CITY OF VENICE

Venice, Florida

Annual Budget for Fiscal Year 2013-2014

From October 1, 2013 to September 30, 2014

AS ADOPTED BY THE CITY COUNCIL

John Holic, Mayor

Bob Daniels, Vice-Mayor

Jim Bennett, Councilmember

Emilio Carlesimo, Councilmember

Jeanette Gates, Councilmember

Thomas "Kit" McKeon, Councilmember

Dave Sherman, Councilmember

TABLE OF CONTENTS

Budget Message i

Financial Management Policies vi

Distinguished Budget Award x

Strategic Plan – 2013 Top 10 Priorities 1

All Funds Summary 6

Operating Budget Summary 7

Fund Balance Summary 8

Taxable Value 9

City of Venice Millage 10

Organizational Chart 11

Personnel Summary, All Funds 12

GENERAL FUND

General Fund Revenues 16

General Fund Expenditures:

- General Fund Expenditure Summary 19
- Mayor and Council 21
- City Manager's Office 26
- Historical Resources Department 30
- City Clerk's Department 35
- Finance Department 40
- City Attorney 44
- Public Works
  - -Administration 47
  - -City Hall Maintenance 52
  - -Maintenance 54
  - -Parks 59
- Engineering 64
- Police Department 70
- Fire Department 76
- Fire Training Academy 81
- Planning and Zoning 83
- Information Technology 87
- Administrative Services Department 91

BUILDING FUND

Building and Code Enforcement Fund **97**

Building and Code Enforcement Revenues **99**

Building and Code Enforcement Budget Summary **100**

Building and Code Enforcement Expenditures **101**

AIRPORT

Airport Fund **103**

Airport Revenues **105**

Airport Budget Summary **106**

Airport Expenditures **107**

UTILITIES

Utilities Fund **109**

Utilities Fund Revenues **112**

Utilities Budget Summary **113**

Utilities Department-Administration **114**

Utilities Department-Distribution **117**

Utilities Department-Water Production **120**

Utilities Department-Water Reclamation **123**

SOLID WASTE

Public Works - Solid Waste Fund **127**

Solid Waste Revenues **129**

Recycling Revenues **130**

Solid Waste Budget Summary **131**

Solid Waste Expenditures **133**

Recycling Expenditures **135**

STORMWATER

Stormwater Fund **137**

Stormwater Revenues **141**

Stormwater Budget Summary **142**

Stormwater Expenditures **143**

OTHER FUNDS

Other Funds:

- **Other Fund Descriptions** **145**
- **Motor Fuel Tax Fund** **148**
- **Contraband-Forfeiture Fund** **150**
- **Police Training (Second Dollar) Fund** **152**
- **Boat Registration Fees** **154**
- **One-Cent Voted Sales Tax Fund** **156**
- **Secondary Occupational License Fund** **161**
- **Growth Management Training Fund** **162**
- **Parking Fines/Handicap Access Improvements Fund** **164**
- **2004 General Obligation Bonds** **166**
- **General Capital Projects** **168**
- **Drainage and Paving Fund** **172**
- **Building & Renovations** **176**
- **Beach Renourishment** **177**
- **Total Insurance Cost** **179**
- **Employees' Group Health and Life Insurance Fund** **180**
- **Worker's Compensation Fund** **182**

OTHER FUNDS (Continued)

- **Employees Flexible Spending 184**
- **Property & Liability Insurance 186**
- **Fleet Services 189**
- **Centennial Commission Trust 194**
- **Historical Resources 196**

CAPITAL IMPROVEMENT PROGRAM

The Capital Budget- An Overview 199

Capital Improvement Program 200

One Cent Voted Sales Tax.....205
Building.....214
Airport 217
Utilities 228
Solid Waste 270
Stormwater Utility 271
Capital Project Funds Improvement Projects 276
Fleet Services 285

Fixed Asset Policy 297

APPENDIX

All Funds Budget Summary.....305

Accounting Methods and Budgetary Procedure.....306

Budget Calendar 307

Revenue Analysis 309

Debt Amortization Schedules 312

Revenue Account Code Descriptions 314

Expenditure Account Code Descriptions 329

Glossary 333

General Information.....337

Community Profile/Statistical Section.....339

APPENDIX (Continued)

Budget Ordinance **342**

Millage Ordinance **346**

"City on the Gulf"

CITY OF VENICE
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Honorable Mayor John Holic, Members of the City Council,
And Citizens of the City of Venice

Presented herein is the adopted fiscal 2013-2014 budget for the City of Venice. The budget plan is reflective of a general economy showing signs of modest recovery following five years of fiscal decline. In that five year span, one of the most noteworthy indications of the depressed economy has been the plummeting values of real estate. As a primary revenue stream supporting the cost of local government, the severe fluctuation in real estate values and its residual effect on property tax revenue has had a dramatic impact on the City's General Operating budget. In the last fiscal year the City Council and the Administration committed to stabilizing the City's workforce. With significant reductions in personnel strength during the past several years, the City staff consolidated tasks among the remaining employees to ensure the continuation of effective service delivery. Since the 2006-2007 fiscal cycles, more than twenty percent (20%) of full time employee jobs have been vacated, either through attrition or layoff, reducing the workforce to a total of 273.5. In the current fiscal year, early indications of a recovering economy supported the refilling of several key management positions. Going forward, the City management looks forward to working with Council towards the attainment of defined strategic City goals.

Leading organizations are constantly reinventing themselves to identify and adopt the "best practices" and industry standards that lead to successful outcomes. Local government, unlike private industry, is not competing for market space or routinely redefining which services or products it will offer. Rather, the challenge is more in the form of working to improve the methods and efficiencies with which institutionalized government services can be delivered to the community. However, to reach that point of refinement, much like the private marketplace, local government must identify the core services it should provide and focus on perfecting those specific products and outputs. Identifying the core services provides clarity in determining the allocation of resources. Indigenous to the identity of local government is the ability to establish the purpose and quality for all services under the municipal umbrella. The City of Venice is chartered as a full service municipality with the authority and capacity to deliver a complete array of conventional local government services. The City government incorporates an additional dimension – enterprise funds; that is, fiscally self-sustaining City departments that are defined as financially independent of the City's General Operating budget. Enterprise Funds support their respective operations through the institution of codified fees and defined operating costs.

Venice City government with its General Operating budget supporting conventional municipal services delivery and its complimentary Enterprise Funds focusing on specific functions and services operate as one cohesive organism. The policy board of Council members and administrative leadership team incorporate the influence and effect of all City departments and functions in the development of multi-year strategic plans as well as short-term goals and objectives. The Council continues to meet in public

forums to refine and update strategic plans and the administrative staff references the Council's adopted plans in the formation of the budget and in the allocation of resources for service delivery to the public.

The previous year's (2012-2013) fiscal budget proposal cited a number of operational issues to be addressed and programs to be introduced. These program targets respond to priorities cited by the City Council in stating their annual strategic planning initiatives. Following is a sampling of significant issues noted in that budget plan and actions taken to correct or improve conditions and performance.

Keep Venice Beautiful-Maintain Beaches and Gulf Waters:

Pollution: Staff conducted a comprehensive water quality investigation that identified storm water outfalls as a significant contributor to elevated bacteria levels in water. Engineering design and permitting processes were undertaken to determine the most cost effective, ecologically friendly, and aesthetically appropriate remedies. Through hydrological analysis and engineering staff determined that the construction of a low-profile passive treatment system combined with the revitalization, upgrading and cleaning of existing outfalls offers the best overall solution to the storm water pollution problem.

Beach Renourishment: In 1993, the City entered into a fifty-year (50) beach renourishment agreement with the Army Corps of Engineers (ACOE). The City confirmed the ACOE commitment for renourishment and is actively engaged in effort to maintain the scope of the periodic renourishment process.

Public Asset Management:

Pension Liability: The cost of employee pension benefits is projected to increase approximately $500,000 in the next fiscal year. The City has engaged pension consultants to develop alternative strategies to maintaining pension benefits for employees while providing a means of controlling cost.

Capital Improvements: The current budget planning process incorporated an early-stage capital projects review step to enable department directors and staff to update, redefine, and introduce planned capital costs. This integrated process of review provides system-wide information to all participants and facilitates collaboration in determining future large scale commitments.

Utilities Department Strategic Plan: The Utilities Department created a long-term infrastructure improvement plan to include proactive and reactive equipment and structural replacement. A successful bond rating process and historically low interest rates led to the implementation of a comprehensive multi-year utility upgrade program

Asset Maintenance: New leadership and integrated team management in the Department of Public Works has yielded a number of performance enhancements in that multi-faceted program, including: the creation of a pro-active maintenance schedule for public properties, replacement and upgrading of dated or inefficient equipment, review of fee schedules for rented equipment, and the development and execution of contracts for long-needed repairs and improvements to public property.

Internally, Departments are introducing processes and practices to create performance efficiencies. The Public Works and Police Departments are employing part-time seasonal workers to support regular staff

during the busy tourist season. The use of seasonal employees as a supplement to regular workers allows managers to enhance employee output without adding employee legacy costs to the City budget.

Performance excellence is the stated goal for each Department. In the current year, the Finance Department received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award, the GFOA Certificate of Achievement for Excellence in Financial Reporting and was credited with a clean annual external audit report of no material findings of need. The Utilities Department earned an AA rating in support of the $20 million bond issuance, completed a Waste Water Master Plan, and earned a statewide award for excellence in reclaimed water management. The Police Department achieved a certification of accreditation from the Florida Commission on Law Enforcement Accreditation, and was cited by the accreditation audit team with a 100% compliance condition; that is, not one finding of need for correction.

During the current fiscal period, the Building Department completed a remodeling of the customer service center for builders and contractors. The design and improved access has been well received by individual residents and professional contractors. The Planning Department instituted a customer survey card to solicit comments and recommendations for improvements to service. The Engineering Department has been engaged in numerous major projects including; design and permitting for improvements to storm water outfalls and infrastructure throughout the City.

The Marketing and Communications staff has measurably expanded exposure and promotion of Venice in printed literature, rack cards, calendars, and area national publications. One visible benefit was attracting the REV-3 triathlon to Venice. The Information Technology Department successfully implemented several major initiatives including: a software work order system, upgrading the Groupwise internal e-mail program and implementation of Granicus live stream video for Council meetings. The IT Department collaborated with the Office of City Clerk to successfully implement Legistar, an agenda and management software program designed to improve meeting agenda preparation and review; and reduce paperwork.

The Solid Waste Department has contracted for a department review that will include a customer satisfaction survey and specific analysis of the twice-per-week pick up cycle. The Airport successfully implemented a runway improvement project totaling more than $8 million, and is currently in design work for several other program upgrades. Also, in the current year, the Airport festival grounds underwent a significant infrastructure upgrade as an enhancement to special events.

These are a few examples of effort given to providing the high quality cost-effective service the public should expect. Other departments and divisions are similarly committed to performance improvement strategies. In the presentation of the adopted annual municipal budget it is important to apprise the citizenry of program and practices that operate through the allocation of public funds. The programs and practices described here are illustration of the effort to operating the City of Venice municipal government in a sound professionally proficient manner.

The following section presents financial data related to economic conditions and its influence on the City of Venice budget. It should be noted that over the past ten years extreme fluctuation in the general economy, building industry, and real estate market has directly affected the revenues that support local government.

The municipal budget is composed of costs that are influenced by many factors. Some costs can be more directly controlled than others. Among those costs over which the municipality has less control; include the cost of employee health care premiums and the cost of pension benefits. In the FY 13-14 fiscal year the projected costs of pension benefits and employee health care are collectively estimated to increase by one million five hundred thousand dollars ($1,500,000). Other normal costs including inflation added an additional five hundred thousand dollars ($500,000) estimated increase to the budget. In other words, the cost to sustain the level of 2012-2013 services increased by two-million dollars ($2,000,000). Therefore, the initial challenge in developing the 2013-2014 budget was to mitigate or support these increased costs. At the same time staff was committed to developing a budget plan that supports higher levels of performance and efficiency. The adopted FY13-14 budget incorporates a number of strategies that consider short term needs and incorporate long-term sound fiscal management.

A major revenue stream supporting the City's General Operating budget is property tax revenue. From 2004 to 2012, the total ad valorem value (value derived from property) of taxable Venice properties fluctuated from a low of 2,099 billion dollars ($2,099,413,812) in 2004, to a high of 4.369 billion dollars ($4,368,602,744) in 2008. In 2007, the City revenue from ad valorem tax was $13.75 million. At that time while personal property equity was measurably increasing for property owners, to control the cost of taxes the millage (tax rate charged per $1,000 in property value) was annually being reduced. The millage rate varied annually from a high of 3.406 mills in 2002, to a low of 2.779 mills in 2010.

The real estate market began a pronounced decline in 2008. Because the millage (tax rate) was not then increased to offset the falling property values as much as the property values increased from 2002 to 2008, they summarily decreased from 2008 to 2012. In fact, the ad valorem generated tax revenue to the City in 2012 approximated the revenue received in 2005. By 2011, the tax revenue had dropped to $7,668,000. From a high of $13,750,000 in 2007, the tax revenue to support the City's General Operating budget had declined by more than six million dollars ($6,082,000). At the same time, the general cost of doing business continued to rise. The Consumer Price Index (CPI), as an indicator of inflation, increased by approximately 19% from 2008 through 2012. During that same time property values dropped an estimated 40%, or about $1.6 billion. In summary, since 2008, while inflation and other expenses outside the control of local government continue to rise the primary source of funding to support municipal service delivery has measurably declined. The challenge for local government is to create a stable income platform for service delivery that is balanced in cost to consumers and sustainable for long-term financial planning.

City workers and the leadership team take pride in the delivery of high quality services to the community. The adopted budget for fiscal 2013-2014 includes strategies to sustain important services, employ best practices, provide opportunities to research and apply innovative methods of exceeding public expectations and continue to engage the community in a municipal process that is transparent, high performing and honorable.

Budget Highlights

The strategies employed to create the fiscal year 2013-3014 budget include the following:

- Adopt a General Operating budget of $22,337,517.
- Maintain a fund balance in excess of 25% of the adopted Operating Budget.

- Based on a gross taxable value of $2,803,751,805, adopt a millage rate of 3.1000.
- Anticipating a countywide consolidation of the Police Dispatch function appropriate the operating cost of Dispatch service for FY 2013-2014 from the fund balance, as a non-recurring expense.
- Implement a tax on water to the Utility Department.
- Continue to promote Enterprise Fund growth to sustain and improve the efficiency and effectiveness of the delivery of public services.
- Continue the policy of assigning recurring expenses only to recurring revenues.
- Refund the City's existing general obligation debt to save cost equaling two-percent of ad valorem tax. Apply the savings to the FY 2013-2014 General Operating budget.
- Increase the General Operating ad valorem millage tax rate by four an one half percent.
- Apply increase of ad valorem taxable value of 3.79% to General Operating budget.

The municipal budget is a tool to fund the delivery of local government services and to enact projects and programs that support the community's vision. Venice's adopted vision reads:

> Maintain Venice as a vibrant, charming, historic community in which to live, work, and play.

The City is engaged in numerous projects and programs, ranging from beach maintenance and enhancements to airport improvements. Some programs are new initiatives; some are on-going to sustain and improve vital services. Among the current and planned activities are:

- Continue Airport improvement projects, including: pursuit of grant funds to improve runway 13-31; improve landscaping, review non-aeronautical property agreements.
- Create a citywide Master Parks Plan to best serve the current and future recreation, sports, and family activity needs of the community.
- Complete engineering and implementation of storm water management projects to ensure ongoing adherence to high water quality standards.
- Continue refinement and updating of the Land Development Code.
- Continue systematic review and updating of City Ordinances.
- Standardize the revitalized program of Fire Code safety inspections of local businesses.
- Expand local Police and Fire education programs to schools, businesses, and resident groups.
- Manage further land development in balance with fiscal health and preservation of the City's Vision statement.

Respectfully submitted,

Edward F. Lavallee, MPA
City Manager

City of Venice

FINANCIAL MANAGEMENT POLICIES

The National Advisory Council on State and Local Budgeting (NACSLB) developed a comprehensive set of recommended budget practices that has been endorsed by the Government Finance Officers Association (GFOA). These recommended practices provide a framework for the budget process encompassing a broad scope of governmental planning and decision-making with regard to the use of resources.

Element #4 of Principle #2, Adopt Financial Policies addresses the need for jurisdictions to establish policies. As such, following are recommended financial management policies developed within the guidelines of the NACSLB.

OPERATING MANAGEMENT

Policy #1: Revenue estimates for annual budget purposes should be conservative. Property taxes should be budgeted at 95% of the Property Appraiser's estimate as of July.

Policy #2: The annual operating budget should be maintained in such a manner as to avoid an operating fund deficit. The annual budget should show fiscal restraint. Operating expenditures should be managed to create a positive cash balance (surplus) or not to exceed available resources in each fund at the end of the fiscal year.

Policy #3: Reserve funds should not be used to fund recurring expenditures. Fund balances should be maintained at fiscally sound levels in all funds. Such levels are delineated below.

- General Fund – The target is to maintain an unassigned fund balance of three months operating expenditures (25%). This is the target that the unassigned fund balance should not fall below without establishing a replenishment plan.
- Building Permit Fund – The target fund balance is set at three months operating expenditures (25%). This is the target that the fund balance should not fall below without establishing a replenishment plan.
- Enterprise Funds – The target unrestricted net asset balance is set at four months operating expenses (33%). This is the target that the fund balance should not fall below without establishing a replenishment plan.

Policy #4: The City shall maintain adequate protection from loss due to property damage or liabilities of the City. The City shall maintain a self-insurance program for medical benefits for employees and dependents. Risks in excess of fixed individual limits of $80,000 annually are coinsured with an outside insurance carrier. The carrier is also responsible for excess costs over an aggregate limit. The City also maintains self-insurance programs for workers' compensation, and property and general liability risks. The City carries stop loss coverage for these programs and ensures adequate resources are available to support the value of incurred but not reported (IBNR) claims.

Policy #5: The City will not commit itself to the full extent of its taxing authority.

Policy #6: The City will not fund ordinary municipal services with temporary or nonrecurring revenue sources.

Policy #7: Indirect costs associated with the operations of Enterprise Funds will be identified and accounted against the operations of those funds and be reimbursed to the General Fund.

Policy #8: Fee schedules and user charges should be annually reviewed for adjustment to ensure that rates are equitable and cover the total cost or a portion of the total cost as established by policy of City Council.

Policy #9: The financial burden on the City's taxpayers must be minimized through systematic annual program reviews and evaluation aimed at improving the efficiency and effectiveness of City programs. As such, the annual budget will be based on the City Council's long-term strategic plan, implemented by departmental goals and objectives.

Policy #10: City management is responsible for recovery of budgeted and non-ad valorem revenues as planned for in the budget. Management shall maintain adequate billing and claiming processes in order to effectively manage accounts receivable in conformance with the fiscal plan and sound business principles.

Policy #11: Every appropriation, except an appropriation for a capital improvement expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital improvement expenditure shall continue in force, i.e. not be required to be re-budgeted, until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation unless extended by action of the City Council.

DEBT MANAGEMENT

Policy #12: The City complies with its debt management policy.

INVESTMENT MANAGEMENT

Policy #13: The City complies with its investment management policy.

ACCOUNTS MANAGEMENT

Policy #14: Accounting systems shall be maintained in order to facilitate financial reporting in conformance with generally accepted accounting principles of the United States.

Policy # 15: An annual financial audit shall be prepared in conformance with Florida state law.

Policy #16: Financial systems shall be maintained in a manner that provides for the timely monitoring of expenditures, revenues, and receivables/billing status on an ongoing basis.

Policy #17: The City shall annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Award.

LONG-TERM FINANCIAL PLANNING

As detailed in the Capital Improvement Program section in this budget document, the City uses a five-year model for long-range planning in the general fund and all enterprise funds. The plans, including a five-year capital improvement plan, are updated annually. The City Council's main objectives are: A) To preserve the quality of life by providing and maintaining adequate financial resources necessary to sustain a sufficient level of municipal services, B) To respond to changes in the economy, the priorities of governmental and non-governmental organizations, and other changes that may affect the City's financial well being, C) To protect the City from emergency fiscal crisis by ensuring the maintenance of service even in the event of an unforeseen occurrence, and D) To maintain a strong credit rating in the financial community through sound, conservative financial decision-making.

Additionally the City Council has established a preference for pay-as-you-go financing as a significant capital financing source, but will ultimately determine the most appropriate financing structure for each capital project on an individual basis after examining all relevant factors of the project. Fund balances in excess of required debt and other continuing obligations may be used as a capital source for pay-as-you-go financing.

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Venice, Florida for the Annual Budget beginning October 01, 2012 (FY 12/13).

The award represents a significant achievement. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive this award, a governmental unit must publish a budget document that meets strict program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Venice

Florida

For the Fiscal Year Beginning

October 1, 2012

President

Executive Director

STRATEGIC PLAN – 2013 (Top 10 Priorities)

Priority No. 1

Goal 3, Financially Sound City with High Performance Organization

Objective 1 Maintain a balanced budget without the use of reserve funds

Tasks:

1. Develop Fiscal Year 2014 Budget
   a. Differentiate between 25% required reserves and unallocated extra reserves
   b. Continue reviewing budget for cost savings taking waste out of budget
   c. Review and revise personnel costs, including but not limited to annual payouts, compensatory time, overtime, vacation and sick leave
   d. Develop budget guidelines
   e. Create line by line cost review by department in budget document for previous five years
2. Resolve Consolidation Issues in Fiscal Year 2012-13 Budget, including but not limited to police dispatch outsourcing and police shooting range closing vs. using county range
3. Better budget balance between public safety and non-public safety

Priority No. 2

Goal 1, Sustainable City

Objective 1 Revise land development code as required by the comprehensive plan

Tasks:

1. Develop a comprehensive plan implementation with associated costs
2. Facilitate downtown and older homes rebuilding/modernization
3. Better communication on LDRs with developers and chamber of commerce
4. Update lot coverage requirement

Priority No. 3

Goal 3, Financially Sound City with High Performance Organization

Objective 5 Continue to evaluate all benefit programs

Tasks:

1. Resolve/Negotiate Pension Issues (2013)
2. Health care - continue to review costs to percentage plan approved

Priority No. 4

Goal 5, Maintain a Growing Diverse Economy

Objective 1 Develop a 10-year plan for economic development/sustainability

Tasks:

1. Develop awareness of proper locations and uses of city assets
   a. Develop and implement a plan for vacant properties – urban renewal and rehabilitation of multi-family structures in historic section – lower fees – fill vacant lots
   b. Implement, through Land Development Code, regulations to facilitate development of multi-family infill properties
   c. Need a point person for economic development
   d. Develop city/county partnership for the greater Seaboard area utilizing Economic Development Advisory Board's recommendations
   e. Create programs to bring new businesses to Venice and retain existing businesses in Venice, using private enterprises, stakeholders, boards and citizen resources
2. Develop a list of all businesses' names, addresses, and email to have effective communications

Priority No. 5

Goal 4, Maintain/Upgrade City Infrastructure and Facilities

Objective 5 Maintain the airport as a top-notch general aviation facility

Tasks:

1. Continue efforts to make the airport a good neighbor
2. Support airport initiatives
   a. Complete negotiations and implement plan to resolve OIG/FAA compliance issues, including to purchase the release of federal obligations from Sharky's and Senior Friendship Center lands
   b. Develop and implement plan to improve airport landscaping along Airport Avenue
   c. Draft development and transportation plan for undeveloped airport properties
   d. Implement airport improvements consistent with the Airport Layout Plan (ALP) and Joint Automated Capital Improvement Program (JACIP)

Priority No. 6

Goal 2, Keep Venice Beautiful and Eco-Friendly

Objective 8 Maintain pristine beaches and gulf waters

Tasks:

1. Continue annual contributions to beach renourishment
2. Improve stormwater quality

Priority No. 7

Goal 4, Maintain/Upgrade City Infrastructure and Facilities

Objective 10 Develop a short- and long-term maintenance plan for city infrastructure (buildings, roads, parks), including semi-annual inspection of all parks in the city, including structures

Priority No. 8

Goal 3, Financially Sound City with High Performance Organization

Objective 7 Address building department issues

Tasks:

1. Complete implementation of Partnering 4 Success in the building department, including reviewing permit fees and expiration dates
   a. Fast track remodeling building department to jump start new goals
   b. Educate the building department (from the top) on customer service
2. Streamline the permitting process

Priority No. 9

Goal 4, Maintain/Upgrade City Infrastructure and Facilities

Objective 4 Develop a city-wide Capital Improvement Program (CIP) process

Tasks:

1. Need Integrated 5-Year CIP (Public Works/Finance/Utilities/Engineering)
   a. Implement revised backflow maintenance annual program
   b. Implement a program to manage maintenance of city streetlights
   c. Improve and maintain Venice public restrooms
2. Improve efficiency of all city departments through cost savings and energy savings plan
3. Identify a partner to improve city-wide fiber optic system

Priority No. 10

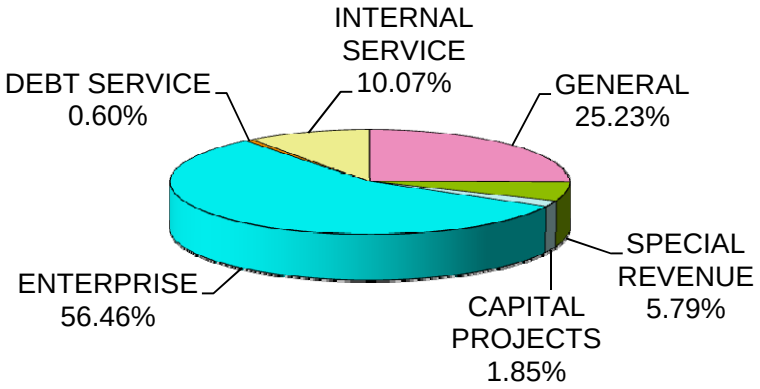
Goal 4, Maintain/Upgrade City Infrastructure and Facilities

Objective 3 Evaluate solid waste service options

CITY OF VENICE

FISCAL YEAR 2014
ALL FUNDS SUMMARY

TOTAL BUDGET $88,527,924



GENERAL	
General Fund	22,337,517
SPECIAL REVENUE	
Building Permits	1,202,289
Motor Fuel Tax	1,124,450
Contraband Forfeiture	10,000
Police Training	15,000
Boat Registration	14,161
One Cent Sales Tax	2,735,621
Second Occupational License	-
Growth Mgt Training	12,500
Park Fines/HDCP Access Imp	3,356
Centennial Comm Trust	2,000
Historical Resources	6,000
	5,125,377
DEBT SERVICE	
2004 GO Bonds	531,552
	531,552

CAPITAL PROJECTS	
Gen Capital Projects	1,141,000
Drainage & Paving (Streets)	500,000
Bldgs & Renovations	-
Beach Renourishment	-
	1,641,000
ENTERPRISE FUNDS	
Airport	4,490,766
Water & Sewer	36,739,869
Solid Waste	5,068,480
Stormwater	3,680,570
	49,979,685
INTERNAL SERVICE	
Group Life & Health Insurance	5,752,307
Workers Comp	682,728
Employee Flexible Spending	115,922
Property & Liability Insurance	1,655,641
Fleet Services	706,195
	8,912,793

BUDGET SUMMARY
CITY OF VENICE- FY 2013-2014
THE ADOPTED OPERATING BUDGET

	GOVERNMENTAL FUND TYPE				PROPRIETARY FUND TYPES		
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	DEBT SERVICE	ENTERPRISE FUNDS	INTERNAL SERVICE	TOTAL
REVENUES							
TAXES:							
AD VALOREM TAXES-3.1000 MILLS	$ 8,381,652	$ -	$ -	$ -	$ -	$ -	$ 8,381,652
AD VALOREM TAXES-0.2020 MILLS		-	-	539,381	-	-	539,381
SALES AND USE TAXES	500,000	3,324,624	-	-	-	-	3,824,624
FRANCHISE FEES	2,127,482	-	-	-	-	-	2,127,482
UTILITY SERVICE TAXES	3,194,851	-	-	-	-	-	3,194,851
LICENSES AND PERMITS	327,608	1,395,562	-	-	-	-	1,723,170
INTERGOVERNMENTAL REVENUE	2,456,924	217,938	930,000	-	3,810,762	-	7,415,624
CHARGES FOR SERVICES	206,290	-	-	-	25,743,522	-	25,949,812
FINES AND FORFEITURES	25,707	15,095	-	-	-	-	40,802
MISCELLANEOUS	3,450,732	14,387	-	-	1,976,934	2,154,665	7,596,718
OTHER FINANCING SOURCES	804,632	-	250,000	-	-	6,785,612	7,840,244
INTEREST EARNINGS	171,291	19,097	28,661	1,526	106,186	16,394	343,155
TOTAL ESTIMATED REVENUE AND OTHER FINANCING SOURCES	21,647,169	4,986,703	1,208,661	540,907	31,637,404	8,956,671	68,977,515
USE OF FUND BALANCE	690,348	345,266	711,000	-	18,342,281	978,722	21,067,617
TOTAL ESTIMATED REVENUE AND BALANCES	**$ 22,337,517**	**$ 5,331,969**	**$ 1,919,661**	**$ 540,907**	**$ 49,979,685**	**$ 9,935,393**	**$ 90,045,132**
EXPENDITURES							
GENERAL GOVERNMENT	$ 6,505,742	$ 106,000	$ -	$ -	$ -	$ 342,122	$ 6,953,864
PUBLIC SAFETY	14,323,123	1,585,410	-	-	-	-	15,908,533
PHYSICAL ENVIRONMENT	380,799	-	-	-	16,235,551	417,795	17,034,145
TRANSPORTATION	-	-	-	-	2,906,437	-	2,906,437
CULTURE & RECREATION	1,127,853	2,042,000	430,000	-	-	62,200	3,662,053
OTHER FINANCIAL USES	-	1,391,967	711,000	1,000	417,795	8,090,676	10,612,438
DEBT SERVICE	-	-	-	530,552	4,310,778	-	4,841,330
CAPITAL PROJECTS	-	-	500,000	-	26,109,124	-	26,609,124
TOTAL EXPENDITURES AND USES	22,337,517	5,125,377	1,641,000	531,552	49,979,685	8,912,793	88,527,924
RESERVES	-	206,592	278,661	9,355	-	1,022,600	1,517,208
TOTAL APPROPRIATED EXPENSES AND ENDING FUND BALANCES	**$ 22,337,517**	**$ 5,331,969**	**$ 1,919,661**	**$ 540,907**	**$ 49,979,685**	**$ 9,935,393**	**$ 90,045,132**

SUMMARY OF ESTIMATED FUND BALANCES/WORKING CAPITAL

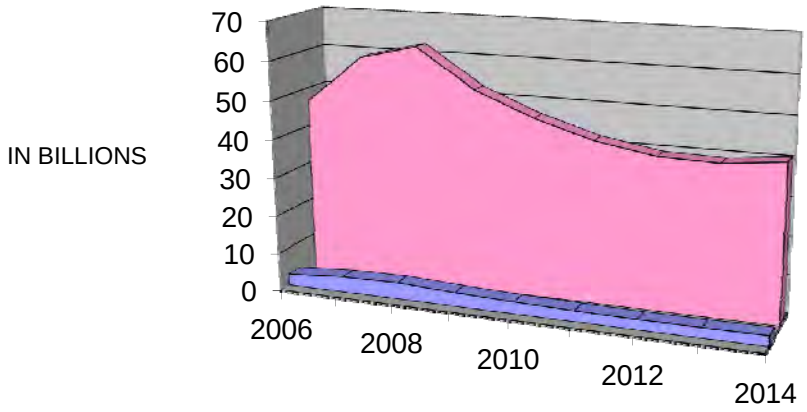
Fund	Fund Bal/Net Assets (WC) * 9/30/2012	Estimated Revenue FY 13	Estimated Expenditure/ Expense FY 13	Unrestricted Fund Bal/Net Assets (WC) 9/30/2013	Estimated Revenue FY 14	Estimated Expenditure/ Expense FY 14	Fund Bal/Net Assets (WC) * 9/30/2014
General Fund	$ 9,985,185	$ 20,517,039	$ 21,666,437	$ 8,835,787	$ 21,647,169	$ 22,337,517	$ 8,145,439
Motor Fuel Tax Fund	47,609	1,133,960	1,181,023	546	1,124,450	1,124,450	546
Contraband/Forfeiture Fund	20,593	105	9,690	11,008	125	10,000	1,133
Police Training Fund	29,450	6,295	14,979	20,766	5,429	15,000	11,195
Boat Registration Fees Fund	33,532	15,883	13,013	36,402	17,706	14,161	39,947
One Cent Sales Tax Fund	2,753,441	2,442,187	2,137,000	3,058,628	2,416,726	2,735,621	2,739,733
Sec Occupational License Fund	2,874	5,062	-	7,936	6,201	-	14,137
Growth Management Training	59,924	11,061	8,422	62,563	8,665	12,500	58,728
Parking Fines Fund	54,784	8,483	3,313	59,954	10,068	3,356	66,666
Building Permit Fees Fund	109,347	1,692,558	1,111,403	690,502	1,392,423	1,202,289	880,636
'04 GO Bonds DS Fund	1,222,167	677,892	672,000	1,228,059	540,907	531,552	1,237,414
Gen Capital Projects Fund	2,376,742	6,554	-	2,383,296	435,731	1,141,000	1,678,027
Drainage and Paving	7,222,403	566,963	4,621,242	3,168,124	515,395	500,000	3,183,519
Bldgs and Renovations Cap Fund	182,399	296	-	182,695	317	-	183,012
Beach Renourishment	2,312,694	11,318	22,240	2,301,772	257,218	-	2,558,990
Airport Fund	4,929,814	6,756,428	10,803,322	882,920	4,139,507	4,490,766	531,661
Water and Sewer Fund	10,423,216	39,837,048	33,232,640	17,027,624	19,594,101	36,739,869	(118,144)
Solid Waste/Recycling Fund	3,863,397	5,007,357	5,277,345	3,593,409	5,036,066	5,068,480	3,560,995
Stormwater Utility Fund	1,603,435	1,533,957	1,548,936	1,588,456	2,867,730	3,680,570	775,616
Group Life & Health Insurance	823,337	4,115,770	4,199,708	739,399	5,752,307	5,752,307	739,399
Worker's Compensation Fund	1,244,230	347,149	543,330	1,048,049	304,658	682,728	669,979
Employees Flex Spending Fund	7,791	103,669	111,364	96	115,922	115,922	96
Property & Liability Insurance	785,037	989,847	1,015,460	759,424	1,054,989	1,655,641	158,772
Fleet Services Fund	-	-	-	-	1,728,795	706,195	1,022,600
Centennial Comm. Trust Fund	57,559	312	-	57,871	367	2,000	56,238
Historical Resources Fund	10,363	7,342	9,155	8,550	4,543	6,000	7,093
Totals	**$ 50,161,323**	**$ 85,794,535**	**$ 88,202,022**	**$ 47,753,836**	**$ 68,977,515**	**$ 88,527,924**	**$ 28,203,427**

*** General Fund is unassigned fund balance.**
Special Revenue Funds consist of restricted, committed and unassigned fund balances.
Enterprise Funds consist of restricted for capital projects and debt service and unrestricted fund balances.
Internal Service Funds are unrestricted fund balances.

