf Coast Blvd to Albee Farm Rd - Segment 1

Project Number: ☑ New Project ☐ Project Update

Investment Objective: **Strategic Plan Goal:**

Objective:

Description: Relocation of City Potable Water, Wastewater and Raw Water facilities impacted by FDOT project - Cost to be split between Utilities Distribution/Collection and Water

Relationship to Community Vision and City Council Strategic Goals

Justification: FDOT is making certain roadway improvements to US41 Bypass in Venice from Gulf Coast Blvd to Albee Farm Rd. The City has facilities within the state ROW that are in conflict with proposed roadway improvements and pursuant to FS 337.403 the City is required to relocate or adjust such facilities as needed to accommodate the roadway

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 100,000		$ 250,000	$ 250,000	
				(Field Ops)	(WRF)	
Totals		$ 100,000	$ -	$ 250,000	$ 250,000	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Improvements Other Than Bldgs					
Utilities Distribution/Collection	$ 50,000				
Utilities Water Reclamation	50,000				
Totals	$ 100,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		$ -
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Dist/Coll & Water Reclamation **Contact Person:** Tim Hochuli

Phone Number/Extension: 480-3333 x.241

Project Title: US41 Bypass from Albee Farm Rd to Bird Bay Dr - Segment 2

Project Number: ☑ New Project ☐ Project Update

Investment Objective: **Strategic Plan Goal:**

Objective:

Description: Relocation of City Potable Water, Wastewater and Raw Water facilities impacted by FDOT project - Cost to be split between Utilities Distribution/Collection and Water

Relationship to Community Vision and City Council Strategic Goals

Justification: FDOT is making certain roadway improvements to US41 Bypass in Venice from Albee Farm Rd to Bird Bay Dr. The City has facilities within the state ROW that are in conflict with proposed roadway improvements and pursuant to FS 337.403 the City is required to relocate or adjust such facilities as needed to accommodate the roadway construction.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 100,000		$ 250,000	$ 250,000	
				(Field Ops)	(WRF)	
Totals		$ 100,000	$ -	$ 250,000	$ 250,000	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Improvements Other Than Bldgs					
Utilities Distribution/Collection	$ 50,000				
Utilities Water Reclamation	50,000				
Totals	$ 100,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		$ -
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Contact Person:

Department/Division: Utilities Distribution/Collection — Dan Kirkendall

Phone Number/Extension: 480-3333 x.245

Project Title: WTP R & R

Project Number:

☐ New Project ☑ Project Update

Investment Objective: **Strategic Plan Goal:**

Objective:

Description: Replace or renew existing aging infrastructure assets prior to the end of the asset's service life.

Relationship to Community Vision and City Council Strategic Goals

Justification: In order to maintain adequate levels of service for existing and future customers.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 1,450,000				
Totals		$ 1,450,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Improvements Other Than Bldgs					
Ponce De Leon & Cockrill WM Replacement	$ 275,000				
Valve addition & service line	45,000				
Various sewer replacements	1,130,000				
Totals	$ 1,450,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11	R & R for Field Operations	$ 282,837
FY 2010-11		
FY 2009-10		-
FY 2008-09		-
Totals		$ 282,837

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities / Water Production

Contact Person: Steve Park
Phone Number/Extension: 480-3333 x.236

Project Title: Concentrate Disposal

Project Number:

☑ New Project ☐ Project Update

Investment Objective:

Strategic Plan Goal:

Objective: RO Concentrate Disposal Alternatives.

Description: Conduct a study to explore/determine alternatives to dispose of the City's RO concentrate in a means other than the current surface water outfall.

Relationship to Community Vision and City Council Strategic Goals

Justification: As EPA **Numeric Nutrient Criteria** rules evolve, and as part of determining that the RO plant can go to a higher water recovery, the City may not be able to maintain compliance with its current **N.P.D.E.S**. surface water discharge permit. A special condition in the current **SWFWMD, WUP** (20005393.009) directs the City to identify "*whether a feasible opportunity exists to dispose of RO concentrate through a deep injection well. This should include an exploration to partner with nearby local governments in sharing existing or new injection wells.*"

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 250,000	$ 750,000	$ 1,000,000		$ 3,000,000
Totals		$ 250,000	$ 750,000	$ 1,000,000	$ -	$ 3,000,000

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Improvements Other Than Bldgs	$ 250,000	$ 750,000	$ 1,000,000		$ 3,000,000
Totals	$ 250,000	$ 750,000	$ 1,000,000	$ -	$ 3,000,000

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		$ -
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Water Reclamation

Contact Person: Tim Merritt
Phone Number/Extension: 486-2788 x 235

Project Title: Odor Control

Project Number:

☑ New Project ☐ Project Update

Investment Objective:

Strategic Plan Goal:

Objective: Reduce nuisance wastewater odors at various locations.

Description: Installation of odor control equipment at the WRF and lift stations.

Relationship to Community Vision and City Council Strategic Goals

Justification: Odor sampling, along with customer complaints has indicated several minor odor issues that need to be addressed at various locations including the Plant. This treatment could include chemical feed treatment, biofilter scrubbers and the covering of certain areas to treat the air from the plant influent structure; along with any newer, applicable technologies. This treatment will also aid in reducing corrosion and help to extend the life of the equipment.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 1,000,000	$ 500,000	$ -	$ -	$ -
Totals		$ 1,000,000	$ 500,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Improvements Other Than Bldgs	$ 1,000,000				
Totals	$ 1,000,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Currently, only treating two master lift stations (#7 & #57) with chemical treatment.

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11	Odor Control Chemicals at two lift stations	$ 73,157
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ 73,157

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Water Reclamation

Contact Person: Mickey Healy

Phone Number/Extension: 486-2788 x 229

Project Title: Forcemain Improvements

Project Number:

☐ New Project ☑ Project Update

Investment Objective:

Strategic Plan Goal:

Objective:

Description: Forcemain improvements consisting of upsizing existing wastewater forcemains.

Relationship to Community Vision and City Council Strategic Goals

Justification: Upsizing of forcemains will alleviate surcharged conditions within the wastewater collection system minimizing the possibility of sewer backups and allow the wastewater pumping system to operate in a more efficient and cost effective manner by reducing electrical costs.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 728,404	$ 4,575,000	$ 4,575,000	$ -	$ -
Totals		$ 728,404	$ 4,575,000	$ 4,575,000	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Improvements Other Than Bldgs	$ 728,404	$ 4,575,000	$ 4,575,000		
Totals	$ 728,404	$ 4,575,000	$ 4,575,000	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		$ -
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Water Reclamation **Contact Person:** Mickey Healy

Phone Number/Extension: 486-2788 x.229

Project Title: Inflow & Infiltration

Project Number: ☐ New Project ☑ Project Update

Investment Objective: **Strategic Plan Goal:**

Objective: Continuous improvement to the aging infrastructure of the City.

Description: Evaluation of the wastewater collection system to determine condition.

Relationship to Community Vision and City Council Strategic Goals

Justification: Determining the condition of the system and identifying improvements necessary to reduce infiltration/inflow will assist the City in reducing sewer backups which can result in sewer overflows, reduce wastewater treatment costs, and improve the capacity and efficiency of the system.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 563,564	$ 3,720,000	$ 3,720,000		
Totals		$ 563,564	$ 3,720,000	$ 3,720,000	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Improvements Other Than Bldgs	$ 563,564				
Totals	$ 563,564	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11	Inflow for Areas 1, 8, and 10	$ 74,498
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ 74,498

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Water Reclamation

Contact Person: Tim Merritt

Phone Number/Extension: 486-2788 x.235

Project Title: Grit Removal System

Project Number:

☑ New Project ☐ Project Update

Investment Objective:

Strategic Plan Goal:

Objective: Upgrade existing equipment.

Description: Upgrade current grit removal system.

Relationship to Community Vision and City Council Strategic Goals

Justification: Due to the age and current condition, our existing grit removal system is need of a complete rebuild and upgrade of equipment as available. This equipment is critical in reducing the amount of sand and grit before entering the plant to help establish maximum plant capacity by reducing the solids.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 100,000				
Totals		$ 100,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery & Equipment	$ 100,000				
Totals	$ 100,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		$ -
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Water Reclamation

Contact Person: Tim Merritt

Phone Number/Extension: 486-2788 x.235

Project Title: Mechanical Bar Screens

Project Number:

☑ New Project ☐ Project Update

Investment Objective:

Strategic Plan Goal:

Objective: Upgrade current technology.

Description: Complete rebuild of both existing bar screens at WRF.

Relationship to Community Vision and City Council Strategic Goals

Justification: Both of the existing mechanical bar screens are in need of a complete rebuild due to their age and condition. Also, as part of the rebuild we will be installing smaller 3mm teeth to help improve the screens efficiency and reduce solids getting into the plant process.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 150,000				
Totals		$ 150,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery & Equipment	$ 150,000				
Totals	$ 150,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		$ -
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Utilities Water Reclamation

Contact Person: Tim Merritt

Phone Number/Extension: 486-2788 x 235

Project Title: WRF - Lift Station Pumps

Project Number:

☐ New Project ☑ Project Update

Investment Objective:

Strategic Plan Goal:

Objective:

Description: Replace old, outdated lift station pumps as needed.

Relationship to Community Vision and City Council Strategic Goals

Justification: To help decrease electrical usage, as the new pumps will be more energy efficient and cost effective.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	421	$ 140,000	$ 100,000	$ 100,000	$ 100,000	
Totals		$ 140,000	$ 100,000	$ 100,000	$ 100,000	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Machinery and Equipment	$ 140,000	$ 100,000	$ 100,000	$ 100,000	
Totals	$ 140,000	$ 100,000	$ 100,000	$ 100,000	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

On going basis.

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11	pumps for 3 lift stations	$ 30,753
FY 2009-10		-
FY 2008-09		-
FY 2007-08		-
Totals		$ 30,753

CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR

EXPENDITURES	11/12	12/13	13/14	14/15	15/16	TOTAL
SOLID WASTE						
Recycling - Truck Refurbish/Claw Truck	$ 26,000	$ -	$ -	$ -	$ -	**$ 26,000**
Solid Waste - Programmed Truck Replacemt	240,000	**-**	**-**	**-**	**-**	**240,000**
SOLID WASTE EXPENSES	**$ 266,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 266,000**

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: PWD/Recycling **Contact Person:** J DiFabbio
Phone Number/Extension:

Project Title: Truck Refurbishing - Claw Truck

Project Number: ☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Go** Keep Venice Beautiful & Eco-Friendly

Objective: Refurbish of a 2002 claw truck

Description: Allocate funds for refurbishment of truck

Relationship to Community Vision and City Council Strategic Goals

Justification: The Recy Div has a 2002 claw truck in need of replacement. As a significant cost savings alternative, staff has researched the possibility of refurbishing the truck and determined this to be a viable option.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	470	$ 26,000				
Totals		$ 26,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Other Miscellaneous	$ 26,000				
Totals	$ 26,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11	repairs	$ 5,400
FY 2009-10	repairs	4,600
FY 2008-09		
FY 2007-08		
Totals		$ 10,000

addl justification:
This truck is used for loading recyclable products that are sent for processing which generates substantial income for the recycling division. The truck is also a backup unit for the bulk collection services of yard waste, white goods and bulk items.