CITY OF VENICE

TAXABLE VALUE

SARASOTA COUNTY/CITY OF VENICE



FISCAL YEAR ENDING 09/30		SARASOTA COUNTY	% OF INCREASE	CITY OF VENICE	% OF INCREASE	% OF TOTAL
2005		38,817,852,417	13.7%	2,475,694,477	17.9%	6.4%
2006		46,452,669,918	19.7%	3,057,508,272	23.5%	6.6%
2007		58,915,964,438	26.8%	4,135,315,107	35.3%	7.0%
2008		62,670,270,568	6.4%	4,368,602,744	5.6%	7.0%
2009		52,643,027,277	-16.0%	3,653,215,613	-16.4%	6.9%
2010		46,539,968,102	-11.6%	3,172,976,298	-13.1%	6.8%
2011		42,105,372,554	-9.5%	2,860,628,192	-9.8%	6.8%
2012		39,486,669,958	-6.2%	2,707,597,559	-5.3%	6.9%
2013		39,129,590,308	-0.9%	2,701,271,123	-0.2%	6.9%
2014	**	40,791,927,760	4.2%	2,803,751,805	3.8%	6.9%

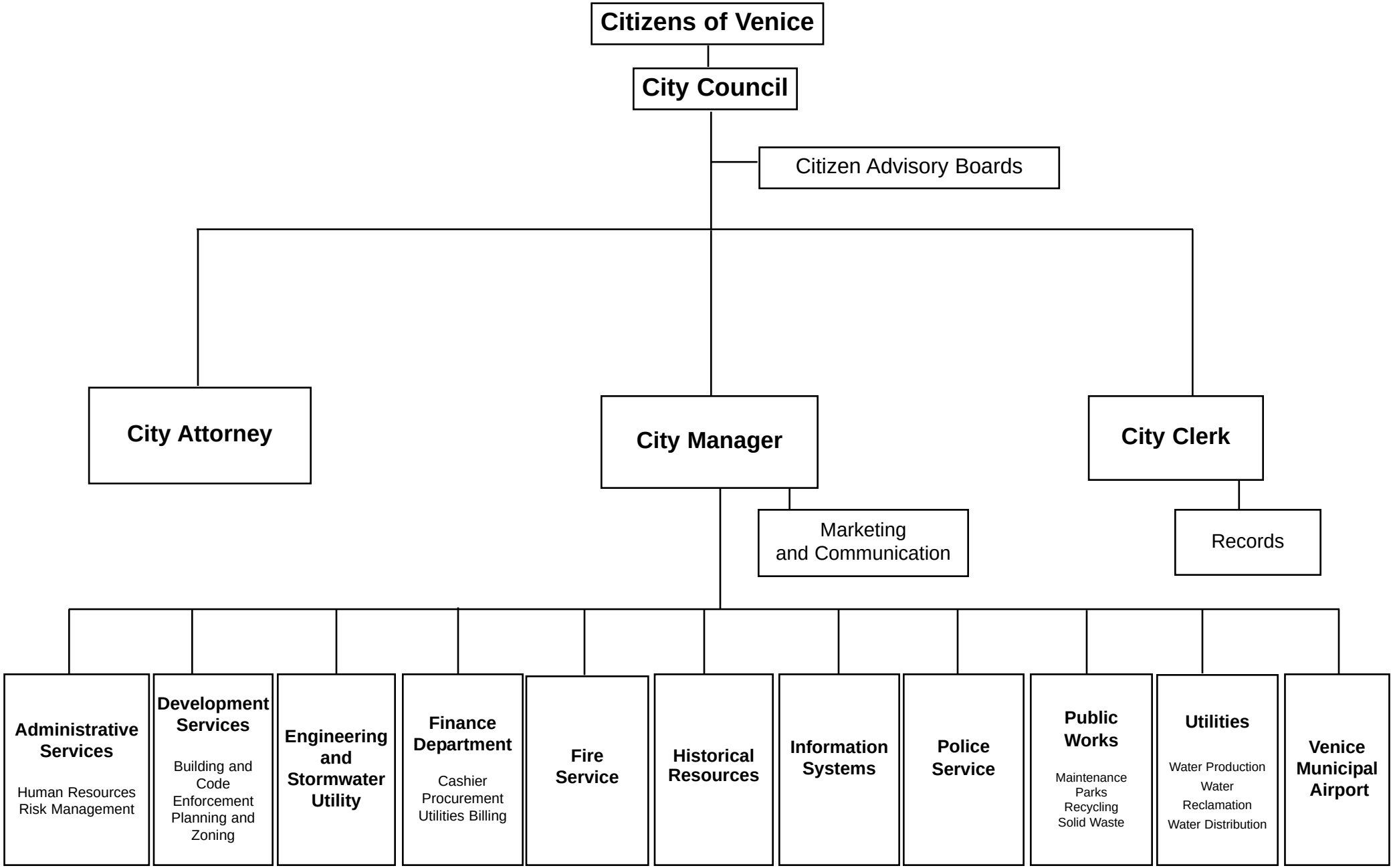
**ESTIMATED

CITY OF VENICE

MILLAGE

FISCAL YEAR ENDING 09/30	MILLAGE	DEBT SERVICE	TOTAL
2005	3.2250	0.2870	3.5120
2006	3.1770	0.2180	3.3950
2007	3.1290	0.2150	3.3440
2008	2.7790	0.1600	2.9390
2009	2.7790	0.2050	2.9840
2010	2.7790	0.2250	3.0040
2011	2.7790	0.2250	3.0040
2012	2.9350	0.2600	3.1950
2013	2.9653	0.2620	3.2273
2014	3.1000	0.2020	3.3020

CITY OF VENICE ORGANIZATIONAL CHART



PERSONNEL SUMMARY - ALL FUNDS

DEPARTMENT / DIVISION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Mayor and Council	7.0	7.0	7.0
City Manager	4.0	3.0	3.0
Historical Resources	1.0	2.0	3.0
City Clerk (a)	5.0	5.0	5.0
Finance	12.0	12.0	12.0
Public Works Administration (b)	1.0	3.0	3.0
General Maintenance (c)	12.0	11.0	11.0
Parks Maintenance (d)	9.0	10.0	12.0
Engineering (e)	6.0	5.0	5.0
Police *	64.0	66.0	66.0
Fire (f)	42.5	40.5	45.0
Planning & Zoning	8.0	7.0	6.0
Information Technology	4.0	4.0	5.0
Administrative Services (g)	5.0	5.0	5.0
Building & Code Enforcement (h)	6.0	7.0	7.0
Airport	7.0	7.0	8.0
Utilities Administration	8.0	7.0	9.0
Distribution / Collection	20.0	21.0	25.0
Water Production	14.0	14.0	15.0
Water Reclamation	17.0	17.0	18.0
Solid Waste (i)	11.0	12.5	11.5
Recycling (i)	11.0	8.5	9.5
Stormwater (j)	2.0	1.0	1.0
Total Staff	**276.5**	**275.5**	**292.0**

PERSONNEL SUMMARY - ALL FUNDS

(Explanation of Notes)

* Part Time Employees shown as .50

(a) Assistant City Clerk is Part-Time for FY13 & FY14.

(b) Director & Office Manager Positions split with Solid Waste.

(c) 5 positions are split between General Maintenance and Stormwater.
1 position split between General Maintenance, Stormwater and Airport for FY12 & FY13.
This position is split between General Maintenance & Stormwater for FY14.

(d) 2 positions split between Park Maintenance and Stormwater.

(e) 5 positions are split between Engineering & Stormwater;
Stormwater Engineer position was moved to Stormwater Budget in FY13 & FY14.

(f) One inspector is 100% fire department (general fund) and one inspector is split 50/50 between fire department (general fund) and building department.
Part time employee, increased from 50% to 75%.

(g) 2 positions are split between General Fund and Internal Service Funds. 1 position is 100% Internal Service Fund

(h) 1 position split 50% Planning/Zoning (general fund) and 50% Building Fund for FY12 & FY13.
This position split 75% Building Fund and 25% Information Technology (general fund) for FY14.
1 Position split 15% Engineering (general fund) and 85% Building Fund.

(i) Solid Waste/Recycling Superintendent position split 50/50 to Solid Waste & Recycling.

(j) Position is split 80% Stormwater and 20% Engineering.

Venice, FL
City on the Gulf

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GENERAL FUND

The General Fund is the Chief Operating Fund for the City of Venice and is utilized to account for all tax-supported (governmental) activities. General Accepted Accounting Principles (GAAP) prescribe that the general fund is to be used "to account for all financial resources except those required to be accounted for in another fund". It is presumed that all of a government's activities are reported in the general fund unless there is a compelling reason to report that activity in another fund. The General Fund encompasses the following revenues and expenses of the city:

Revenues

- Ad Valorem Taxes
- Franchise Fees
- Licenses and Permits
- Intergovernmental Revenue
- Charges for Services
- Fines and Forfeitures
- Miscellaneous
- Other Revenue
- Interest Earnings

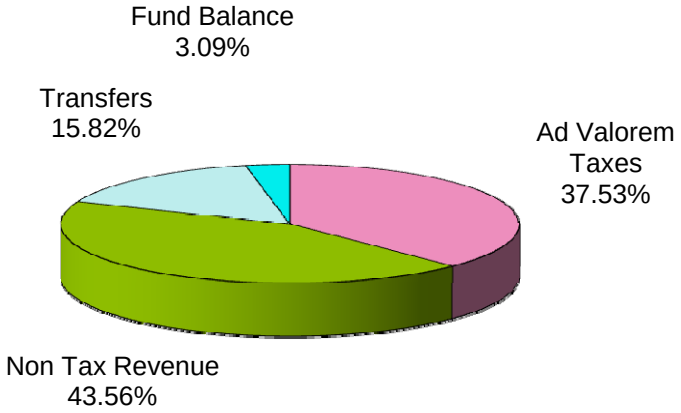
Expenses

- General Government
- Public Safety
- Physical Environment
- Transportation
- Culture and Education

CITY OF VENICE

General Fund Revenues
FISCAL YEAR 2014

Total Revenues $22,337,517



	ACTUAL FY12	BUDGET FY13	PROJECTED FY13	ADOPTED FY14
Ad Valorem Taxes	$ 7,718,154	$ 7,658,550	$ 7,643,878	$ 8,381,652
Non Tax Revenues	8,579,336	10,007,478	9,084,467	9,731,257
Transfers	5,084,213	3,788,694	3,788,694	3,534,260
Fund Balance	-	322,636	-	690,348
	$ 21,381,703	$ 21,777,358	$ 20,517,039	$ 22,337,517
PERCENT OF TOTALS				
Ad Valorem Taxes	36.10%	35.17%	37.26%	37.53%
Non Tax Revenues	40.12%	45.95%	44.27%	43.56%
Transfers	23.78%	17.40%	18.47%	15.82%
Fund Balance	0.00%	1.48%	0.00%	3.09%
	100.00%	100.00%	100.00%	100.00%

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GENERAL FUND							
GENERAL FUND REVENUE							
001-0000-311.00-00	AD VALOREM TAXES	7,650,096	7,609,575	7,609,575	8,058,081	8,058,081	8,334,292
001-0000-311.01-00	DELINQUENT TAXES	56,412	21,898	23,722	19,793	19,793	19,793
001-0000-311.02-00	PEN/INT ON TAXES	11,646	27,077	10,581	27,567	27,567	27,567
001-0000-312.51-00	FIRE CASUALTY INS PREMIUM	272,498	275,000	275,000	300,000	300,000	300,000
001-0000-312.52-00	POLICE CASUAL INS PREMIUM	175,758	200,000	200,000	200,000	200,000	200,000
001-0000-313.10-00	ELECTRIC FRANCHISE FEES	1,639,384	1,886,380	1,587,477	1,768,007	1,768,007	1,768,007
001-0000-313.40-01	PEOPLES GAS (TECO)	25,399	38,177	27,398	44,263	44,263	44,263
001-0000-313.60-00	ADDTL UTILITY FEES	0	0	0	392,455	392,455	315,212
001-0000-314.10-00	ELECTRICITY	1,915,864	1,810,176	1,972,167	1,963,360	1,963,360	1,963,360
001-0000-314.80-00	PROPANE	63,140	61,830	75,902	66,575	66,575	66,575
001-0000-315.01-00	STATE OF FLORIDA	1,200,772	1,199,026	1,089,768	1,164,916	1,164,916	1,164,916
001-0000-321.10-00	CERTIFICATE-COMPETENCY	11,750	13,015	9,563	9,482	9,482	9,482
001-0000-321.20-00	OCCUPATIONAL LICENSES	114,703	116,639	120,731	120,716	120,716	120,716
001-0000-321.20-03	MISCELLANEOUS PERMITS	2,200	0	500	0	0	0
001-0000-322.03-00	ANNEX MITIGATION FEE	117,596	55,777	125,684	96,060	96,060	96,060
001-0000-323.01-00	FIRE PERMITS	5,137	5,422	5,327	8,355	8,355	8,355
001-0000-329.00-00	OTHR LICENSES,PERMITS,FEE	0	0	0	0	0	0
001-0000-329.10-00	ZONING PERMITS	66,203	54,670	89,437	50,112	50,112	50,112
001-0000-329.11-00	ENGINEERING PERMITS	4,013	2,000	2,575	2,559	2,559	2,559
001-0000-329.11-01	CONST PLAN REVIEW/PERMIT	1,800	1,600	1,600	2,142	2,142	2,142
001-0000-329.11-02	CONST PLAN PERMIT REV	0	0	50	0	0	0
001-0000-329.11-03	SITE PREPARATION PERMIT	7,450	38,074	10,455	33,335	33,335	33,335
001-0000-329.11-04	RIGHT OF WAY USE PERMIT	1,038	2,272	1,473	2,180	2,180	2,180
001-0000-329.11-05	LICENSE AGREEMENT FEES	2,962	1,000	3,257	2,667	2,667	2,667
001-0000-331.00-00	FEDERAL GRANTS	192,740	0	0	0	0	0
001-0000-331.01-00	FEDERAL GRANTS	9,275	0	0	0	0	0
001-0000-331.07-00	FEMA	8,876	200,000	0	0	0	0
001-0000-331.07-02	FIREFIGHTERS ASSIST GRANT	3,060	5,000	0	5,000	5,000	5,000
001-0000-331.08-00	DEPT OF JUSTICE	6,683	1,000	1,679	5,000	5,000	5,000
001-0000-334.07-00	FEMA	1,479	0	0	0	0	0
001-0000-334.12-01	TRAFFIC SIGNAL/COMP AGRMT	12,155	11,800	11,800	11,800	11,800	11,800
001-0000-334.12-02	LIGHTING MAINT/COMP AGRMT	61,296	61,136	63,135	61,296	61,296	61,296
001-0000-335.13-00	STATE REVENUE SHARING	429,507	520,114	439,709	617,839	617,839	617,839
001-0000-335.14-00	MOBILE HOME LICENSES	36,248	49,797	43,124	49,239	49,239	49,239
001-0000-335.15-00	ALCOHOLIC BEVERAGE LICEN	25,094	26,582	29,751	28,164	28,164	28,164
001-0000-335.18-00	LOCAL GOV HALF CENT SALES	1,326,370	1,636,445	1,552,857	1,488,492	1,488,492	1,488,492
001-0000-335.23-00	FIREFIGHTERS' INCENTIVE	8,832	8,361	8,436	9,094	9,094	9,094
001-0000-337.02-00	GULF COAST FOUNDATION	10,000	3,500	3,500	0	0	0
001-0000-337.20-01	WCIND GRANT	79,624	48,115	263,716	35,000	35,000	55,000
001-0000-337.30-11	BEACH RENOURISHMENT	164,940	0	0	0	0	0
001-0000-337.71-00	SARASOTA COUNTY	1,187	0	0	126,000	126,000	126,000
001-0000-337.73-00	MISCELLANEOUS GRANTS	0	475,000	0	0	0	0
001-0000-341.20-00	ZONING BOARD OF APPEALS	1,600	1,000	600	1,423	1,423	1,423
001-0000-341.30-01	CODE BOOK SALES	2	0	25	0	0	0
001-0000-341.40-03	CHGS FOR SVCS-BLDG	1,021	0	451	0	0	0
001-0000-341.40-04	CHGS FOR SVCS-POLICE	766	0	756	0	0	0
001-0000-341.40-06	PLANNING COMMISSION	900	0	0	0	0	0
001-0000-341.89-01	ARCHITECTURAL REVIEW BD	440	0	325	0	0	0
001-0000-341.90-04	PLANNING COMMISSION	53,775	55,098	43,914	52,227	52,227	52,227
001-0000-341.90-05	PLAT FILING FEE	4,700	0	7,700	0	0	0
001-0000-341.90-06	REVIEW RE-INSPECTION FEES	0	1,000	0	1,923	1,923	1,923
001-0000-341.90-08	COM DEV DIST FILING FEES	1,500	0	0	0	0	0
001-0000-341.92-01	ANNEXATION FEES	0	0	1,050	0	0	0

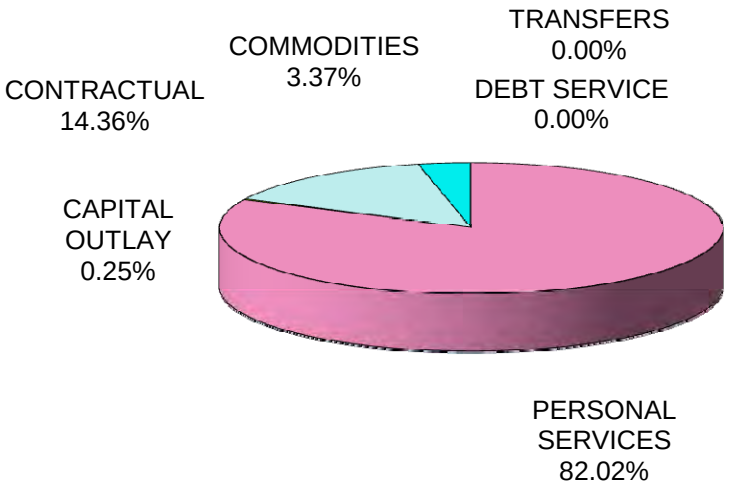
Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GENERAL FUND							
GENERAL FUND REVENUE							
001-0000-341.92-02	CODE ENFORCEMENT BOARD	8,800	25,144	41,854	18,072	18,072	18,072
001-0000-341.92-03	CODE ENFORCEMENT ADM FEE	148	1,966	627	0	0	0
001-0000-342.20-01	FIRE ALARM REGIST FEE	25	0	75	0	0	0
001-0000-342.20-06	SARASOTA COUNTY/EMS	2,715	0	0	0	0	0
001-0000-342.20-07	SARASOTA CO UTIL REIMB	10,485	12,151	7,874	12,645	12,645	12,645
001-0000-342.50-03	FIRE INSPECTION	2,480	120,000	35,789	120,000	120,000	120,000
001-0000-354.00-00	VIOLATIONS OF LOCAL ORD	21,224	34,259	23,616	25,707	25,707	25,707
001-0000-361.10-00	INTEREST ON INVESTMENTS	203,261	258,584	157,648	171,291	171,291	171,291
001-0000-362.10-07	RENT- VENICE PIER GROUP	0	438,028	437,732	451,169	451,169	451,169
001-0000-362.10-09	FIM LEASE/SO JETTY	8,880	8,880	8,880	8,800	8,800	8,800
001-0000-362.10-13	VABI- CHAM OF COMM ROOMS	20	0	0	0	0	0
001-0000-365.00-00	SALES-SURPLUS MATLS/SCRAP	1,610	0	0	0	0	0
001-0000-365.10-00	AUCTION MISC	11,896	27,510	4,034	33,961	33,961	33,961
001-0000-365.10-03	AUCTION-PERSONNEL/ADM SVC	5,446	0	0	0	0	0
001-0000-365.10-04	AUCTION-PUBLIC WORKS	4,385	0	0	0	0	0
001-0000-365.10-06	AUCTION- POLICE	4,465	0	17,972	0	0	0
001-0000-365.10-09	AUCTION-FIRE	596	0	0	0	0	0
001-0000-366.00-00	PRIVATE CONTRIB/DONATIONS	13,100	10,000	45,258	10,000	10,000	10,000
001-0000-369.00-00	OTHER MISCELLANEOUS REV	64,817	109,067	130,601	88,077	88,077	88,077
001-0000-369.41-04	ADMIN CHGS-AIRPORT	190,615	276,082	276,082	301,242	301,242	301,242
001-0000-369.41-05	ADMIN CHGS-SOLID WASTE	338,155	422,831	422,831	375,784	375,784	375,784
001-0000-369.41-06	ADMIN CHGS-UTILITIES	1,091,057	986,608	986,608	1,193,090	1,193,090	1,193,090
001-0000-369.41-07	ADMIN CHGS-RECYCLING	338,156	422,832	422,832	375,783	375,783	375,783
001-0000-369.41-08	ADMIN CHGS-PIER	6,110	0	0	0	0	0
001-0000-369.41-10	ADMIN CHGS-STRMWTR	194,572	144,280	144,280	192,335	192,335	192,335
001-0000-369.41-11	ADMIN CHGS- BLDG PERMITS	399,906	313,376	313,376	291,394	291,394	291,394
001-0000-369.90-00	MISCELLANEOUS REVENUE	81,226	48,351	21,323	58,027	58,027	58,027
001-0000-369.90-07	MISC REV-POLICE	1,037	0	897	0	0	0
001-0000-369.90-08	MISC REV-PUB WRKS	22,387	0	22,548	23,083	23,083	23,083
001-0000-369.90-10	MISC REV-ENGINEERING	60	0	50	0	0	0
001-0000-369.90-11	MISC REV-CITY CLERK	937	0	40	0	0	0
001-0000-369.90-20	MISC REV-FINANCE	3,700	0	2,125	2,500	2,500	2,500
001-0000-369.90-22	HRS-RADON FEES	3,925	1,500	4,035	3,174	3,174	3,174
001-0000-369.90-23	SAR CO-ROAD IMPACT FEE	3,411	4,201	4,059	4,034	4,034	4,034
001-0000-369.90-24	SAR CO-PARK IMPACT FEE	2,019	1,501	2,359	1,645	1,645	1,645
001-0000-369.90-26	COLLECTION ALLOW SALES TX	3	0	8	0	0	0
001-0000-369.90-27	SAR CO-LIBRARY IMPACT FEE	327	0	268	0	0	0
001-0000-369.90-28	EQUIPMENT RENTAL	22,970	40,330	39,209	34,925	34,925	34,925
001-0000-369.90-29	BUILDING PERMITS	0	0	25	0	0	0
001-0000-369.90-41	SAR CO CAP FEES- VENICE	1,761	1,000	3,290	1,709	1,709	1,709
001-0000-369.90-42	SAR CO DEF REV- VENICE	517	0	650	0	0	0
001-0000-369.90-49	SAR CO-JUSTICE IMPACT FEE	886	0	670	0	0	0
001-0000-369.90-50	SAR CO-GEN GOVT IMPACT FE	80	0	59	0	0	0
001-0000-381.05-00	TRSF FR MOTOR FUEL TAX	956,682	826,716	826,716	787,115	787,115	787,115
001-0000-381.10-00	TRSF FR ONE CENT TAX	0	379,643	379,643	0	0	0
001-0000-381.12-00	FUND BALANCE	0	322,636	0	400,000	400,000	690,348
001-0000-381.15-00	TR FR PRKFINES/HDCP ACCSS	4,577	3,313	3,313	3,356	3,356	3,356
001-0000-381.19-00	TR FR BOAT REGISTRATION	12,995	13,013	13,013	14,161	14,161	14,161
001-0000-381.67-00	TR FR FISHING PIER FUND	1,551,388	0	0	0	0	0
DIVISION TOTALS		**21,381,703**	**21,777,358**	**20,517,039**	**21,828,201**	**21,828,201**	**22,337,517**

CITY OF VENICE

General Fund Expenditures
FISCAL YEAR 2014

Total Expenditures $22,337,517



	ACTUAL FY12	ADJUSTED BUDGET FY13	PROJECTED FY13	ADOPTED FY14
PERSONAL SERVICES	$ 16,588,235	$ 17,221,503	$ 17,020,475	$ 18,322,336
CONTRACTUAL	2,618,078	3,355,773	3,155,594	3,207,845
COMMODITIES	544,099	804,224	745,712	752,336
CAPITAL OUTLAY	353,821	3,483,094	3,419,656	55,000
DEBT SERVICE	-	-	-	-
TRANSFERS - OUT	-	-	-	-
	$ 20,104,233	$ 24,864,594	$ 24,341,437	$ 22,337,517

CITY OF VENICE
General Fund
Expenditure Summary
Fiscal Year 2013 - 2014

DEPARTMENT	2012 ACTUAL	2013 ADJUSTED BUDGET	2013 PROJECTED ACTUAL	2014 DEPT REQUEST	2014 CITY MNGR PROPOSED	2014 COUNCIL APPROVED
Mayor and Council	$ 286,384	$ 243,221	$ 234,071	$ 248,476	$ 248,476	$ 248,476
City Manager	451,438	474,514	473,628	489,243	489,243	489,243
Historical Resources	141,262	161,963	161,963	169,018	167,083	217,587
City Clerk	456,875	431,398	419,411	498,407	498,407	498,407
Finance	1,096,353	1,122,709	1,081,991	1,184,030	1,184,030	1,184,030
City Attorney	283,730	377,107	365,511	300,000	300,000	300,000
Public Works- Admin	177,680	173,626	161,493	197,653	197,653	197,653
City Hall Maintenance	185,336	213,134	197,943	215,634	215,634	225,634
General Maintenance	957,393	4,099,715	4,040,542	992,274	992,274	992,274
Parks & Recreation	825,831	1,201,803	1,116,844	1,041,173	1,041,173	1,127,853
Engineering	447,839	391,617	391,860	385,799	380,799	380,799
Police	7,400,149	8,050,929	7,814,150	7,963,284	7,963,284	7,963,284
Fire	5,683,591	5,718,831	5,693,023	6,071,040	6,071,040	6,341,789
Fire Academy	7,677	13,620	12,275	18,050	18,050	18,050
Planning & Zoning	498,659	607,375	602,880	541,719	541,719	571,719
Information Technology	691,021	861,250	857,734	865,455	830,455	891,838
Administrative Service	513,015	486,215	480,551	533,549	533,549	533,549
Transfers	-	235,567	235,567	-	155,332	155,332
Totals	**$ 20,104,233**	**$ 24,864,594**	**$ 24,341,437**	**$ 21,714,804**	**$ 21,828,201**	**$ 22,337,517**
Revenue	**$ 21,381,703**	**$ 21,777,358**	**$ 20,517,039**	**$ 21,828,201**	**$ 21,828,201**	**$ 22,337,517**

MAYOR AND COUNCIL

Following passage of the City Charter in 1926, the City of Venice became incorporated and governed by a Mayor and Council. The seven Council members, including the Mayor, are elected at large for staggered three-year terms. The Council is vested with all legislative powers and its members are the community's decision makers. Council typically meets twice a month in order to hold public hearings and make policy decisions regarding municipal business and services and frequently meets in joint workshops to develop policy programs. The Venice City Council promotes open access to and participation in city government processes, ensuring a quality community with a safe and attractive environment.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Successfully hired a professional city attorney.
- Approved refinancing of utility bonds for substantial cost savings and to expedite utility infrastructure improvements.
- Created a Domestic Partnership Registry.
- Modified utility rate structure to address constituency concerns.
- Endorsed the civility and ethics program for the city.
- Supported infrastructure improvements to the temporary festival grounds to enhance special events.
- In support of local businesses, adopted a pilot program for modifications to the parking regulations to promote vehicle turnover, identified additional public parking spaces and signage, and committed funds for public restroom facility upgrades, downtown mobility study, and Light Up Venice program.
- Supported redesign of building department offices for customer service enhancement.
- Adopted inspection integration plan to coordinate fire code and building inspections for customer efficiency.
- Advisory board vacancies were filled expeditiously and advisory board training was provided to all members.