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: PWD/Solid Waste **Contact Person:** J DiFabbio
Phone Number/Extension:

Project Title: Programmed Truck Replacement - Garbage Truck

Project Number: ☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Go** Keep Venice Beautiful & Eco-Friendly

Objective: Replacement of a 2004 Side Loader garbage truck

Description: Allocate funds for replacement truck

Relationship to Community Vision and City Council Strategic Goals

Justification: The Solid Waste Division has a 2004 garbage truck in need of replacement due to age and mechanical condition. It is not cost effective to perform continual repairs on this truck. This truck is equipped for collection of garbage.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	470	$ 240,000				
Totals		$ 240,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Other Miscellaneous	$ 240,000				
Totals	$ 240,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11	repairs	$ 25,700
FY 2009-10	repairs	23,600
FY 2008-09		
FY 2007-08		
Totals		$ 49,300

CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR

EXPENDITURES	11/12	12/13	13/14	14/15	15/16	TOTAL
STORMWATER UTILITY						
Stormwater - Flamingo Ditch/Deertown Gully	$ -	$ 1,225,000	$ -	$ -		**$ 1,225,000**
Stormwater - Seaboard Industrial	-	75,000	-	-	-	**75,000**
Alhambra CDS Box Upgrade	75,000	200,000	-	-	-	**275,000**
Stormwater - Outfall 13	-	-	-	120,000	-	**120,000**
Stormwater - Redirect Aldea Mar	-	-	100,000	500,000	-	**600,000**
STORMWATER EXPENSES	**$ 75,000**	**$ 1,500,000**	**$ 100,000**	**$ 620,000**	**$ -**	**$ 2,295,000**

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering-Stormwater **Contact Person:** City Engineer
Phone Number/Extension: 25001

Project Title: Flamingo Ditch Outfall 5 and Deertown Gully Outfall 8

Project Number: ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Goal:** Upgrade City Infrastructure & Facilities

Objective: Improve stormwater outfall water quality, decrease beach erosion, and reduce flooding impacts for Flamingo Ditch and Deertown Gully Outfall

Description: Complete design, permitting, and construction to upgrade the outfall at Flamingo Ditch and Deertown Gully to improve outfall water quality, decrease beach erosion, and reduce

Relationship to Community Vision and City Council Strategic Goals

Justification:

Basin study - area prone to street flooding, increased beach removal, and water quality improvement of discharge to Gulf of Mexico, LMS project 31V and 33V

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	480		$ 500,000			
Grants	480		725,000			
Totals		$ -	$ 1,225,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Construction		$ 1,225,000			
Totals	$ -	$ 1,225,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

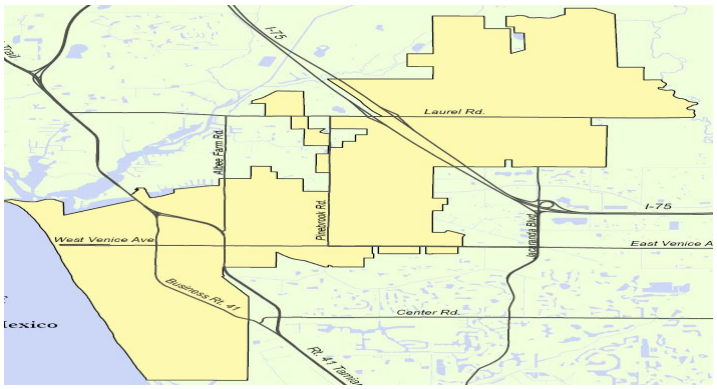
Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status: Work assignment for design and permitting approved May 2011. Construction grant funding to be applied for in FY 11/12.

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -



City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering-Stormwater **Contact Person:** City Engineer
Phone Number/Extension: 25001

Project Title: Seaboard Industrial Area Stormwater Treatment

Project Number: ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Goal:** Upgrade City Infrastructure & Facilities

Objective: Prevent/reduce flooding, prevent road undermining, and water quality improvement

Description: Review of Basin Study recommendations for stormwater improvements for industrial area including Outfall #23. Project to include design, permitting, and construction in future fiscal years for preferred alternative identified in feasilibility and preliminary design study.

Relationship to Community Vision and City Council Strategic Goals

Justification: Prevent/reduce flooding and address road failure being cause by underlying damaged stormwater pipes and improve water quality.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	480		$ 75,000			
Totals		$ -	$ 75,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Design & Planning		$ 75,000			
Totals	$ -	$ 75,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

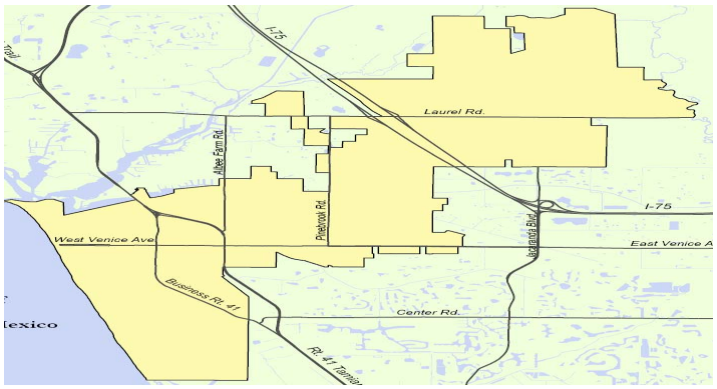
Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -



City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering-Stormwater

Contact Person: City Engineer

Phone Number/Extension: 25001

Project Title: Alhambra CDS Box Upgrade

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Improve water quality prior to discharge at Outfall #3 located at Alhambra

Description: Based on field sampling conducted, water quality improvements are needed at the Alhambra Outfall to upgrade the CDS box which currently exists prior to the outfall.

Relationship to Community Vision and City Council Strategic Goals

Justification: Improve water quality prior to discharge to the Gulf of Mexico.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	480	$ 75,000	$ 200,000			
Totals		$ 75,000	$ 200,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Design & Planning	$ 75,000				
Construction		200,000			
Totals	$ 75,000	$ 200,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

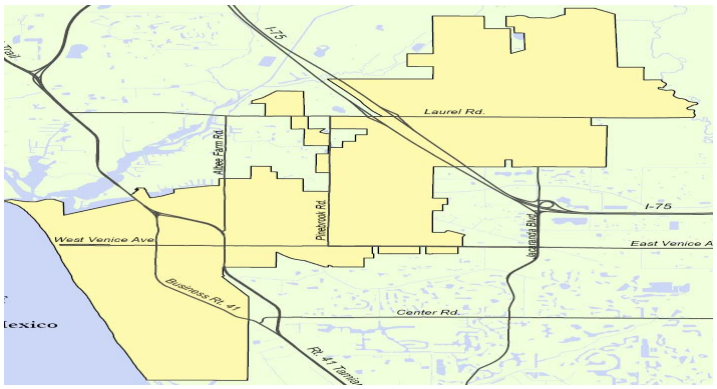
Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -



City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering-Stormwater

Contact Person: City Engineer

Phone Number/Extension: 25001

Project Title: Park Boulevard Outfall 13

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Reduce flooding of streets and structures and reduce repair costs of aging system

Description: Design and install larger stormwater pipes to increase carrying capacity

Relationship to Community Vision and City Council Strategic Goals

Justification: Existing stormwater collection system does not have the carrying capacity for a 25 year 24 hour storm, causing street and structure flooding in the past

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	480				$ 60,000	
Grants					60,000	
Totals		$ -	$ -	$ -	$ 120,000	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Design & Planning				$ 120,000	
Totals	$ -	$ -	$ -	$ 120,000	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

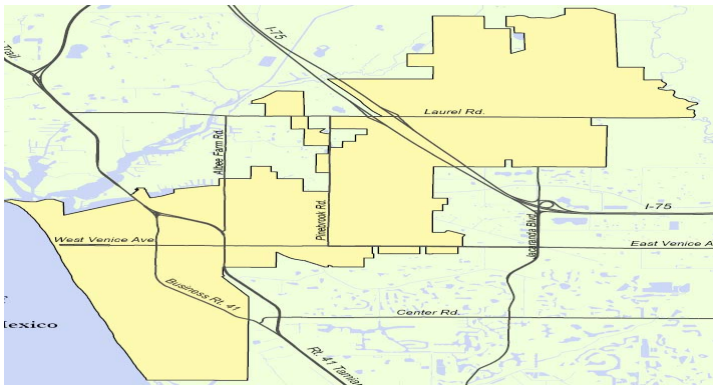
Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -



City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering-Stormwater

Contact Person: City Engineer

Phone Number/Extension: 25001

Project Title: Redirect Aldea Mar Outfall 4

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Compliance with beach nourishment permit and water quality improvement

Description: Outfall modifications on the Venice shoreline, Gulf of Mexico

Relationship to Community Vision and City Council Strategic Goals

Justification: FDEP Beach Nourishment Construction Permit compliance condition re: Outfall 4, Aldea Mar

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	480			$ 100,000	$ 500,000	
Totals		$ -	$ -	$ 100,000	$ 500,000	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Subcontractors			$ 100,000	$ 500,000	$ -
Totals	$ -	$ -	$ 100,000	$ 500,000	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

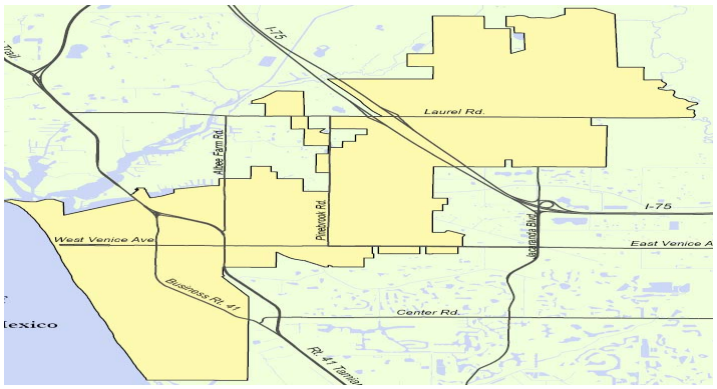
Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -



CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR

EXPENDITURES	11/12	12/13	13/14	14/15	15/16	TOTAL
CAPITAL IMPROVEMENT PROJECTS						
P/W - Trees, Shrubs and Sod	$ 46,500	$ 46,500	$ 46,500	$ 46,500	$ 46,500	**$ 232,500**
Beach Renourishment		250,000	14,400,000	400,000	4,800,000	**19,850,000**
Sawgrass Park				600,000		**600,000**
Downtown Enhancements				1,250,000		**1,250,000**
Downtown Mobility Study		240,000				**240,000**
Indian Avenue/Turin Street Improvements				763,302		**763,302**
North-South Connector East of I-75	5,702,818	438,831				**6,141,649**
Paving Project		1,250,000			1,250,000	**2,500,000**
US41 Bus Imp/Tampa,Miami & Venice	493,111					**493,111**
P & Z - Comp Plan - Track #1		110,000	15,000			**125,000**
P & Z - Comp Plan - Track #2		135,000	30,000	30,000		**195,000**
P & Z - Comp Plan - Track #3		30,000	15,000	15,000	15,000	**75,000**
CIP EXPENDITURES	**$ 6,242,429**	**$ 2,500,331**	**$ 14,506,500**	**$ 3,104,802**	**$ 6,111,500**	**$ 32,465,562**

City of Venice, Florida
Capital Improvement Project Request
2010-2011

Department/Division: Public Works/Parks

Contact Person: R. Hirter/ S. Petitt

Phone Number/Extension: 486-2422

Project Title: Trees, Shrubs and Sod

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal: Keep Venice Beautiful & Eco-Friendly

Objective: To beautify the community through landscape upgrades and improvements

Description: Landscaping improvements for medians, parks, right-of-ways, etc. located throughout the City.

Relationship to Community Vision and City Council Strategic Goals

Justification:

Funding has historically been allocated to provide for continuation of upgrades and improvements.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
1 Cent Sales Tax	110	$ 46,500	$ -	$ -	$ -	$ -
Operating Rev	001		46,500	46,500	46,500	46,500
Totals		$ 46,500	$ 46,500	$ 46,500	$ 46,500	$ 46,500

Project Expenditures/Expenses

Activity	FY 2010-2011	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015
Other Capital Improvements	$ 46,500	$ 46,500	$ 46,500	$ 46,500	$ 46,500
Totals	$ 46,500	$ 46,500	$ 46,500	$ 46,500	$ 46,500

City of Venice, Florida
Capital Improvement Project Request
2010-2011

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2010-2011**	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2009-10		
FY 2008-09		
FY 2007-08		
FY 2005-06		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering - City Manager **Contact Person:** City Engineer
Phone Number/Extension: 25001

Project Title: Beach Nourishment, Mitigation, Monitoring

Project Number: 410 ☐ New Project ☑ Project Update

Investment Objective: Maintain Service **Strategic Plan Goal:** Keep Venice Beautiful & Eco-Friendly

Objective: Maintain Venice beaches. Comply with FDEP permit conditions for nourishment & monitoring.

Description: Periodic beach nourishment with required mitigation and monitoring work.

Relationship to Community Vision and City Council Strategic Goals

Justification: Maintain Venice beaches as community asset and flood protection for upland properties. Comply with FDEP permit special conditions. JCP File 0211217-001-JC and Variance 0211217-002-EV

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Grants Federal	306	$ -	$ 45,000	$ 10,683,600	$ 45,000	$ 45,000
Grants State	306	-	80,889	1,702,426	144,818	2,119,058
Local Funds	306	-	124,111	2,013,974	210,182	2,635,942
Totals		$ -	$ 250,000	$ 14,400,000	$ 400,000	$ 4,800,000

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Engineering/Design/Permitting	$ -	$ 105,000	$ 145,000	$ 225,000	$ 430,000
Monitoring	-	145,000	255,000	175,000	370,000
Construction			14,000,000		4,000,000
Totals	$ -	$ 250,000	$ 14,400,000	$ 400,000	$ 4,800,000

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: Sawgrass Park

Project Number: 394 ☐ New Project ☑ Project Update

Investment Objective: Expand Service **Strategic Plan Goal:** Keep Venice Beautiful & Eco-Friendly

Objective: Develop park in residential area on land acquired from developer of Sawgrass

Description: Develop park on 8 acres on Blackburn Canal with parking, foot bridge, and picnic area

Relationship to Community Vision and City Council Strategic Goals

Justification: Develop park on vacant land in residential area; Strategic Plan goal for upgraded parks, beach, and natural areas

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	301				$ 350,000	
Grant Funding	301				200,000	
Dev. Contribute					50,000	
Totals		$ -	$ -	$ -	$ 600,000	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Planning & Design				$ 100,000	
Construction				500,000	
Totals	$ -	$ -	$ -	$ 600,000	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Project currently has $50,000 developer contribution. Auburn Road Sidewalk Project completed in 2011 to provide access to the park property from E. Venice Avenue.

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering

Contact Person: City Engineer

Phone Number/Extension: 25001

Project Title: Downtown Enhancements

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Improve pedestrian saftey in downtown areas.

Description: Install new pedestrian signals at crosswalks along Tampa, Venice and Miami Avenues. Pave Venice Avenue. New stamped paver crosswalks.

Relationship to Community Vision and City Council Strategic Goals

Justification: Result of Wade Trim study to improve alternative transportation and pedestrian safety in downtown area.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
MPO/FDOT Grant					$ 750,000	
Gas Tax					500,000	
Totals		$ -	$ -	$ -	$ 1,250,000	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Design				$ 150,000	
Construction				1,100,000	
Totals	$ -	$ -	$ -	$ 1,250,000	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering

Contact Person: City Engineer

Phone Number/Extension: 25001

Project Title: Downtown Mobility Study

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Identify areas with potential for mobility improvements within the Downtown Area

Description: Downtown Mobility Study

Relationship to Community Vision and City Council Strategic Goals

Justification: Funding approved through Sarasota/Manatee Metropolitan Planning Organization (MPO) to evaluate the mobility aspects of the downtown area.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
MPO/FDOT			$ 240,000			
Totals		$ -	$ 240,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Mobility Study Consultant		$ 240,000			
Totals	$ -	$ 240,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering

Contact Person: City Engineer

Phone Number/Extension: 25001

Project Title: Indian Avenue/Turin Street Improvements

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Landscaping Improvements and Pedestrian Safety

Description: Install new landscaping and new pedestrian safety devices at the intersection of Business US 41 and Turin.

Relationship to Community Vision and City Council Strategic Goals

Justification:

Safety and ADA enhancement to busy US 41 intersection.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
FDOT					$ 463,302	
Local					300,000	
Totals		$ -	$ -	$ -	$ 763,302	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Design/Build				$ 463,302	
Lane Expansion/Restriping				300,000	
Totals	$ -	$ -	$ -	$ 763,302	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: North-South Connector East of I-75

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Expand Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Construct a North-South Connector East of I-75

Description: Construct two lane road with sidewalks and bike lanes between E. Laurel Road and Border Road utilizing developer negotiated right-of-way as funding allows.

Relationship to Community Vision and City Council Strategic Goals

Justification: Increased capacity to provide a North-South Connector east of I-75 consistent with Comprehensive Plan Policy 3.3 to provide secondary access for residents and businesses located east of I-75 in the vicinity of E. Laurel Road.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
SC Impact Fees	105	$ 5,702,818	$ 438,831			
Totals		$ 5,702,818	$ 438,831	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Design/Build Contractors	$ 5,602,818	$ 398,831			
In-house Engineering	60,000	20,000			
Other Miscellaneous	40,000	20,000			
Right-of-Way					
Totals	$ 5,702,818	$ 438,831	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering

Contact Person: City Engineer

Phone Number/Extension: 25001

Project Title: 2013 Paving Project

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Expand Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Upgrade Pinebrook Road to Four Lanes including bridge expansion

Description: The paving project continues the regular resurfacing of city streets required to maintain level of service

Relationship to Community Vision and City Council Strategic Goals

Justification: Maintenance of the road infrastructure system is critical and is consistent with strategic goal to upgrade city infrastructure and facilities. Several road surfaces are in poor condition and need immediate attention. Funding is available through accumulated road taxes.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Gas Tax	105		$ 1,250,000			$ 1,250,000
Totals		$ -	$ 1,250,000	$ -	$ -	$ 1,250,000

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Contractors		$ 1,170,000			$ 1,170,000
In-house Engineering		40,000			40,000
Other Miscellaneous		40,000			40,000
Totals	$ -	$ 1,250,000	$ -	$ -	$ 1,250,000

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes		$ 1,250,000			$ 1,250,000
User Fees					
Totals	$ -	$ 1,250,000	$ -	$ -	$ 1,250,000

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Engineering

Contact Person: City Engineer

Phone Number/Extension: 25001

Project Title: US 41 Bus. Improvements at Tampa, Miami & Venice Ave.

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Intersection, sidewalk and pedestrian safety improvements

Description: Upgrade intersection to include pedestrian safety improvements to facilitate pedestrian movements through the US 41 Business intersections with Tampa, Miami and Venice Ave.

Relationship to Community Vision and City Council Strategic Goals

Justification:

Safety and ADA enhancement to busy US 41 intersection.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
FDOT		$ 493,111				
Local						
Totals		$ 493,111	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Design/Build	$ 493,111				
Totals	$ 493,111	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11		
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Plannning and Zoning Dept. **Contact Person:** Chad Minor
Phone Number/Extension: 28006

Project Title: Comprehensive Plan Implementation - Land Development Code Update (Track 1)

Project Number: ☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Goal:** Sustainable, Controlled Growth

Objective: Implement the City's Comprehensive Plan and City Council's Stategic Plan through the Land Development Code.

Description: The Land Development Code update provide opportunities for the City to respond to growth trends and new technologies, better facilitate community investment, and implement the vision of the City's Comprehensive Plan.

Relationship to Community Vision and City Council Strategic Goals

Justification: Required by Florida Statute

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	301		$ 110,000	$ 15,000		
Totals			$ 110,000	$ 15,000	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Subcontractors		$ 110,000	$ 15,000		
Totals		$ 110,000	$ 15,000	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

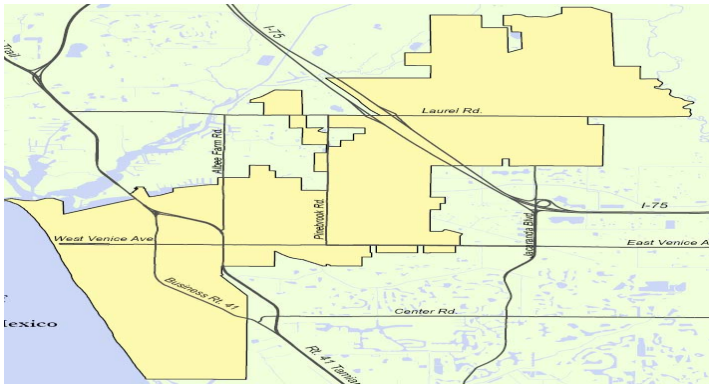
Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status: Phase I of the Land Development Code update was initated in March 2011.The implementation will be a multi-year effort which will utilize a variety of internal and external resources.

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11	Phase I - Land Development Code Updates	$ 91,250
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ 91,250



City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Planning and Zoning Dept. **Contact Person:** Chad Minor
Phone Number/Extension: 28006

Project Title: Comprehensive Plan Implementation - Planning Area Studies (Track II)

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Goal:** Sustainable, Controlled Growth

Objective: Implement the City's Comprehensive Plan through preparation of Planning Area Master Plans.

Description: Area Master Plans that incorporate recommendations for the completion of the required elements as specified in the Comprehensive Plan utilizing professional practices in the areas of zoning, subdivision, site and development plan review, environmental regulations (alternative energy overlay, tree, landscape and low impact design) and community redevelopment.

Relationship to Community Vision and City Council Strategic Goals

Justification: The City's Comprehensive Plan requires the preparation of Planning Area Master Plans for each of the City's 12 planning areas and 8 JPA/ILSBA areas.

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	301		$ 135,000	$ 30,000	$ 30,000	
				-	-	
				-	-	-
Totals			$ 135,000	$ 30,000	$ 30,000	$ -

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Subcontractors		$ 135,000	$ 30,000	$ 30,000	
Totals		$ 135,000	$ 30,000	$ 30,000	$ -

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

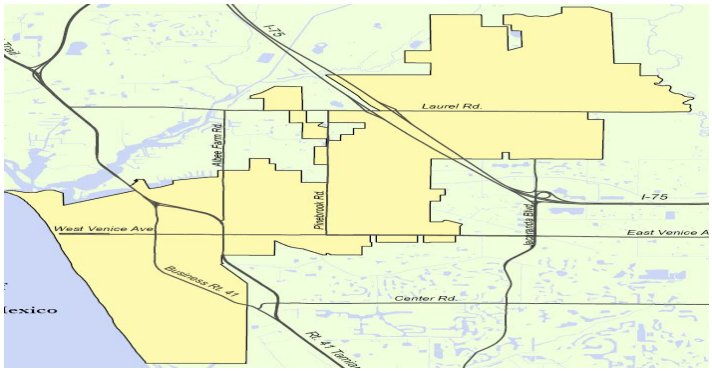
Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status:

•Completed an analysis of the regulations, plans, and studies identified to determine the priorities and mandates (i.e. those the City must do, shall consider doing or those policies that need to be revised or eliminated).
• Preparation of estimated costs of implementation.
• Identification and acquisition of necessary resources needed for implementation (staff/funding).

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11	Island Professional Planning Area Master Plan & LDC Amendments	$ 98,000
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ 98,000



City of Venice, Florida
Capital Improvement Project Request
2011-2012

Department/Division: Planning and Zoning Dept. **Contact Person:** Chad Minor
Phone Number/Extension: 28006

Project Title: Comprehensive Plan Implementation - Comprehensive Plan Amendments (Track III)

Project Number: ☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Goal:** Sustainable, Controlled Growth

Objective: Implement the City's Comprehensive Plan and process amendments required by Florida Statute Amendment.

Description: Florida Statute mandates the City to adopt annual plan amendments related to the Capital Improvement Element, Schools Element and 10-year water supply facilities work plan. This entails a processing a city-initiated large scale comprehensive plan amendment for

Relationship to Community Vision and City Council Strategic Goals

Justification: Florida State Statute required/mandated comprehensive plan amendments (i.e. CIE, 10-yr. Water Supply Facilities Work Plan, Schools Element, etc.).

Financial Information

Funding Sources

Funding Type	Fund	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Operating Rev	301		$ 30,000	$ 15,000	$ 15,000	$ 15,000
				-	-	
				-	-	-
Totals			$ 30,000	$ 15,000	$ 15,000	$ 15,000

Project Expenditures/Expenses

Activity	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016
Subcontractors		$ 30,000	$ 15,000	$ 15,000	$ 15,000
Totals		$ 30,000	$ 15,000	$ 15,000	$ 15,000

City of Venice, Florida
Capital Improvement Project Request
2011-2012

Financial Information (Continued)

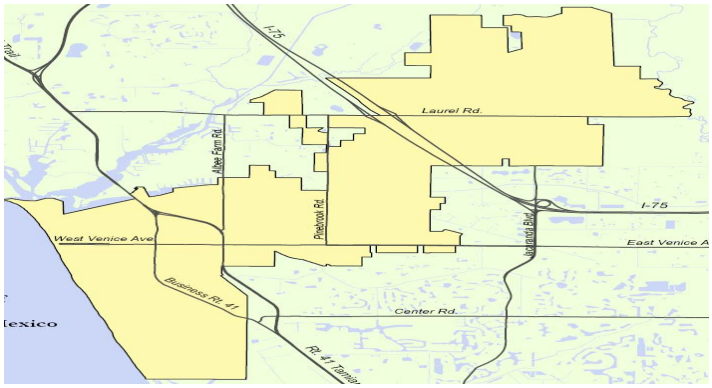
Revenue Impact (negative entries indicate a revenue reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Taxes					
User Fees					
Other					
Totals	$ -	$ -	$ -	$ -	$ -

Operating Impact (negative entries indicate a cost reduction)					
Category	**FY 2011-2012**	**FY 2012-2013**	**FY 2013-2014**	**FY 2014-2015**	**FY 2015-2016**
Payroll					
Maintenance					
Operational costs					
Totals	$ -	$ -	$ -	$ -	$ -

Project History/Update

Status: City of Venice Comprehensive Plan in Dec. 2010 found in compliance. Work program accepted by City Council in March 2011. Implementation of the Plan began April 2011.