Achievement of Goals and Objectives for the 2012-2013 Budget Year (cont'd)

- Approved the flag donation program to honor the military and reduce expenses for the purchase of flags flying at public buildings.

- Supported renaming the Hatchett Creek Bridge to KMI Bridge in honor of the Kentucky Military Institute.

- Created an Energy Economic Zone to encourage energy conservation and green jobs.

- Approved surgical demolition of the circus arena buildings to allow for development opportunities for interested parties, including the Venice Circus Arts Foundation.

- Endorsed the Rev3 Triathlon event.

- Authorized the city manager to proceed with efforts to consolidate police dispatch operations with Sarasota County Sheriff's office.

- Authorized the city manager to proceed with FAA negotiations to resolve pending issues with the Office of Inspector General, including Sharky's, West Coast Inland Navigation District and Senior Friendship Center properties.

Goals and Objectives for the 2013-2014 Budget Year

- Maintain a balanced budget without the use of reserve funds.

- Revise the land development code as required by the comprehensive plan, by developing a comprehensive plan implementation with associated costs, facilitating downtown and older homes rebuilding/modernization, having more effective communication with developers and chamber of commerce on the Land Development Regulations and updating lot coverage requirement.

- Continue to evaluate all employee benefit programs by resolving pension issues and continuing to review health care costs.

- Develop a 10-year plan for economic development/sustainability by developing awareness of proper locations and uses of city assets and having effective communications with businesses.

- Maintain the airport as a top-notch general aviation facility, by supporting airport initiatives and continuing efforts to make the airport a good neighbor.

Goals and Objectives for the 2013-2014 Budget Year (cont'd)

- Maintain pristine beaches and gulf waters by continuing annual contributions to beach renourishment and improving stormwater quality.

- Develop a short- and long-term maintenance plan for city infrastructure, including buildings, roads and parks.

- Address building department issues by completing implementation of Partnering 4 Success, including reviewing permit fees and expiration dates and streamlining the permitting process.

- Develop a city-wide capital improvement program (CIP) process.

- Evaluate solid waste service options.

MAYOR AND COUNCIL

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 148,540	$ 110,421	$ 110,421	$ 102,626
Contractual	131,753	126,500	117,500	139,500
Commodities	6,091	6,300	6,150	6,350
Sub Totals	**$ 286,384**	**$ 243,221**	**$ 234,071**	**$ 248,476**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Mayor	1.0	1.0	1.0
Council Members	6.0	6.0	6.0
Total Department Staff	**7.0**	**7.0**	**7.0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
MAYOR AND COUNCIL							
001-0101-511.12-00	REGULAR SALARIES & WAGES	73,319	73,401	73,401	73,401	73,401	73,401
001-0101-511.21-00	FICA	4,104	3,701	3,701	4,980	4,980	4,980
001-0101-511.22-00	RETIREMENT CONTRIBUTIONS	7,985	11,591	11,591	24,245	24,245	24,245
001-0101-511.23-00	LIFE AND HEALTH INSURANCE	63,012	21,728	21,728	0	0	0
001-0101-511.24-00	WORKERS' COMPENSATION	120	0	0	0	0	0
PERSONAL SERVICES		**148,540**	**110,421**	**110,421**	**102,626**	**102,626**	**102,626**
001-0101-511.31-00	PROFESSIONAL SERVICES	12,512	0	0	0	0	0
001-0101-511.34-00	OTHER CONTRACTURAL SVCS	24,469	18,000	20,000	20,000	20,000	20,000
001-0101-511.40-01	COUNCIL TRAVEL & TRAINING	4,410	6,700	5,000	6,700	6,700	6,700
001-0101-511.48-01	MAYOR-PROMOTIONAL ACT.	1,048	1,600	1,300	1,600	1,600	1,600
001-0101-511.48-06	COUNCIL-PROMOTIONAL ACT.	89,314	100,200	91,200	111,200	111,200	111,200
CONTRACTUAL		**131,753**	**126,500**	**117,500**	**139,500**	**139,500**	**139,500**
001-0101-511.51-00	OFFICE SUPPLIES	1,003	1,000	800	1,000	1,000	1,000
001-0101-511.54-00	BOOKS, PUBS, SUBS, MEMBER	5,088	5,300	5,350	5,350	5,350	5,350
COMMODITIES		**6,091**	**6,300**	**6,150**	**6,350**	**6,350**	**6,350**
DIVISION TOTALS		**286,384**	**243,221**	**234,071**	**248,476**	**248,476**	**248,476**

CITY MANAGER

The City Manager is appointed by the City Council and serves as the chief executive officer responsible for operations. Primary duties include implementing policies established by the Mayor and Council as well as making recommendations to the City Council regarding the annual budget, efficient delivery of city services, community relations and strategies for achieving the community's vision.

Included in the staffing are the City Manager, Marketing and Communications Officer, and Executive Assistant to the City Manager.

Goals and Objectives for the 2012-2013 Budget Year

Financially Sound and High Performance Organization

- Evaluate and upgrade Financial Procurement process to increase external and inter-departmental efficiency

- Analyze the workforce capacity of the Building Department in the coordination and delivery of services. Monitor the efficiency of tasks as the growing economy increases the demand for service

- Monitor and expand as appropriate the use of seasonal part-time employees to support the permanent workforce during busy seasons

- Complete the development of an inter-local agreement and execute transition of the Police Dispatch function to the countywide system

Support Airport Improvements

- Complete transfer of properties between the Airport and Venice Municipal Golf Course

- Continue to review and amend lease agreements for non-aeronautical use properties to achieve compliance with FAA standards

- Promote expanded use of festival grounds to support Airport operating expenses

- Pursue grant funding for runway improvements

- Explore opportunities for expanded hanger construction

Goals and Objectives for the 2012-2013 Budget Year (cont'd)

Keep Venice Beautiful and Eco-Friendly

- Complete storm water outfalls project to improve discharged water quality and reduce beach closing

- Monitor and as appropriate expand the use of solar-powered trash and recycle receptacles in public sites

- Continue work with county, state and federal agencies to support beach renourishment

Develop a Balanced Budget

- Develop a balanced budget consistent with defined revenue and expense operating policies for sustainability

- Continue to pursue non-tax revenue sources to add stability to General Operating budget

- Expand work with Economic Development Task force to attract revenue-generating events to Venice

Maintain and Upgrade City Infrastructure and Facilities

- Initiate process to create citywide Master Parks Plan

- Systematically analyze and evaluate sites and services of municipal departments; undertake needs assessment of property, location and resources needed for high achievement and output in each department

- Continue development of proactive maintenance schedules for publicly owned properties

CITY MANAGER

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 416,729	$ 378,914	$ 378,028	$ 406,643
Contractual	30,716	89,600	89,600	76,600
Commodities	3,993	6,000	6,000	6,000
Capital Outlay	-	-	-	-
Other	-	-	-	-
Sub Totals	**$ 451,438**	**$ 474,514**	**$ 473,628**	**$ 489,243**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
City Manager	1.0	1.0	1.0
Assistant City Manager	1.0	0.0	0.0
Marketing/Communications Officer	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0
Total Department Staff	**4.0**	**3.0**	**3.0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
CITY MANAGER							
001-0201-512.12-00	REGULAR SALARIES & WAGES	293,029	299,031	299,031	299,031	299,031	299,031
001-0201-512.14-00	OVERTIME	1,139	0	0	0	0	0
001-0201-512.15-00	SPECIAL PAY	46,414	3,334	2,450	5,207	5,207	5,207
001-0201-512.21-00	FICA	20,858	23,165	23,165	22,959	22,959	22,959
001-0201-512.22-00	RETIREMENT CONTRIBUTIONS	18,089	20,792	20,790	36,918	36,918	36,918
001-0201-512.23-00	LIFE & HEALTH INSURANCE	36,000	32,592	32,592	42,528	42,528	42,528
001-0201-512.24-00	WORKERS' COMPENSATION	1,200	0	0	0	0	0
PERSONAL SERVICES		**416,729**	**378,914**	**378,028**	**406,643**	**406,643**	**406,643**
001-0201-512.31-00	PROFESSIONAL SERVICES	6,509	13,500	13,500	13,500	13,500	13,500
001-0201-512.40-00	TRAVEL AND TRAINING	2,767	11,000	11,000	11,000	11,000	11,000
001-0201-512.41-00	COMMUNICATIONS SERVICES	3,853	2,100	2,100	2,100	2,100	2,100
001-0201-512.42-00	TRANSPORTATION	11	0	0	0	0	0
001-0201-512.48-00	PROMOTIONAL ACTIVITIES	15,348	63,000	63,000	50,000	50,000	50,000
001-0201-512.49-00	OTHER CHARGES-OBLIGATIONS	2,228	0	0	0	0	0
CONTRACTUAL		**30,716**	**89,600**	**89,600**	**76,600**	**76,600**	**76,600**
001-0201-512.51-00	OFFICE SUPPLIES	1,943	4,000	4,000	4,000	4,000	4,000
001-0201-512.54-00	BOOKS, PUB, SUB, MEMBERSP	2,050	2,000	2,000	2,000	2,000	2,000
COMMODITIES		**3,993**	**6,000**	**6,000**	**6,000**	**6,000**	**6,000**
DIVISION TOTALS		**451,438**	**474,514**	**473,628**	**489,243**	**489,243**	**489,243**

HISTORICAL RESOURCES

The Venice Museum and Archives was established by the Friends of the Venice Library. The collection was moved from the Library to City Hall in 1991 and from City Hall to the Triangle Inn in 1996.

Responsibilities within the department include presenting changing exhibits, maintaining two permanent exhibits, processing collections, and assisting patrons in researching the history of Venice, Nokomis, Laurel, and Osprey.

The current staff consists of the Director of Historical Resources who oversees the operation of the department with the assistance of one full-time administrative aide and one full-time collections manager consultant funded by the Gulf Coast Community Foundation. Approximately 31 volunteers donated their time in 2012. The Director works with the Historic Preservation Board in identifying historic districts and significant archaeological sites.

The mission of the Venice Museum and Archives is to collect and preserve for the public, historical and archaeological material relating to Venice and the communities of Nokomis, Laurel, and Osprey, from 1867 to the present time.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Completed Phase 1 of 4, (Phase 1: revised feasibility study, architectural design, and conceptual exhibit design), for the proposed Venice Museum expansion

- Applied for *Museums for America* $143,000 grant offered by the Institute of Museum and Library Services (IMLS) to fund Phase 2 (design and development), of the proposed Venice Museum expansion; cost share $157,000 at no cost to COV, bringing grant opportunity total to $300,000

- Received grants totaling $93,890, ($50,000, Gulf Coast Community Foundation, expansion Phase 1); ($31,700, Gulf Coast Community Foundation, staffing); ($5,000, The Patterson Foundation Legacy of Valor campaign, Kentucky Military Institute temporary exhibit); ($7,190, Heritage Preservation/IMLS, conservation assessment)

- Conducted changing exhibits: *Virtuoso of Venice ~ Jazz Artistry of Dick Hyman*; *Designer Holiday Showcase*; *VABI Knits a Community*, and *Kentucky Military Institute - Celebrating 37 Years in Venice*

- Merged the Triangle Inn Association and the Lord-Higel House, two 501(c)(3) historical organizations, n/k/a Venice Heritage, Inc.; Venice Book Fair, a fund raising organization for the proposed expansion, joined as a committee

Achievement of Goals and Objectives for the 2012-2013 Budget Year (cont'd)

- Served 10,962 combined visitors and website searches
- Volunteer hours in 2012: 2,639
- Conducted research workshop for 24 teachers from Sarasota County Schools; provided two in-depth tours to Englewood and Punta Gorda community leaders seeking direction in founding their own archives
- Conducted VABI gardening workshop and two Cultural Campus Progressive Dinners, all open to the public, to improve educational and outreach programs and increase community awareness
- Conducted five oral history interviews in 2012
- Completed 124 accessions into the collection consisting of 626 donated items in 2012
- Provided archive materials, research information, and images to museum patrons, including a film production company creating a Kentucky Military Institute documentary for potential PBS one hour special

Goals and Objectives for the 2013-2014 Budget Year

- Continue fund raising for construction of the Venice Museum; fund raising anticipated to span three to five years to raise a total of $7 million dollars
- Obtain Certified Local Government status
- Edit third edition of National Register of Historic Places, Districts and Structures located in Venice, Nokomis, Laurel, and Osprey book
- Implement a long range conservation plan based on recommendations from the Conservation Assessment Program report
- Implement K-12 and college programs
- Continue conducting oral history interviews, including collaboration with New College of Florida
- Conduct workshops including how to archive family heirlooms, documents, and photos

Goals and Objectives for the 2013-2014 Budget Year (Cont'd)

- Continue providing archive users with access to computerized indices via a personal computer available in the research area
- Continue to seek collections and artifacts that relate to the history of Venice, Nokomis, Laurel and Osprey
- Increase cooperation with other institutions in order to provide better outreach and education, enhance the collection, and increase awareness of the community's cultural resources
- Continue to work with Cultural Campus to create awareness of the Campus
- Continue to standardize and streamline collection metadata
- Increase percentage of collection available online via website

HISTORICAL RESOURCES

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 102,479	$ 115,921	$ 115,921	$ 171,580
Contractual	34,306	36,135	36,135	36,100
Commodities	4,477	9,907	9,907	9,907
Capital Outlay	-	-	-	-
Sub Totals	**$ 141,262**	**$ 161,963**	**$ 161,963**	**$ 217,587**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Director of Historical Resources	1.0	1.0	1.0
Administrative Aide	0.0	1.0	1.0
Collections Manager/Curator	0.0	0.0	1.0
Total Department Staff	**1.0**	**2.0**	**3.0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
HISTORICAL RESOURCES							
001-0202-512.12-00	REGULAR SALARIES & WAGES	83,023	83,279	83,279	81,000	81,000	112,700
001-0202-512.21-00	FICA	6,282	6,301	6,301	6,095	6,095	8,520
001-0202-512.22-00	RETIREMENT CONTRIBUTIONS	4,150	4,613	4,613	5,629	5,629	7,832
001-0202-512.23-00	LIFE & HEALTH INSURANCE	9,000	21,728	21,728	28,352	28,352	42,528
001-0202-512.24-00	WORKERS' COMPENSATION	24	0	0	0	0	0
PERSONAL SERVICES		**102,479**	**115,921**	**115,921**	**121,076**	**121,076**	**171,580**
001-0202-512.31-00	PROFESSIONAL SERVICES	0	0	0	3,000	3,000	3,000
001-0202-512.40-00	TRAVEL AND TRAINING	1,320	5,400	5,400	5,400	5,400	5,400
001-0202-512.41-00	COMMUNICATIONS SERVICES	705	900	900	980	980	980
001-0202-512.43-00	UTILITY SERVICES	9,468	16,480	16,480	16,480	16,480	16,480
001-0202-512.44-00	RENTALS AND LEASES	2,990	3,000	3,000	3,000	3,000	3,000
001-0202-512.46-00	REPAIR & MAINTENANCE SVCS	19,452	9,755	9,755	6,540	6,540	6,540
001-0202-512.48-07	PROMOTIONAL ACTIVITIES	371	600	600	700	700	700
CONTRACTUAL		**34,306**	**36,135**	**36,135**	**36,100**	**36,100**	**36,100**
001-0202-512.51-00	OFFICE SUPPLIES	4,218	8,000	8,000	9,935	8,000	8,000
001-0202-512.52-00	OPERATING SUPPLIES	229	700	700	700	700	700
001-0202-512.54-00	BOOKS, PUB, SUB, MEMBERSP	30	1,207	1,207	1,207	1,207	1,207
COMMODITIES		**4,477**	**9,907**	**9,907**	**11,842**	**9,907**	**9,907**
DIVISION TOTALS		**141,262**	**161,963**	**161,963**	**169,018**	**167,083**	**217,587**

CITY CLERK

As one of three charter officers, the City Clerk is appointed by the Mayor with the advice and consent of City Council. The mission of the City Clerk's Department is to influence the citizen's perception of municipal government through exemplary service to every citizen of the City of Venice. The City Clerk acts as the head of the Department of Records and custodian of official records of the city. As records custodian the Clerk functions as a conduit for all requests for access to official records in all their various formats. The City Clerk serves as clerk to the City Council, is the recorder of all its official actions, serves as election official, attests all written contracts and instruments on behalf of the city, and administers oaths. The preparation of minutes for most city boards and committees and the administration of the Code Enforcement Board are also among the City Clerk's duties.

Four staff members assist the City Clerk in fulfilling the department's responsibilities. Staff consists of a part-time Assistant City Clerk, a Records Manager and two Recording Secretaries.

The eminent political scientist, Professor William Bennitt Munro, writing in one of the first text books on municipal administration, stated: "No other office in municipal service has so many contacts. It serves the mayor, the city council, the city manager, and all administrative departments without exception. All of them call upon it, almost daily, for some service or information. Its work is not spectacular, but it demands versatility, alertness, accuracy, and no end of patience. The public does not realize how many loose ends of city administration this office pulls together."

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Monitored the records management plan to continue to achieve compliance standards, improve service within the departments and to citizens of Venice, by protecting vital records and reduce expenditures for records retention.

- Monitored the use of e-mail by committee and board members to encourage compliance with the public records law.

- Responded to public records requests for information in a timely and courteous fashion, including providing copies of documents, e-mails, and CD and DVD recordings of various meetings.

- Prepared ordinances, resolutions, proclamations, and certificates as requested by City Council, department heads and the public.

Achievement of Goals and Objectives for the 2012-2013 Budget Year (cont'd)

- Participated on the PRIDE Committee to monitor the Bravo for Ultimate Service (BUS) Program.

- Provided information for the city website including agendas, minutes of advisory boards/committees, public hearing notices and board member lists.

- Coordinated the November 6, 2012 municipal election by qualifying candidates and providing necessary information and forms to candidates, political committees and potential candidates.

- Prepared and distributed agendas and accompanying paperless agenda packets of background material for city council and several advisory board meetings.

- Permitted vehicles for hire pursuant to Chapter 78 of the Code of Ordinances.

- Coordinated the annual mandatory training course in Government in the Sunshine and Public Records Law for all councilmembers and all board, commission, and committee members.

- Implemented the web based Laserfiche program to enhance operations and to aid in speedy retrieval of records.

- Prepared minutes for city council, and approximately 11 boards and committees and agenda packets for seven boards and committees.

- Implemented Legistar agenda management software to streamline the agenda creation process for city council and various board meetings.

- Coordinated advisory board training to empower board members to be optimally productive and confident in their roles as city representatives.

Goals and Objectives for the 2013-2014 Budget Year

- Produce accurate and succinct minutes of city council, board and committee meetings, with minutes of regular meetings ready for approval at the next meeting 80% of the time.

- Within 48 hours, fulfill public records requests or respond to requestor with deposit estimate 80% of the time.

Goals and Objectives for the 2013-2014 Budget Year (cont'd)

- Continue to provide exemplary service to the mayor, city council, administrative departments and other customers without exception, both in-house and the public.

- Continue to coordinate annual mandatory training for new councilmembers and board, commission, and committee members in Government in the Sunshine and Public Records Laws.

- Continue the process of document imaging to enhance operations in city departments and to aid in speedy retrieval of records.

- Expand the standardized records filing system to additional departments.

- Investigate the availability and performance of redaction software to reduce cost to the public for record requests involving e-mail.

- Conduct, with assistance from the Sarasota County Supervisor of Elections Office, the November 5, 2013 municipal election by qualifying candidates, providing necessary information and forms to candidates and potential candidates.

- Implement Meeting Manager (Legistar) program to increase efficiencies for preparation of minutes for city council and various board meetings.

CITY CLERK

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 372,918	$ 346,543	$ 344,886	$ 387,777
Contractual	78,644	76,030	67,100	101,630
Commodities	5,313	8,825	7,425	9,000
Capital Outlay	-	-	-	-
Other	-	-	-	-
Sub Totals	**$ 456,875**	**$ 431,398**	**$ 419,411**	**$ 498,407**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
City Clerk	1.0	1.0	1.0
Assistant City Clerk *	1.0	1.0	1.0
Records Manager	1.0	1.0	1.0
Recording Secretary I	1.0	1.0	1.0
Recording Secretary II	1.0	1.0	1.0
Total Department Staff	**5.0**	**5.0**	**5.0**

* Assistant City Clerk is Part-Time for FY13 & FY14.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
CITY CLERK							
001-0301-512.12-00	REGULAR SALARIES & WAGES	262,252	250,087	250,085	276,580	276,580	276,580
001-0301-512.14-00	OVERTIME	15	0	0	0	0	0
001-0301-512.15-00	SPECIAL PAY	30,491	6,370	4,716	3,430	3,430	3,430
001-0301-512.21-00	FICA	19,383	18,881	18,880	20,749	20,749	20,749
001-0301-512.22-00	RETIREMENT CONTRIBUTIONS	14,973	16,885	16,885	30,314	30,314	30,314
001-0301-512.23-00	LIFE & HEALTH INSURANCE	45,000	54,320	54,320	56,704	56,704	56,704
001-0301-512.24-00	WORKERS' COMPENSATION	804	0	0	0	0	0
PERSONAL SERVICES		**372,918**	**346,543**	**344,886**	**387,777**	**387,777**	**387,777**
001-0301-512.31-00	PROFESSIONAL SERVICES	13,050	11,000	13,000	18,000	18,000	18,000
001-0301-512.34-00	OTHER CONTRACTUAL SERVICE	18,752	6,000	3,000	21,000	21,000	21,000
001-0301-512.40-00	TRAVEL AND TRAINING	593	3,200	3,000	4,600	4,600	4,600
001-0301-512.42-00	TRANSPORTATION	13,803	15,000	15,000	18,000	18,000	18,000
001-0301-512.44-00	RENTALS AND LEASES	13,312	12,400	12,600	12,600	12,600	12,600
001-0301-512.46-00	REPAIR & MAINTENANCE SVCS	3,300	5,930	4,500	5,430	5,430	5,430
001-0301-512.49-00	OTHER CHARGES-OBLIGATIONS	15,834	22,500	16,000	22,000	22,000	22,000
CONTRACTUAL		**78,644**	**76,030**	**67,100**	**101,630**	**101,630**	**101,630**
001-0301-512.51-00	OFFICE SUPPLIES	3,925	7,400	6,000	7,400	7,400	7,400
001-0301-512.54-00	BOOKS, PUB, SUB, MEMBERSP	1,388	1,425	1,425	1,600	1,600	1,600
COMMODITIES		**5,313**	**8,825**	**7,425**	**9,000**	**9,000**	**9,000**
DIVISION TOTALS		**456,875**	**431,398**	**419,411**	**498,407**	**498,407**	**498,407**

FINANCE

The Finance Department develops and implements financial accounting policies and procedures. The department also provides a sound accounting system for protecting the city's assets by recording and reporting financial transactions in accordance with generally accepted accounting principles, Governmental Accounting Standards Board Pronouncements, and other legally mandated standards.

The Finance Department maintains the city's general ledger, payroll, utility billing, accounts receivable, accounts payable, purchasing, cash receipts and investments and provides monthly statements to the operating divisions and other reports as requested. The Finance Director and staff assist the City Manager in the preparation, implementation and monitoring of the city's budget. At year end, this department prepares the city's annual financial statements for the city's constituents.

The Finance Department has a staff of eleven full time positions that assist the Finance Director, including a Chief Accountant, Senior Accountant and nine support personnel encompassing accounting, payroll, accounts payable, purchasing, cashier and utility billing.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Refinanced Utility State Revolving Fund (SRF) Loans which resulted in a savings of over $258,000.
- Earned the Governmental Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the year ended September 30, 2013.
- Earned the Distinguished Budget Presentation Award from the Government Finance Officers Association of America for the year beginning October 1, 2012.
- Increased the utilization of ACH payments by 28% which is far above the targeted amount of 5%.
- The fiscal year 2012 Comprehensive Annual Financial Report (CAFR) was completed by March 1, 2013 which is one month earlier than ever. However, this was one month past the goal of January 31, 2013.
- Utilized webinars, seminars, and workshops to reduce training costs.
- Increased the number of customers receiving electronic utility bills by 18%.
- Developed budget guidelines to assist with the budget preparation.

Goals and Objectives for the 2013-2014 Budget Year

- Improve and enhance financial reporting to keep City Council and management better informed in a timely manner.
- Complete the fiscal year 2012-2013 CAFR by January 31, 2014.
- Develop and distribute an annual benefit statement for city employees.
- Earn the Government Finance Officers Association (GFOA) Award for Excellence in Financial Reporting for the year ended September 30, 2013.
- Earn the Distinguished Budget Presentation Award from the Government Finance Officers Association of American for the year beginning October 1, 2013.
- Continue to enhance the development of a financially feasible five year Capital Improvement Program.
- Continue to be responsive to citizen, as well as departmental, inquiries and informational requests.
- Encourage and promote educational advancement for employees to enhance service in the Finance Department.
- Continue to improve and enhance financial internal control systems to strengthen processes and procedures.
- Continue to enhance the five-year financial plan and update the city's financial policies.
- Continue to comply with the city and National Institute of Governmental Purchasing Codes.
- Continue to reduce spending through a proactive procurement system.
- Increase the number of vendors using alternative payment methods (procurement cards and ACH) by 5% to reduce accounts payable processing time and cost.
- Increase the number of customers receiving electronic utility bills by 5%.

FINANCE

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 945,359	$ 941,316	$ 922,405	$ 1,006,000
Contractual	127,959	156,713	134,974	152,550
Commodities	23,035	24,680	24,612	25,480
Capital Outlay	-	-	-	-
Sub Totals	**$ 1,096,353**	**$ 1,122,709**	**$ 1,081,991**	**$ 1,184,030**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Finance Director	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0
Customer Service Manager	1.0	1.0	1.0
Utility Billing Coordinator	1.0	1.0	1.0
Chief Accountant	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0
Senior Accounting Specialist	1.0	1.0	1.0
Administrative Asst/Program Administrator	1.0	1.0	1.0
Customer Service Specialist I	1.0	1.0	1.0
Customer Service Specialist II	1.0	1.0	1.0
Procurement Manager	1.0	1.0	1.0
Procurement Specialist	1.0	1.0	1.0
Total Department Staff	**12.0**	**12.0**	**12.0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
FINANCE							
001-0401-513.12-00	REGULAR SALARIES & WAGES	704,041	709,148	690,549	717,221	717,221	717,221
001-0401-513.15-00	SPECIAL PAY	45,282	7,391	18,522	4,482	4,482	4,482
001-0401-513.21-00	FICA	49,803	52,919	48,364	52,736	52,736	52,736
001-0401-513.22-00	RETIREMENT CONTRIBUTIONS	36,037	41,490	34,602	61,449	61,449	61,449
001-0401-513.23-00	LIFE AND HEALTH INSURANCE	108,024	130,368	130,368	170,112	170,112	170,112
001-0401-513.24-00	WORKERS' COMPENSATION	2,172	0	0	0	0	0
PERSONAL SERVICES		**945,359**	**941,316**	**922,405**	**1,006,000**	**1,006,000**	**1,006,000**
001-0401-513.31-00	PROFESSIONAL SERVICES	57,724	93,500	73,323	93,500	93,500	93,500
001-0401-513.32-00	ACCOUNTING & AUDITING	55,025	40,263	39,217	35,000	35,000	35,000
001-0401-513.40-00	TRAVEL AND TRAINING	6,289	12,100	12,095	14,300	14,300	14,300
001-0401-513.44-00	RENTALS AND LEASES	5,037	5,000	4,986	5,000	5,000	5,000
001-0401-513.46-00	REPAIR & MAINTENANCE SVCS	139	800	379	500	500	500
001-0401-513.47-00	PRINTING AND BINDING	3,745	5,050	4,974	4,250	4,250	4,250
CONTRACTUAL		**127,959**	**156,713**	**134,974**	**152,550**	**152,550**	**152,550**
001-0401-513.51-00	OFFICE SUPPLIES	18,701	21,300	21,300	21,300	21,300	21,300
001-0401-513.54-00	BOOKS, PUB, SUB, MEMBERSP	4,334	3,380	3,312	4,180	4,180	4,180
COMMODITIES		**23,035**	**24,680**	**24,612**	**25,480**	**25,480**	**25,480**
DIVISION TOTALS		**1,096,353**	**1,122,709**	**1,081,991**	**1,184,030**	**1,184,030**	**1,184,030**

CITY ATTORNEY

The City Attorney serves as general legal counsel to the City of Venice. He is responsible for all of the city's legal affairs. David P. Persson has recently been appointed as City Attorney. Mr. Persson has advised local governments for approximately twenty-five years. He holds the highest rating for legal ability and professional ethics. His law firm represents multiple local governmental entities. This allows lawyers within the firm to share legal expertise and knowledge as it relates to local governments. Members of his law firm serve as Assistant City Attorney.

The City Attorney or Assistant City Attorney attends all City Council meetings and all meetings of the various city boards and commissions. Other direct responsibilities include the preparation and review of ordinances and resolutions, contract preparation and representation of the City of Venice in litigation, administrative proceedings, as well as appellate matters. The City Attorney oversees specialized legal matters that are handled by outside counsel including labor negotiations, bonds, and real estate transactions.

CITY ATTORNEY

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Contractual	$ 283,730	$ 376,607	$ 365,511	$ 300,000
Commodities	-	500	-	-
Totals	**$ 283,730**	**$ 377,107**	**$ 365,511**	**$ 300,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
CITY ATTORNEY							
001-0501-514.31-03	LEGAL	278,373	367,107	365,511	300,000	300,000	300,000
001-0501-514.34-00	OTHER CONTRACTUAL SERVICE	5,071	8,000	0	0	0	0
001-0501-514.40-00	TRAVEL AND TRAINING	286	1,500	0	0	0	0
CONTRACTUAL		**283,730**	**376,607**	**365,511**	**300,000**	**300,000**	**300,000**
001-0501-514.54-00	BOOKS, PUBS, SUBS, MEMBER	0	500	0	0	0	0
COMMODITIES		**0**	**500**	**0**	**0**	**0**	**0**
DIVISION TOTALS		**283,730**	**377,107**	**365,511**	**300,000**	**300,000**	**300,000**

PUBLIC WORKS - ADMINISTRATION

The Public Works Department consists of three divisions: Administration, Parks & General Maintenance, and Solid Waste & Recycling and is responsible for most of the expenditures in 6 budget accounts (four general fund and two enterprise funds): Public Works –Administration, City Hall Maintenance, Public Works-Maintenance, Public Works-Parks, Solid Waste and Recycling. The department also provides personnel to implement field maintenance activities for the Stormwater Fund.

Administrative staff includes a Director, a Department Coordinator, and two Administrative Aides.