Expenditures to Date		
Fiscal Year	**Activity**	**Expenses**
FY 2010-11	FY 2011 Requireed Plan Amendments	$ 5,000
FY 2009-10		
FY 2008-09		
FY 2007-08		
Totals		$ 5,000



City of Venice
Office of the Finance Director
POLICIES & PROCEDURES

Fixed Asset Policy

Capital/Fixed Assets and Capitalization Thresholds

A capital/fixed asset is real or personal property that has a cost equal to or greater than $5,000 and has an estimated useful life extending beyond one year. The City of Venice reports capital assets under the following categories:

- Land and land improvements
- Buildings and buildings improvements
- Infrastructure and infrastructure improvements
- Improvements other than buildings
- Property under capital lease
- Construction work in progress
- Furniture, machinery and equipment
- Computer software

Reporting Capital/Fixed Assets

Capital/fixed assets should be reported at purchase cost. The cost of a capital/fixed asset should include ancillary charges necessary to place the asset into its intended location and condition for use. Ancillary charges include costs that are directly attributable to asset acquisition- such as freight and transportation charges, site preparation costs, and professional fees. Donated capital/fixed assets should be reported at their estimated fair value at the time of acquisition plus ancillary charges, if any. When the historical/purchase cost of a capital/fixed asset is not practicably determinable, the estimated historical cost of the asset should be determined by appropriate methods and recorded. Estimated historical costs should be so identified in the record. The basis of valuation for capital assets constructed by the city should be the costs of material, direct labor, and overhead costs identifiable to the project. The finance department is responsible for correctly reporting these assets at the date of acquisition. Any improvements made to a capital asset that extends the useful life of the asset beyond one year should be capitalized.

Depreciating Capital/Fixed Assets

Capital/fixed assets should be depreciated over their estimated useful lives unless they are:

- Inexhaustible (i.e. land and land improvements)
- Construction work in progress

It is the responsibility of the finance department to estimate the useful life of each capital/fixed asset. For citywide financial statement purposes, the straight-line method will be used to calculate depreciation for each capital asset recorded in the property system starting with the month that the asset is received by the city. The finance department is responsible for recording the assets in the correct general ledger codes/account numbers.

Physical Inventory

An annual physical inventory will be taken and reviewed by the assigned custodian in each department. The inventory is taken using a preprinted fixed asset register with any variances between the register/listing and physical inventory reconciled as follows.

1. Identify those assets that were purchased or transferred in but not added to or changed on the individual fixed asset records or listing of small attractive assets.
2. Investigate the disposal or transfer out of assets not located.

Capital/Fixed Asset Definitions and Categories

Land and Land Improvements-

Land is the surface or crust of the earth, which can be used to support structures, and may be used to grow grass, shrubs, and trees.

Land improvements consist of betterments, site preparation, and site improvements that ready land for its intended use. The cost associated with land improvements is added to the cost of land. Land and land improvements should not be depreciated.

Examples of items to be capitalized as land and land improvements are:

- Purchase price or fair market value at time of gift
- Commissions
- Professional fees (i.e. titles searches, architect, legal, engineering, appraisal, surveying, environmental assessments, etc.)

- Land excavation, fill, grading, and drainage
- Demolition of existing buildings and improvements (less salvage)
- Removal, relocation, or reconstruction of property of others (i.e. railroad, telephone, and power lines, etc.)

Items such as roads, bridges, and paved parking lots, etc. are not considered land improvements. These items are considered infrastructure.

Buildings and Building Improvements-

A building is a structure that is permanently attached to the land, has a roof, is partially or completely enclosed by walls, and is not intended to be transportable or moveable. A building is generally used to house persons, property, and fixtures attached to and forming a permanent part of such a structure.

Building improvements are capital events that materially extend the useful life of a building or increase the value of a building, or both beyond one year. Building improvements should not include maintenance and repairs done in the normal course of business.

Examples of items to be capitalized as buildings and building improvements are:

- Original purchase price
- Expenses for remodeling, reconditioning, or altering a purchased building to make it ready to use for the purpose for which it was acquired
- Environmental compliance (i.e. asbestos abatement)
- Professional fees (i.e. legal, architect, inspections, and title searches, etc.)
- Cancellation or buyout of existing leases
- Completed project costs of constructed buildings
- Cost of building permits
- Permanently attached fixtures or machinery that cannot be removed without impairing the use of the building
- Additions to buildings (i.e. expansions, extensions, or enlargements)
- Conversion of attics, basements, etc. to usable space
- Structures attached to the building such as covered patios, garages, enclosed stairwells, etc.
- Installation or upgrade of heating and cooling systems, including ceiling fans and attic vents
- Original installation or upgrade of wall or ceiling covering such as carpeting, tiles, paneling or parquet

- Structural changes such as reinforcement of floors or walls, installation or replacement of beams, rafters, joists, steel grids, or other interior framing.
- Installation or upgrade of window or doorframe, upgrading of windows or doors, built-in closet and cabinets
- Interior renovation associated with casings, baseboard, light fixtures, ceiling trim, etc.
- Exterior renovation such as installation or replacement of siding, roofing, or masonry, etc.
- Installation or upgrade of plumbing and electrical wiring
- Installation or upgrade of phone or closed circuit television systems, networks, fiber optic cable, or wiring required in the installation of equipment (that will remain in the building).

Examples of items to be considered maintenance and repairs and not capitalized as buildings are:

- Adding, removing, and/or moving of walls relating to renovation projects that are not considered major rehabilitation projects and do not increase the value of the building
- Improvement projects of minimal or no added life expectancy and/or value to the building
- Plumbing or electrical repairs
- Cleaning, pest extermination, or other periodic maintenance
- Interior decorations such as draperies, blinds, curtain rods, wallpaper, etc.
- Exterior decoration such as detachable awnings, uncovered porches, decorative fences, etc.
- Maintenance-type interior renovation such as repainting, touch-up plastering, replacement of carpet, tile, or panel sections, sink and fixture refinishing, etc.
- Maintenance-type exterior renovation such as repainting, replacement of sections of deteriorated siding, roof, or masonry, etc.

The list of examples provided above is not intended to be all-inclusive.

Infrastructure and Infrastructure Improvements

Infrastructure assets are long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, water and sewer systems, and street lighting systems. Infrastructure assets should be capitalized and depreciated unless the modified approach per GASB Statement No. 34 is used. To use the modified approach, the infrastructure assets have to comprise a network

or subsystem of a network (eligible infrastructure assets), and the following criteria are met:

1.) The assets are managed using a qualifying asset management system
2.) It is documented that the assets are being preserved at or above a condition level established by the government.

Improvements made to infrastructure assets that extend the useful lives or increase the value of the assets, or both, beyond one year should be capitalized.

Property Under Capital Lease

Assets should be capitalized if the lease agreement meets any one of the following criteria:

1.) The lease transfers ownership of the property to the lessee by the end of the lease term.
2.) The lease contains a bargain purchase option.
3.) The lease term is equal to 75 percent or more of the estimated economic life of the leased property.
4.) The present value of the minimum lease payments at the inception of the lease equals at least 90 percent of the fair value of the leased asset.

A lease that does not meet any of the above capitalization requirements should be reported separately as an operating lease for inclusion in the citywide financial statements.

Construction Work in Progress

Construction work in progress reflects the economic construction activity status of buildings and other structures, infrastructure, additions, alterations, reconstruction, and installation, which are substantially incomplete. The cost of construction work in progress should not be depreciated. Construction work in progress assets should be capitalized to their appropriate capital asset categories upon the earlier occurrence of execution of substantial completion contract documents, occupancy, or when the assets are placed into service. It is the finance department's responsibility to track all costs related to construction work in progress so that the final value of the constructed asset is correctly captured. Departments should not use multiyear appropriations for a project to circumvent the capitalization threshold for the project.

Furniture, Machinery and Equipment

Furniture, machinery and equipment include fixed or movable tangible assets to be used for operations, the benefits of which extend beyond one year from date of receipt.

Examples of furniture and equipment are machinery, computers, printers, radios, and vehicles, etc.

Computer Software

Computer software that is either purchased or internally developed should be capitalized as fixed assets if the cost of the computer software exceeds the citywide financial statement capitalization threshold. Capitalization of computer software includes software license fees if the total dollar amount of the fee divided by the number of units served (terminals) exceeds the threshold. For internally developed software, only costs associated with the application development phase should be capitalized. Costs associated with the preliminary project and the post-implementation/operating phases should be expensed as incurred. Costs to develop or obtain software that allows for access or conversion of old data by new information systems should also be capitalized. General and administrative costs and overhead expenditures associated with software development should not be capitalized.

Surplus and Scrap Disposal

The finance director or designee shall have the authority to require reports from all city departments indicating all commodities or capital items, which are no longer used or which have become obsolete or worn out. The director or designee shall have the authority to transfer these items from one department to another, or to exchange or trade for new supplies or capital items. In addition, material that is not on the asset register, with no resale value and/or a scrap value of less than $500, may be scrapped as the need arises. A list of such items shall be provided to the finance director or designee for permanent record. The finance director will make a complete and detailed report of all sales to the city manager within five days following the transaction.

In the interest of conserving space and eliminating storage problems and hazardous conditions, the finance director shall have the authority to periodically sell city property which has become unsuitable for city use on consignment through a public auction house, under the same terms and general conditions as detailed in the contract for the annual city auction. A listing of all saleable items, not including scrapped items, for either public auction or by sealed bid will be approved by city council and such sales will be to the highest responsible bidder. Items of an unusual nature which would not normally be sold at an auction will be abstracted from the list and submitted to council with a recommended means of sale or disposal.

The finance director shall be authorized to approve all sales where the net revenue to the city does not exceed $5,000. All sales exceeding $5,000 in net revenue to the city will be approved by city council, prior to completing the sale or conducting the sales event.

Small Attractive Assets

Property that is highly prone to theft must be safeguarded and controlled. An annual inventory of such items will be maintained by the individual departments. Inventory sheets will be turned in to the finance department for asset list verification.

Sensitive items include but are not limited to:

- Computer equipment
- Laptop and desktop computers
- Weed Wackers
- Power and hand tools
- Chain saws
- Televisions, VCR and DVD players
- Two-way radios
- Cell phones
- Guns
- Lawnmowers
- Video and Digital Cameras

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CITY OF VENICE
ALL FUNDS
BUDGET SUMMARY

FUNDS	ADJUSTED FY 11	ADOPTED FY 12
General	$ 24,926,623	$ 20,659,696
Motor Fuel Tax	1,290,903	1,410,974
Contraband/Forfeiture	10,000	10,145
Police Training	20,000	15,000
Boat Registration Fees	24,120	12,995
One Cent Voted Sales Tax	2,552,079	2,119,000
Fishing Pier	271,151	1,451,834
Secondary Occupational License	22,146	-
Growth Management Training	8,500	9,200
Parking Fines	4,330	4,577
Building Permit Fees	1,080,574	1,074,394
‘04 General Obligation Bonds	671,700	671,210
General Capital Projects	416,500	46,500
Drainage & Paving	750,000	6,195,929
Buildings and Renovations	-	-
Beach Renourishment	922,131	-
Airport	7,870,922	10,585,386
Water and Sewer	19,733,541	24,502,295
Solid Waste/Recycling	5,164,496	4,445,738
Stormwater Utility	1,925,173	1,372,653
Group Life & Health Insurance	4,022,122	3,969,184
Worker's Compensation	749,563	499,817
Employees Flex Spending	98,523	114,000
Property & Liability Insurance	1,057,518	978,841
Centennial Comm Trust	-	-
Historical Resources	8,000	10,000
TOTALS	**$ 73,600,615**	**$ 80,159,368**

ACCOUNTING METHODS AND BUDGETARY PROCEDURE

Balanced Budget

Florida statutes require that the City present a balanced budget. Our budget is balanced when anticipated resources equal or exceed anticipated expenditures/expenses. Expenditures/expenses that include non-cash items such as depreciation, amortization, other post employment benefits (OPEB), etc. will be removed for balancing purposes.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental Funds are accounted for using the modified accrual basis accounting. Their revenues are recognized when they become measurable and available for use in the current period. Primary revenue sources which have been treated as susceptible to accrual include, where material:

- intergovernmental revenues
- utility
- excise and franchise taxes

Expenditures are generally recognized when the related fund liability is incurred.

All Proprietary Funds and Pension Trust Funds are accounted for using the full accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. Unbilled Water and Sewer Fund utility service receivables are recorded at year-end.

Budget and Budgetary Accounting

1. Not later than two months prior to the end of the fiscal year, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing October 1. The operating budget includes proposed expenditures and the means of financing them, by fund.

2. Public hearings are conducted to obtain taxpayers comments.

3. Prior to October 1, the budget is legally enacted through passage of an ordinance.

4. The City Council may, by motion, transfer any unencumbered appropriation balance, or portion thereof, from one office or department to another.

5. Budgets for the General, Special Revenue, Debt Service and Capital Projects, Funds are adopted on a modified accrual basis. Proprietary and Pension Trust Funds are adopted on the accrual basis. Budgets are not adopted for the Expendable Trust Funds and Agency Funds. Budget amounts are presented as originally adopted or as amended by the City Council in the manner described above. Unused appropriations lapse at year-end.

6. Formal budgetary integration is employed as a management control device during the year for all Governmental Funds. Budgeted amounts are as originally adopted, or as amended by the City Council.