Administration provides direct support for and coordinates with all Public Works divisions, functioning as a business center and customer service hub for the department. Administration is responsible for all financial transactions, all personnel actions, developing departmental procedures, processes and practices, and assuring that all department tasks are performed in accordance with appropriate legal, financial, departmental, industry and/or ethical standards. Typical functions coordinated by the department are budget and capital improvement program preparation; approval of P-card transactions; coordination of non-scheduled solid waste and recycling collections; preparation, review and authorization of personnel-related documents; and coordination of commodity purchases such as office supplies, uniforms, and construction materials. Special projects may be coordinated by administrative staff. In addition to stormwater, support is also provided to other departments as needed, including Engineering, Utilities, Police, and Fire. The administrative staff also coordinates issues with the County in a number of areas, including park maintenance, traffic signals, road maintenance and solid waste disposal.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Coordinated implementation of the Hanging Flower Basket project and a Light Up Venice project in the downtown area;

- Procured a consultant to prepare a Solid Waste Study looking at once a week collection, holiday collection, commercial recycling and a citizen survey;

- Coordinated entering into a contract to upgrade and renovate restrooms at Centennial Park and Humphris Park (South Jetty);

- Implemented a pilot program to evaluate the use of Big Belly trash compacting containers;

Achievement of Goals and Objectives for the 2012-2013 Budget Year (cont'd)

- Assured that quarterly inspections of county-maintained parks were performed n accordance with the Inter-local Agreement;
- Coordinated development of plans to increase use of the AS-400 work order system within the department;
- Identified issues associated with diseased Canary Island Date Palms and developed proposals to address in both the short term and long term;
- Initiated a process to address deficiencies in the City's ADA policy with regards to developing an updated ADA Transition Plan for park facilities;
- Developed five-year plans for maintenance related capital improvements;
- Began the process to develop a long-term CIP for county-maintained parks within the city;
- Worked with the City Attorney to develop proposed changes to the disaster debris management section of the City Code to help facilitate collection and reimbursement of expenses;
- Began the process to address department skills and safety training needs to improve the department's safety record, to better protect the public, to improve process efficiency and service delivery, to lower potential liabilities and to address succession planning needs.

Goals and Objectives for the 2013-2014 Budget Year

- Identify opportunities for cost savings and improved work processes;
- Implement the recommendations presented in the Solid Waste Study as endorsed by the City Council;
- Develop plans and proposals in support of the City Council's Strategic Plan;
- Address maintenance and capital needs at the county-maintained parks;

Goals and Objectives for the 2013-2014 Budget Year (cont'd)

- Implement appropriate periodic inspection programs for all city parks, facilities and infrastructure and incorporate inspection forms into the AS-400 work order system;

- Work with IT to evaluate and incorporate the use of Geographic Information Systems into public works processes;

- Work with volunteer groups to provide enhanced maintenance of city parks and landscaping;

- Complete preparation of the ADA Transition Plan for city and county-maintained park facilities;

- Complete evaluation of the one-year pilot program of Big Belly trash compacting containers;

- Develop performance measurements for each public works function to include data collection, data input, analysis/evaluation and comparison to industry benchmarks.

PUBLIC WORKS - ADMINISTRATION

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 164,258	$ 157,066	$ 147,873	$ 181,813
Contractual	12,924	15,490	12,625	14,640
Commodities	498	1,070	995	1,200
Capital Outlay	-	-	-	-
Other	-	-	-	-
Totals	**$ 177,680**	**$ 173,626**	**$ 161,493**	**$ 197,653**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Director *	0.0	1.0	1.0
Office Manager *	0.0	1.0	1.0
Administrative Aide	1.0	1.0	1.0
Total Department Staff	**1.0**	**3.0**	**3.0**

*Position split with Solid Waste

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
PUBLIC WORKS ADMIN							
001-0901-519.12-00	REGULAR SALARIES & WAGES	108,819	129,316	120,297	121,796	121,796	121,796
001-0901-519.15-00	SPECIAL PAY	4,867	0	0	0	0	0
001-0901-519.21-00	FICA	8,206	9,722	9,678	9,024	9,024	9,024
001-0901-519.22-00	RETIREMENT CONTRIBUTIONS	5,598	7,164	7,034	8,465	8,465	8,465
001-0901-519.23-00	LIFE AND HEALTH INSURANCE	36,000	10,864	10,864	42,528	42,528	42,528
001-0901-519.24-00	WORKERS' COMPENSATION	768	0	0	0	0	0
PERSONAL SERVICES		**164,258**	**157,066**	**147,873**	**181,813**	**181,813**	**181,813**
001-0901-519.34-00	OTHER CONTRACTUAL SERVICE	0	0	0	0	0	0
001-0901-519.40-00	TRAVEL AND TRAINING	200	500	500	500	500	500
001-0901-519.41-00	COMMUNICATIONS SERVICES	436	1,800	1,050	950	950	950
001-0901-519.44-00	RENTALS AND LEASES	1,826	1,500	975	1,500	1,500	1,500
001-0901-519.46-00	REPAIR & MAINTENANCE SVCS	7,191	11,590	10,000	11,590	11,590	11,590
001-0901-519.46-37	FLEET MAINT- LABOR	3,271	0	0	0	0	0
001-0901-519.49-00	OTHER CHARGES-OBLIGATIONS	0	100	100	100	100	100
CONTRACTUAL		**12,924**	**15,490**	**12,625**	**14,640**	**14,640**	**14,640**
001-0901-519.51-00	OFFICE SUPPLIES	349	950	875	950	950	950
001-0901-519.54-00	BOOKS, PUBS, SUBS, MEMBER	149	120	120	250	250	250
COMMODITIES		**498**	**1,070**	**995**	**1,200**	**1,200**	**1,200**
DIVISION TOTALS		**177,680**	**173,626**	**161,493**	**197,653**	**197,653**	**197,653**

PUBLIC WORKS - CITY HALL MAINTENANCE

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ -	$ -	$ -	$ -
Contractual	181,669	209,634	194,443	222,134
Commodities	3,667	3,500	3,500	3,500
Capital Outlay	-	-	-	-
Other	-	-	-	-
Totals	**$ 185,336**	**$ 213,134**	**$ 197,943**	**$ 225,634**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
CITY HALL MAINTENANCE							
001-0920-519.34-00	OTHER CONTRACTUAL SERVICE	30,171	32,560	28,520	32,560	32,560	32,560
001-0920-519.41-00	COMMUNICATIONS SERVICES	566	0	145	0	0	0
001-0920-519.41-40	COMMUNICATION SVCS- IS	39,488	55,000	55,000	57,500	57,500	57,500
001-0920-519.43-00	UTILITY SERVICES	81,600	99,674	94,388	99,674	99,674	99,674
001-0920-519.46-00	REPAIR & MAINTENANCE SVCS	29,694	22,250	16,240	22,250	22,250	32,250
001-0920-519.49-00	OTHER CHARGES-OBLIGATIONS	150	150	150	150	150	150
CONTRACTUAL		**181,669**	**209,634**	**194,443**	**212,134**	**212,134**	**222,134**
001-0920-519.52-00	OPERATING SUPPLIES	3,667	3,500	3,500	3,500	3,500	3,500
COMMODITIES		**3,667**	**3,500**	**3,500**	**3,500**	**3,500**	**3,500**
DIVISION TOTALS		**185,336**	**213,134**	**197,943**	**215,634**	**215,634**	**225,634**

PUBLIC WORKS - MAINTENANCE

The Maintenance Division of Public Works is responsible for the maintenance and repair of streets and sidewalks, traffic signs and signals, street lights, reflective postings, building maintenance, traffic painting and marking and assists the Engineering Departments Stormwater Division in maintaining stormwater drainage systems. The roadway system is more than 52 miles in length with approximately 38 miles of sidewalks. Building maintenance includes electrical, plumbing, heating, and air conditioning. Electrical maintenance encompasses traffic control devices involving 11 signalized intersections and three school zone warning areas. Most of the city has street lights maintained by FPL, but the Division maintains approximately 690 street lights and over 30 decorative pedestrian lights in the downtown park areas.

The Maintenance Division of Public Works includes a Superintendent, a Foreman and 9 employees consisting of three Heavy Equipment Operators, two Municipal Service workers, two Electrical Maintenance Technicians, one Carpenter and one Maintenance Technician.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- In support of Stormwater N.P.D.E.S. permitting requirements, continued drainage and water quality improvement throughout the city. Assisted the Engineering Department with continuous work in various drainage basins, water quality control, beach outfalls and functional developments of best management practices.

- Provided road and drainage maintenance, pavement markings, traffic signalization and signage along with facility maintenance, as needed.

- Provided assistance in addressing street light modifications to comply with sea turtle protection regulations.

- Start emergency lighting assessment and repair to meet and maintain compliance with current code.

- Upgraded the remaining 15 downtown street lights to L.E.D. to complete L.E.D. upgrade project started 2011- 2012.

- Upgraded and rewired all electrical outlets in West Venice Ave. medians used for holiday decoration lighting and palm tree lighting to ensure safety and reliability.

Achievement of Goals and Objectives for the 2012-2013 Budget Year (Cont'd)

- Complete scope of work, Get bids and hire contractor for Centennial Park and Jetty restroom project. Work underway.

- Installation of 36 decorative hanging flower baskets on city light poles in downtown area with flowers and care provided by volunteers.

- Trained staff to perform repairs to Venice Pier pigeon netting at approximately 1/10 of the cost of vendor repair, this saves the City repair costs and allows repairs to be made in a much timelier manner.

- Worked with volunteers to inspect and perform in house repairs to 100% of sidewalks that are City responsibility. Change policy to avoid patchwork repairs to improve performance and aesthetics of repairs.

Goals and Objectives for the 2013-2014 Budget Year

- Provide maintenance of traffic (MOT) training to 20% of department.

- Hold monthly in-house safety training that specifically deals with the departments activities.

- Implement a work request system using existing software packages to improve division reliability and efficiency and which accomplishes the following:
    - tracks requests from creation to completion,
    - tracks cost and labor hours by task,
    - notifies foremen, managers and requesters of milestones in the process,
    - allows for analysis of performance measurements,
    - provides summary reporting for future budgeting purposes.

- Develop a central contact point for all work requests or complaints, both internal and from citizens.

- Ensure traffic signs conform to F.H.W.A industry standards, develop a traffic sign inspection and replacement policy.

Goals and Objectives for the 2013-2014 Budget Year (cont'd)

- To improve reliability and efficiency, develop and implement a facilities maintenance schedule using industry best practices such as preventative maintenance and periodic inspections with a goal of reducing reactive maintenance to less than 30% of department labor within 3 years.

- Become a more proactive department rather than reactive. Follow set maintenance schedules and note deficiencies when found.

- Develop an inspection schedule for all city streetlight poles and components.

- Develop a core level of service standard for response times on work requests based on a priority system.

- Establish a skills training program to address skills gaps, new mandates and succession planning needs.

- Paint Centennial Park gazebo, replace lattice and install low maintenance composite flooring.

- Continue drainage and water quality improvement throughout the city and assist the Engineering Department with continued work on various drainage basins, water quality control, beach outfalls and functional/developments of best management practices.

- Assist the Engineering Department in the development of the road improvement paving program.

- Continue to work with volunteers to inspect and repair 100% of sidewalks that are City responsibility throughout the year.

- Work with Engineering Department to clean and inspect 1,012 catch basins, inlets and grates yearly for N.P.D.E.S. permitting.

PUBLIC WORKS - GENERAL MAINTENANCE

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 608,312	$ 558,791	$ 554,895	$ 589,808
Contractual	281,064	370,946	348,194	317,446
Commodities	51,371	102,750	79,375	85,020
Capital Outlay	16,646	3,067,228	3,058,078	-
Other	-	-	-	-
Totals	**$ 957,393**	**$ 4,099,715**	**$ 4,040,542**	**$ 992,274**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Parks/Maintenance Superintendent	1.0	1.0	1.00
Electrical Maintenance Technician	2.0	2.0	2.00
Heavy Equipment Operator I *	3.0	3.0	3.00
Municipal Service Worker I	1.0	0.0	0.00
Municipal Service Worker II *	2.0	2.0	2.00
Carpenter	1.0	1.0	1.00
Maintenance Foreman **	1.0	1.0	1.00
Maintenance Technician	1.0	1.0	1.00
Total Department Staff	**12.0**	**11.0**	**11.00**

* 5 positions split between General Maintenance and Stormwater

** 1 position split between General Maintenance, Stormwater and Airport for FY12 & FY13.
This position is split between General Maintenance & Stormwater for FY14.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GENERAL MAINTENANCE							
001-0921-519.12-00	REGULAR SALARIES & WAGES	400,843	375,071	375,071	377,241	377,241	377,241
001-0921-519.14-00	OVERTIME	498	0	0	0	0	0
001-0921-519.15-00	SPECIAL PAY	21,227	4,925	1,556	2,655	2,655	2,655
001-0921-519.21-00	FICA	29,535	27,505	27,000	27,573	27,573	27,573
001-0921-519.22-00	RETIREMENT CONTRIBUTIONS	20,333	20,922	20,900	26,403	26,403	26,403
001-0921-519.23-00	LIFE AND HEALTH INSURANCE	117,024	130,368	130,368	155,936	155,936	155,936
001-0921-519.24-00	WORKERS' COMPENSATION	18,852	0	0	0	0	0
PERSONAL SERVICES		**608,312**	**558,791**	**554,895**	**589,808**	**589,808**	**589,808**
001-0921-519.40-00	TRAVEL AND TRAINING	0	150	0	1,150	1,150	1,150
001-0921-519.41-00	COMMUNICATIONS SERVICES	581	650	625	650	650	650
001-0921-519.43-00	UTILITY SERVICES	217,631	241,466	219,508	241,466	241,466	241,466
001-0921-519.44-00	RENTALS AND LEASES	0	200	200	200	200	200
001-0921-519.46-00	REPAIR & MAINTENANCE SVCS	19,083	72,980	77,021	18,480	18,480	18,480
001-0921-519.46-37	FLEET MAINT- LABOR	28,262	38,000	34,670	38,000	38,000	38,000
001-0921-519.46-38	FLEET MAINT- PARTS	13,733	14,000	13,970	14,000	14,000	14,000
001-0921-519.46-39	FLEET MAINT- OTHER	1,774	3,500	2,200	3,500	3,500	3,500
CONTRACTUAL		**281,064**	**370,946**	**348,194**	**317,446**	**317,446**	**317,446**
001-0921-519.51-00	OFFICE SUPPLIES	219	250	225	970	970	970
001-0921-519.52-00	OPERATING SUPPLIES	27,574	68,000	44,650	50,000	50,000	50,000
001-0921-519.52-35	GASOLINE	23,578	34,500	34,500	33,900	33,900	33,900
001-0921-519.54-00	BOOKS, PUBS, SUBS, MEMBER	0	0	0	150	150	150
COMMODITIES		**51,371**	**102,750**	**79,375**	**85,020**	**85,020**	**85,020**
001-0921-519.61-00	LAND	0	2,675,000	2,675,000	0	0	0
001-0921-519.64-00	MACHINERY & EQUIPMENT	16,646	392,228	383,078	0	0	0
CAPITAL OUTLAY		**16,646**	**3,067,228**	**3,058,078**	**0**	**0**	**0**
DIVISION TOTALS		**957,393**	**4,099,715**	**4,040,542**	**992,274**	**992,274**	**992,274**

PUBLIC WORKS - PARKS

The Park Department's responsibilities include mowing, trimming, edging 34.7 acres; all city maintained parks, downtown medians, city right-of-ways, city hall and stormwater retention/ drainage areas; Trimming of the city's 6,000 trees, maintenance and watering of non-irrigated and new plantings; Daily litter pick-up and emptying of 150 trash receptacles in City Parks and Downtown areas; Daily monitoring and maintenance on the City's Interactive Fountain and the four ornamental fountain; Daily monitoring, maintenance and repair of 29 separate irrigation systems with over 2300 spray heads and 31,000 feet of underground drip irrigation.

The Parks Division staff includes a Foreman, and eight employees consisting of three Heavy Equipment Operators, four Municipal Service Worker II's and one Irrigation System Technician.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Continued refurbishing all park benches, trash receptacles and picnic tables throughout the city parks and facilities.
- Continued Integrated Pest Management (IPM) program in city landscaped areas.
- Continued with the operative maintenance and development of the Interactive Fountain in Centennial Park.
- Continued assisting VABI on the removal of exotic plant material.
- Assisted Stormwater Division with various maintenance responsibilities for N.P.D.E.S. permitting requirements.
- Coordinated with Sarasota County in accordance with the new Parks Interlocal Agreement and arranged quarterly inspections to better identify Parks issues.
- Continue with hazardous/structural pruning of Live Oaks in the city.
- Upgraded all fountain lighting to L.E.D.
- Coordinated with Solid Waste/Recycling to expand program for public recycling.
- Partnered with Solid Waste/Recycling to install and evaluate the Big Belly solar powered trash compactors.
- Coordinated with Venice Main Street to install L.E.D. up-lighting to downtown palm trees.

Achievement of Goals and Objectives for the 2012-2013 Budget Year (cont'd)

- Mulch downtown Venice Ave. medians to improve appearance and reduce weed growth.

- Addition of a tree chipper to the tree trimming crew to improve efficiency and increase productivity.

- Maintained Tree City Status.

Goals and Objectives for the 2013-2014 Budget Year

- Provide maintenance of traffic (MOT) training to 20% of department.

- Establish a skills training program to address skills gaps, new mandates and succession planning needs.

- Hold monthly in-house safety training that specifically deals with the departments activities.

- Implement a work request system using existing software packages to improve division reliability and efficiency and which accomplishes the following:
  - tracks requests from creation to completion,
  - tracks cost and labor hours by task,
  - notifies foremen, managers and requesters of milestones in the process,
  - allows for analysis of performance measurements,
  - provides summary reporting for future budgeting purposes.

- Develop a central contact point for all work requests or complaints, both internal and from citizens.

- Develop a skilled tree trimming crew through the introduction of new equipment and training to provide a once a year trimming to all city trees.

- Seek alternate, longer lasting, maintenance free materials for trash receptacles and benches and place some to evaluate performance and cost benefits.

- Replace damaged and worn playground equipment in Prentiss French, Mundy and Eastgate Parks.

- Install a shade structure in Centennial Park by the interactive fountain.

- Develop a core level of service standard for response times on work requests based on a priority system.

Goals and Objectives for the 2013-2014 Budget Year (cont'd)

- Continue with Integrated Pest Management (IPM) program in city landscaped areas.

- Continue to support the City of Venice goal of beautification.

- Continue with operative maintenance and development of Interactive Fountain to meet Health Department standards throughout the year.

- Continue assisting VABI on the removal of exotic plant material.

- Continue assisting Stormwater Division with various maintenance responsibilities for N.P.D.E.S. permitting requirements.

- Continue to coordinate with Sarasota County in accordance with the new Parks Interlocal Agreement, maintain regular inspection schedule.

- Continue to receive recognition as a Tree City USA by meeting standards throughout the year.

- Maintain a weekly mowing schedule during growing season and bi-weekly schedule as needed the rest of the year.

PUBLIC WORKS - PARKS & RECREATION

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 496,885	$ 521,992	$ 521,487	$ 643,357
Contractual	257,517	513,566	481,256	364,446
Commodities	71,429	113,175	101,720	120,050
Capital Outlay	-	53,070	12,381	-
Other	0	-	-	-
Totals	**$ 825,831**	**$ 1,201,803**	**$ 1,116,844**	**$ 1,127,853**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Heavy Equipment Operator I	3.0	3.0	3.0
Municipal Service Worker I	0.0	1.0	1.0
Municipal Service Worker II *	4.0	4.0	6.0
Parks Foreman	1.0	1.0	1.0
Irrigation System Technician II	1.0	1.0	1.0
Total Department Staff	**9.0**	**10.0**	**12.0**

* 2 positions split between Park Maintenance and Stormwater

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
PARKS MAINT & DEVELOPMENT							
001-0930-572.12-00	REGULAR SALARIES & WAGES	332,206	355,612	355,612	354,785	354,785	405,681
001-0930-572.14-00	OVERTIME	8,222	9,005	8,500	8,712	8,712	8,712
001-0930-572.15-00	SPECIAL PAY	886	1,845	1,845	348	348	348
001-0930-572.21-00	FICA	24,555	26,594	26,594	25,785	25,785	29,679
001-0930-572.22-00	RETIREMENT CONTRIBUTIONS	17,052	20,296	20,296	25,287	25,287	28,825
001-0930-572.23-00	LIFE AND HEALTH INSURANCE	99,012	108,640	108,640	141,760	141,760	170,112
001-0930-572.24-00	WORKERS' COMPENSATION	14,952	0	0	0	0	0
PERSONAL SERVICES		**496,885**	**521,992**	**521,487**	**556,677**	**556,677**	**643,357**
001-0930-572.34-00	OTHER CONTRACTUAL SERVICE	105,597	122,135	109,944	120,710	120,710	120,710
001-0930-572.40-00	TRAVEL AND TRAINING	309	1,000	850	3,300	3,300	3,300
001-0930-572.43-00	UTILITY SERVICES	63,758	140,846	128,038	140,846	140,846	140,846
001-0930-572.44-00	RENTALS AND LEASES	0	146,245	145,995	250	250	250
001-0930-572.46-00	REPAIR & MAINTENANCE SVCS	17,335	26,200	22,679	22,200	22,200	22,200
001-0930-572.46-37	FLEET MAINT- LABOR	34,753	34,975	34,975	34,975	34,975	34,975
001-0930-572.46-38	FLEET MAINT- PARTS	16,478	16,491	16,491	16,491	16,491	16,491
001-0930-572.46-39	FLEET MAINT- OTHER	12,443	12,950	10,000	12,950	12,950	12,950
001-0930-572.48-20	PLAYGROUND EQUIPMENT	6,844	12,180	11,740	12,180	12,180	12,180
001-0930-572.49-00	OTHER CHARGES/OBLIGATIONS	0	544	544	544	544	544
CONTRACTUAL		**257,517**	**513,566**	**481,256**	**364,446**	**364,446**	**364,446**
001-0930-572.51-00	OFFICE SUPPLIES	148	200	195	200	200	200
001-0930-572.52-00	OPERATING SUPPLIES	30,912	64,875	53,440	62,400	62,400	62,400
001-0930-572.52-04	TREES, SHRUBS, & SOD	13,632	13,500	13,500	23,500	23,500	23,500
001-0930-572.52-35	GASOLINE	26,313	34,000	34,000	33,350	33,350	33,350
001-0930-572.54-00	BOOKS, PUBS, SUBS, MEMBER	424	600	585	600	600	600
COMMODITIES		**71,429**	**113,175**	**101,720**	**120,050**	**120,050**	**120,050**
001-0930-572.63-00	IMPROV OTHER THAN BLDGS	0	40,070	0	0	0	0
001-0930-572.64-00	MACHINERY & EQUIPMENT	0	13,000	12,381	0	0	0
CAPITAL OUTLAY		**0**	**53,070**	**12,381**	**0**	**0**	**0**
DIVISION TOTALS		**825,831**	**1,201,803**	**1,116,844**	**1,041,173**	**1,041,173**	**1,127,853**

ENGINEERING

Engineering, capital improvements and stormwater utility issues are under the management and direction of the City Engineer. This department's responsibilities include all aspects of contract administration for the majority of capital projects including project management, field supervision, grant management, and project tracking through the Engineering, Stormwater, and other city departments. Engineering design work is provided for in-house projects by qualified staff; consultants are used for specialty work when needed. The Engineering staff reviews construction plans and site plans to ensure that private developments meet the city's engineering codes and annually updates design standards. If utilities or roadways built into a project are to be turned over to the city for future maintenance, engineering staff ensures that all infrastructure improvements are properly constructed and operational before presentation to City Council for acceptance. The City Engineer's Office oversees the grant programs for capital projects and assists other city departments with application for grant funding opportunities. The City Engineer is also charged with advising other department directors, City Manager and City Council on matters related to modern engineering principles and practices.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Completed Paving Project including upgrade of pedestrian crosswalks on Tampa and Miami Avenue, restoration of stormwater collection system by removing asphalt from gutters and improved resurfacing program utilizing upgraded tack coat to reduce surface cracking of the road surface.

- Completed property acquisition and permitting and construction underway with substantial completion scheduled for September 30, 2013 for the North-South Connector. Project includes construction of outer two lanes of a four lane divided road corridor with related stormwater treatment ponds, multi-use trail, sidewalks, bike lanes, required utility relocates, landscaping and lighting improvements. Project was also upgraded to include a left turn lane at Veneto and a paved shoulder to accommodate bicycles between Veneto and the North-South Connector.

- Completed sand search and permit application submittal to the Florida Department of Environmental Protection Bureau of Beaches and Coastal Systems for the next beach renourishment event scheduled in FY 2015. Continued annual beach monitoring and reporting to meet existing permit conditions. Funding requests for the next budget cycle requirements through federal and state appropriation channels submitted and pending legislation appropriation.

- Completed funding agreement with Sarasota County in the amount of $880,000 to design, permit and construct improvements at Legacy Park. Grant application in the approval process for over $500,000 in additional funding to develop park. Design team contracted and design/permitting underway.

- Complete design and permitting and initiated construction of safety improvements at US 41 Business at Tampa, Venice Ave., and Miami intersections.

- Completed design, permitting and construction of Turin/Indian Avenue Road widening project to provide upgraded dedicated right turn lane and upgraded sidewalk facilities adjacent to Venice High School and the Venice Performance Arts Center currently under construction.

- Executed contract for design, permitting and installation of emergency generator at Venice Community Center including upgrades to allow operation of the HVAC system. The project was funded with FEMA Hazard Mitigation Grant Program funds at 75% with 25% match provided by One Cent Sales Tax.

- Initiated Downtown Mobility Study with funding from MPO to evaluate recommended improvements within the downtown corridor for vehicle, pedestrian and bicycle travel.

- Provided administrative grant support to Airport, Police, Fire, Building, City Manager and Archives Departments.

- Re-submitted application for MPO funding to complete downtown improvements including pedestrian crossing signals, upgraded crosswalks, landscaping and ADA upgrades.

- Submitted application for MPO funding to complete construction of multi-use trail between Pinebrook and Auburn Road to provide connection from Legacy Trail to the Carlton Reserve trail system.

- Submitted water quality projects for RESTORE Act Funding.

- Preserved funding through the Sarasota/Manatee Metropolitan Planning Organization (MPO) to widen US 41 By-Pass Corridor from Center Road to Bird Bay to six lanes including bike lanes and sidewalks.

- Coordinated with Sarasota County to designate future year allocations of Road Impact Fees to the Pinebrook/Edmondson intersection, Airport Access Road and Pinebrook/Venice Avenue intersection improvements.

- Coordinated with Venice Area Beautification Inc., (VABI) and the Friends of Legacy Trail to initiate inventory to formulate needed improvements to bicycle and pedestrian facilities to promote completion of the Bicycle Friendly Designation and Ribbons of Venice programs.

- Completed environmental assessment at the Circus Arena with MPO Brownfield Grant funds.

- Applied for numerous state and federal grants to supplement local funds for capital improvements.

- Assisted Building Department with record retention and disposition.

Achievement of Goals and Objectives for the 2012-2013 Budget Year (cont'd)

- Completed review of Site and Development Plans, Construction Plans, and Plan Modifications as needed for new developments submitted during the fiscal year.

- Completed 2013 revisions to city Construction Detail Sheets and distributed to the engineering firms practicing in the area and through the Engineering Department's website.

- Continued to participate in Planning Department's technical review committee, MPO Technical Advisory Committee, Certified Floodplain Managers, and alternate for Coastal Advisory Committee.

Goals and Objectives for the 2013- 2014 Budget Year

- Evaluate grant opportunities, prepare grant applications, monitor grant compliance during implementation assist other departments with grant applications and track city-wide grant submittals and state grant opportunities for capital projects to leverage available funding.

- Complete project close-out and turn-over of North-South Connector east of I-75 and connecting Border and E. Laurel Roads at Jacaranda Boulevard to Sarasota County for operation and maintenance.

- Complete construction of safety improvements at US 41 Business at Tampa, Venice Ave., and Miami intersections.

- Initiate sidewalk and bike lane inventory and identify projects for future funding.

- Complete design and permitting for Deertown Gully and Flamingo Ditch outfall upgrade project. Submit grant application to request funding to complete construction of the proposed upgrades.

- Complete MPO funded Downtown Mobility Plan including wayfinding study.

- Initiate design/build for US 41 Business intersection improvements at Tampa, Venice, and Miami Avenues with MPO funding.

- Complete design/construction of right turn lane from Indian Avenue to US 41 Business North in conjunction with private construction activities at the intersection.

- Initiate design and permitting of intersection improvements for Pinebrook Road and Edmondson Road intersection with Road Impact Fees.

- Complete design, permitting and installation of the Venice Community Center emergency generator funded by FEMA grant funds.

- Through participation with the MPO, promote the identified segments of the Ribbons of Venice Project for inclusion in the 5-year Plan and Enhancement Project Programs.

- Facilitate private construction projects by streamlining permitting process and enhanced customer service.

- Continue to develop recommended capital projects and indentify funding opportunities for Capital Improvement Projects.

- Provide public assistance and information to aid citizens with flood zone determination, public safety information, flood insurance information and updated digital FIRMs adoption including protest/appeals.

ENGINEERING

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 378,453	$ 334,324	$ 334,867	$ 357,589
Contractual	64,573	52,030	51,730	17,010
Commodities	4,813	5,263	5,263	6,200
Capital Outlay	0	-	-	-
Other	-	-	-	-
Totals	**$ 447,839**	**$ 391,617**	**$ 391,860**	**$ 380,799**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
City Engineer *	1.0	1.0	1.0
Engineering/Stormwater Technician I *	1.0	1.0	1.0
Engineering/Stormwater Technician II *	1.0	1.0	1.0
Grants Coordinator *	1.0	1.0	1.0
Projects Coordinator *	1.0	1.0	1.0
Stormwater Engineer **	1.0	0.0	0.0
Total Department Staff	**6.0**	**5.0**	**5.0**

* 5 positions are split between Engineering & Stormwater

** Stormwater Engineer position was moved to Stormwater Budget in FY13 & FY14.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
ENGINEERING							
001-0950-539.12-00	REGULAR SALARIES & WAGES	256,791	234,778	234,778	234,779	234,779	234,779
001-0950-539.14-00	OVERTIME	232	0	0	0	0	0
001-0950-539.15-00	SPECIAL PAY	1,890	3,416	3,955	16,255	16,255	16,255
001-0950-539.21-00	FICA	18,791	17,762	17,765	18,707	18,707	18,707
001-0950-539.22-00	RETIREMENT CONTRIBUTIONS	12,861	13,184	13,185	16,968	16,968	16,968
001-0950-539.23-00	LIFE AND HEALTH INSURANCE	81,012	65,184	65,184	70,880	70,880	70,880
001-0950-539.24-00	WORKERS' COMPENSATION	6,876	0	0	0	0	0
PERSONAL SERVICES		**378,453**	**334,324**	**334,867**	**357,589**	**357,589**	**357,589**
001-0950-539.31-00	PROFESSIONAL SERVICES	23,061	15,000	15,000	15,000	10,000	10,000
001-0950-539.34-00	OTHER CONTRACTUAL SERVICE	35,737	0	0	0	0	0
001-0950-539.40-00	TRAVEL AND TRAINING	2,206	2,920	2,920	2,900	2,900	2,900
001-0950-539.40-40	TRAVEL/TRAINING- INFO SYS	153	0	0	0	0	0
001-0950-539.41-00	COMMUNICATION SERVICES	340	900	600	600	600	600
001-0950-539.44-00	RENTALS & LEASES	1,753	3,510	3,510	3,510	3,510	3,510
001-0950-539.46-00	REPAIR & MAINTENANCE SVCS	0	27,000	27,000	0	0	0
001-0950-539.46-37	FLEET MAINT- LABOR	1,147	1,600	1,600	0	0	0
001-0950-539.46-38	FLEET MAINT- PARTS	176	800	800	0	0	0
001-0950-539.46-39	FLEET MAINT- OTHER	0	300	300	0	0	0
CONTRACTUAL		**64,573**	**52,030**	**51,730**	**22,010**	**17,010**	**17,010**
001-0950-539.51-00	OFFICE SUPPLIES	2,803	3,000	3,000	3,000	3,000	3,000
001-0950-539.52-00	OPERATING SUPPLIES	1,535	1,750	1,750	2,700	2,700	2,700
001-0950-539.52-35	GASOLINE	56	0	0	0	0	0
001-0950-539.54-00	BOOKS, PUBS, SUBS, MEMBER	419	513	513	500	500	500
COMMODITIES		**4,813**	**5,263**	**5,263**	**6,200**	**6,200**	**6,200**
DIVISION TOTALS		**447,839**	**391,617**	**391,860**	**385,799**	**380,799**	**380,799**

POLICE

The Department is now authorized for 46 sworn officers, an increase of one sworn officer, to fill the School Resource Officer vacancy, 18 full time support personnel, two part-time School Crossing Guards, as well as two part-time Parking Specialists.