CITY OF VENICE
BUDGET CALENDAR
Fiscal Year 2011-2012

April 6, 2011	Budget kickoff meeting with Direct Reports
	Communication costs, indirect charges, computer charges, principal and interest charges, insurance costs will be discussed.
April 8, 2011	All requests for current fiscal year budget amendments due to Finance Department.
	Finance will distribute departmental salary calculations for review and consent.
April 13, 2011	Budget kickoff meeting with Department Heads and other key staff.
	Communication costs, indirect charges, computer charges, principal and interest charges, insurance costs will be discussed.
May 6, 2011	Budgets are due back to Finance, including capital project worksheets.
May 13, 2011	Budget enhancement details are due to the City Manager.
May 16, 2011 Thru May 27, 2011	Departmental budget meetings with Budget Committee.
May 31, 2011	City Manager meetings with all City Employees to communicate the budget picture and provide an opportunity for input/questions.
June 1, 2011	Preliminary tax rolls available.
June 6, 2011 Thru June 17, 2011	Departmental budget adjustments, if necessary.
July 1, 2011	Certified tax rolls available.

CITY OF VENICE
BUDGET CALENDAR
Fiscal Year 2011-2012

July 15, 2011	Proposed Budget to printer.
July 26, 2011	Proposed Budget presented to City Council. CC sets public hearing dates and millage rates.
August 2011	Hold City Council budget workshops.
August 4, 2011	Last day to mail DR-420 to Property Appraiser.
September 2, 2011	Final requests for current fiscal year budget amendments due to Finance Department.
Week of Sept. 12, 2011	Hold first public hearing.
Week of Sept. 26, 2011	Hold second public hearing and adopt budget.
October 1, 2011	New fiscal year begins.

Prepared by: City Clerk

ORDINANCE NO. 2011-14

AN ORDINANCE OF THE CITY OF VENICE, SARASOTA COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF VENICE FOR FISCAL YEAR 2011-2012; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Venice, of Sarasota County, Florida, on September 14, 2011 adopted Fiscal Year final millage rates following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Venice, of Sarasota County, Florida held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Sarasota County has been certified by the County Property Appraiser to the City of Venice as $2,707,597,559.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VENICE, FLORIDA:

SECTION 1. The Fiscal Year 2011-2012 operating millage rate is 2.935 mills, which is equal to the rolled back rate of 2.935 mills.

SECTION 2. The voted debt service millage is .260 mills.

SECTION 3. This Ordinance shall become effective upon its approval and adoption, as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF VENICE, FLORIDA, THIS 27TH DAY OF SEPTEMBER, 2011.

First Reading: September 14, 2011
Final Reading: September 27, 2011

Adoption: September 27, 2011

John W. Holic, Mayor

ATTEST:

Lori Stelzer, MMC, City Clerk

I, LORI STELZER, MMC, City Clerk of the City of Venice, Florida, a municipal corporation in Sarasota County, Florida, do hereby certify that the foregoing is a full and complete, true and

correct copy of an Ordinance duly adopted by the Venice City Council, at a meeting thereof duly convened and held on the 27th day of September, 2011, a quorum being present.

WITNESS my hand and the official seal of said City this 28th day of September, 2011.

Lori Stelzer, MMC, City Clerk

APPROVED AS TO FORM:

City Attorney

Prepared by: City Clerk

ORDINANCE NO. 2011-15

AN ORDINANCE APPROVING AND ADOPTING THE OFFICIAL BUDGET OF THE CITY OF VENICE, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012; PROVIDING THAT DISBURSEMENTS SHALL NOT EXCEED FUND BUDGETS WITHOUT CITY COUNCIL APPROVAL, AND GRANTING THE AUTHORITY TO THE CITY MANAGER TO MAKE CERTAIN DEPARTMENTAL TRANSFERS WITHIN THE APPROVED FUND BUDGETS.

WHEREAS, Section 200.065, Florida Statutes, as amended, requires that the city advertise its intent to adopt a final budget, and Section 5.06, Article V of the City Charter requires that after the required public hearings on the proposed budget and five year capital program, City Council may adopt the proposed budget with or without amendment, provided that the total authorized expenditures shall not be greater than the total anticipated revenues for any fiscal year, and that said budget shall be adopted by appropriate ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VENICE, FLORIDA:

SECTION 1. Pursuant to Section 200.065, Florida Statutes, as amended, and Section 5.06 of the City Charter, City Council does hereby approve and adopt as and for the final official budget of the City of Venice, for the fiscal year beginning October 1, 2011 and ending September 30, 2012, including "Attachment A" to this ordinance and the budget book titled "City of Venice, Florida Fiscal Year 2011-2012 Adopted Budget", which is incorporated herein by reference to the same extent as if set forth herein at length.

SECTION 2. Any and all expenditures/expenses incurred and disbursements made on behalf of the City during the period aforesaid, shall not exceed the maximum sums set forth therein for each of the City's funds without the approval of City Council at a duly convened meeting. The City Manager shall have the authority to make transfers between departmental budgets, this authority does not extend to transfers between funds, provided; however; that except in the case of an emergency, a fund budget may not be exceeded without the prior approval of City Council at a duly convened meeting.

SECTION 3. This Ordinance shall become effective upon its approval and adoption, as provided by law on October 1, 2011.

PASSED BY THE CITY COUNCIL OF THE CITY OF VENICE, FLORIDA, THIS 27TH DAY OF SEPTEMBER, 2011.

First Reading: September 14, 2011
Final Reading: September 27, 2011

ADOPTION: September 27, 2011

John W. Holic, Mayor

ATTEST:

Lori Stelzer, MMC, City Clerk

I, LORI STELZER, MMC, City Clerk of the City of Venice, Florida, a municipal corporation in Sarasota County, Florida, do hereby certify that the foregoing is a full and complete, true and correct copy of an Ordinance duly adopted by the Venice City Council, at a meeting thereof duly convened and held on the 27th day of September, 2011, a quorum being present.

WITNESS my hand and the official seal of said City this 28th day of September, 2011.

Lori Stelzer, MMC, City Clerk

APPROVED AS TO FORM:

Robert Anderson, City Attorney

ATTACHMENT "A"
2011-12 BUDGET

GENERAL FUND		
Mayor and Council	$	274,347
City Manager		422,039
Historical Resources		138,616
City Clerk		531,855
Finance		1,137,791
City Attorney		373,008
Public Works- Admin		110,003
City Hall Maintenance		212,117
General Maintenance		1,044,567
Parks & Recreation		917,471
Engineering		459,685
Police		7,495,003
Fire		5,715,579
Fire Academy		8,615
Planning & Zoning		648,873
Information Systems		684,038
Administrative Service		486,089
Total	**$**	**20,659,696**
BUILDING PERMIT FEES FUND	**$**	**1,074,394**
AIRPORT FUND	**$**	**10,585,386**
UTILITIES FUND		
Administration		5,411,024
Distribution		4,725,328
Water Production		7,691,282
Water Reclamation		6,674,661
Total	**$**	**24,502,295**
SOLID WASTE FUND		
Solid Waste		2,796,673
Recycling		1,649,065
Total	**$**	**4,445,738**
STORMWATER FUND	**$**	**1,372,653**

MISCELLANEOUS FUNDS		
Motor Fuel Tax		1,410,974
Contraband-Forfeiture		10,145
Second Dollar		15,000
Boat Registration Fees		12,995
One Cent Sales Tax		2,119,000
Fishing Pier		1,451,834
Growth Management Training		9,200
Parking Fines/HDCP Access Imp		4,577
04 General Obligation Bonds		671,210
General Capital Projects		46,500
Drainage & Paving		6,195,929
Group Life & Health		3,969,184
Workers Compensation		499,817
Employees Flexible Spending		114,000
Property & Liability Insurance		978,841
Historical Resources		10,000
Total	**$**	**17,519,206**
TOTAL ALL FUNDS	**$**	**80,159,368**

REVENUE ANALYSIS AND DESCRIPTION

Methodology

By far the most common method of analyzing projected revenues by individual line item is through recent trend analysis. This method utilizes historical data to average past years' revenues, which are then augmented by some reasonable and defensible growth factor to predict the future revenue.

Complimenting trend analysis are specific checks made to state agencies and other governments regarding their expected collections and the probable impact on our revenues derived from our portion of the distribution of these intergovernmental revenues; e.g., state sales tax. By keeping up to date on state collections as well as being aware of the appropriate formulas and trends, our local share can be more accurately forecasted.

Other than General Fund Revenues

Revenues derived from receipts are calculated based on current customer loads times prevailing rates with a growth factor predicated on new accounts expected during the next fiscal year (FY). For water, sewer, and refuse collection, this approach covers the vast majority of total revenues.

The airport fund is an enterprise fund subsisting mainly on leases and contracts for services, most of which are known prior to implementation of the budget. Consequently, a simple calculation can be made multiplying the existing lease or contract rate times the number of units expected for the fiscal year, less anticipated bad debt.

Interest income for all funds has been modestly projected based on the current available prevailing rates for investment and the expectation these rates will remain stable within the time frame of this budget.

General Fund Revenue Summary

Total FY 12 General Fund Revenues, reserves are not being used, are projected at $20,695,695 a 5.0% increase from the FY 11 projections of $19,705,984 and a 2.5% decrease over FY 10 actual receipts. The categorical descriptions below provide insight into the various trends affecting the City's revenue streams.

Property Taxes

This is the largest single source of revenue for the City representing 35.4% of the total general fund budget. This year's anticipated receipts of $7,577,795 are based on a tax rate of 2.9350 mills (1 mill equals $1.00 per $1,000 of taxable value) levied on a taxable value of $2,707,597,559. This compares to estimated revenues of $7,590,758 for FY 11 levied on a taxable value of $2,860,628,192 (a 5.35% decrease in assessed valuation). This reduction is due to a voter referendum doubling of the homestead exemption and a nation-wide housing devaluation. This down turn in the economy as well as the voter referendum forced a small increase in the millage rate, the first upward change in more than 25 years, in order to collect the same revenues as FY 11.

The voter referendum doubling of the homestead exemption, based upon fiscal year 2012 ad valorem taxes levied, was partially offset by taxes on new construction and market value adjustments on non-homestead property. Homestead properties have a limit of 3% market value increase (or the National Consumer Price Index - CPI, whichever is less) based on the Save Our Homes amendment to the Florida State Statutes Amendment 10, homestead property generally will have a small increase in property taxes.

Non-Tax Revenue

This group of revenues of the City represents nearly 40.7% of the total General Fund. This includes such accounts as occupational licenses, franchise fees, fines, and intergovernmental revenue from the State of Florida, namely revenue sharing taxes and sales taxes. Fiscal Year 12 projections are decreasing with 8.2% less than FY 11 estimates.

Transfers

These charges are projected to total approximately 23.1% of the General Fund Budget for FY 12, an increase of 19.6% over FY 11 projections. The main reason for this large increase is a $1.3 million transfer from the Fishing Pier Fund. The City no longer transfers from the One Cent Sales Tax Fund for City capital construction projects. Instead these funds are transferred to the appropriate capital projects fund. As with the non-tax revenue much of this revenue is dependent upon economic conditions.

Fund Balance

Fund balance is a source of funding which relates to prior operations to be used at the discretion of council. These funds are appropriated to support operations, special projects, capital expansion, etc. The City is not utilizing any fund balance to fund continuing operations in fiscal year 2012. City Council has been very prudent with the public's funds and has been able, through strict financial policy, to continually save money for tough economic times.

Because Non-Tax Revenues, excluding loans, are not increasing as fast as General Fund expenditures, serious considerations must be given in the future as to the method of balancing the budget; i.e., tax increase versus a reduction of expenditures which may lead to some curtailment of services or a combination of both. For the past five fiscal years the City has been faced with the arduous task of reducing expenditures without the service levels being affected too greatly. Because our operations are heavily service oriented the City continues to make reductions to staffing. Most of these staff reductions have taken place in support functions which should not adversely affect the services the City provides to our constituents. However if the state continues to mandate reductions in the ad valorem taxes collected and the economy does not turn around the City will have to significant reduce services to compensate.

Debt Management

The City of Venice has no legal debt limit. The City has outstanding Water and Sewer Revenue Bonds and a loan from the Gulf Breeze Pool payable solely from revenue of the Utility System. The City also has outstanding Stormwater Bonds payable solely from the revenue of the Stormwater system.

Also outstanding is a General Obligation Bond Issue, passed by voters in November 2003 to provide funds for beach renourishment, rehabilitating the existing Community Center, replacement of the municipal fishing pier and acquiring real property and improvements to expand Maxine Barritt Park.

The following is a list of the City's Outstanding Debt as of July 1, 2011:

Gulf Breeze Loan, Series 2001	$ 11,855,000
Stormwater and Drainage Revenue Refunding Bonds, Series 2010	806,000
General Obligation Bonds, Series 2004	7,915,000
Total	$ 20,576,000

For total payments see Principal and Interest Amortization schedules that follow.