The Patrol Division provides uniform police officer response to calls for service. Members of this division investigate violations of law and traffic crashes, arrest law violators, assist crime victims, regulate traffic flow, oversee school crossing guards, and coordinate special events and field operations.

The Support Services Division conducts criminal investigations, performs crime scene processing, manages acquired property, collaborates on crime prevention, and provides and coordinates, department training. This division also provides police records, coordinates computer services with IT staff, and receives/dispatches and records calls for service.

Department Administration staff are responsible for accreditation, applicant processing, budget, payroll, accounts payable, buildings/ground maintenance, awards and citations, sworn member certifications, as well as, the oversight and management of agency efforts and resources.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

During the budget year 2012/ 2013, the Police Department achieved many, if not all, of the targeted goals & objectives identified in our previous budget. Several of our anticipated goals consisted of a fiscal component and will be noted as such below. Other identified goals were statistical / community related in nature, and aided in the overall safety of our citizens.

- Inclusive of the calendar / fiscal year, our city experienced an 11% reduction in overall reported crime. As well as a 5% reduction in Person's Crimes and a 12% reduction in Property Crime.

- Community Partnerships were enhanced through our COP's Program, SAFE (Senior Assistance Freedom and Enhancement) Program and our Classroom and Cops Program, which resulted in specific recognition and fiscal support.

- In progress community involved Police Department Strategic Plan

Achievement of Goals and Objectives for the 2012-2013 Budget Year (Cont'd)

- Professional Police Department web-site in development stage
- Implemented new scheduling software for more efficient personnel use
- Transition to less than lethal weapons
- Purchased and put into service 5 new police vehicles

Fiscal / External Source(s)

- Community Outreach Program - Private Business **Donation** of 6 new bicycles $4,500
- Classroom & Cops – **Grant** $3,500
- Segway Initiative (Including 2 Tasers)

  Private Business **Donation** $13,257

  Segway - 1 @ $11,110
  Tasers - 2 $ 2,147

- Tasers - 12 for $ 9,689 **Forfeiture Fund**

Fiscal Oversight

- Lieutenant assigned to monitor internal fleet maintenance resulting in a drastic reduction in monthly repair expenditures.
- Year to date fiscal reduction for repeat Special Event Expenditures

Goals and Objectives for the 2013-2014 Budget Year

- Facilitate and support transition to Consolidated Dispatch Services.
- Develop Citizen Police Academy as an effort to build a bridges between citizens, officers, and the services we provide
- Implement Part-Time Parking Enforcement Officers

Goals and Objectives for the 2013-2014 Budget Year (cont'd)

- Assign additional School Resource Officer with ancillary duties to include contact and program development to all schools within the City of Venice
- Further develop community and organizational emergency readiness
- As a component of our Succession Plan, we will continue to develop and promote career growth of Police Department employees
- As a component of our Strategic Plan, we will develop and utilize Crime Analysis data to focus patrol efforts in problem areas
- Develop and implement employee based enrichment programs to cover such topics as fitness, balanced living, and retirement planning
- Review current patrol zones in relation to workloads and determine if reorganization and distribution would be more effective

POLICE

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 6,720,522	$ 7,132,594	$ 6,972,616	$ 7,314,157
Contractual	341,366	379,973	329,491	381,177
Commodities	232,770	270,763	258,043	267,950
Capital Outlay	105,491	267,599	254,000	-
Other	-	-	-	-
Totals	**$ 7,400,149**	**$ 8,050,929**	**$ 7,814,150**	**$ 7,963,284**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Chief of Police	1.0	1.0	1.0
Captain	0.0	1.0	1.0
Accreditation Coordinator	1.0	1.0	1.0
Administrative Assistant	2.0	2.0	2.0
Records Manager	1.0	1.0	1.0
Communication Manager	1.0	1.0	1.0
Records Clerk	2.0	2.0	2.0
Administrative Aide	1.0	1.0	1.0
Police Dispatcher	9.0	9.0	9.0
Criminalistic Specialist	1.0	1.0	1.0
Parking Enforcement Specialist *	0.0	1.0	1.0
School Crossing Guard *	1.0	1.0	1.0
Sergeant- Training Officer	1.0	1.0	1.0
Sergeant- Detective Division	1.0	1.0	1.0
Sergeant- K9 Officer	0.0	1.0	1.0
Sergeant	4.0	3.0	4.0
Lieutenant	4.0	4.0	3.0
School Resource Officer	1.0	2.0	2.0
Police Officer- Detective Division	4.0	4.0	5.0
Police Officer- Marine Patrol	2.0	1.0	1.0
Police Officer-K9	2.0	2.0	2.0
Police Officer- Traffic Division	1.0	1.0	0.0
Police Officer- Youth Services	0.0	0.0	1.0
Police Officer- Narcotics Division	1.0	1.0	0.0
Police Officer	23.0	23.0	23.0
Total Department Staff	**64.0**	**66.0**	**66.0**

* 2 part-time shown as one full time equivalent.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
LAW ENFORCEMENT							
001-1001-521.12-00	REGULAR SALARIES & WAGES	3,481,327	3,613,918	3,550,000	3,676,177	3,676,177	3,676,177
001-1001-521.14-00	OVERTIME	187,689	190,546	190,546	210,000	210,000	210,000
001-1001-521.15-00	SPECIAL PAY	296,365	337,549	250,000	124,560	124,560	124,560
001-1001-521.21-00	FICA	293,653	315,531	314,194	297,564	297,564	297,564
001-1001-521.22-00	RETIREMENT CONTRIBUTIONS	1,719,432	1,977,211	1,972,580	2,098,592	2,098,592	2,098,592
001-1001-521.23-00	LIFE AND HEALTH INSURANCE	648,144	697,839	695,296	907,264	907,264	907,264
001-1001-521.24-00	WORKERS' COMPENSATION	93,912	0	0	0	0	0
PERSONAL SERVICES		**6,720,522**	**7,132,594**	**6,972,616**	**7,314,157**	**7,314,157**	**7,314,157**
001-1001-521.31-00	PROFESSIONAL SERVICES	32,938	36,995	30,000	40,995	40,995	40,995
001-1001-521.34-00	OTHER CONTRACTUAL SERVICE	12,645	13,000	12,645	13,000	13,000	13,000
001-1001-521.40-00	TRAVEL AND TRAINING	12,078	10,000	10,000	10,000	10,000	10,000
001-1001-521.41-00	COMMUNICATIONS SERVICES	16,774	20,500	16,500	20,500	20,500	20,500
001-1001-521.41-40	COMMUNICATION SVCS- IS	31,060	30,396	30,396	30,500	30,500	30,500
001-1001-521.42-00	TRANSPORTATION	290	500	450	500	500	500
001-1001-521.43-00	UTILITY SERVICES	38,427	44,228	40,000	44,228	44,228	44,228
001-1001-521.44-00	RENTALS AND LEASES	8,031	9,000	8,250	9,000	9,000	9,000
001-1001-521.46-00	REPAIR & MAINTENANCE SVCS	38,897	41,250	40,000	40,850	40,850	40,850
001-1001-521.46-37	FLEET MAINT- LABOR	79,639	70,354	60,000	70,354	70,354	70,354
001-1001-521.46-38	FLEET MAINT- PARTS	31,214	35,950	25,000	35,950	35,950	35,950
001-1001-521.46-39	FLEET MAINT- OTHER	22,675	34,000	25,000	32,000	32,000	32,000
001-1001-521.46-40	REPAIRS/MAINT- INFO SYS	14,131	24,550	22,500	23,550	23,550	23,550
001-1001-521.47-00	PRINTING AND BINDING	2,567	3,000	3,000	3,000	3,000	3,000
001-1001-521.48-00	PROMOTIONAL ACTIVITIES	0	5,750	5,500	6,250	6,250	6,250
001-1001-521.49-00	OTHER CHARGES/OBLIGATIONS	0	500	250	500	500	500
CONTRACTUAL		**341,366**	**379,973**	**329,491**	**381,177**	**381,177**	**381,177**
001-1001-521.51-00	OFFICE SUPPLIES	12,494	15,000	13,500	15,000	15,000	15,000
001-1001-521.52-00	OPERATING SUPPLIES	58,357	65,070	62,500	62,000	62,000	62,000
001-1001-521.52-03	CLOTHING ALLOWANCE	29,700	28,243	28,243	28,500	28,500	28,500
001-1001-521.52-35	GASOLINE	128,498	158,400	150,000	158,400	158,400	158,400
001-1001-521.54-00	BOOKS, PUBS, SUBS, MEMBER	3,721	4,050	3,800	4,050	4,050	4,050
COMMODITIES		**232,770**	**270,763**	**258,043**	**267,950**	**267,950**	**267,950**
001-1001-521.64-00	MACHINERY & EQUIPMENT	105,491	267,599	254,000	0	0	0
CAPITAL OUTLAY		**105,491**	**267,599**	**254,000**	**0**	**0**	**0**
DIVISION TOTALS		**7,400,149**	**8,050,929**	**7,814,150**	**7,963,284**	**7,963,284**	**7,963,284**

FIRE

The mission of the Venice Fire Department is to achieve a goal of zero deaths and property loss from fire and to protect the citizens of Venice from the ravages of natural and manmade disasters. This is accomplished through an aggressive fire prevention and public education program, with a focus on highly trained and motivated personnel, outfitted with modern equipment and facilities.

Under the direction of the Fire Chief, the Fire Department employs 41.5 personnel assigned to three major divisions: Emergency Response, Fire Prevention, and Administration. The emergency response division is staffed by 36 on-line members who respond to an average of 2,600 calls per year. Specialized services include confined space rescue, and mitigation of water related emergencies through the marine rescue program.

The Fire Chief also serves as the City's Emergency Management Director. This includes being responsible for updating the city's Comprehensive Emergency Management Plan, Continuity of Operations Plans, lead related training exercise and continue employee training for National Incident Management System (NIMS) compliance.

The Fire Chief also serves as the City's Fire Marshal. The Prevention Division consists of two Fire Inspectors. Responsibilities include enforcement of fire codes, plans review, and annual facility and business inspections.

Administration includes staff positions of Fire Chief, Administrative Battalion Chief, Administrative Assistant, and a part-time Administrative Support Clerk. Responsibilities include the day-to-day operations, emergency management, training, facilities and equipment maintenance, grants procurement and administration, budgeting, special events, community risk reduction and public education. The Fire Department continues to provide the "Doing It Right Ensures Citizen Trust" (DIRECT) program to citizens. The DIRECT program empowers the staff to go above and beyond to provide exceptional customer service.

The Fire Department has three stations. Station 3 is located in the northeastern section of the city. This site is multi-functioning as it has a public meeting room. This room also serves as the City's Emergency Operations Center (EOC). Another meeting room on the second floor serves as the Department's EOC during times of pending storm event. Throughout the year these rooms are available for public use.

Public education and fire safety are vital functions of the Department. Several areas are covered by various programs. Among these are fire safety & prevention lectures/tours, child safety seat installations, signage for light-frame truss buildings, smoke detector distribution, lectures for homeowner association on fire safety lectures, American Heart Association Healthcare Provider and Heartsaver CPR and First Aid.

Achievements of Goals and Objectives for the 2012-13 Budget Year

- Fire boat went into operations. Funded by a West Coast Inland Navigational District (WCIND) grant in the amount of $226, 100.

- Grant Submissions
  - Assistance to Firefighters Grant Program – FEMA for communication equipment. Grant request is still in review.
  - SAFER – FEMA for staffing three firemedics. Not Funded
  - EMS Regional Grant – Awarded $1881.85.

- Expand public education to include hosting a contractor's/business operator open house/training event with a projected attendance of 100.

- Expand annual inspections to all businesses. This is a significant increase in level of service provided. Added midyear budget request for one full-time Fire Inspector to assist with improved inspection productivity.

- Sold decommissioned fire boat.

- Grants Submissions
  - WCIND – Staffing for fire boat activities – Not Funded
  - SAFER – Staffing for minimum manning staffing – Not Funded
  - FEMA Assistance to Firefighters Grant – Radio Equipment, Mobile Data Terminals (MDTs) and Thermal Imaging Cameras (TICs) – Pending

- Respond to all calls in less than five (5) minutes for 90 percent of the time.

- Improve NFPA 1710 compliance by addressing operational deployment of resources through automatic aid. This includes requesting three firemedic positions (one per shift) during the normal FY 13/14 budget approval process.

- Begin development a departmental succession plan that incorporates necessary training and educational requirements. This includes seeking to reestablish the Deputy Chief position the during the normal FY 13/14 budget approval process. This position will assist with administrative responsibilities and provide the necessary exposure to the professional management of the Fire Department operations.

- Initiating improvement of the departmental staff's knowledge and understanding of the current HTE/Sungard Public Sector software for improved documentation and data management.

Goals and Objectives for the 2013-14 Budget Year

- Expand public education to include hosting a contractor's/business operator open house/training event with a projected attendance of 100.

- Expand annual inspections to all businesses. Improve upon our historical inspection service and update the inspection database.

- Grants Submissions – Seek new grants.

    - FEMA Assistance to Firefighters Grant – Brush gear and positive pressure ventilation fans (PPV).
    - SAFER – Additional staffing for NFPA 1710 compliance.

- Respond to all calls in less than five (5) minutes for 90 percent of the time.

- Improve NFPA 1710 compliance by addressing operational deployment of resources through automatic aid. This includes filling three firemedic positions (one per shift) that was requested during the normal budget approval process.

- Develop a departmental succession plan that incorporates necessary training and educational requirements. This includes seeking to fill the Deputy Chief position requested during the normal budget approval process.

- Through a robust records management system, utilize technological advancements to address all functional areas of emergency response, training, fire prevention and administrative management. This will include evaluate the effectiveness of the currently used HTE/Sungard Public Sector software for enhanced documentation and data management.

FIRE

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 5,186,833	$ 5,272,090	$ 5,272,090	$ 5,886,586
Contractual	194,830	268,338	250,854	304,919
Commodities	88,944	118,206	109,882	130,284
Capital Outlay	212,984	60,197	60,197	20,000
Other	-	-	-	-
Totals	**$ 5,683,591**	**$ 5,718,831**	**$ 5,693,023**	**$ 6,341,789**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Fire Chief	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0
Fire Marshal	0.0	0.0	0.0
Fire Inspector *	0.0	1.0	2.0
Fire Admin Bat Chief	1.0	1.0	1.0
Lieutenant/EMT	9.0	9.0	9.0
Firemedic	27.0	24.0	27.0
Receptionist/Secretary **	0.5	0.5	1.0
Fire Batallion Chief/EMT	3.0	3.0	3.0
Total Department Staff	**42.5**	**40.5**	**45.0**

* One inspector is 100% fire department (general fund) and one inspector is split 50/50 fire department (general fund) and building department.

** Part time employee, increased from 50% to 75%.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
FIRE CONTROL							
001-1101-522.12-00	REGULAR SALARIES & WAGES	2,546,157	2,504,430	2,504,430	2,600,918	2,600,918	2,724,704
001-1101-522.14-00	OVERTIME	117,555	155,311	155,311	149,993	149,993	149,993
001-1101-522.15-00	SPECIAL PAY	254,649	197,953	197,953	127,859	127,859	127,859
001-1101-522.21-00	FICA	209,126	210,858	210,858	212,081	212,081	221,552
001-1101-522.22-00	RETIREMENT CONTRIBUTIONS	1,595,678	1,727,788	1,727,788	1,970,858	1,970,858	2,045,822
001-1101-522.23-00	LIFE AND HEALTH INSURANCE	409,584	475,750	475,750	574,128	574,128	616,656
001-1101-522.24-00	WORKERS' COMPENSATION	54,084	0	0	0	0	0
PERSONAL SERVICES		**5,186,833**	**5,272,090**	**5,272,090**	**5,635,837**	**5,635,837**	**5,886,586**
001-1101-522.31-00	PROFESSIONAL SERVICES	21,037	36,695	35,955	32,140	32,140	32,140
001-1101-522.31-04	VEN FOUND PROF SERVICES	0	588	100	588	588	588
001-1101-522.34-00	OTHER CONTRACTUAL SERVICE	1,550	1,920	1,920	1,920	1,920	1,920
001-1101-522.40-00	TRAVEL AND TRAINING	7,290	11,400	11,400	20,400	20,400	20,400
001-1101-522.41-00	COMMUNICATION SERVICES	3,846	6,052	5,802	5,100	5,100	5,100
001-1101-522.43-00	UTILITY SERVICES	41,611	51,834	51,800	51,834	51,834	51,834
001-1101-522.44-00	RENTALS AND LEASES	3,192	3,000	3,000	2,400	2,400	2,400
001-1101-522.46-00	REPAIR & MAINTENANCE SVCS	36,283	49,959	44,100	81,460	81,460	81,460
001-1101-522.46-37	FLEET MAINT- LABOR	33,110	39,195	36,000	40,600	40,600	40,600
001-1101-522.46-38	FLEET MAINT- PARTS	26,378	16,503	15,000	19,500	19,500	19,500
001-1101-522.46-39	FLEET MAINT- OTHER	19,107	49,492	44,177	47,177	47,177	47,177
001-1101-522.48-00	PROMOTIONAL ACTIVITIES	1,426	1,700	1,600	1,800	1,800	1,800
CONTRACTUAL		**194,830**	**268,338**	**250,854**	**304,919**	**304,919**	**304,919**
001-1101-522.51-00	OFFICE SUPPLIES	3,750	7,500	7,000	10,000	10,000	10,000
001-1101-522.52-00	OPERATING SUPPLIES	42,425	58,154	54,000	63,440	63,440	63,440
001-1101-522.52-04	VEN FOUND OPER SUPPLIES	40	2,344	1,000	2,344	2,344	2,344
001-1101-522.52-08	GRANTS	2,715	2,715	1,882	2,000	2,000	2,000
001-1101-522.52-35	GASOLINE	38,146	45,493	44,000	47,500	47,500	47,500
001-1101-522.54-00	BOOKS, PUBS, SUBS, MEMBER	1,868	2,000	2,000	5,000	5,000	5,000
COMMODITIES		**88,944**	**118,206**	**109,882**	**130,284**	**130,284**	**130,284**
001-1101-522.64-00	MACHINERY & EQUIPMENT	0	29,000	29,000	0	0	20,000
001-1101-522.64-08	GRANTS	212,984	31,197	31,197	0	0	0
CAPITAL OUTLAY		**212,984**	**60,197**	**60,197**	**0**	**0**	**20,000**
DIVISION TOTALS		**5,683,591**	**5,718,831**	**5,693,023**	**6,071,040**	**6,071,040**	**6,341,789**

FIRE ACADEMY

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Contractual	$ 4,805	$ 5,050	$ 4,000	$ 6,050
Commodities	2,872	8,570	8,275	12,000
Capital Outlay	-	-	-	-
Totals	**$ 7,677**	**$ 13,620**	**$ 12,275**	**$ 18,050**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
FIRE TRAINING ACADEMY							
001-1102-522.43-00	UTILITY SERVICES	1,561	1,550	1,000	1,550	1,550	1,550
001-1102-522.46-00	REPAIR & MAINTENANCE SVCS	3,244	3,500	3,000	4,500	4,500	4,500
CONTRACTUAL		**4,805**	**5,050**	**4,000**	**6,050**	**6,050**	**6,050**
001-1102-522.51-00	OFFICE SUPPLIES	996	2,895	2,800	3,000	3,000	3,000
001-1102-522.52-00	OPERATING SUPPLIES	210	225	225	1,000	1,000	1,000
001-1102-522.52-35	GASOLINE	1,218	2,000	1,800	2,500	2,500	2,500
001-1102-522.54-00	BOOKS, PUBS, SUBS, MEMBER	448	3,450	3,450	5,500	5,500	5,500
COMMODITIES		**2,872**	**8,570**	**8,275**	**12,000**	**12,000**	**12,000**
DIVISION TOTALS		**7,677**	**13,620**	**12,275**	**18,050**	**18,050**	**18,050**

PLANNING AND ZONING DEPARTMENT

The Planning and Zoning Department is an integral component of the Development Services Division. The department guides growth and development by initiating current and long-range planning activities. These activities are performed through implementation of the Land Development Code, review of new development projects, the coordination and development of master plans, and the city's Comprehensive Plan. The department regulates the zoning code, maintains and revises the Comprehensive Plan and Land Development Regulations, coordinates all city-wide special events and Geographical Information System (GIS) mapping needs, issues business tax receipts to all businesses within the city, and manages the city's development activities.

Planning and Zoning staff members work in partnership with advisory boards, the development community, community groups and stakeholders and City Council to balance the needs of residents, business owners, customers and visitors. This department serves as staff to the Planning Commission, Environmental Task Force and Architectural Review Board. The department coordinates the review of development proposals for all affected city and county departments through the technical review committee (TRC) process.

Achievement of Goals and Objectives for the 2011-2012 Budget Year

- Utilization of feedback from external/internal customers, elected officials and community stakeholders to update policies and guidelines.

- Facilitated opportunities to receive concerns regarding the City's Development Services Division (e.g. public forums, stakeholder engagements, EDGIT Committee Presentation, etc.)

- Commenced and completed a portion of Phase I of the Land Development Code re-write to reflect the Comprehensive Plan's Goals, Objectives and Policies.

- Provided staff support to Advisory Boards including, but not limited to, the Planning Commission, Environmental Task Force and Architectural Review Board.

- Assisted event organizers with scheduling and details of over 50 special events including new events such as the Rev 3 Triathlon and Cyclovia.

- Processed 1,700 business tax receipts for local businesses and professions located within the city.

- Created the City of Venice Bike Map and assisted with preparation of the Bicycle Friendly Community designation application.

Achievement of Goals and Objectives for the 2011-2012 Budget Year (Cont'd)

- Successfully amended the Venice Comprehensive Plan which minimized policy redundancies, eliminated over $800,000 of unfunded studies and better aligned the plan with budget and resource capabilities.

- Successfully amended the Joint Planning and Interlocal Service Boundary Agreement between the City of Venice and Sarasota County twice to promote economic development thru new development proposals.

- Created a new regulatory scheme to take over structures over water permitting authority from Sarasota County.

- Amended the Comprehensive Plan to revise policies to reflect current practices / processes and remove policies that conflict with state and federal regulations and guidelines.

- Successfully processed approximately 30 land development related petitions that included infill, re-development and new development projects.

- Worked in conjunction with the Planning Commission to create the Master Code for the Land Development Code re-write.

Goals and Objectives for the 2012-2013 Budget Year

- Elimination of an additional $100,000 of unfunded studies from the Envision Venice Comprehensive Plan by Sept. 1, 2013.

- Continue implementation of the Envision Venice Comprehensive Plan through the completion of Article I, Article II, Article III, Article V, Article VI, and Article VIII of the Land Development Code Updates by Sept. 1, 2013.

- Transition of Architectural Review Board responsibilities from the Building & Code Enforcement Department to the Planning & Zoning Department by Jan. 31, 2013.

- Begin managing the implementation of the Structures Over Water regulations by Oct. 31, 2012.

- Implement the Connect GIS software program to enhance citizen outreach by Dec. 31, 2012.

PLANNING & ZONING

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 454,144	$ 519,622	$ 518,827	$ 426,119
Contractual	17,460	77,453	73,753	137,600
Commodities	8,355	10,300	10,300	8,000
Capital Outlay	18,700.00	-	-	-
Other	-	-	-	-
Totals	**$ 498,659**	**$ 607,375**	**$ 602,880**	**$ 571,719**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Planning/Community Development Director	0.0	1.0	1.0
General Manager Development Services	1.0	0.0	0.0
Planning Administrator	1.0	0.0	0.0
G.I.S. Specialist	1.0	1.0	0.0
Administrative/Planning Coordinator *	1.0	1.0	1.0
Planner	1.0	2.0	2.0
Permit & Systems Analyst	1.0	0.0	0.0
Code Enforcement Inspector	2.0	2.0	2.0
Total Department Staff	**8.0**	**7.0**	**6.0**

* Position is split 50% Planning (general fund) and 50% building fund for FY14.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
PLANNING							
001-1301-515.12-00	REGULAR SALARIES & WAGES	338,234	376,765	376,765	288,361	288,361	288,361
001-1301-515.14-00	OVERTIME	272	0	0	0	0	0
001-1301-515.15-00	SPECIAL PAY	32,136	6,767	6,000	341	341	341
001-1301-515.21-00	FICA	25,309	27,974	27,950	21,030	21,030	21,030
001-1301-515.22-00	RETIREMENT CONTRIBUTIONS	17,333	21,204	21,200	17,155	17,155	17,155
001-1301-515.23-00	LIFE AND HEALTH INSURANCE	36,000	86,912	86,912	99,232	99,232	99,232
001-1301-515.24-00	WORKERS' COMPENSATION	4,860	0	0	0	0	0
PERSONAL SERVICES		**454,144**	**519,622**	**518,827**	**426,119**	**426,119**	**426,119**
001-1301-515.31-00	PROFESSIONAL SERVICES	4,755	52,253	52,253	80,000	80,000	110,000
001-1301-515.40-00	TRAVEL AND TRAINING	4,321	11,000	9,500	10,000	10,000	10,000
001-1301-515.40-40	TRAVEL/TRAINING- INFO	0	0	0	0	0	0
001-1301-515.41-00	COMMUNICATION SERVICES	566	1,000	300	0	0	0
001-1301-515.44-00	RENTALS & LEASES	4,091	4,200	4,200	4,200	4,200	4,200
001-1301-515.46-00	REPAIR & MAINTENANCE SVCS	3,376	7,000	7,000	1,400	1,400	1,400
001-1301-515.47-00	PRINTING AND BINDING	351	2,000	500	12,000	12,000	12,000
CONTRACTUAL		**17,460**	**77,453**	**73,753**	**107,600**	**107,600**	**137,600**
001-1301-515.51-00	OFFICE SUPPLIES	5,681	5,500	5,500	4,000	4,000	4,000
001-1301-515.52-00	OPERATING SUPPLIES	646	1,000	1,000	1,000	1,000	1,000
001-1301-515.54-00	BOOKS, PUBS, SUBS, MEMBER	2,028	3,800	3,800	3,000	3,000	3,000
COMMODITIES		**8,355**	**10,300**	**10,300**	**8,000**	**8,000**	**8,000**
001-1301-515.64-00	MACHINERY & EQUIPMENT	18,700	0	0	0	0	0
CAPITAL OUTLAY		**18,700**	**0**	**0**	**0**	**0**	**0**
DIVISION TOTALS		**498,659**	**607,375**	**602,880**	**541,719**	**541,719**	**571,719**

INFORMATION TECHNOLOGY

The Information Technology Department (ITD) manages and maintains the city's information infrastructure. The ITD is responsible for the city's communications and computer systems which include voice and computer-based technologies. The department guides and provides the tools essential to efficiently serve citizens, develop timely information for managing city operations and pursue other objectives which support the city's mission and goals.

The ITD provides a collaborative relationship with all departments by facilitating the identification of appropriate technology and assisting the other departments with the training and implementation of that technology.

ITD staff includes the Information Technology Director, Information Technology Manager, Technical Systems Coordinator, and Network Technician.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Implemented Granicus live video and archiving for Council and other meetings
- Implemented Legistar, agenda creation and management suite
- Upgraded Click2Gov
- Implemented Work Order System
- 25 laptops replaced
- Purchased Microsoft Office 365 as a replacement for the Groupwise email system.
- Initiated the Citywide fiber project.

Goals and Objectives for the 2013-2014 Budget Year

- Continue to leverage in-house platforms in order to realize potential savings
- Continue to replace aging PC's, network servers and equipment as needed
- Maintain the current information infrastructure within budget constraints

Goals and Objectives for the 2013-2014 Budget Year (cont'd)

- Explore possible areas of inter-agency cooperation and consolidation.
- Implement Click2Gov Accounts Receivable online payments
- Resolve 85% of work requests within 10 days
- Maintain COV controlled systems up time at 90%
- Response to a system down will be within 1 business hour during work day. After hours response will be best possible based on staff availability.

INFORMATION TECHNOLOGY

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 348,621	$ 353,755	$ 353,319	$ 443,541
Contractual	310,136	363,730	360,650	357,777
Commodities	32,264	108,765	108,765	55,520
Capital Outlay	-	35,000	35,000	35,000
Other	-	-	-	-
Totals	**$ 691,021**	**$ 861,250**	**$ 857,734**	**$ 891,838**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Info Systems Director	1.0	1.0	1.0
Technical Systems Coordinator	1.0	1.0	1.0
Network Technician	1.0	1.0	1.0
Information System Manager	1.0	1.0	1.0
Technical Support Technician	0.0	0.0	1.0
Total Department Staff	**4.0**	**4.0**	**5.0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
INFORMATION TECHNOLOGY							
001-1401-513.12-00	REGULAR SALARIES & WAGES	267,065	265,963	265,963	277,813	277,813	319,006
001-1401-513.14-00	OVERTIME	0	974	0	0	0	0
001-1401-513.15-00	SPECIAL PAY	10,767	8,000	8,500	6,800	6,800	6,800
001-1401-513.21-00	FICA	20,383	20,198	20,200	21,060	21,060	24,211
001-1401-513.22-00	RETIREMENT CONTRIBUTIONS	13,794	15,164	15,200	19,781	19,781	22,644
001-1401-513.23-00	LIFE AND HEALTH INSURANCE	36,000	43,456	43,456	56,704	56,704	70,880
001-1401-513.24-00	WORKERS' COMPENSATION	612	0	0	0	0	0
PERSONAL SERVICES		**348,621**	**353,755**	**353,319**	**382,158**	**382,158**	**443,541**
001-1401-513.31-00	PROFESSIONAL SERVICES	55,255	71,781	71,750	79,155	69,155	69,155
001-1401-513.40-00	TRAVEL AND TRAINING	9,290	16,000	14,000	20,000	15,000	15,000
001-1401-513.41-00	COMMUNICATIONS SERVICES	6,872	5,500	4,500	2,000	2,000	2,000
001-1401-513.46-00	REPAIR & MAINTENANCE SVCS	211,828	214,849	214,800	239,022	219,022	219,022
001-1401-513.46-02	COMPUTER DEVICES	26,797	53,000	53,000	50,000	50,000	50,000
001-1401-513.46-37	FLEET MAINT- LABOR	81	500	500	500	500	500
001-1401-513.46-38	FLEET MAINT- PARTS	13	100	100	100	100	100
001-1401-513.46-39	FLEET MAINT- OTHER	0	2,000	2,000	2,000	2,000	2,000
CONTRACTUAL		**310,136**	**363,730**	**360,650**	**392,777**	**357,777**	**357,777**
001-1401-513.51-00	OFFICE SUPPLIES	2,801	4,000	4,000	4,720	4,720	4,720
001-1401-513.52-00	OPERATING SUPPLIES	28,274	102,265	102,265	48,000	48,000	48,000
001-1401-513.52-35	GASOLINE	505	2,000	2,000	2,000	2,000	2,000
001-1401-513.54-00	BOOKS, PUB, SUB, MEMBERSP	684	500	500	800	800	800
COMMODITIES		**32,264**	**108,765**	**108,765**	**55,520**	**55,520**	**55,520**
001-1401-513.64-00	MACHINERY & EQUIPMENT	0	35,000	35,000	35,000	35,000	35,000
CAPITAL OUTLAY		**0**	**35,000**	**35,000**	**35,000**	**35,000**	**35,000**
DIVISION TOTALS		**691,021**	**861,250**	**857,734**	**865,455**	**830,455**	**891,838**

ADMINISTRATIVE SERVICES DEPARTMENT

The Administrative Services Department (ASD) is primarily responsible for three areas - human resources, benefits and risk management. The department also provides staffing for the City Hall information center.

Human Resources - The department is responsible for labor relations and negotiations with the city's four bargaining units (International Association of Fire Fighters, Fraternal Order of Police representing Venice police officers, Fraternal Order of Police representing sergeants and lieutenants, and American Federation of State, County and Municipal Employees). The department also manages the city's classification and compensation plans, recruitment for city employment vacancies and maintenance of all official personnel records as well as coordinating the development, modification, and renewal of necessary policies and procedures.

Benefits - The department manages the city's insurance benefit plans and wellness programs for city employees and retirees (insurance, pension, wellness, disability coverage, etc.). This involves assisting in the design of insurance plans, communicating benefits information to employees, assisting employees with problems associated with the processing/payment of health insurance claims, oversight of the Family Medical Leave program, coordinating open enrollment and special enrollment activities, communicating health and wellness information to employees, and researching various programs and initiatives designed to reduce insurance costs for the city and employees.

Risk Management - The department is responsible for the city's risk management program which involves the identification, analysis, control and financing of risk associated with city operations. Efforts are directed to reduce risks resulting from workers' compensation claims, liability claims and damage expenses for buildings, inventories, vehicles and equipment owned by the city. This includes the review of contracts entered into by the city, inspection of properties and other activities to ensure the conservation of city assets.

City Hall Information Center - The department staffs the City Hall information center, providing a friendly and helpful reception for visitors and callers alike. This involves answering the multi-line telephone system and transferring callers to appropriate departments to obtain service, redirecting customers to other government agencies or community organizations as required, greeting and directing visitors to appropriate departments and providing general information and assistance. This position also affords assistance to city staff with administrative tasks including copying, faxing, filing, data entry and other projects and is responsible for receiving and processing shipments and deliveries to City Hall.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Successfully negotiated mutually beneficial collective bargaining agreements with the International Association of Firefighters (IAFF), American Federation of State, County and Municipal Employees (AFSCME), the Fraternal Order of Police (FOP) (Officers) and the Fraternal Order of Police (Sergeants and Lieutenants).

- Conducted management and supervisory training sessions in key areas.

- Streamlined the employee performance appraisal system.

- Successfully recruited for key city positions including City Attorney, Fire Chief, Director of Public Works, Maintenance & Parks Superintendent, Assistant City Clerk, Technical Unit Supervisor and Field Operations Supervisor.

- Lead successful recruitment processes for numerous other city positions.

- Successfully recruited for temporary employees in Parks Division to better utilize Public Works Department's goals and objectives.

- Maintained health care claims costs at below trend.

- Renewed Short Term Disability benefit.

- Selected dental and vision plans for calendar year 2014.

- Expanded wellness program to include four on-site Florida Blue training presentations on (1) walking, (2) individual fitness, (3) weight training, and (4) heart health.

- Maintained better than average Workers' Compensation Experience Modification factor.

- Conducted a competitive bid and negotiated a new Third-Party Administrator contract for Worker Compensation claims.

- Conducted a competitive bid for the city's property and liability insurance program.

- Conducted an in-house employee satisfaction survey.

- Conducted annual driver training for city employees as part of the ongoing safety program.

- Revised the city's reclassification process to improve overall outcome.

Goals and Objectives for the 2013-2014 Budget Year

- Negotiate mutually beneficial collective bargaining agreements with the International Association of Firefighters (IAFF), American Federation of State, County and Municipal Employees (AFSCME), the Fraternal Order of Police (FOP), and the Fraternal Order of Police (Sergeants and Lieutenants), to include significant health insurance contribution rate and pension changes.

- Enhance employee morale and working relationships with all bargaining units and non-bargaining employees through open communication and cooperation.

- Successfully resolve employee issues in such a way as to preserve the integrity of city operations, employee morale and minimize risk to the city.

- Expand the management, supervisory and safety training programs to address city needs.

- Actively lead recruitment for vacant positions, including applicable departments in the decision making processes.

- Expand the city's wellness program with a view to maintaining healthcare claim costs better than trend.

- Proactively strive to maintain better than average Workers' Compensation Experience Modification factor.

- Review and revise job descriptions to reflect changing and streamlining departmental functions.

- Review existing city insurance plans on an ongoing basis for benefit options and cost effectiveness.

ADMINISTRATIVE SERVICES

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 244,182	$ 242,587	$ 237,273	$ 249,408
Contractual	264,626	237,978	237,778	278,266
Commodities	4,207	5,650	5,500	5,875
Capital Outlay	-	-	-	-
Other	-	-	-	-
Totals	**$ 513,015**	**$ 486,215**	**$ 480,551**	**$ 533,549**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Director of Administrative Services *	1.0	1.0	1.0
Switchboard Operator/Secretary	1.0	0.0	0.0
Administrative Support Technician	0.0	1.0	1.0
Administrative Assistant *	1.0	1.0	1.0
Human Resources Technician	1.0	1.0	1.0
Benefits Coordinator **	1.0	1.0	1.0
Total Department Staff	**5.0**	**5.0**	**5.0**

* Position is split between General Fund and Internal Service Funds

** Position is 100% Internal Service Fund

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
ADMINISTRATIVE SERVICES							
001-1601-513.12-00	REGULAR SALARIES & WAGES	161,724	160,867	160,867	160,867	160,867	160,867
001-1601-513.15-00	SPECIAL PAY	8,624	4,260	4,200	4,756	4,756	4,756
001-1601-513.21-00	FICA	11,955	12,181	12,000	12,200	12,200	12,200
001-1601-513.22-00	RETIREMENT CONTRIBUTIONS	8,179	8,773	8,700	14,766	14,766	14,766
001-1601-513.23-00	LIFE AND HEALTH INSURANCE	26,100	31,506	31,506	41,819	41,819	41,819
001-1601-513.24-00	WORKERS' COMPENSATION	768	0	0	0	0	0
001-1601-513.25-00	UNEMPLOYMENT COMPENSATI(	26,832	25,000	20,000	15,000	15,000	15,000
PERSONAL SERVICES		**244,182**	**242,587**	**237,273**	**249,408**	**249,408**	**249,408**
001-1601-513.31-00	PROFESSIONAL SERVICES	13,022	14,000	14,000	14,000	14,000	14,000
001-1601-513.31-03	LEGAL	51,877	40,000	40,000	50,000	50,000	50,000
001-1601-513.40-00	TRAVEL AND TRAINING	2,178	2,700	2,500	3,700	3,700	3,700
001-1601-513.41-00	COMMUNICATIONS SERVICES	528	875	875	980	980	980
001-1601-513.44-00	RENTALS AND LEASES	2,157	2,200	2,200	2,600	2,600	2,600
001-1601-513.45-00	INSURANCE	172,080	173,203	173,203	198,286	198,286	198,286
001-1601-513.48-00	PROMOTIONAL ACTIVITIES	4,332	5,000	5,000	8,700	8,700	8,700
001-1601-513.49-00	OTHER CHARGES/OBLIGATIONS	18,452	0	0	0	0	0
CONTRACTUAL		**264,626**	**237,978**	**237,778**	**278,266**	**278,266**	**278,266**
001-1601-513.51-00	OFFICE SUPPLIES	3,647	5,000	5,000	5,000	5,000	5,000
001-1601-513.54-00	BOOKS, PUB, SUB, MEMBERSP	560	650	500	875	875	875
COMMODITIES		**4,207**	**5,650**	**5,500**	**5,875**	**5,875**	**5,875**
DIVISION TOTALS		**513,015**	**486,215**	**480,551**	**533,549**	**533,549**	**533,549**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
NON-DEPARTMENTAL							
001-9901-581.12-00	SALARIES	0	235,567	235,567	0	155,332	155,332
PERSONAL SERVICES		**0**	**235,567**	**235,567**	**0**	**155,332**	**155,332**
001-9901-581.99-01	FLEET MAINT CLEARING	0	0	0	0	0	0
OTHER		**0**	**0**	**0**	**0**	**0**	**0**
DIVISION TOTALS		**0**	**235,567**	**235,567**	**0**	**155,332**	**155,332**

BUILDING AND CODE ENFORCEMENT DEPARTMENT

The Building and Code Enforcement Department oversees the enforcement of all building codes to ensure the safety, health and welfare of the public while serving the permitting, inspections and licensing needs of residents and contractors. Staff serves in assistance to the City Manager and Sarasota County for emergency response and would provide critical services in the event of major damage and rebuilding efforts from a natural disaster or other catastrophic event. Staff also assists in support of the Technical review Committee, Code Enforcement Board, the Construction Board of Adjustment and Appeals, and the Architectural Review Board.

Achievement of Goals and Objectives for fiscal 2012-2013 Budget Year

- Offered improved services as well as internal functions by the redesign and remodel of the departments' office area and customer service counter.

- Implemented a customer focused permitting system by the utilization of an online permit search application.

- Provided enhanced customer service to both internal and external customers by implementing a permit imaging process. The imaging process allows permit information to be more accessible to staff and customers while reducing the demand for storage space.

- Updated and improved departmental website pages to incorporate online permit fee calculators, permit submittal requirements and frequently asked questions based on feedback from external/internal customers, elected officials, and community stakeholders.

- Sustained the 'Partnering 4 Success' stakeholder program through roundtable meetings and informational brochures to keep our customers abreast of code and/or policy changes.

- Continued to provide community outreach by attending Chamber of Commerce and Local Board of Realtors meetings as a means to educate and inform customers on permitting and plan review processes.

- Improved lines of communication by attending contractor trade association meetings and the Building Official Association of Florida joint meetings to educate and inform various trades of specific code, policy and/or procedural changes.

Achievement of Goals and Objectives for fiscal 2012-2013 Budget Year (cont'd)

- Amended the City of Venice Code of Ordinances, Chapter 98, Floods to incorporate changes made to the floodplain management regulations and local administrative amendments of the 2010 Florida Building Code. The changes and amendments were designed to promote the public health, safety, and general welfare of Florida communities.

- Continued to ensure that construction of all new public facilities met community design and architectural standards through enforcement of construction and building permits.

Goals and Objectives for fiscal 2013-2014 Budget Year

- Attend 'Partnering 4 Success' stakeholder meetings and utilize community outreach regarding permitting and plan review processes through the Chamber of Commerce and the Local Board of Realtors.

- Improve development and permitting services by offering online mapping technology for citizens and external customers.

- Streamline the permitting and "plans review" processes by integrating an electronic plans review interface. The application will increase productivity as well as reduce record storage costs to the department.

- Promote improved customer service initiatives through implementation of Naviline's Mobile Building Inspections software. The software will improve mobility and streamline communications through real-time inspection resulting with consistent and reliable reporting, in the field fee accessibility and GPS and mapping capabilities.

- Implement a streamlined and standardized permit process for solar permitting through a cooperative effort with Broward County through a regional federal grant from the Department of Energy.

- Ensure the health, safety and welfare of our citizens through code compliance inspections in accordance with the Expired Permit policy. Implemented thru the permitting software 30 day expired permits notification letter for contractors.

- Development of a permit processing center to organize permits on hold, plans changes and permits waiting for pricing and pickup.

- Adopt the 2012 International Property Maintenance Code.

- Continue to ensure that all construction meets community design standards through licensed professionals, code enforcement and the permitting process.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
BUILDING PERMIT FEES							
BUILDING PERMIT FEES REVENUE							
116-0000-322.00-00	BUILDING PERMITS	1,275,180	1,332,967	1,690,269	1,389,433	1,389,433	1,389,433
116-0000-354.00-00	VIOLATIONS OF LOCAL ORD	0	0	0	0	0	0
116-0000-361.10-00	INTEREST ON INVESTMENTS	670	370	2,289	1,738	1,738	1,738
116-0000-369.90-19	MISC REV-BUILDING	7,403	717	0	1,252	1,252	1,252
DIVISION TOTALS		**1,283,253**	**1,334,054**	**1,692,558**	**1,392,423**	**1,392,423**	**1,392,423**

BUILDING & CODE ENFORCEMENT

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 442,255	$ 514,567	$ 513,775	$ 582,548
Contractual	509,981	502,632	493,287	477,141
Commodities	13,668	18,400	9,500	16,600
Capital Outlay	35,539	102,095	94,841	126,000
Other	0	0	0	0
Totals	**$ 1,001,443**	**$ 1,137,694**	**$ 1,111,403**	**$ 1,202,289**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Building & Code Enforcement Director	1.0	1.0	1.0
Senior Inspector	3.0	2.0	2.0
Multi-trade Inspector	0.0	1.0	1.0
Permit Technician	1.0	1.0	1.0
Permit & Systems Analyst *	0.0	1.0	1.0
Divisional Permit Coordinator **	1.0	1.0	1.0
Total Department Staff	**6.0**	**7.0**	**7.0**

* Position split 50% Planning/Zoning (general fund) and 50% Building Fund for FY12 & FY13.
Position split 75% Building Fund and 25% Information Technology (general fund) for FY14.

** Position split 15% Engineering (general fund) and 85% Building Fund.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
BUILDING OFFICIAL							
116-0801-524.12-00	REGULAR SALARIES & WAGES	322,398	374,064	387,774	420,801	420,801	420,801
116-0801-524.14-00	OVERTIME	368	0	208	0	0	0
116-0801-524.15-00	SPECIAL PAY	14,835	23,986	10,276	1,857	1,857	1,857
116-0801-524.21-00	FICA	25,119	29,789	28,789	31,315	31,315	31,315
116-0801-524.22-00	RETIREMENT CONTRIBUTIONS	16,763	21,544	21,544	29,343	29,343	29,343
116-0801-524.23-00	LIFE AND HEALTH INSURANCE	54,012	65,184	65,184	99,232	99,232	99,232
116-0801-524.24-00	WORKERS' COMPENSATION	8,760	0	0	0	0	0
PERSONAL SERVICES		**442,255**	**514,567**	**513,775**	**582,548**	**582,548**	**582,548**
116-0801-524.31-00	PROFESSIONAL SERVICES	2,378	3,726	4,661	5,000	5,000	5,000
116-0801-524.31-03	LEGAL	0	5,000	2,500	5,000	5,000	5,000
116-0801-524.31-40	PROF SVCS- INFO SYS	1,878	1,400	1,400	3,113	3,113	3,113
116-0801-524.34-00	OTHER CONTRACTUAL SERVICE	42,128	104,530	104,000	80,000	80,000	80,000
116-0801-524.40-00	TRAVEL AND TRAINING	50	0	0	9,070	9,070	9,070
116-0801-524.40-40	TRAVEL/TRAINING- INFO SYS	0	0	0	0	0	0
116-0801-524.41-00	COMMUNICATION SERVICES	1,290	2,500	1,800	2,355	2,355	2,355
116-0801-524.41-40	COMMUNICATION SVCS- IS	6,567	6,480	6,000	7,200	7,200	7,200
116-0801-524.44-00	RENTALS & LEASES	3,693	4,800	3,000	4,800	4,800	4,800
116-0801-524.45-00	INSURANCE	40,620	42,220	42,000	46,809	46,809	46,809
116-0801-524.46-02	COMPUTER DEVICES	913	4,000	4,000	3,000	3,000	3,000
116-0801-524.46-37	FLEET MAINT- LABOR	2,897	3,500	1,500	3,500	3,500	3,500
116-0801-524.46-38	FLEET MAINT- PARTS	1,764	2,000	1,000	3,500	3,500	3,500
116-0801-524.46-39	FLEET MAINT- OTHER	185	500	350	1,000	1,000	1,000
116-0801-524.46-40	REPAIRS/MAINT- INFO SYS	4,078	6,600	6,600	9,400	9,400	9,400
116-0801-524.47-00	PRINTING AND BINDING	1,634	2,000	1,100	2,000	2,000	2,000
116-0801-524.49-02	ADMINISTRATIVE CHARGES	399,906	313,376	313,376	291,394	291,394	291,394
CONTRACTUAL		**509,981**	**502,632**	**493,287**	**477,141**	**477,141**	**477,141**
116-0801-524.51-00	OFFICE SUPPLIES	2,724	5,000	4,700	5,000	5,000	5,000
116-0801-524.52-00	OPERATING SUPPLIES	1,928	800	500	1,000	1,000	1,000
116-0801-524.52-03	CLOTHING ALLOWANCE	1,155	4,000	2,000	5,000	5,000	5,000
116-0801-524.52-25	SAFETY SHOE REIMBURSEMEN	365	600	300	600	600	600
116-0801-524.52-35	GASOLINE	7,496	8,000	2,000	5,000	5,000	5,000
COMMODITIES		**13,668**	**18,400**	**9,500**	**16,600**	**16,600**	**16,600**
116-0801-524.63-00	IMPROV OTHER THAN BLDGS	855	76,095	76,000	0	0	0
116-0801-524.64-00	MACHINERY & EQUIPMENT	34,684	26,000	18,841	126,000	126,000	126,000
CAPITAL OUTLAY		**35,539**	**102,095**	**94,841**	**126,000**	**126,000**	**126,000**
DIVISION TOTALS		**1,001,443**	**1,137,694**	**1,111,403**	**1,202,289**	**1,202,289**	**1,202,289**

Venice, FL
City on the Gulf

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VENICE MUNICIPAL AIRPORT

Mission Statement: Venice Municipal Airport (VNC) is a historic general aviation facility that generates a significant economic impact in the community. VNC shall be operated and developed as a safe, secure, modern, efficient and financially self-sufficient facility that is committed to being a good neighbor in the community.

VNC has two 5,000-foot lighted runways, an automated weather observation system (AWOS) and non-precision instrument approaches. The airport has approximately 221 based aircraft. VNC is home to Fixed Base Operators (FBO) who offer fuel, line services, flight instruction, aircraft rental, aircraft maintenance and avionics to the public. VNC is also responsible for the operation and maintenance of the Venice Municipal Mobile Home Park. A golf course, trapeze academy and multiple restaurants are among the non-aeronautical businesses located on airport property.

The Airport Administrator directs administrative and maintenance staff.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Promoted the airport as a vital transportation and community asset that generates a significant economic impact in the community
- Conducted presentations and held meetings with residents to discuss airport issues and the flying friendly program
- Operated a financially self-sufficient enterprise fund
- Updated the five year Joint Automated Capital Improvement Program (JACIP), which includes $48 million in proposed improvements
- Amended the City of Venice Comprehensive Plan to remove polices instituted in 2010 that potentially promoted the violation of FAA, FDOT grant assurances and Chapter 333.03, FS
- Resolved FAA compliance issues
- Completed the Runway 4-22, Taxiway E and RSA/ROFA Improvements project
- Completed an airport approach survey to identify obstructions to the runway aerial approaches and developed mitigation plan
- Implemented GPS instrument approach procedures to Runway 5-23 to enhance its utilization as the noise mitigation runway

Achievement of Goals and Objectives for the 2012-2013 Budget Year (cont'd)

- Initiated an environmental assessment to evaluate the proposed Runway 13-31 safety improvements depicted on the ALP
- Hired a Maintenance and Operations Supervisor to enhance safety, develop a preventative maintenance program and improve customer service
- Completed an environmental site assessment of the Circus Arena
- Completed the Special Events Area Safety Study
- Assisted the FAA with the collection of data for the taxiway deviation study
- Completed an FPL energy audit of the airport and mobile home park facilities owned by the City of Venice

Goals and Objectives for the 2013-2014 Budget Year

- Operate a financially self-sufficient enterprise fund
- Complete appraisals of select airport properties to determine fair market value rent
- Develop a plan to generate revenue from underutilized airport properties
- Secure FAA and FDOT grants for capital improvements
- Complete the environmental assessment and design the Runway 13-31 safety improvements, contingent upon receipt of FAA and FDOT grants
- Design t-hangar hurricane resistance improvements
- Design Airport Avenue landscaping improvements
- Design, permit and construct an aircraft wash rack
- Replace and relocate the airport's above-ground gasoline and diesel tanks
- Mitigate obstructions identified by the FAA and airport approach survey
- Develop a Disadvantaged Business Enterprise program
- Complete energy efficiency improvements to airport and mobile home park facilities owned by the City of Venice

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
AIRPORT FUND							
AIRPORT FUND REVENUE							
401-0000-313.10-00	ELECTRIC FRANCHISE FEES	1,121	500	500	0	0	0
401-0000-331.41-00	AIRPORT DEVELOPMENT	600,785	855,000	4,500,000	1,350,000	1,350,000	1,350,000
401-0000-334.40-00	OTHER STATE GRANTS	867,784	360,000	20,000	967,500	967,500	967,500
401-0000-361.10-00	INTEREST ON INVESTMENTS	37,138	19,663	12,000	12,000	12,000	12,000
401-0000-362.10-08	MISC RENT TAXABLE	6,720	6,720	6,720	6,720	6,720	6,720
401-0000-362.20-00	AERONAUTICAL LEASE RENTS	259,844	253,972	260,507	261,589	261,589	261,589
401-0000-362.20-10	T-HANGAR LEASE RENT	503,845	486,480	486,480	486,480	486,480	486,480
401-0000-362.20-24	DAILY TIE DOWN RENT	468	500	450	325	325	325
401-0000-362.20-25	MONTHLY TIE DOWN RENT	15,529	10,340	10,340	10,340	10,340	10,340
401-0000-362.21-00	NON AERONAUTICAL LEASES	546,262	560,411	558,679	417,723	417,723	417,723
401-0000-362.21-18	MOBILE HOME PARK LOT RENT	609,400	592,185	602,250	592,185	592,185	592,185
401-0000-362.31-27	LEASE PENALTIES	1,837	750	1,161	1,000	1,000	1,000
401-0000-365.10-00	AUCTION MISC	0	0	1,600	0	0	0
401-0000-366.07-00	CONTRIB	0	0	258,700	0	0	0
401-0000-369.90-12	MISC REVENUE- NON TAX	62,153	8,385	17,166	14,345	14,345	14,345
401-0000-369.90-26	COLLECTION ALLOW SALES TX	351	300	300	300	300	300
401-0000-369.97-10	RETURNED CHECK CHARGES	30	0	30	0	0	0
401-0000-369.97-28	FUEL FLOWAGE FEES	20,741	18,000	19,545	19,000	19,000	19,000
401-0000-381.12-00	FUND BALANCE	0	0	0	264,052	264,052	264,052
DIVISION TOTALS		**3,534,008**	**3,173,206**	**6,756,428**	**4,403,559**	**4,403,559**	**4,403,559**

AIRPORT

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 412,914	$ 511,900	$ 433,328	$ 572,327
Contractual	1,575,040	2,015,933	1,964,974	2,196,909
Commodities	40,927	54,764	44,040	47,897
Capital Outlay	-	9,293,038	9,287,347	2,600,000
Other	-	-	-	-
Capital Projects	-	-	-	-
Sub Totals	**$ 2,028,881**	**$ 11,875,635**	**$ 11,729,689**	**$ 5,417,133**
Less Depreciation/Non Cash	**903,338**	**962,548**	**926,367**	**926,367**
Totals	**$ 1,125,543**	**$ 10,913,087**	**$ 10,803,322**	**$ 4,490,766**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Airport Administrator	1.0	1.0	1.0
Municipal Service Worker II	2.0	2.0	2.0
Administrative Aide	1.0	1.0	1.0
Airport Maintenance Technician	1.0	0.0	0.0
Operations & Maintenance Supervisor	0.0	1.0	1.0
Administrative Coordinator	1.0	1.0	1.0
Senior Airport Tech Leader	1.0	1.0	1.0
Property Administrator	0.0	0.0	1.0
Total Department Staff	**7.0**	**7.0**	**8.0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
VENICE AIRPORT							
401-0970-542.12-00	REGULAR SALARIES & WAGES	286,125	339,619	307,000	331,877	331,877	386,877
401-0970-542.14-00	OVERTIME	701	2,788	750	1,669	1,669	1,669
401-0970-542.15-00	SPECIAL PAY	1,272	3,195	1,000	1,567	1,567	1,567
401-0970-542.21-00	FICA	20,444	25,656	23,562	24,777	24,777	28,985
401-0970-542.22-00	RETIREMENT CONTRIBUTIONS	15,447	18,568	15,123	26,153	26,153	29,976
401-0970-542.23-00	LIFE AND HEALTH INSURANCE	72,012	76,048	76,048	99,232	99,232	113,408
401-0970-542.24-00	WORKERS' COMPENSATION	7,068	0	0	0	0	0
401-0970-542.26-00	OTHER POST EMPL BENEFITS	9,845	46,026	9,845	9,845	9,845	9,845
PERSONAL SERVICES		**412,914**	**511,900**	**433,328**	**495,120**	**495,120**	**572,327**
401-0970-542.31-00	PROFESSIONAL SERVICES	62,251	84,368	68,275	230,880	230,880	230,880
401-0970-542.31-03	LEGAL	34,752	80,000	80,000	60,000	60,000	60,000
401-0970-542.31-40	PROF SVCS- INFO SYS	1,473	1,900	1,900	3,113	3,113	3,113
401-0970-542.32-00	ACCOUNTING AND AUDITING	0	2,201	2,201	2,201	2,201	2,201
401-0970-542.34-00	OTHER CONTRACTUAL SERVICE	15,556	25,620	23,680	42,168	42,168	42,168
401-0970-542.34-06	MHP ROUNTINE MAINTENANCE	52,174	55,600	55,600	61,200	61,200	61,200
401-0970-542.40-00	TRAVEL AND TRAINING	946	7,500	6,000	9,800	9,800	9,800
401-0970-542.41-00	COMMUNICATION SERVICE	6,722	7,058	5,228	6,100	6,100	6,100
401-0970-542.41-40	COMMUNICATIONS SVCS- IS	9,083	8,742	8,742	10,200	10,200	10,200
401-0970-542.42-00	TRANSPORTATION	1,780	2,200	1,700	1,800	1,800	1,800
401-0970-542.43-00	UTILITY SERVICES	87,270	106,616	81,000	99,000	99,000	99,000
401-0970-542.44-00	RENTALS AND LEASES	4,020	5,580	4,350	4,600	4,600	4,600
401-0970-542.45-00	INSURANCE	102,906	89,489	89,489	99,213	99,213	99,213
401-0970-542.46-00	REPAIR & MAINTENANCE SVCS	41,783	254,160	254,160	254,475	254,475	254,475
401-0970-542.46-02	COMPUTER DEVICES	380	2,750	2,500	1,350	1,350	1,350
401-0970-542.46-37	FLEET MAINT- LABOR	10,080	13,000	12,000	13,000	13,000	13,000
401-0970-542.46-38	FLEET MAINT- PARTS	5,588	7,300	7,300	7,500	7,500	7,500
401-0970-542.46-39	FLEET MAINT- OTHER	2,662	2,000	2,000	2,700	2,700	2,700
401-0970-542.46-40	REPAIRS/MAINT- INFO SYS	5,155	8,800	8,800	9,400	9,400	9,400
401-0970-542.47-00	PRINTING AND BINDING	413	3,000	3,000	1,500	1,500	1,500
401-0970-542.48-00	PROMOTIONAL ACTIVITIES	1,372	5,000	5,000	5,000	5,000	5,000
401-0970-542.49-00	OTHER CHARGES-OBLIGATIONS	44,566	47,445	49,445	53,945	53,945	53,945
401-0970-542.49-02	ADMINISTRATIVE CHARGES	190,615	276,082	276,082	301,242	301,242	301,242
401-0970-542.49-04	BAD DEBT EXPENSE	0	3,000	0	0	0	0
401-0970-542.49-90	DEPRECIATION	893,493	916,522	916,522	916,522	916,522	916,522
CONTRACTUAL		**1,575,040**	**2,015,933**	**1,964,974**	**2,196,909**	**2,196,909**	**2,196,909**
401-0970-542.51-00	OFFICE SUPPLIES	6,898	7,340	7,000	7,020	7,020	7,020
401-0970-542.52-00	OPERATING SUPPLIES	13,524	17,000	16,000	18,958	18,958	18,958
401-0970-542.52-04	TREES, SHRUBS & SOD	636	750	750	1,000	1,000	1,000
401-0970-542.52-35	GASOLINE	17,814	27,384	18,000	18,446	18,446	18,446
401-0970-542.54-00	BOOKS, PUBS, SUBS, MEMBER	2,055	2,290	2,290	2,473	2,473	2,473
COMMODITIES		**40,927**	**54,764**	**44,040**	**47,897**	**47,897**	**47,897**
401-0970-542.63-00	IMPROVE OTHER THAN BUILDG	0	9,235,393	9,235,393	2,510,000	2,510,000	2,510,000
401-0970-542.64-00	MACHINERY & EQUIPMENT	0	57,645	51,954	90,000	90,000	90,000
CAPITAL OUTLAY		**0**	**9,293,038**	**9,287,347**	**2,600,000**	**2,600,000**	**2,600,000**
DIVISION TOTALS		**2,028,881**	**11,875,635**	**11,729,689**	**5,339,926**	**5,339,926**	**5,417,133**

Venice, FL
City on the Gulf

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Under the management of the Director of Utilities the department consists of four divisions: *Administration, Water Production, Field Operations, Water Reclamation, and Technical Support.*

While keeping in compliance with all federal, state and local regulations, and operating in a fiscally sound manner, the *Administration Division* is responsible for program implementation of quality control/assurance; utility planning and the coordination and support of the other Utility divisions as they relate to the overall production and distribution of drinking water; the collection and treatment of wastewater; and the delivery and use of reclaimed water. The department works regionally with Sarasota County, the Peace River/Manasota Water Supply Authority, the Southwest Florida Water Management District, the Florida Department of Environmental Protection, and other local municipalities to provide for the collective needs of the community and region.

The *Water Production* Division is responsible for the water supply and treatment systems and has a plant capacity of 4.49 million gallons per day. At the present time an annual average of 2.3 million gallons of highly purified drinking water is delivered each day to customers. The plant is operated and maintained by a staff of 14 and is operational 24 hours a day, seven days a week with staff available for after hours emergencies.

The *Field Operations Division* is responsible for the repair and maintenance of 187 miles of potable water distribution mains, 50 miles of reclaimed distribution mains, 8 miles of raw water mains, 105 miles of gravity sanitary sewer collection lines, 37 miles of sanitary sewer force main, over 1,030 fire hydrants, 3,415 main line valves, 2,398 manholes, 11,250 potable water meters, and 2,970 reclaimed water meters. Permits for development review and construction are coordinated and reviewed by this division for compliance with applicable standards and requirements. All assets are operated and maintained by a staff of 21 and are operational 24 hours a day, seven days a week with staff available for after hours emergencies.