CITY OF VENICE, FLORIDA
UTILITY REVENUE BONDS
SERIES 1991 AND 2001

Date	Series 2001 principal	Series 2001 Interest	Total	FY End 09/30 Total
12/01/11	1,875,000	290,250	2,165,250	2,413,313
06/01/12		248,063	248,063	
12/01/12	2,320,000	248,063	2,568,063	2,761,605
06/01/13		193,543	193,543	
12/01/13	2,425,000	193,543	2,618,543	2,752,066
06/01/14		133,524	133,524	
12/01/14	2,555,000	133,524	2,688,524	2,757,534
06/01/15		69,010	69,010	
12/01/15	2,680,000	69,010	2,749,010	2,749,010
Total	**$ 11,855,000**	**$ 1,578,528**	**$ 13,433,528**	**$ 13,433,528**

CITY OF VENICE, FLORIDA
STORMWATER AND DRAINAGE REFUNDING REVENUE BONDS
SERIES 2010

Period Ending	Principal	Interest	Total Debt Service
05/01/12	156,000	17,071	173,071
05/01/13	159,000	13,767	172,767
05/01/14	162,000	10,399	172,399
05/01/15	164,000	6,968	170,968
05/01/16	165,000	3,495	168,495
Total	**$ 806,000**	**$ 51,700**	**$ 857,700**

CITY OF VENICE, FLORIDA
$10,000,000 GENERAL OBLIGATION BONDS
SERIES 2004

Fiscal Year Ending 9/30	Principal	Interest	Total Debt Service
2012	330,000	341,208	671,208
2013	340,000	330,733	670,733
2014	350,000	319,301	669,301
2015	365,000	307,008	672,008
2016	375,000	293,683	668,683
2017	390,000	279,335	669,335
2018	405,000	263,825	668,825
2019	425,000	245,100	670,100
2020	450,000	223,225	673,225
2021	470,000	200,225	670,225
2022	495,000	176,100	671,100
2023	520,000	150,725	670,725
2024	545,000	124,100	669,100
2025	575,000	97,538	672,538
2026	600,000	71,100	671,100
2027	625,000	43,538	668,538
2028	655,000	14,738	669,738
Total	**$ 7,915,000**	**$ 3,481,482**	**$ 11,396,482**

001 – GENERAL FUND REVENUE
NARRATIVE DESCRIPTION

311.00-00 AD VALOREM TAXES
Property taxes collected and disbursed from Sarasota County.

311.01-00 DELINQUENT TAXES
The portion of monies received from Sarasota County pertaining to delinquent property taxes

311.02-00 PENALTIES/INTEREST
The portion of monies received from Sarasota County pertaining to late payment of property taxes.

313.10-00 ELECTRIC FRANCHISE FEES
Fees levied to Florida Power & Light for use of City right of ways.

313.40-01 GAS FRANCHISE FEES
Franchise fee levied for the use by gas companies for use of City right of ways.

314.10-00 ELECTRICITY
Taxes levied on sales of electricity.

314.80-00 PROPANE
Taxes levied on the sale of bottled gas.

315.01-00 COMMUNICATION TAXES
The City's share of a state communication tax on retail sales of communication services.

321.10-00 CERTIFICATE- COMPETENCY
Fee for certificate to builders.

321.20-00 OCCUPATIONAL LICENSES
Fee for license to do business in City.

321.20-01 OCCUPATIONAL LICENSE SVC- MISCELLANEOUS
Fee for changing records of licenses.

321.20-03 MISCELLANEOUS PERMITS
Fee for non-building permits.

322.03-00 ANNEX MITIGATION FEE
Fees collected from property owners with new construction to assist in ancillary costs incurred by the City.

323.01-00 FIRE PERMITS
Monies collected for issuance of fire permits.

329.10-00 ZONING PERMITS
Monies collected for issuance of zoning permits.

329.11-00 ENGINEERING PERMITS
Monies collected for issuance of engineering permits.

329.11-01 CONSTRUCTION PLAN REVIEW PERMITS
Monies collected to help offset the cost of plan reviews.

329.11-02 CONSTRUCTION PLAN PERMIT REV
Monies collected for issuance of construction plan permit.

329.11-03 SITE PREPARATION PERMIT
Monies collected for issuance of site preparation permit.

329.11-04 RIGHT OF WAY USE PERMIT
Monies collected for use of City right of ways.

329.11-04 LICENSE AGREEMENT FEES
Monies collected for license agreements.

331.XX-XX VARIOUS FEDERAL GRANT PROCEEDS
Monies for Federal grants received from the Federal Government.

334.XX-XX VARIOUS STATE GRANTS
Monies received for State grants from the State of Florida.

335.13-00 STATE REVENUE SHARING
City's share of cigarette taxes received from State of Florida.

335.14-00 MOBILE HOME LICENSES
State license tag fee on mobile homes in the City.

335.15-00 ALCOHOLIC BEVERAGE LICENSE
Allocation from State for sale of alcoholic beverages..

335.18-00 LOCAL GOVERNMENT HALF CENT SALES TAX
City's share of 2 cent sales tax.

335.23-00 FIREFIGHTER'S INCENTIVE
Reimbursement from the State for educational incentive.

337.02-00 GULF COAST FOUNDATION
Monies received from private purpose grants.

337.20-01 WCIND GRANT
Grant for operation of police boat.

337.73-03 FIRE DEPARTMENT
Monies received from private purpose grants.

339.01-00 VENICE HOUSING AUTHORITY
Fee collected by Agreement with HUD (Housing and Urban Development) for payment in lieu of taxes.

341.20-00 ZONING BOARD OF APPEALS
Fees for hearings held before Board.

341.30-01 CODE BOOK SALES
Sale of comprehensive planning books.

341.30-02 ZONING CODE BOOKS
Sale of code books.

341.40-03 CERT/COPY- BUILDING
Copies of documents for the public.

341.40-04 CERT/COPY- POLICE
Xerox copies for public.

341.89-01 ARCHITECTURAL REVIEW BOARD
Fee for appearing before Board.

341.90-03 BOARD OF RULES & APPEALS
Fee for appeals presented to Board.

341.90-04 PLANNING COMMISSION
Fee for appearing before commission.

341.90-05 PLAT FILING FEE
Fee for application of preliminary subdivision layout of how property is to be divided.

341.90-06 REVIEW REINSPECTION FEES
Fee to re-inspect construction.

341.90-08 COMMUNITY DEVELOPMENT DISTRICT FILING FEES
Fee to file for community development project.

001 – GENERAL FUND REVENUE
NARRATIVE DESCRIPTION

341.91-XX ENGINEERING FEES
In-House Engineering fees for work on various projects.

341.92-01 ANNEXATION FEES
Fee for annexing properties into the City of Venice.

341.92-02 CODE ENFORCEMENT BOARD
Fines imposed by Board.

341.92-02 CODE ENFORCEMENT ADMINISTRATION FEE
Fee to offset the cost of the code enforcement board..

342.10-02 FALSE ALARMS
Fees for false alarm responses by Police Department.

342.20-01 FIRE ALARM REGISTRATION FEE
Fees for registration of commercial fire alarms.

342.20-04 FIRE SVCS- AIRPORT
Fees for fire protection to the Airport.

342.20-07 SARASOTA COUNTY UTILITY REIMBURSEMENT
Monies collected for billing City residents for County water.

354.00-00 VIOLATIONS OF LOCAL ORDINANCES
Traffic fines received from Sarasota County.

354.01-00 AFFIDAVIT OF COMPLIANCE
Allocation by County Clerk for complying with violation notice.

354.02-00 PARKING FINES
Fees generated from traffic tickets by Police Department.

361.10-00 INTEREST ON INVESTMENT
Monies received on any investment made by the City of Venice.

361.20-00 STATE BOARD OF ADMINISTRATION
Monies received from the State board Administration for interest on any City investment(s).

362.10-09 FIM LEASE SOUTH JETTY
Monies received for the lease of the south jetty store property.

364.01-00 SALE OF LAND
Monies received from Sarasota County for right of way sale.

365.10-00 AUCTION
Monies received from auction not otherwise classified.

365.10-02 AUCTION- PURCHASING
Monies received from City auction for sale of Department's equipment.

365.10-03 AUCTION- PERSONNEL
Monies received from City auction for sale of Department's equipment.

365.10-04 AUCTION- PUBLIC WORKS
Monies received from City auction for sale of Department's equipment.

365.10-06 AUCTION- POLICE
Monies received from City auction for sale of Department's equipment.

365.10-07 AUCTION- BUILDING
Monies received form City auction for sale of Department's equipment.

365.10-08 AUCTION- DATA PROCESSING
Monies received from City auction for sale of Department's equipment.

365.10-09 AUCTION- FIRE
Monies received from City auction for sale of Department's equipment.

366.00-00 PRIVATE CONTRIBUTIONS
Monies to be received from private individuals for support of the City's goals.

369.00-00 OTHER MISCELLANEOUS REVENUE
Xerox copies and fees for miscellaneous reports not otherwise classified.

369.41-04 ADMIN CHARGES- AIRPORT
General and administrative charges for time spent by General Fund employees.

369.41-05 ADMIN CHARGES- SOLID WASTE
General and administrative charges for time spent by General Fund employees.

369.41-06 ADMIN CHARGES- UTILITIES OPERATIONS
General and administrative charges for time spent by General Fund employees.

369.41-07 ADMIN CHARGES- RECYCLING
General and administrative charges for time spent by General Fund employees.

369.41-08 ADMIN CHARGES- PIER
General and administrative charges for time spent by General Fund employees.

369.41-10 ADMIN CHARGES- STORMWATER
General and administrative charges for time spent by General Fund employees.

369.90-00 OTHER MISCELLANEOUS REVENUE
Miscellaneous monies received for services rendered by departments in General Fund which are not assigned a specific account number.

369.90-07 MISC REVENUE- POLICE
Miscellaneous monies received for services rendered by Police Department not otherwise classified.

369.90-08 OTHER MISC REVENUE- PUBLIC WORKS
Rental of equipment and miscellaneous work done for enterprise funds by Department.

369.90-09 OTHER MISC REVENUE- FIRE DEPARTMENT
Xerox copies for the public and other services rendered by Department not otherwise classified.

369.90-10 OTHER MISC REVENUE- ENGINEERING
Monies received for plans, blueprints and any other services rendered by Department not classified elsewhere.

369.90-11 OTHER MISC REVENUE- CITY CLERK
Xerox copies to public or any other service rendered by Department not otherwise classified.

369.90-18 OTHER MISC REVENUE- PURCHASING
Xerox copies to public or any other service rendered by Department not otherwise classified.

369.90-19 OTHER MISC REVENUE- BUILDING
Xerox copies and miscellaneous sales to public by Department not otherwise classified.

369.90-20 OTHER MISC REVENUE- FINANCE
Bond fees or any other service rendered by Department not otherwise classified.

369.90-21 MEETING ROOM FEE
Monies received form rental of room to the public at the rate of $10 per use.

369.90-23 SAR CO- ROAD IMPACT
Fee collected for Sarasota County for road repair.

369.90-24 SAR CO- PARK IMPACT
Fee collected for Sarasota County for park improvements, repair, etc..

369.90-26 COLLECTION ALLOW SALES TAX
Monies received on any taxable income.

369.90-27 SAR CO- LIBRARY IMPACT FEE
Fees collected for Sarasota County for library improvements, repair, etc..

369.90-28 EQUIPMENT RENTAL
Monies received from rental of Public Works equipment.

369.90-XX MISCELLANEOUS REVENUES
Monies received from various sources for the benefit of the City of Venice.

369.91-00 REIMBURSE CURRENT YEAR EXPENDITURES
Monies received from vendors for the return of purchases made in the current year.

369.92-05 HISTORICAL COLLECTION SALES
Collection of sale from historical pictures by Historical Commission.

369.92-10 DONATIONS
Monies received as contributions.

381.XX-XX INTERFUND TRANSFERS
To account for monies transferred from various funds to the general fund

381.12-00 FUND BALANCE
Reserve monies used for operational purposes.

389.90-00 NON-OPERATING SOURCES
To accounts for special items which are non-reoccurring payments to the City.

401- AIRPORT FUND REVENUE
NARRATIVE DESCRIPTIONS

313.10-00 ELECTRICITY
Franchise tax refund.

361.10-00 INTEREST ON INVESTMENT
Monies received on airport investments.

362.10-08 MISCELLANEOUS RENT
Rental of property for miscellaneous functions such as art shows and community events.

362.20-00 AERONAUTICAL LEASE RENTS
Rents received on leases of airport property for aeronautical related services.

362.20-10 T-HANGARS
Rental leases on City/Airport owned T-hangars for small aircraft.

362.20-24 DAILY TIE-DOWN RENT
Monies collected for aircraft parking on a daily basis.

362.20-25 MONTHLY TIE-DOWN RENT
Tie-down leases for aircraft parking on a long term agreement.

362.21-00 NON-AERONAUTICAL LEASES
Rents received on leases of airport property for businesses not directly related to aeronautical services.

362.20-18 MOBILE HOME PARK LOTS
Lot rental of mobile homes in the Venice Municipal Mobile Home Park.