The *Water Reclamation Division* processes all wastewater for the city using Advanced Wastewater Treatment (AWT) technology producing a final effluent that meets all regulatory requirements and worthy of being “reused” for irrigation as reclaimed water. The maintenance operation maintains 85 lift stations throughout the city that transports the wastewater. This group is also responsible for maintaining equipment and improving the appearance of lift stations. The treatment plant is operated and staffed 24 hours a day, seven days a week by highly qualified operators with staff available for after hours emergencies. The lift stations and other related appurtenances are operated and maintained by staff and are operational 24 hours a day, seven days a week, with staff available for after hours emergencies.

The T*echnical Support Division* is responsible for the monthly reading of all water meters (both potable and reclaimed) as well as the maintenance, repair, testing, and replacement of all water meters; for performing utility locates for all underground facilities; for ensuring compliance with the city’s Cross Connection Control Program including timely testing, maintenance, and repair of all backflow assemblies; for development and maintenance of the Utilities GIS (Geographic Information System) in support of maintenance, renewal and replacement, and capital improvement efforts of utilities assets; and for management and operations of the department’s two parts warehouses, one at the water treatment plant and the other at the wastewater treatment plant.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Phase I of the replacement of cast iron water mains from rear of properties to front of properties has begun.

- Began the process of incorporating and prioritizing capital improvement and renewal & rehabilitation projects into the CIP and R&R schedules.

- Currently in Phase V of Phase VI plan to replace water main line valves that are no longer operational.

- Continuing to gather GPS locations on all valves, hydrants, fittings, manholes, etc., so that they can easily be found in the event of a natural disaster. Began the process of building GIS network modeling that will provide future infrastructure information and "what if" scenarios. Began to collect and record data and maintenance records associated with valves, hydrants, fittings and manholes. Working with a consulting contractor, provide gravity sewer pipeline video inspections and associated data attached to GIS pipeline segments.

- Completed 1/2 of the Cross Connection Control Program site surveying and inspections to determine level of protection.

- Started process of working with consulting engineer for design and build for replacement/upgrade of water treatment plant membranes and related system.

- Instituted a supplemental chemical to reduce odor and corrosion issues to minimize H_2S emissions.

- Worked with consulting engineer to determine improved recoverability to satisfy SWFWMD Water Use Permit requirements of increased recovery.

- Outfitted select lift stations and the Water Reclamation Plant with Variable Frequency Drives (VFDs).

- Maintained compliance with applicable local, state and federal environmental regulatory agencies without any non-compliance issues.

- Worked with a consulting firm, created a Strategic Master Plan for GIS including an implementation plan for the recommended tasks outlined in the plan.

Goals and Objectives for the 2013-2014 Budget Year

- Full compliance with FDEP and SWFWMD permits.
- Replacement of our last remaining paper-based work order system with a computer-based digital work order system.
- Complete Cross Connection Program "site surveys" City-wide.
- Implement a new Cross-Connection Control Program that is more management oriented reducing cost for residential customers while remaining compliant with State rule.
- Completion of Eastside Water Reclamation Facility headworks odor control construction project.
- Substantial progress made on upgrades to water treatment facility membrane and control system.
- Plan of action determined for all properties not connected to city water or sewer.
- Substantial progress on the new second reclaimed water ground storage tank at the Eastside Water Reclamation Facility.
- Continue to improve format of CIP and develop a funding plan companion document to the CIP.
- Implementation of 1/5 of a five year plan to improve GIS services to the City.
- Development of a mobile GIS application providing GIS mapping services of the utility infrastructure to water distribution and wastewater collection operators and technicians.
- Begin transition for mobile meter reading to fixed network technology where water meter reading may be obtained on demand from any local area network connection.
- Rebuild existing clarifiers #3 and #4 at the Eastside Water Reclamation Facility.
- Upgrade select existing single phase power lift stations to three phase power with variable frequency drives.
- Replace and upgrade lift station submersible pumps as needed.
- Complete the new intracoastal forcemain installation and the replacement asbestos forcemain pipe project.
- Replace and upgrade select forcemain air release valves as required.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
WATER/SEWER UTILITY OPERA							
WATER/SEWER REVENUE							
421-0000-313.10-00	ELECTRIC FRANCHISE FEES	30,702	39,226	0	0	0	0
421-0000-331.01-00	FEDERAL GRANTS	42,154	0	0	0	0	0
421-0000-334.90-28	SWFWMD	6,149	0	23,510	0	0	0
421-0000-343.31-01	WATER CONSUMPTION SALES	3,812,006	3,663,897	2,177,948	3,677,489	3,677,489	3,677,489
421-0000-343.31-02	WATER DEMAND CHARGES	4,029,260	4,041,552	4,002,774	4,202,824	4,202,824	4,202,824
421-0000-343.31-03	WATER BILLING CHARGES	167,547	0	362,426	281,598	281,598	281,598
421-0000-343.31-20	PENALTY- WATER	99,746	44,543	84,823	76,476	76,476	76,476
421-0000-343.31-21	FIRE SVC STANDBY CHARGE	54,131	74,320	48,224	83,649	83,649	83,649
421-0000-343.31-22	FIRE SVC HYDRANT RENTAL	3,300	2,558	0	2,706	2,706	2,706
421-0000-343.31-23	TAP FEES-WATER	87,614	50,247	52,584	69,972	69,972	69,972
421-0000-343.31-27	PENALTY-ASSESSMENT RECEIV	2	0	0	0	0	0
421-0000-343.31-29	CUSTOMER INQUIRY CHARGE	60	0	200	0	0	0
421-0000-343.51-01	SEWER CONSUMPTION SALES	3,657,002	4,099,397	4,094,307	3,912,452	3,912,452	3,912,452
421-0000-343.51-02	SEWER DEMAND CHARGES	4,122,769	3,671,690	4,121,511	3,975,274	3,975,274	3,975,274
421-0000-343.51-03	REUSE-CONSUMPTION SALES	498,360	485,593	502,002	527,623	527,623	527,623
421-0000-343.51-05	PENALTIES-REUSE	1,046	1,729	2,154	1,611	1,611	1,611
421-0000-343.51-06	REUSE TAP FEE	12,376	0	6,781	12,444	12,444	12,444
421-0000-343.51-07	SAR CO SWR TREAT CONS CHG	1,659,393	2,000,962	2,203,455	2,346,056	2,346,056	2,346,056
421-0000-343.51-09	SAR CO SWR BILLING-DEMAND	2,833	0	0	0	0	0
421-0000-343.51-10	SAR CO SWR BILLING-CONSMP	656	0	0	0	0	0
421-0000-343.51-11	SAR CO SWR BILLING CHARGE	18,058	21,572	18,332	20,613	20,613	20,613
421-0000-343.51-21	PENALTY- SEWER	37,146	37,142	33,656	40,350	40,350	40,350
421-0000-343.51-23	TAP FEES-SEWER	1,723	0	3,161	1,527	1,527	1,527
421-0000-343.61-20	MISCELLANEOUS INCOME	2,500	2,780	715	2,823	2,823	2,823
421-0000-343.61-21	AD VALOREM TAX REIMBURSE	7,324	0	6,384	0	0	0
421-0000-343.65-70	WATER PC FEES-INT 55%	68,681	31,597	14,197	49,612	49,612	49,612
421-0000-343.65-71	WATER PC FEE-PRIN 45%	84,397	18,566	190,558	93,803	93,803	93,803
421-0000-343.65-72	SEWER PC FEE-INT 55%	23,526	21,214	9,571	24,433	24,433	24,433
421-0000-343.65-73	SEWER PC FEE-PRIN 45%	61,299	20,801	154,277	53,476	53,476	53,476
421-0000-343.65-74	WTR CAP INT (55%)-INSTALL	200	2,986	0	0	0	0
421-0000-343.65-75	WTR CAP PR (45%)-INSTALL	163	1,527	0	0	0	0
421-0000-343.65-76	SWR CAP INT (55%)-INSTALL	239	2,077	0	0	0	0
421-0000-343.65-77	SWR CAP PR (45%)- INSTALL	196	2,001	0	0	0	0
421-0000-343.65-78	WTR/SWR PLT CAP-UTIL BILL	-293	0	0	0	0	0
421-0000-343.65-87	PRIN PLUMB RECORD-UT BILL	1,196	0	0	0	0	0
421-0000-361.10-00	INTEREST ON INVESTMENTS	86,793	48,690	91,347	55,431	55,431	55,431
421-0000-361.12-05	INTEREST- INSTALL PLT CAP	33	0	0	0	0	0
421-0000-361.12-06	INTEREST/PLB REC-ANNEX	56	0	0	0	0	0
421-0000-362.10-01	CELL TOWER LEASE RENTS	64,433	37,335	22,980	34,805	34,805	34,805
421-0000-362.10-02	WTR TNK LEASE-CNG/BELL SO	42,071	39,902	42,516	42,054	42,054	42,054
421-0000-362.10-12	SPRINT LEASE	24,871	21,937	0	0	0	0
421-0000-365.00-00	SALES-SURPLUS MATLS/SCRAP	1,870	0	0	0	0	0
421-0000-365.10-00	AUCTION MISC	1,728	0	0	0	0	0
421-0000-365.10-13	AUCTION-POLLUTION CONTROL	0	0	0	0	0	0
421-0000-365.11-00	SURPLUS/SCRAP-POLLUT CTRL	1,449	0	2,100	0	0	0
421-0000-369.00-00	OTHER MISCELLANEOUS REV	11,609	5,000	31,387	5,000	5,000	5,000
421-0000-369.30-00	INSURANCE SETTLEMENT	8,298	0	0	0	0	0
421-0000-369.97-33	DISTRIBUTION	0	0	4,400	0	0	0
421-0000-381.12-00	FUND BALANCE	0	2,697,556	0	17,145,768	17,145,768	17,145,768
421-0000-384.05-00	REVENUE DEBT	0	21,528,768	21,528,768	0	0	0
DIVISION TOTALS		**18,836,672**	**42,717,165**	**39,837,048**	**36,739,869**	**36,739,869**	**36,739,869**

UTILITIES FUND RECAP

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 3,842,210	$ 4,284,144	$ 3,958,874	$ 4,674,952
Contractual	11,056,988	9,890,307	9,900,375	9,676,934
Commodities	702,044	935,050	871,105	1,001,348
Capital Outlay	-	30,066,056	17,920,500	20,461,624
Other - Debt Service	804,138	3,322,329	3,661,201	4,138,379
Other - Transfer to Fleet Services	-	-	-	417,795
Sub Totals	**$ 16,405,380**	**$ 48,497,886**	**$ 36,312,055**	**$ 40,371,032**
Less Depreciation/Non Cash	**5,008,281**	**3,606,062**	**3,631,163**	**3,631,163**
Totals	**$ 11,397,099**	**$ 44,891,824**	**$ 32,680,892**	**$ 36,739,869**

UTILITIES ADMINISTRATION

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 630,862	$ 905,014	$ 619,837	$ 764,320
Contractual	1,621,019	1,649,089	1,615,768	2,166,083
Commodities	5,456	18,420	17,250	48,738
Capital Outlay	-	-	-	835,000
Other - Debt Service	804,138	3,322,329	3,661,201	4,138,379
Sub Totals	**$ 3,061,475**	**$ 5,894,852**	**$ 5,914,056**	**$ 7,952,520**
Less Depreciation/Non Cash	**77,207**	**363,628**	**78,028**	**78,028**
Totals	**$ 2,984,268**	**$ 5,531,224**	**$ 5,836,028**	**$ 7,874,492**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Director of Utilities	1.0	1.0	1.0
Asst Utilities Director	1.0	1.0	1.0
Office Manager	1.0	1.0	1.0
Records Clerk	1.0	1.0	1.0
Utility Administrative Coordinator	3.0	3.0	3.0
Data Input Technician	1.0	0.0	0.0
Project Coordinator	0.0	0.0	1.0
Utility Project Manager	0.0	0.0	1.0
Total Department Staff	**8.0**	**7.0**	**9.0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
UTILITY ADMINISTRATION							
421-1201-536.12-00	REGULAR SALARIES & WAGES	446,090	414,918	414,918	490,260	490,260	490,260
421-1201-536.15-00	SPECIAL PAY	0	0	402	560	560	560
421-1201-536.21-00	FICA	32,873	30,829	30,850	36,104	36,104	36,104
421-1201-536.22-00	RETIREMENT CONTRIBUTIONS	22,114	22,494	22,494	34,687	34,687	34,687
421-1201-536.23-00	LIFE AND HEALTH INSURANCE	54,012	76,048	76,048	127,584	127,584	127,584
421-1201-536.24-00	WORKERS' COMPENSATION	648	0	0	0	0	0
421-1201-536.26-00	OTHER POST EMPL BENEFIT	75,125	360,725	75,125	75,125	75,125	75,125
PERSONAL SERVICES		**630,862**	**905,014**	**619,837**	**764,320**	**764,320**	**764,320**
421-1201-536.31-00	PROFESSIONAL SERVICES	247,854	377,006	350,000	261,318	261,318	261,318
421-1201-536.31-03	LEGAL	23,890	25,000	22,000	30,000	30,000	30,000
421-1201-536.31-05	ADVERTISING	273	500	500	1,500	1,500	1,500
421-1201-536.31-40	PROF SVCS- INFO SYS	17,956	14,000	14,000	26,237	26,237	26,237
421-1201-536.32-00	ACCOUNTING AND AUDITING	12,025	16,508	16,508	19,259	19,259	19,259
421-1201-536.34-00	OTHER CONTRACTUAL SERVICE	10,095	2,500	2,500	2,500	2,500	2,500
421-1201-536.40-00	TRAVEL AND TRAINING	4,111	2,500	2,300	2,500	2,500	2,500
421-1201-536.41-00	COMMUNICATION SERVICES	2,473	10,000	9,500	7,450	7,450	7,450
421-1201-536.41-40	COMMUNICATION SVCS- IS	9,357	13,491	13,491	13,491	13,491	13,491
421-1201-536.42-00	TRANSPORTATION	47,674	45,525	46,000	46,000	46,000	46,000
421-1201-536.44-00	RENTALS AND LEASES	2,917	12,320	11,500	12,000	12,000	12,000
421-1201-536.44-08	DOCUMATCH SYSTEM LEASE	13,499	15,896	15,896	15,896	15,896	15,896
421-1201-536.45-00	INSURANCE	18,816	19,562	19,562	21,688	21,688	21,688
421-1201-536.46-00	REPAIR & MAINTENANCE SVCS	0	3,270	1,900	2,070	2,070	2,070
421-1201-536.46-02	COMPUTER DEVICES	4,076	10,000	10,000	11,000	11,000	11,000
421-1201-536.46-37	FLEET MAINT- LABOR	573	700	1,750	700	700	700
421-1201-536.46-38	FLEET MAINT- PARTS	90	500	600	500	500	500
421-1201-536.46-39	FLEET MAINT- OTHER	15	300	250	300	300	300
421-1201-536.46-40	REPAIRS/MAINT- INFO SYS	36,806	64,000	64,000	79,226	79,226	79,226
421-1201-536.47-00	PRINTING AND BINDING	7,760	17,000	15,000	15,000	15,000	15,000
421-1201-536.49-00	OTHER CHARGES-OBLIGATIONS	0	9,000	9,000	401,455	401,455	401,455
421-1201-536.49-01	GAIN/LOSS-DISPOSAL ASSET	60,035	0	0	0	0	0
421-1201-536.49-02	ADMINISTRATIVE CHARGES	1,091,057	986,608	986,608	1,193,090	1,193,090	1,193,090
421-1201-536.49-04	BAD DEBT EXPENSE	7,585	0	0	0	0	0
421-1201-536.49-90	DEPRECIATION	2,082	2,903	2,903	2,903	2,903	2,903
CONTRACTUAL		**1,621,019**	**1,649,089**	**1,615,768**	**2,166,083**	**2,166,083**	**2,166,083**
421-1201-536.51-00	OFFICE SUPPLIES	893	1,740	1,500	2,740	2,740	2,740
421-1201-536.52-00	OPERATING SUPPLIES	75	13,200	12,500	42,869	42,869	42,869
421-1201-536.52-35	GASOLINE	465	750	750	500	500	500
421-1201-536.54-00	BOOKS, PUBS, SUBS, MEMBER	4,023	2,730	2,500	2,629	2,629	2,629
COMMODITIES		**5,456**	**18,420**	**17,250**	**48,738**	**48,738**	**48,738**
421-1201-536.64-00	MACHINERY & EQUIPMENT	0	0	0	835,000	835,000	835,000
CAPITAL OUTLAY		**0**	**0**	**0**	**835,000**	**835,000**	**835,000**
421-1201-536.71-00	PRINCIPAL	0	2,460,000	2,460,000	3,222,000	3,222,000	3,222,000
421-1201-536.71-11	SRF PRE-CON PRIN-#66115P	0	33,095	33,095	0	0	0
421-1201-536.71-12	SRF CONST PRIN-#66115L	0	295,695	295,695	0	0	0
421-1201-536.72-00	INTEREST	517,643	98,875	351,248	916,379	916,379	916,379
421-1201-536.72-11	SRF PRE-CON INT-#66115P	14,155	13,263	13,263	0	0	0

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
UTILITY ADMINISTRATION							
421-1201-536.72-12	SRF CONST INT-#66115L	123,243	115,445	156,444	0	0	0
421-1201-536.73-00	OTHER DEBT SERVICE COSTS	3,557	0	0	0	0	0
421-1201-536.73-03	BOND ISSUE EXPENSE	145,540	305,956	351,456	0	0	0
OTHER		**804,138**	**3,322,329**	**3,661,201**	**4,138,379**	**4,138,379**	**4,138,379**
DIVISION TOTALS		**3,061,475**	**5,894,852**	**5,914,056**	**7,952,520**	**7,952,520**	**7,952,520**

UTILITIES - DISTRIBUTION

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 1,084,200	$ 1,243,910	$ 1,231,381	$ 1,524,243
Contractual	2,158,006	1,698,956	1,987,415	1,391,858
Commodities	96,286	93,800	86,300	110,180
Capital Outlay	-	7,574,864	5,645,000	6,581,624
Other	-	-	-	-
Sub Totals	**$ 3,338,492**	**$ 10,611,530**	**$ 8,950,096**	**$ 9,607,905**
Less Depreciation/Non Cash	**585,891**	**550,000**	**585,891**	**585,891**
Totals	**$ 2,752,601**	**$ 10,061,530**	**$ 8,364,205**	**$ 9,022,014**

UTILITIES - DISTRIBUTION
STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Meter Reader I	1.0	0.0	0.0
Meter Reader II	1.0	2.0	2.0
Environmental Technician	1.0	1.0	1.0
Inventory Control Technician	1.0	1.0	1.0
Lead Environmental Technician	1.0	1.0	1.0
Field Operations Supervisor	2.0	2.0	2.0
Field Operations Tech I	1.0	1.0	3.0
Field Operations Tech II	4.0	2.0	2.0
Field Operations Tech III	2.0	4.0	2.0
Field Operations Specialist I	1.0	0.0	0.0
Field Operations Specialist II	2.0	1.0	1.0
Field Operations Specialist III	1.0	3.0	3.0
GIS Specialist	0.0	1.0	2.0
Utility Tech Unit Supervisor	0.0	1.0	1.0
Utility Locate Specialist	2.0	1.0	1.0
Utility Technical Unit Coordinator	0.0	0.0	1.0
Field Operations Technician	0.0	0.0	2.0
Total Department Staff	**20.0**	**21.0**	**25.0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
DISTIBUTION & COLLECTION							
421-1202-536.12-00	REGULAR SALARIES & WAGES	742,791	839,509	839,509	980,452	980,452	980,452
421-1202-536.14-00	OVERTIME	11,300	10,001	10,000	25,319	25,319	25,319
421-1202-536.15-00	SPECIAL PAY	32,318	31,748	20,000	25,428	25,428	25,428
421-1202-536.21-00	FICA	53,787	64,764	64,000	76,647	76,647	76,647
421-1202-536.22-00	RETIREMENT CONTRIBUTIONS	36,248	48,016	48,000	76,173	76,173	76,173
421-1202-536.23-00	LIFE AND HEALTH INSURANCE	189,036	249,872	249,872	340,224	340,224	340,224
421-1202-536.24-00	WORKERS' COMPENSATION	18,720	0	0	0	0	0
PERSONAL SERVICES		**1,084,200**	**1,243,910**	**1,231,381**	**1,524,243**	**1,524,243**	**1,524,243**
421-1202-536.31-00	PROFESSIONAL SERVICES	14,486	2,500	1,000	102,500	102,500	102,500
421-1202-536.34-00	OTHER CONTRACTUAL SERVICE	12,287	20,300	17,500	20,200	20,200	20,200
421-1202-536.40-00	TRAVEL AND TRAINING	2,994	9,250	8,300	7,200	7,200	7,200
421-1202-536.41-40	COMMUNICATION SVCS- IS	0	0	135	0	0	0
421-1202-536.42-00	TRANSPORTATION	328	375	300	2,500	2,500	2,500
421-1202-536.44-00	RENTALS AND LEASES	7,685	8,120	8,000	10,620	10,620	10,620
421-1202-536.45-00	INSURANCE	46,260	48,083	48,083	53,309	53,309	53,309
421-1202-536.46-00	REPAIR & MAINTENANCE SVCS	1,382,937	955,437	1,250,000	527,850	527,850	527,850
421-1202-536.46-37	FLEET MAINT- LABOR	43,731	35,000	28,000	35,000	35,000	35,000
421-1202-536.46-38	FLEET MAINT- PARTS	37,736	25,000	22,000	25,000	25,000	25,000
421-1202-536.46-39	FLEET MAINT- OTHER	420	8,000	9,500	12,000	12,000	12,000
421-1202-536.47-00	PRINTING AND BINDING	982	1,000	850	5,000	5,000	5,000
421-1202-536.49-00	OTHER CHARGES-OBLIGATIONS	6,963	0	4,788	4,788	4,788	4,788
421-1202-536.49-01	GAIN/LOSS-DISPOSAL ASSET	0	0	3,068	0	0	0
421-1202-536.49-90	DEPRECIATION	601,197	585,891	585,891	585,891	585,891	585,891
CONTRACTUAL		**2,158,006**	**1,698,956**	**1,987,415**	**1,391,858**	**1,391,858**	**1,391,858**
421-1202-536.51-00	OFFICE SUPPLIES	2,173	3,000	2,900	12,300	12,300	12,300
421-1202-536.52-00	OPERATING SUPPLIES	42,750	40,000	39,000	45,000	45,000	45,000
421-1202-536.52-04	TREES, SHRUBS, & SOD	3,492	2,500	2,200	2,500	2,500	2,500
421-1202-536.52-25	SAFETY SHOES REIMBURSEMN	1,323	1,800	2,700	3,300	3,300	3,300
421-1202-536.52-35	GASOLINE	41,684	40,000	35,000	40,000	40,000	40,000
421-1202-536.53-00	ROAD MATERIALS & SUPPLIES	3,689	4,500	2,500	4,500	4,500	4,500
421-1202-536.54-00	BOOKS, PUBS, SUBS, MEMBER	1,175	2,000	2,000	2,580	2,580	2,580
COMMODITIES		**96,286**	**93,800**	**86,300**	**110,180**	**110,180**	**110,180**
421-1202-536.63-00	IMPROV OTHER THAN BLDGS	0	7,433,049	5,500,000	7,310,000	6,535,000	6,535,000
421-1202-536.64-00	MACHINERY & EQUIPMENT	0	141,815	145,000	46,624	46,624	46,624
CAPITAL OUTLAY		**0**	**7,574,864**	**5,645,000**	**7,356,624**	**6,581,624**	**6,581,624**
DIVISION TOTALS		**3,338,492**	**10,611,530**	**8,950,096**	**10,382,905**	**9,607,905**	**9,607,905**

UTILITIES - WATER PRODUCTION

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 982,493	$ 968,691	$ 952,509	$ 1,078,778
Contractual	2,767,427	2,783,735	3,133,567	2,546,217
Commodities	334,944	387,376	356,205	403,225
Capital Outlay	-	6,453,716	6,175,500	4,385,000
Other	0	0	0	0
Sub Totals	**$ 4,084,864**	**$ 10,593,518**	**$ 10,617,781**	**$ 8,413,220**
Less Depreciation/Non Cash	**1,701,823**	**1,053,382**	**1,367,790**	**1,053,382**
Totals	**$ 2,383,041**	**$ 9,540,136**	**$ 9,249,991**	**$ 7,359,838**

UTILITIES - WATER PRODUCTION

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Head Operator	1.0	1.0	1.0
Plant Operator "A"	2.0	1.0	3.0
Plant Operator "B"	3.0	3.0	1.0
Plant Operator "C"	3.0	3.0	3.0
Maintenance Supervisor	1.0	1.0	1.0
Chief Plant Operator	1.0	0.0	0.0
Operations Supervisor	0.0	1.0	1.0
Utilities Mechanic I	0.0	1.0	1.0
Utilities Mechanic II	1.0	1.0	1.0
Mechanic Helper	1.0	1.0	1.0
Instrument and Control Technician	1.0	1.0	1.0
Wastewater & Water Operator Trainee	0.0	0.0	1.0
Total Department Staff	**14.0**	**14.0**	**15.0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
WATER UTILITY							
421-1203-533.12-00	REGULAR SALARIES & WAGES	671,047	672,241	672,241	671,623	671,623	671,623
421-1203-533.14-00	OVERTIME	34,294	34,997	35,000	42,030	42,030	42,030
421-1203-533.15-00	SPECIAL PAY	39,681	36,116	20,000	38,901	38,901	38,901
421-1203-533.21-00	FICA	54,649	55,149	55,100	55,026	55,026	55,026
421-1203-533.22-00	RETIREMENT CONTRIBUTIONS	36,098	39,820	39,800	58,558	58,558	58,558
421-1203-533.23-00	LIFE AND HEALTH INSURANCE	126,024	130,368	130,368	212,640	212,640	212,640
421-1203-533.24-00	WORKERS' COMPENSATION	20,700	0	0	0	0	0
PERSONAL SERVICES		**982,493**	**968,691**	**952,509**	**1,078,778**	**1,078,778**	**1,078,778**
421-1203-533.31-00	PROFESSIONAL SERVICES	125,464	461,775	435,000	354,575	354,575	354,575
421-1203-533.34-00	OTHER CONTRACTUAL SERVICE	6,512	13,300	12,500	12,200	12,200	12,200
421-1203-533.40-00	TRAVEL AND TRAINING	1,431	3,500	3,500	4,500	4,500	4,500
421-1203-533.42-00	TRANSPORTATION	567	450	435	450	450	450
421-1203-533.43-00	UTILITY SERVICES	460,129	617,874	615,000	599,200	599,200	599,200
421-1203-533.44-00	RENTALS AND LEASES	5,172	2,600	2,450	2,600	2,600	2,600
421-1203-533.45-00	INSURANCE	144,852	150,550	150,550	166,910	166,910	166,910
421-1203-533.46-00	REPAIR & MAINTENANCE SVCS	307,620	383,504	375,000	335,000	335,000	335,000
421-1203-533.46-37	FLEET MAINT- LABOR	6,810	4,000	5,500	4,000	4,000	4,000
421-1203-533.46-38	FLEET MAINT- PARTS	3,306	5,700	5,500	5,700	5,700	5,700
421-1203-533.46-39	FLEET MAINT- OTHER	931	1,900	2,150	2,500	2,500	2,500
421-1203-533.47-00	PRINTING AND BINDING	1,684	2,500	2,250	2,500	2,500	2,500
421-1203-533.48-00	PROMOTIONAL ACTIVITIES	1,126	82,700	62,500	2,700	2,700	2,700
421-1203-533.49-01	GAIN/LOSS-DISPOSAL ASSET	0	0	93,442	0	0	0
421-1203-533.49-90	DEPRECIATION	1,701,823	1,053,382	1,367,790	1,053,382	1,053,382	1,053,382
CONTRACTUAL		**2,767,427**	**2,783,735**	**3,133,567**	**2,546,217**	**2,546,217**	**2,546,217**
421-1203-533.51-00	OFFICE SUPPLIES	1,354	2,500	2,130	2,500	2,500	2,500
421-1203-533.52-00	OPERATING SUPPLIES	325,381	273,301	278,500	289,500	289,500	289,500
421-1203-533.52-02	ODOR CONTROL	0	100,000	65,000	100,000	100,000	100,000
421-1203-533.52-04	TREES, SHRUBS, SOD, ETC	0	500	425	500	500	500
421-1203-533.52-25	SAFETY SHOES REIMBURSEMN	552	700	750	1,050	1,050	1,050
421-1203-533.52-35	GASOLINE	6,634	6,000	5,200	6,500	6,500	6,500
421-1203-533.54-00	BOOKS, PUBS, SUBS, MEMBER	1,023	4,375	4,200	3,175	3,175	3,175
COMMODITIES		**334,944**	**387,376**	**356,205**	**403,225**	**403,225**	**403,225**
421-1203-533.62-00	BUILDINGS	0	0	0	200,000	200,000	200,000
421-1203-533.63-00	IMPROV OTHER THAN BLDGS	0	820,393	725,000	2,975,000	2,975,000	2,975,000
421-1203-533.64-00	MACHINERY & EQUIPMENT	0	5,633,323	5,450,500	1,210,000	1,210,000	1,210,000
CAPITAL OUTLAY		**0**	**6,453,716**	**6,175,500**	**4,385,000**	**4,385,000**	**4,385,000**
DIVISION TOTALS		**4,084,864**	**10,593,518**	**10,617,781**	**8,413,220**	**8,413,220**	**8,413,220**

UTILITIES - WATER RECLAMATION

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 1,144,655	$ 1,166,529	$ 1,155,147	$ 1,307,611
Contractual	4,510,536	3,758,527	4,741,160	3,572,776
Commodities	265,358	435,454	411,350	439,205
Capital Outlay	-	16,037,476	6,100,000	8,660,000
Other	-	-	-	-
Sub Totals	**$ 5,920,549**	**$ 21,397,986**	**$ 12,407,657**	**$ 13,979,592**
Less Depreciation/Non Cash	**2,643,360**	**1,639,052**	**2,625,241**	**1,913,862**
Totals	**$ 3,277,189**	**$ 19,758,934**	**$ 9,782,416**	**$ 12,065,730**