362.20-19 LEASE PENALTIES
Fee imposed on late lease payments.

369.90-12 AIRPORT (OTHER MISCELLANEOUS REVENUES)
All revenue not classified as land rent and miscellaneous income, such as income received from the Lake Venice Golf Club for retrieval of golf balls on Airport property, and small items sold at the City auction.

369.90-26 COLLECTION ALLOW SALES TAX
Monies received from lease tie downs, etc. which are taxable.

369.97-10 RETURNED CHECK CHARGES
Monies received for returned checks due to insufficient funds, close accounts, etc.

369.97-28 FUEL FLOWAGE FEES
Fees received from the sale of aviation fuel by fixed base operators (FBOs).

381.12-00 FUND BALANCE
Use of airport reserves for operations and/or capital projects.

421- WATER/SEWER UTILITY FUND REVENUE
NARRATIVE DESCRIPTION

343.31-01 WATER CONSUMPTION SALES
Charges for water consumption.

343.31-02 WATER DEMAND CHARGES
Charges for availability and use of the water system and shall be due regardless of whether the system is actually used.

343.31-03 WATER BILLING CHARGES
Charge of $2.50 per bill for processing utility bills.

343.31-20 PENALTY- WATER
10% penalty assessed for late payment.

343.31-21 FIRE SERVICE STANDBY CHARGE
Charge for sprinkling systems.

343.31-22 FIRE SERVICE HYDRANT RENTAL
Charge for hydrants on City and private property.

343.31-23 TAP FEES- WATER
New connections to the water system.

343.31-24 WATERFRONT FOOT- OLD LINES
Offset by expense for tap into existing lines.

343.31-27 PENALTY- ASSESSMENT RECEIV
10% penalty assessed for late payment on sanitary sewer improvement loan.

343.51-01 SEWER CONSUMPTION SALES
Charges for sewer consumption.

343.51-02 SEWER DEMAND CHARGES
Charges for the availability and use of the sewer system and shall be due regardless of whether the system is actually used.

343.51-03 REUSE- CONSUMPTION SALES
Charges for reclaimed water consumption.

343.51-04 REUSE- MONTHLY CHARGES
Charge for the availability and use of the reclaimed water system and shall be due regardless of whether the system is actually used.

343.51-05 PENALTY- REUSE
10% penalty assessed for late payment.

343.51-21 PENALTY- SEWER
10% penalty assessed for late payment.

343.51-23 TAP FEES- SEWER
New connections to the sanitary system.

343.51-24 SEWER FRONT FOOT- OLD LINES
Offset by expense for tap into existing lines.

343.51-25 APPLICATION FEE- REUSE
Monies collected for application fees involving reclaimed water meters which are used for irrigation purposes.

343.51-26 BACKFLOW INSTALL- REUSE
Fee for the backflow installation of reuse meters.

343.61-01 FP&L FRANCHISE REIMBURSEMENT
Refund from General Fund for utility tax and franchise fee on electric bills.

343.61-20 MISCELLANEOUS
Reimbursable charges for contractor cutting lines, miscellaneous parts, labor, etc..

343.65-05 INTEREST- MOBILE HOME PARK RECEIVABLE
Interest on payback of loan for installing water and sewer lines in Venice Municipal Mobile Home Park.

343.65-70 WATERPLANT CAPACITY FEES- INTEREST
Amount held in escrow to be used <u>only</u> for increasing water capacity of plant- interest rate 55%.

343.65-71 WATERPLANT CAPACITY FEES- PRINCIPAL
Amount held in escrow to be used <u>only</u> for increasing water capacity of plant- principal rate 45%.

343.65-72 SEWER PLANT CAPACITY FEES- INTEREST
Amount held in escrow to be used <u>only</u> for increasing sewer capacity of plant or lines- interest rate 55%.

343.65-73 SEWER PLANT CAPACITY FEES- PRINCIPAL
Amount held in escrow to be used only for increasing sewer capacity of plant or lines- principal rate 45%.

361.10-00 INTEREST ON INVESTMENTS
Amount received from the investment of City=s funds.

361.12-01 SANITARY SEWER
Interest received on monies collected for sanitary sewer improvement loans.

362.10-01 WATER TANK LEASE- GTE
Monies collected from GTE Mobilnet of Tampa for use of the top of the water tower at the Water Production Plant.

363.11-02 SANITARY SEWER IMPROVEMENT ASSESSMENT
Monies collected from improvement loans- based on 10 equal installments.

365.00-00 SALES- SURPLUS MATLS/SCRAP
Monies received from sale of scrap materials, ie, pipes, fittings, etc..

365.10-00 AUCTION
Monies received from sale of materials, equipment, etc. at auction.

369.00-00 OTHER MISCELLANEOUS REVENUE
All other revenue not specifically classified.

369.90-04 POLLUTION CONTROL- MISCELLANEOUS REVENUE
Monies received for various services rendered by the Department not specifically coded in another account.

369.90-26 COLLECTION ALLOW SALES TAX
Taxable portion of monies received from warehouse sales, etc..

381.12-00 FUND BALANCE
Reserve monies used for operations.

470- SOLID WASTE/RECYCLING REVENUE
NARRATIVE DESCRIPTION

313.10-00	ELECTRICITY Franchise fees collection from FP&L.
331.31-00	RECYCLING GRANT Monies received from the State of Florida thru Sarasota County for the recycling grant.
343.41-05	SVC- RECYCLING COMMERCIAL Customers that utilize recycling for commercial purposes (large cans, bins, etc.).
343.41-06	SERVICE- RECYCLE CURBSIDE Customers that utilize recycling service for curbside pickup.
343.41-07	SERVICE- CANS Customers that utilize can service-residential or commercial accounts.
343.41-08	SERVICE- DUMPSTERS Customers that utilize bulk containers (dumpsters) for service-residential or commercial accounts (residential in this case being multi-family).
343.41-09	SERVICE- ROLL OFFS Customers that utilize these containers for service are mainly for remodeling and new construction.
343.41-10	SERVICE- RECYCLE- ROLLOFFS Same as above except are used for recyclable items only.
343.41-21	PENALTY- DUMPSTERS Customers that have been billed for any penalty charges due to dumpster service accounts- usually 10% (delinquent payments and overloading dumpsters).
343.41-22	PENALTY- CANS Customers that have been billed for any penalty charges due to can service accounts- usually 10%.
343.41-23	PENALTY- RECYCLING Customers that have been billed for penalty charges due to recycling accounts- usually 10%.
361.20-00	STATE BOARD OF ADMINISTRATION State of Florida ‘pool’ in which governmental agencies can invest funds.

470- SOLID WASTE FUND REVENUE
NARRATIVE DESCRIPTION (CONTINUED)

365.03-01	RECYCLED NEWSPAPER Monies received from a recycling center for the disposal of newspaper.
365.03-06	RECYCLED METALS Monies received from a recycling center for disposal of metals, ie scrap appliances from bulk pickup.
369.90-00	OTHER MISCELLANEOUS REVENUE Revenue periodically received from various and otherwise unclassified sources.
369.90-26	COLLECTION ALLOW SALES TAX Taxable portion of monies received.
381.12-00	FUND BALANCE Reserve monies used for operations.

480- STORMWATER REVENUE
NARRATIVE DESCRIPTION

343.90-01	SINGLE FAMILY DEMAND CHARGE Charges for stormwater run off from single family properties, with one community (public) facility charge.
343.90-02	DUPLEX DEMAND CHARGE Same basic charge as above with additional public facility charge for added unit.
343.90-03	MULTI-FAMILY DEMAND CHARGE Same as duplex (added units for public facility charge).
343.90-04	MOBILE HOME DEMAND CHARGE Same as single family, with common areas of park added to billing.
343.90-05	TRANSIENT DEMAND CHARGE Charge for stormwater on motel units with higher traffic demand.
343.90-06	OFFICE DEMAND CHARGE Charge for stormwater based on land usage and assigned public facility charges.
343.90-07	INSTITUTION DEMAND CHARGE Same as office demand.
343.90-08	RETAIL DEMAND CHARGE Same as office demand.
343.90-09	INTENSIVE COMMERCIAL DEMAND CHARGE Same as office demand.
343.90-10	INDUSTRIAL DEMAND CHARGE Charges for stormwater based on land usage with mostly impervious surfaces. Includes public facility charge.
343.90-11	COMMUNITY FACILITY DEMAND CHARGE Certain public facilities for which the fee is charged proportionately to all other property owners being charged a stormwater fee.
343.90-12	RECREATION DEMAND CHARGE Common areas in certain developments within the stormwater area that have a charge.

480- STORMWATER REVENUE
NARRATIVE DESCRIPTION (CONTINUED)

343.90-13	OPEN AREA DEMAND CHARGE A charge for certain area in development.
343.90-14	VACANT LOTS DEMAND CHARGE Charge for vacant lots with no impervious surface.
343.90-20	STORMWATER BILLING CHARGE A charge that is permitted by ordinance if required.
343.90-21	PENALTY- STORMWATER Charges for services not paid by a certain date, usually 10%.
361.20-00	STATE BOARD ADMINISTRATION State of Florida ‘pool’ in which governmental agencies can invest funds.

EXPENDITURE DESCRIPTIONS
(OBJECT CODES)

11.00 EXECUTIVE SALARIES
Salaries for elected officials, and constitutional officers.

12.00 REGULAR SALARIES AND WAGES
Includes all full-time and part-time employees who make up the work force.

14.00 OVERTIME
Payments for service in excess of the regular work hour requirement to be reimbursed in same pay period.

15.00 SPECIAL PAY
Compensation paid to employees for sick, vacation, and comp buyback. This includes incentive pay for law enforcement officers and firefighters.

21.00 FICA
Employer contributions to Social Security/Medicare matching.

22.00 RETIREMENT CONTRIBUTIONS
Employer contributions to employee retirement funds.

22.01 CITY OF VENICE RETIREMENT PLAN
Employer contributions to City of Venice Retirement Plan for those employees hired after January 1, 1996.

23.00 LIFE AND HEALTH INSURANCE
Life and health insurance premiums paid for employees.

24.00 WORKERS COMPENSATION
Premiums paid for Workers Compensation insurance.

25.00 UNEMPLOYMENT COMPENSATION
Amounts contributed to the Unemployment Compensation Fund.

31.00 PROFESSIONAL SERVICES
Medical, engineering, architectural, appraisal and other services procured by the local unit as independent professional assistance.

31.03 LEGAL
Fees paid to attorneys for consultations, retainers, etc.

32.00 ACCOUNTING AND AUDITING
Includes all services received from independent certified public accountants.

34.00 OTHER CONTRACTUAL SERVICES
Contractual operations procured independently by contract or agreement.

34.01 CONTRACTUAL LABOR
Labor fees/charges procured from outside vendor/source, temporary employment but

EXPENDITURE DESCRIPTIONS
(OBJECT CODES)

not on payroll.

34.02 CONTRACTUAL OPERATIONS
Fees paid to Mobile Home Park Association for operational costs.

40.00 TRAVEL AND TRAINING
Reimbursement for travel, use of private vehicles, and incidental travel expenses. Also, includes registration, hotels and related cost in attending schools, seminars, etc..

41.00 COMMUNICATIONS
Telephone, (local and long distance), beepers, pagers, cellular phone charges.

42.00 TRANSPORTATION
Fees paid for postage costs.

43.00 UTILITY SERVICES
Electricity, gas, water, waste disposal and other utility services.

44.00 RENTALS AND LEASES
Amount paid for rental or lease of land, building and equipment, etc., with no intention of purchase.

44.01 EQUIPMENT CAPITALIZED
Use of City equipment billed to outside vendor/source for repair work.

44.02 LEASE PURCHASE
Rental amount paid for equipment, machinery, etc., which will result in purchase of item.

45.00 INSURANCE
Includes all insurance carried for the protection of the local government.

46.00 REPAIR AND MAINTENANCE SERVICES
Cost incurred for repairs and maintenance, including all contracts.

46.02 COMPUTER DEVICES
APool@ account for purchase of computer equipment, parts, etc., by the Data Processing Department.

46.37 FLEET MAINTENANCE- LABOR
Labor costs under contract.

46.38 FLEET MAINTENANCE- PARTS
Parts cost under contract.

46.39 FLEET MAINTENANCE- OTHER
Any vehicle repair including labor, parts, tires, etc., requested by department outside contract.

EXPENDITURE DESCRIPTIONS
(OBJECT CODES)

47.00 PRINTING AND BINDING
Costs of printing, binding, and other reproduction service.

48.00 PROMOTIONAL ACTIVITIES
Includes any type of promotional advertising on behalf of the local unit.

49.00 OTHER CURRENT CHARGES AND OBLIGATIONS
Includes current charges and obligations not otherwise classified.

49.01 LOSS ON DISPOSAL OF ASSETS
Difference between the capitalized cost and amount depreciated at time of disposing of asset.

49.02 GENERAL ADMINISTRATIVE CHARGES
AG&A@ charges calculated by the Finance Department for departmental time allocated to Enterprise Funds.

49.90 DEPRECIATION
Reduction in the purchased value of a capital item calculated by the Finance Department.

51.00 OFFICE SUPPLIES
Includes materials and supplies i.e., stationery, preprinted forms, paper, charts and maps, unit cost of which is under $500.

52.00 OPERATING SUPPLIES
All types of supplies consumed in the conduct of operations. May include food, lubricants, chemicals, laboratory supplies, household items, institutional supplies, uniforms and other clothing, recording tapes, transcript production supplies, paint, tools, unit cost of which is under $500.

52.03 CLOTHING ALLOWANCE
Uniforms, shoes, etc., covered under

53.00 ROAD MATERIALS AND SUPPLIES
Those materials and supplies used exclusively in the repair and reconstruction of roads and bridges, ie shell, rock, and road base materials.

54.00 BOOKS, PUBLICATIONS, SUBSCRIPTIONS AND MEMBERSHIPS
Does not include items purchased for use by libraries, educational institutions and other institutions where books and publications constitute capital outlay. Includes books, subscriptions, and training and educational costs.

61.00 LAND
Land acquisition cost, easements, right-of-way.

EXPENDITURE DESCRIPTIONS
(OBJECT CODES)

62.00 BUILDINGS
Office building, firehouses, garages, jails, parks and recreational buildings.

63.00 IMPROVEMENTS OTHER THAN BUILDINGS
Structures and facilities other than buildings such as roads, bridges, curbs, gutters, parking areas, storm drains, athletic fields, etc..

64.00 MACHINERY AND EQUIPMENT
Includes motor vehicles, heavy equipment, transportation, office furniture and equipment, and other machinery. Also, includes recording, duplicating and transcribing equipment, unit cost over $500.

71.00 PRINCIPAL
Principal payments on outstanding bonded indebtedness.

72.00 INTEREST
Interest payments on outstanding bonded indebtedness.

73.00 OTHER DEBT SERVICE COSTS
Paying agent fees on outstanding bonded indebtedness.

99.02 OTHER USES
Non-operating transfers.

GLOSSARY

APPROPRIATION	An authorization made by the Mayor and Council that permits City departments to make expenditures of governmental resources for specific purposes within specific time frame.
ASSESSABLE BASE	The total value of all real and personal property in the City which is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.
BOND	A written promise to pay a designated sum of money (called the principal), at a specific date in the future, together with periodic interest at a specified rate. In the Operating Budget, these payments are identified as debt service. Bonds are generally used to obtain long-term financing for capital improvements.
BOND RATING	A rating from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.
BUDGET	A plan or financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures to fund City services in accordance with adopted policy.
CAPITAL IMPROVEMENT PROGRAM	The annual updated plan or schedule of project expenditures for public facilities and infrastructure with estimated project costs, sources of funding, and timing of work over five-year period. For financial planning and general management, the capital improvement program is a plan of work and expenditures, and is the basis for annual appropriations and bond issues.
CAPITAL BUDGET	The annual adoption by the Mayor and Council of project appropriations. Project appropriations are for the amount necessary to carry out a capital project's expenditure plan, including multi-year contracts for which a total appropriation covering several years' planned expenditures may be required.
CAPITAL PROJECT	A governmental effort involving expenditures and funding for the creation of usually permanent facilities and other public assets having relatively long life. Certain planning studies, consulting fees, City staff charges, and major equipment.
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	A general purpose, federal grant primarily used to facilitate the production and preservation of low and moderate income housing.
DEBT SERVICE	The payment of principal and interest on borrowed funds such as bonds.

GLOSSARY

DEPRECIATION The decrease in value of physical assets due to use and the passage of time.

ENCUMBRANCE A firm commitment to pay for future goods and services, formally documented with a contract or agreement that may extend over more than one budget year. Both encumbrances and planned expenditures on a project must fit within an agency's appropriation.

ENTERPRISE FUND A fund established to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURE Cost of goods or services received. Where accounts are kept on an accrual basis, expenditures are recognized whether or not cash payments have been made. Where accounts are kept on a cash basis, they are recognized only when cash payments have been made.

FEES AND CREDITS Income from any billing for services or sale made by the City; for example, athletic program registration fees, building permit fees, and animal licenses.

FISCAL POLICY The city's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR (FY) A twelve month financial operating period. The City's fiscal year begins on October 1 and ends on September 30 of the following year.

FIXED ASSET Assets of a long-term character which are intended to continue to be held and used. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment.

FRINGE BENEFITS For budgeting purposes, fringe benefits are employer payments for social security, retirement, group health, and life insurance.

FULL ACCRUAL ACCOUNTING A basis of accounting where transactions and events are recognized as revenues/gains and expenses/losses when they occur, regardless of timing of related cash flows - Proprietary Funds.

GLOSSARY

FULL-TIME EQUIVALENT	A measure of authorized personnel calculated by dividing hours of work per year by the number of hours worked per year by a full-time employee.
FUND	Resources segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations and constituting an independent fiscal and accounting entity.
FUND BALANCE	The cumulative difference between expenditures and revenue over the life of a fund. A negative fund balance is usually referred to as a deficit.
GENERAL FUND	The general operating fund that is used to account for all financial resources except for those required to be accounted for in another fund.
GENERAL OBLIGATION BONDS	Bonds that are backed by the full faith and credit of the issuing government.
GRANT	A transfer of county, state, or federal monies to the City, usually for specific programs or activities.
INTERFUND TRANSFERS	Payments made from one operating fund to another as a contribution to defray a portion of the recipient fund's costs.
INFRASTRUCTURE	Facilities on which the continuance and growth of a community depend, such as roads, water lines, etc.
MODIFIED ACCRUAL ACCOUNTING	A basis of accounting where revenue is recognized when it becomes “susceptible to accrual”. It is measurable and available-Governmental Funds.
NON-PERSONNEL	Operating costs of the City not attributable directly to the City paid work force or capital purchases. Office supplies, consultant services, training, and travel expenses are all examples of non-personnel items.
PAY-AS-YOU-GO	Capital expenditures included in the CIP which are funded by a contribution from an operating fund.
PERMANENT EMPLOYEE	An employee who is hired to fill a position anticipated to have a continuous service duration of longer than one year, whose compensation is derived from the City's Administrative, Police, Fire or Union classification tables, and whose position is established in the Position Control System.
PERSONNEL	Expenditures which include salary costs for full-time, part-time, hourly, and contract employees, overtime expenses, and all

associated fringe benefits.

REVENUE Monies received or collected by the City as income, including such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, shared revenues, and interest income.

ROLLED BACK MILLAGE RATE The tax rate that maintains the revenue from property tax at the same level as the year before. This rate is computed each year on the basis of the new, adjusted assessable base for each jurisdiction. New property appearing on the rolls for the first time is excluded from the calculation.

TAX RATE The amount levied for $1,000 of assessed property value, as determined by the County assessor, on property within the City of Venice. The Mayor and Council establish the tax rate each year in order to finance General Fund activities.

TEMPORARY EMPLOYEE An employee who is hired to fill a position anticipated to have a continuous service duration less than one year, whose compensation is not derived from the City's Administrative, Police, Fire or Union classification tables, and whose position is not established in the Position Control System.

TAX BASE All forms of wealth under the City's jurisdiction that are taxable.

GENERAL INFORMATION
CITY OF VENICE, FLORIDA

Location, Area and Climate. Venice is located on the Gulf of Mexico, approximately 70 miles south of Tampa, and 200 miles northwest of Miami. The Intracoastal Waterway traverses through the heart of the city, and the Myakka River runs along the eastern City limit boundaries. Venice is one of four municipalities located in Sarasota County, and is 20 miles south of the City of Sarasota, the County Seat of Sarasota County. Venice became a chartered city in 1927 and is primarily a retiree and tourist area where light industry, banking and related financial institutions play a major role in the economy. Venice, well known for its beautiful beaches, enjoys a semi-tropical climate with an average summer temperature of 83.5 degrees, and an average winter temperature of 73.6 degrees.

Government. The City is governed by a Mayor and Council, with appropriate administrative staff. A City Manager directs the City's administrative staff and is responsible for execution of the Council's policies. Seven Council members, including the Mayor, are elected for three-year terms.

Population. The population of the City of Venice has steadily increased over the past 50 years from 727 in 1950 to 17,052 in 1990. The 2000 census placed population at 18,151 and the Bureau of Economic and Business Research (BEBR) estimates place the 2011 City population at 22,176.

Transportation. The City is served by several highways, area bus transit, a municipal airport with charter plane service, and the Intracoastal Waterway. The Tamiami Trail (U.S. 41) is the main highway through Venice, and is a dual highway over most of the route from Tampa to Venice, continuing south via Fort Myers and Naples through the Everglades to Miami. Interstate 75 passes within the eastern boundary of the City. Intercity bus service is provided by Greyhound Railways. Tampa International Airport is located approximately one and one-half hours to the north, and Sarasota-Bradenton Airport, with regularly scheduled service by seven airlines, is approximately 20 miles away. The Southwest Florida International Airport in Fort Myers is approximately one and one-half hours to the south.

Health Facilities. The City is served by Venice Regional Medical Center, a 342-bed for-profit hospital accredited by the Joint Commission on Accreditation of Health Care Organizations. The hospital offers general health care, but specializes in orthopedics and cardiac care and launched an open-heart surgery unit in July 2003. In addition to emergency care on-site, there is a free-standing walk-in care center located across the street from the main hospital for treatment of minor injuries and illness. The hospital is undergoing a major renovation and upgrade to all facilities and grounds.

Educational Facilities. The public school system in Venice is part of the Sarasota County school system serving over 5,000 students. An elementary school and a high school are located within the city limits, and nearby are additional elementary schools as well as middle schools. Two charter schools are present in the city; one with montessori emphasis and the other providing emphasis on leadership development.

Higher education facilities are available at the Venice Branch of the State College of Florida. Its 100 acre campus offers A.A. and A.S. degrees as well as a 4 year Bachelor of Science in Nursing degree. Additional workforce baccalaureate degrees are being proposed. The College offers workforce development for the business community and government, and a resource center for the small business owners. A branch of the University of South Florida is co-located on campus.

GENERAL INFORMATION
CITY OF VENICE, FLORIDA (Continued)

Recreation. Venice offers a variety of recreational facilities including over 3 miles of beaches, bays, golf courses, tennis and shuffleboard courts. Shelling, snorkeling, scuba diving, power boating, sailing, and fishing are popular activities.

In addition, Venice is convenient to several area attractions including Warm Mineral Springs, a popular health spa located within 20 miles of the City. Oscar Scherer State Park contains 464 acres of tropical foliage, small streams, nature trails and picnic areas. Boating, swimming, and camping are popular activities in this Park, which is open to the public year round.

Venice is renowned for its beautiful downtown, unique festivals and special events.

City of Venice, Florida
Statistical Section

Date of Incorporation:	
Town of Venice:	November 30, 1925
City of Venice:	May 4, 1927
Population:	22,176
Form of Government:	City Council - Mayor
Fiscal Year:	October 1 to September 30

	2010	2009	2008	2007	2006
Paved Streets (miles)	62	62	62	62	60
Unimproved Streets (miles)	0	0	0	0	1
Wastewater Main (miles)					
(includes collection pipe and forcemain)	147.40	141.40	165.09	147.1	105.0
Equivalent connections	18,771	18,765	18,757	18,723	18,296
Storm sewers (miles)	33.08	38.08	38.08	38.08	38.08
Water Mains (miles)					
(includes distribution pipe & raw watermains)	196.20	196.20	212.06	195.8	174.1
Equivalent connections	19,520	19,496	19,483	19,411	19,989
Fire hydrants	1,018	1,018	1,019	1001	949
Reclaimed Water Mains (miles)	49.2	49.2	49.2	49.2	44
Reclaimed Water Bulk connections	7	7	7	7	21
Reclaimed Water Residential connections	2,930	2,908	2,899	2,871	2,418
Police Stations	1	1	1	1	1
Fire Stations	3	3	3	3	2
Number of Parks	35	35	35	28	28
Park Acreage	382.07	367.78	367.78	357.58	357.58
Playgrounds	10	10	10	8	8
Baseball and softball diamonds	9	9	9	9	9
Tennis Courts	8	8	8	8	8
Basketball Courts	3	3	3	3	3
Shuffleboard courts	18	18	18	18	18
Community Centers	1	1	1	1	1
Golf courses	1	1	1	1	1
Boat docks	2	2	2	2	2
Nature/Fitness Trail (miles)	1.6	1.6	1.6	1.6	1.6
Soccer fields	3	3	3	3	3
Football fields	3	3	3	3	3
Croquet Courts	3	3	3	3	3
Interactive Fountain	1	1	1	1	1
Gazeboo	2	2	2	2	2
Fishing Pier	1	1	1	1	1
Paw (Dog) Park	1	1	1	1	1