UTILITIES - WATER RECLAMATION

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Head Operator	1.0	1.0	1.0
Operator "B"	2.0	2.0	2.0
Operator "C"	5.0	5.0	5.0
Operations Supervisor	1.0	1.0	1.0
Instrument & Control Technician	1.0	1.0	1.0
Utilities Mechanic I	1.0	1.0	1.0
Utilities Mechanic II	4.0	4.0	4.0
Environmental Techinician	1.0	1.0	1.0
Maintenance Supervisor	1.0	1.0	1.0
Wastewater & Water Operator Trainee	0.0	0.0	1.0
Total Department Staff	**17.0**	**17.0**	**18.0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
WATER RECLAMATION							
421-1204-535.12-00	REGULAR SALARIES & WAGES	814,156	809,359	809,359	835,938	835,938	835,938
421-1204-535.14-00	OVERTIME	31,163	29,997	35,000	52,664	52,664	52,664
421-1204-535.15-00	SPECIAL PAY	17,425	30,983	15,000	31,690	31,690	31,690
421-1204-535.21-00	FICA	63,347	64,366	64,000	67,776	67,776	67,776
421-1204-535.22-00	RETIREMENT CONTRIBUTIONS	42,284	47,136	47,100	64,375	64,375	64,375
421-1204-535.23-00	LIFE & HEALTH INSURANCE	153,024	184,688	184,688	255,168	255,168	255,168
421-1204-535.24-00	WORKERS' COMPENSATION	23,256	0	0	0	0	0
PERSONAL SERVICES		**1,144,655**	**1,166,529**	**1,155,147**	**1,307,611**	**1,307,611**	**1,307,611**
421-1204-535.31-00	PROFESSIONAL SERVICES	288,905	195,443	185,000	98,000	98,000	98,000
421-1204-535.34-00	OTHER CONTRACTUAL SERVICE	210,822	256,000	255,000	255,750	255,750	255,750
421-1204-535.40-00	TRAVEL AND TRAINING	3,659	4,000	3,500	4,000	4,000	4,000
421-1204-535.42-00	TRANSPORTATION	402	600	500	600	600	600
421-1204-535.43-00	UTILITY SERVICES	340,969	500,000	360,000	460,000	460,000	460,000
421-1204-535.43-02	LIFT STATIONS	106,884	118,000	108,000	118,000	118,000	118,000
421-1204-535.44-00	RENTALS AND LEASES	82,028	79,160	80,000	57,150	57,150	57,150
421-1204-535.45-00	INSURANCE	168,072	174,681	174,681	193,664	193,664	193,664
421-1204-535.46-00	REPAIR & MAINTENANCE SVCS	644,348	774,991	775,000	449,850	449,850	449,850
421-1204-535.46-37	FLEET MAINT- LABOR	12,821	7,000	10,000	9,000	9,000	9,000
421-1204-535.46-38	FLEET MAINT- PARTS	4,047	4,000	6,000	6,000	6,000	6,000
421-1204-535.46-39	FLEET MAINT- OTHER	4,077	5,200	4,500	6,500	6,500	6,500
421-1204-535.47-00	PRINTING & BINDING	142	400	350	400	400	400
421-1204-535.49-01	GAIN/LOSS-DISPOSAL ASSET	0	0	153,388	0	0	0
421-1204-535.49-90	DEPRECIATION	2,643,360	1,639,052	2,625,241	1,913,862	1,913,862	1,913,862
CONTRACTUAL		**4,510,536**	**3,758,527**	**4,741,160**	**3,572,776**	**3,572,776**	**3,572,776**
421-1204-535.51-00	OFFICE SUPPLIES	2,757	2,500	2,400	2,500	2,500	2,500
421-1204-535.52-00	OPERATING SUPPLIES	154,071	173,948	170,000	176,500	176,500	176,500
421-1204-535.52-02	ODOR/CORROSION CONTROL	89,153	218,451	210,000	220,000	220,000	220,000
421-1204-535.52-04	TREES, SHRUBS, & SOD	898	1,000	500	1,000	1,000	1,000
421-1204-535.52-25	SAFETY SHOES REIMBURSEMN	570	800	1,200	1,200	1,200	1,200
421-1204-535.52-35	GASOLINE	17,024	36,000	25,000	36,000	36,000	36,000
421-1204-535.53-00	ROAD MATERIALS	0	500	250	500	500	500
421-1204-535.54-00	BOOKS, SUBSCRIPTIONS	885	2,255	2,000	1,505	1,505	1,505
COMMODITIES		**265,358**	**435,454**	**411,350**	**439,205**	**439,205**	**439,205**
421-1204-535.63-00	IMPROV OTHER THAN BLDGS	0	13,503,751	3,600,000	950,000	950,000	950,000
421-1204-535.64-00	MACHINERY & EQUIPMENT	0	2,533,725	2,500,000	7,710,000	7,710,000	7,710,000
CAPITAL OUTLAY		**0**	**16,037,476**	**6,100,000**	**8,660,000**	**8,660,000**	**8,660,000**
DIVISION TOTALS		**5,920,549**	**21,397,986**	**12,407,657**	**13,979,592**	**13,979,592**	**13,979,592**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
UTILITIES							
421-9902-581.91-28	FLEET SERVICES	0	0	0	417,795	417,795	417,795
OTHER		**0**	**0**	**0**	**417,795**	**417,795**	**417,795**
DIVISION TOTALS		**0**	**0**	**0**	**417,795**	**417,795**	**417,795**

PUBLIC WORKS DEPARTMENT – SOLID WASTE AND RECYCLING DIVISIONS

The City of Venice Solid Waste and Recycling Division is an enterprise fund solely funded by user fees. Responsibilities include providing curbside solid waste, yard waste and recycling collection within the city limits as well as dumpster collection services. The solid waste and recycling division also provides specialized services such as bulk collection and roll-off container service. The city's collection fleet consists of 17 residential and commercial collection trucks, 4 roll-off container trucks, 4 special service trucks, 4 pickup trucks and 1 fleet service truck. For more than thirty years all trucks have been efficiently operated using a one-person crew collecting and driving. The city's solid waste and recycling division has the additional responsibility to oversee the city's disaster debris management program. Because of improved recycling markets, mixed paper and cardboard are sold separately, increasing revenues and decreasing processing fees. The following are miscellaneous items collected with annual tonnage amounts: Solid Waste – 15,784, Yard Waste – 2,662, Mixed Paper – 1,431, Co-Mingled – 1,021, Cardboard – 989, Construction – 253, Scrap Metal – 49.

Through cooperative efforts with Sarasota County, measures are taken to reduce landfill waste to meet or exceed state guidelines through recycling. The division continues to promote recycling through education for reduction and reuse in both residential and commercial sectors.

The Division's business model is founded on principals of safety, sustainability, efficiency and exceptional customer service. The employee's within the Division take pride in seeing that the customer receives outstanding service.

Staffing includes a Superintendent, (2) Foremen, (16) Heavy Equipment Operators, (1) Welder/Heavy Equipment Operator.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Procured a consultant to prepare Solid Waste study looking at once a week collection, holiday collection, commercial recycling and a citizen survey.

- Implemented pilot program for Big Belly solar powered trash/recycling compactors.

- Partnered with the Parks Division to expand the public recycling program in city parks.

- Implemented new marketing programs to increase roll-off container rentals.

Achievement of Goals and Objectives for the 2012-2013 Budget Year (cont'd)

- Worked with the City Attorney to develop proposed changes to the disaster debris management section of the City Code to help facilitate collection and reimbursement of expenses.

- Initiated measures to track divisional functions in the AS400 work order system for increased accountability.

Goals and Objectives for the 2013-2014 Budget Year

- Strive to improve Division safety record through training and by utilizing the department TRASH program (Together Reducing Accidents for Safety and Health) in increase awareness. Establish a department safety program to include mandatory training, refresher training and recognition.

- Research the use of readily biodegradable hydraulic fluid to decrease carbon footprint and reduce impacts to the environment.

- Implement educational programs for residential and commercial customers to increase recycling tonnage and decrease landfill waste.

- Increase roll-off container rental by 5% through enhanced marketing.

- Identify comprehensive fleet maintenance needs and costs. Coordinate with the fleet maintenance contractor to implement a comprehensive preventative maintenance program.

- Establish a system of performance measurements including data collection, input and analysis.

- Establish a skills training program to address skill gaps, new mandates and succession planning needs.

- Perform a solid waste revenue survey and incorporate any changes into FY15 budget.

- Implement the recommendations presented in the Solid Waste Study as endorsed be the City Council.

- Complete evaluation of one year pilot program of Big Belly solar powered trash/recycling compactors.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
SOLID WASTE							
SOLID WASTE REVENUE							
470-0000-313.10-00	ELECTRIC FRANCHISE FEES	239	350	350	0	0	0
470-0000-343.41-07	SERVICE- CANS	1,297,373	1,220,065	1,277,340	1,309,849	1,309,849	1,309,849
470-0000-343.41-08	SERVICE - DUMPSTERS	1,629,646	1,544,400	1,540,516	1,576,991	1,576,991	1,576,991
470-0000-343.41-09	SERVICE- ROLL OFFS	227,626	350,000	198,753	198,445	198,445	198,445
470-0000-343.41-21	PENALTY - DUMPSTER	8,021	10,000	10,824	10,188	10,188	10,188
470-0000-343.41-22	PENALTY - CANS	8,496	9,500	9,533	9,554	9,554	9,554
470-0000-343.41-24	PENALTY- ROLL OFFS	395	500	592	0	0	0
470-0000-361.10-00	INTEREST ON INVESTMENTS	33,060	35,000	35,000	32,880	32,880	32,880
470-0000-365.10-00	AUCTION MISC	0	0	6,931	0	0	0
470-0000-369.90-00	MISCELLANEOUS REVENUE	816	0	78	0	0	0
470-0000-381.12-00	FUND BALANCE	0	0	0	32,414	32,414	32,414
DIVISION TOTALS		**3,205,672**	**3,169,815**	**3,079,917**	**3,170,321**	**3,170,321**	**3,170,321**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
SOLID WASTE FUND							
RECYCLING REVENUE							
470-0002-343.41-05	SVC- RECYCLE COMMERCIAL	74,470	85,070	85,070	81,435	81,435	81,435
470-0002-343.41-06	SERVICE-RECYCLE CURBSIDE	1,653,992	1,988,193	1,702,300	1,664,824	1,664,824	1,664,824
470-0002-343.41-10	SERVICE-RECYCLE-ROLL OFFS	27,044	47,116	55,780	55,847	55,847	55,847
470-0002-343.41-23	PENALTY- RECYCLING	8,682	11,500	11,500	10,985	10,985	10,985
470-0002-343.41-24	PENALTY- ROLL OFFS	187	100	100	0	0	0
470-0002-365.03-01	RECYCLED FIBER	69,942	110,000	60,124	75,502	75,502	75,502
470-0002-365.03-06	RECYCLED METALS	9,324	9,500	12,566	9,566	9,566	9,566
DIVISION TOTALS		**1,843,641**	**2,251,479**	**1,927,440**	**1,898,159**	**1,898,159**	**1,898,159**

SOLID WASTE FUND RECAP

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 1,309,839	$ 1,526,600	$ 1,422,386	$ 1,468,064
Contractual	2,698,105	3,007,673	2,764,196	3,020,255
Commodities	326,667	419,675	395,870	393,735
Capital Outlay	-	1,073,110	1,063,467	555,000
Other	-	-	-	-
Sub Totals	**$ 4,334,611**	**$ 6,027,058**	**$ 5,645,919**	**$ 5,437,054**
Less Depreciation/Non Cash	**440,815**	**475,376**	**368,574**	**368,574**
Totals	**$ 3,893,796**	**$ 5,551,682**	**$ 5,277,345**	**$ 5,068,480**

SOLID WASTE

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 738,854	$ 924,445	$ 820,486	$ 805,175
Contractual	1,821,689	1,995,051	1,857,276	2,022,850
Commodities	210,015	231,575	227,530	232,755
Capital Outlay	-	724,435	724,435	555,000
Other	-	-	-	-
Sub Totals	**$ 2,770,558**	**$ 3,875,506**	**$ 3,629,727**	**$ 3,615,780**
Less Depreciation/Non Cash	**280,102**	**341,159**	**234,357**	**234,357**
Totals	**$ 2,490,456**	**$ 3,534,347**	**$ 3,395,370**	**$ 3,381,423**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Solid Waste/Recycling Superintendent **	0.0	0.5	0.5
Heavy Equipment Operator/Welder	1.0	1.0	1.0
Solid Waste Foreman	1.0	1.0	1.0
Solid Waste Equipment Operator	8.0	9.0	8.0
Mechanical Systems Foreman	1.0	1.0	1.0
Total Department Staff	**11.0**	**12.5**	**11.5**

** Position split 50/50 to Solid Waste and Recycling

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GARBAGE COLLECTION							
470-0940-534.12-00	REGULAR SALARIES & WAGES	449,478	552,177	552,177	481,554	481,554	481,554
470-0940-534.12-01	COMPENSATION ADJUSTMENT	-20,942	0	0	0	0	0
470-0940-534.14-00	OVERTIME	30,776	35,001	35,001	31,396	31,396	31,396
470-0940-534.15-00	SPECIAL PAY	45,174	6,186	9,029	11,423	11,423	11,423
470-0940-534.21-00	FICA	36,451	43,498	43,498	37,814	37,814	37,814
470-0940-534.22-00	RETIREMENT CONTRIBUTIONS	25,125	32,269	32,269	36,780	36,780	36,780
470-0940-534.23-00	LIFE AND HEALTH INSURANCE	121,524	119,504	119,504	177,200	177,200	177,200
470-0940-534.24-00	WORKERS' COMPENSATION	22,260	0	0	0	0	0
470-0940-534.26-00	OTHER POST EMPL BENEFITS	29,008	135,810	29,008	29,008	29,008	29,008
PERSONAL SERVICES		**738,854**	**924,445**	**820,486**	**805,175**	**805,175**	**805,175**
470-0940-534.31-00	PROFESSIONAL SERVICES	7,210	6,000	6,000	0	0	0
470-0940-534.31-03	LEGAL	720	1,000	0	0	0	0
470-0940-534.31-40	PROF SVCS- INFO SYS	9,546	8,042	8,042	9,338	9,338	9,338
470-0940-534.32-00	ACCOUNTING & AUDITING	0	2,476	0	2,476	2,476	2,476
470-0940-534.34-00	OTHER CONTRACTUAL SERVICE	770,225	883,000	856,000	883,000	883,000	883,000
470-0940-534.40-00	TRAVEL AND TRAINING	0	2,000	1,500	3,000	3,000	3,000
470-0940-534.41-00	COMMUNICATION SERVICES	529	2,260	2,260	2,845	2,845	2,845
470-0940-534.41-40	COMMUNICATION SVCS- IS	1,467	5,354	5,354	5,354	5,354	5,354
470-0940-534.42-00	TRANSPORTATION	25	52	0	52	52	52
470-0940-534.43-00	UTILITY SERVICES	4,547	8,471	5,970	8,471	8,471	8,471
470-0940-534.44-08	DOCUMATCH SYSTEM LEASE	1,185	1,376	0	0	0	0
470-0940-534.45-00	INSURANCE	142,920	148,538	0	164,680	164,680	164,680
470-0940-534.46-00	REPAIR & MAINTENANCE SVCS	11,967	16,500	12,820	31,500	31,500	31,500
470-0940-534.46-02	COMPUTER DEVICES	0	5,000	5,000	3,000	3,000	3,000
470-0940-534.46-37	FLEET MAINT- LABOR	118,126	95,112	130,000	125,112	125,112	125,112
470-0940-534.46-38	FLEET MAINT- PARTS	61,890	43,710	75,450	63,710	63,710	63,710
470-0940-534.46-39	FLEET MAINT- OTHER	87,043	109,680	94,000	109,680	109,680	109,680
470-0940-534.46-40	REPAIRS/MAINT- INFO SYS	13,185	25,200	25,200	28,199	28,199	28,199
470-0940-534.47-00	PRINTING AND BINDING	1,855	3,100	1,500	1,300	1,300	1,300
470-0940-534.49-02	ADMINISTRATIVE CHARGES	338,155	422,831	422,831	375,784	375,784	375,784
470-0940-534.49-90	DEPRECIATION	251,094	205,349	205,349	205,349	205,349	205,349
CONTRACTUAL		**1,821,689**	**1,995,051**	**1,857,276**	**2,022,850**	**2,022,850**	**2,022,850**
470-0940-534.51-00	OFFICE SUPPLIES	328	400	375	1,840	1,840	1,840
470-0940-534.52-00	OPERATING SUPPLIES	31,060	46,500	43,280	46,500	46,500	46,500
470-0940-534.52-25	SAFETY SHOES REIMBURSEMN	248	1,100	400	1,100	1,100	1,100
470-0940-534.52-35	GASOLINE	178,285	183,475	183,475	183,215	183,215	183,215
470-0940-534.54-00	BOOKS, PUBS, SUBS, MEMBER	94	100	0	100	100	100
COMMODITIES		**210,015**	**231,575**	**227,530**	**232,755**	**232,755**	**232,755**
470-0940-534.64-00	MACHINERY & EQUIPMENT	0	724,435	724,435	555,000	555,000	555,000
CAPITAL OUTLAY		**0**	**724,435**	**724,435**	**555,000**	**555,000**	**555,000**
DIVISION TOTALS		**2,770,558**	**3,875,506**	**3,629,727**	**3,615,780**	**3,615,780**	**3,615,780**

RECYCLING

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 570,985	$ 602,155	$ 601,900	$ 662,889
Contractual	876,416	1,012,622	906,920	997,405
Commodities	116,652	188,100	168,340	160,980
Capital Outlay	-	348,675	339,032	-
Other	-	-	-	-
Sub Totals	**$ 1,564,053**	**$ 2,151,552**	**$ 2,016,192**	**$ 1,821,274**
Less Depreciation/Non Cash	**160,713**	**134,217**	**134,217**	**134,217**
Totals	**$ 1,403,340**	**$ 2,017,335**	**$ 1,881,975**	**$ 1,687,057**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED Fy 14
Administrative Aide	1.0	1.0	1.0
Solid Waste/Recycling Superintendent **	1.0	0.5	0.5
Solid Waste Equipment Operator	8.0	7.0	8.0
SW Foreman	1.0	0.0	0.0
Total Department Staff	**11.0**	**8.5**	**9.5**

** Position split 50/50 to Solid Waste and Recycling

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
RECYCLING							
470-0948-534.12-00	REGULAR SALARIES & WAGES	376,313	397,495	397,495	436,472	436,472	436,472
470-0948-534.14-00	OVERTIME	31,199	25,000	25,000	32,818	32,818	32,818
470-0948-534.15-00	SPECIAL PAY	2,871	5,315	5,151	5,227	5,227	5,227
470-0948-534.21-00	FICA	31,580	31,585	31,500	34,660	34,660	34,660
470-0948-534.22-00	RETIREMENT CONTRIBUTIONS	21,250	23,256	23,250	33,216	33,216	33,216
470-0948-534.23-00	LIFE AND HEALTH INSURANCE	85,512	119,504	119,504	120,496	120,496	120,496
470-0948-534.24-00	WORKERS' COMPENSATION	22,260	0	0	0	0	0
PERSONAL SERVICES		**570,985**	**602,155**	**601,900**	**662,889**	**662,889**	**662,889**
470-0948-534.31-03	LEGAL	720	1,000	0	0	0	0
470-0948-534.31-40	PROF SVCS- INFO SYS	0	2,542	0	0	0	0
470-0948-534.32-00	ACCOUNTING & AUDITING	0	2,476	0	2,476	2,476	2,476
470-0948-534.34-00	OTHER CONTRACTUAL SERVICE	103,712	145,500	143,600	145,500	145,500	145,500
470-0948-534.40-00	TRAVEL AND TRAINING	0	1,000	500	2,000	2,000	2,000
470-0948-534.42-00	TRANSPORTATION	26	100	0	100	100	100
470-0948-534.43-00	UTILITY SERVICES	3,561	8,152	5,970	8,152	8,152	8,152
470-0948-534.44-00	RENTALS AND LEASES	1,184	1,800	975	1,800	1,800	1,800
470-0948-534.44-08	DOCUMATCH SYSTEM LEASE	1,185	1,376	0	0	0	0
470-0948-534.45-00	INSURANCE	79,764	82,907	0	91,917	91,917	91,917
470-0948-534.46-00	REPAIR & MAINTENANCE SVCS	2,914	6,760	2,600	6,760	6,760	6,760
470-0948-534.46-37	FLEET MAINT- LABOR	75,939	61,180	76,180	76,200	76,200	76,200
470-0948-534.46-38	FLEET MAINT- PARTS	42,726	26,480	39,546	40,000	40,000	40,000
470-0948-534.46-39	FLEET MAINT- OTHER	64,782	111,500	79,000	111,500	111,500	111,500
470-0948-534.47-00	PRINTING AND BINDING	1,034	2,800	1,500	1,000	1,000	1,000
470-0948-534.49-02	ADMINISTRATIVE CHARGES	338,156	422,832	422,832	375,783	375,783	375,783
470-0948-534.49-90	DEPRECIATION	160,713	134,217	134,217	134,217	134,217	134,217
CONTRACTUAL		**876,416**	**1,012,622**	**906,920**	**997,405**	**997,405**	**997,405**
470-0948-534.51-00	OFFICE SUPPLIES	251	400	350	400	400	400
470-0948-534.52-00	OPERATING SUPPLIES	27,681	77,500	58,390	50,500	50,500	50,500
470-0948-534.52-25	SAFETY SHOES REIMBURSEMN	183	900	400	900	900	900
470-0948-534.52-35	GASOLINE	88,427	109,200	109,200	109,080	109,080	109,080
470-0948-534.54-00	BOOKS, PUBS, SUBS, MEMBER	110	100	0	100	100	100
COMMODITIES		**116,652**	**188,100**	**168,340**	**160,980**	**160,980**	**160,980**
470-0948-534.64-00	MACHINERY & EQUIPMENT	0	348,675	339,032	0	0	0
CAPITAL OUTLAY		**0**	**348,675**	**339,032**	**0**	**0**	**0**
DIVISION TOTALS		**1,564,053**	**2,151,552**	**2,016,192**	**1,821,274**	**1,821,274**	**1,821,274**

Venice, FL
City on the Gulf

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STORMWATER MANAGEMENT UTILITY

The Stormwater Management Utility was established in September 1995 as an enterprise fund to be used for stormwater management and related expenses only. The fund was originally established to provide adequate and stable funding for compliance with the city's National Pollutant Discharge Elimination System (NPDES) stormwater permit and the capital improvements identified in the Stormwater Management Plan.

The City Engineer acts as the Stormwater Utility Director and the Engineering Department provides management of the development of capital project initiatives, day-to-day questions from citizens, coordination with Finance Department on the budget and stormwater account set-up. The engineering staff manages the stormwater fee database and field inspections.

Management duties involve administration, planning, capital improvement, construction, operation and maintenance. Administratively, the utility is responsible for calculating utility rates, enforcement, database management, providing technical assistance, and compliance with other agency rules. Planning duties include reviewing impacts of development on stormwater infrastructure and identification of service level deficiencies. The utility also identifies and oversees capital improvements necessary to meet service level criteria established by the community for water quality and flood control. All capital improvement projects are brought to City Council for approval. Through the Engineering Department, grant opportunities are continually researched to obtain additional funding to leverage utility funds.

The Stormwater Engineer coordinates the operation and maintenance tasks with the Public Works and Utilities Departments to keep the city-owned stormwater system in good working condition. All work performed by the utility is directed toward ensuring that the city's NPDES permit conditions are met.

The city continues to provide stormwater management cooperative efforts through technical support and sharing of flood related data and modeling. In addition, this Joint Planning Agreement (JPA) includes Venice as part of a $2 million demonstration project for updating and digitizing Flood Insurance Rate Maps in Sarasota County, which is being funded by the Federal Emergency Management Agency. Sarasota County and Southwest Florida Water Management District (SWFWMD) are Technical Participating Partners in this project.

Achievement of Goals and Objectives for the 2012-2013 Budget Year

- Conducted comprehensive beach water quality investigation that successfully identified potential sources of elevated bacterial readings and established maintenance programs to reduce reoccurrence of elevated readings.

- Completed design and permitting to install water quality improvements on the Venice Beach (Outfall #1) and Alhambra (Outfall #2). Completed SWFWMD funding request and received high ranking for funding.

- Completed comprehensive pipe cleaning and CCTV inspection program for Alhambra Outfall system to remove accumulated debris to reduce bacterial loading.

- Completed design and initiated permitting for Deertown Gully and Flamingo Ditch outfall upgrade project. Completed SWFWMD grant application to construct Flamingo Ditch and achieved funding score sufficient to qualify for funding provided legislative appropriations are approved.

- Optimized street sweeping program route and disposal procedures to reduce costs associated including reduction of one full-time position allowing the reallocation of staff resources for more effective system maintenance.

- Completed construction of the drainage improvements at Venice Municipal Mobile Home Park funded through the Community Block Grant Program.

- Submitted water quality projects for RESTORE Act Funding.

- Completed multiple stormwater system repairs including Barbara Street, Roberta Street, Nassau Street, Castile Street, Ridgewood Avenue, and Venice Avenue.

- Compiled data for the Community Rating System annual report which will keep the city's present ISO (Insurance Services Office) rating of 6 thereby allowing residents to obtain flood insurance at a discounted rate.

- Continued to participate with Federal Emergency Management Agency, Southwest Florida Water Management District (SWFWMD) and Sarasota County to update the Flood Insurance Rate Maps (FIRMs) to digital format including public meetings and technical review of proposed maps.

- Reviewed stormwater models to verify accurate reflection of the existing stormwater infrastructure. Based on field inspections and model evaluations, areas with poor levels of service are evaluated for future stormwater capital improvement projects and grant funding opportunities.

- Reviewed all proposed development plans for consistency with City regulations for stormwater quality, quantity and floodplain impacts in order to protect the existing level of service and reduce environmental impacts.

- Worked with Public Works to implement inspection of stormwater inlets and pipes within the stormwater system and cleaning of sediment boxes to be in compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements.

Achievement of Goals and Objectives for the 2012-2013 Budget Year (cont'd)

- Continued grant funding requests to enhance stormwater capital project budget, including the Tropical Storm Debby HMGP grant for the West Gate Drainage Improvement Project.

- Coordinated with FDEP and co-permittees on the development and implementation of the new MS4 NPDES permit. Supported the joint monitoring program with Sarasota County as NPDES co-permittees including the new TMDL testing requirements.

- Reviewed all residential drainage plans and performed final site inspections on new single family home to ensure code and plan compliance.

- Promptly responded to over 100 public requests for assistance with drainage issues.

- Performed proactive inspections and responded to reports of illicit discharges to the municipal stormwater system in order to protect our natural water bodies and comply NPDES permit requirements. Assisted with opening multiple Code Enforcement cases when necessary.

- Performed and certified stormwater system inspections on City parks and facilities as required to meet SWFWMD regulatory compliance.

- Issued site preparation permits for various construction projects. Required SWFWMD permit verification and Notice of Intent prior to issuance on major projects.

- Continued to work with owners of private stormwater drainage systems to comply with Florida and EPA/NPDES regulation/permit conditions by reviewing and approving individual drainage plans.

Goals and Objectives for the 2013-2014 Budget Year

- Complete the construction of bio-retention ponds for water quality improvements at Venice Beach (Outfall #1) and Alhambra (Outfall #2) to reduce bacteria loads and the occurrence of beach advisories.

- Complete construction of Phase I water quality improvements for Deertown Gully and Flamingo Ditch outfalls.

- Complete design, permitting and construction for the West Gate drainage improvement project.

- Complete comprehensive evaluation of stormwater infrastructure condition and develop targeted maintenance program to maximize cost/benefit of expenditures to maintain and upgrade stormwater facilities.

Goals and Objectives for the 2013-2014 Budget Year (cont'd)

- Update the Stormwater Management Plan (SWMP) to reflect revised conditions discovered in the stormwater models and stormwater system comprehensive evaluation. Update the SWMP to meet the new NPDES MS4 Permit requirements.

- Continue investigation and interagency cooperation to develop comprehensive maintenance program and system upgrades to improve beach water quality and improved public communication.

- Maintain Floodplain Management Plan as part of the Local Mitigation Strategy (LMS).

- Continue to participate in joint monitoring for Municipal Service Separate Storm Sewer System (MS4) NPDES permit with Sarasota County.

- Continue pursuit of grants to supplement Stormwater Capital Improvement Program.

- Continue to provide flood zone determinations and citizen assistance in floodplain and stormwater related areas.

- Continued to monitor Total Maximum Daily Loading (TMDL) requirements and look for opportunities to complete capital improvement projects that reduce environmental impacts from surface water runoff.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
STORMWATER FUND							
REVENUE							
480-0000-313.10-00	ELECTRIC FRANCHISE FEES	3	0	0	0	0	0
480-0000-331.01-00	FEDERAL GRANTS	226,370	0	35,582	180,000	180,000	180,000
480-0000-334.14-00	DEPT OF ENVIRON PROTECT	0	0	0	245,000	245,000	245,000
480-0000-334.36-00	SWFWMD GRANTS	0	612,500	100,000	700,000	700,000	700,000
480-0000-334.40-00	OTHER STATE GRANTS	34,201	0	10,486	0	0	0
480-0000-337.20-01	WCIND GRANT	0	0	0	368,262	368,262	368,262
480-0000-343.90-01	SINGLE FAMILY DEMAND CHG	332,290	365,575	333,977	338,094	338,094	338,094
480-0000-343.90-02	DUPLEX DEMAND CHARGE	5,853	6,608	5,946	6,684	6,684	6,684
480-0000-343.90-03	MULTI FAMILY DEMAND CHG	314,721	314,196	315,447	314,549	314,549	314,549
480-0000-343.90-04	MOBILE HOME DEMAND CHG	92,530	92,748	92,149	93,503	93,503	93,503
480-0000-343.90-05	TRANSIENT DEMAND CHARGE	11,264	12,773	11,444	12,648	12,648	12,648
480-0000-343.90-06	OFFICE DEMAND CHARGE	49,303	53,613	51,917	54,401	54,401	54,401
480-0000-343.90-07	INSTITUTION DEMAND CHG	50,384	58,377	50,298	58,344	58,344	58,344
480-0000-343.90-08	RETAIL DEMAND CHARGE	104,148	104,371	105,863	105,176	105,176	105,176
480-0000-343.90-09	INTENSIVE COM DEMAND CHG	86,249	90,389	83,370	87,386	87,386	87,386
480-0000-343.90-10	INDUSTRIAL DEMAND CHARGE	89,602	88,995	91,640	89,714	89,714	89,714
480-0000-343.90-11	COMMUNITY FAC DEMAND CHG	75,781	76,868	76,231	80,469	80,469	80,469
480-0000-343.90-12	RECREATION DEMAND CHARGE	37,782	37,784	37,843	40,889	40,889	40,889
480-0000-343.90-13	OPEN AREA DEMAND CHARGE	64,362	65,755	65,391	65,894	65,894	65,894
480-0000-343.90-14	VACANT LOT DEMAND CHARGE	15,211	10,952	15,651	11,883	11,883	11,883
480-0000-343.90-21	PENALTY- STORMWATER	7,470	8,972	6,816	8,959	8,959	8,959
480-0000-361.10-00	INTEREST ON INVESTMENTS	11,013	6,527	7,587	5,875	5,875	5,875
480-0000-365.00-00	SALES-SURPLUS MATLS/SCRAP	0	0	0	0	0	0
480-0000-369.30-00	INSURANCE SETTLEMENT	0	0	35,798	0	0	0
480-0000-369.90-00	MISCELLANEOUS REVENUE	6,973	35,797	521	0	0	0
480-0000-381.12-00	FUND BALANCE	0	331,825	0	812,840	812,840	812,840
DIVISION TOTALS		**1,615,510**	**2,374,625**	**1,533,957**	**3,680,570**	**3,680,570**	**3,680,570**

STORMWATER

BUDGET SUMMARY

	ACTUAL FY 12	ADJ BUDGET FY 13	PROJECTED FY 13	ADOPTED FY 14
Personal Services	$ 261,874	$ 308,535	$ 294,019	$ 305,963
Contractual	628,929	865,197	853,738	880,137
Commodities	20,768	46,820	46,820	43,700
Capital Outlay	-	1,395,721	395,721	2,492,500
Other	15,676	172,767	172,767	172,399
Capital Projects	-			-
Sub Totals	**$ 927,247**	**$ 2,789,040**	**$ 1,763,065**	**$ 3,894,699**
Less Depreciation/Non Cash	**208,080**	**228,278**	**214,129**	**214,129**
Totals	**$ 719,167**	**$ 2,560,762**	**$ 1,548,936**	**$ 3,680,570**

STAFFING

CLASSIFICATION	ACTUAL FY 12	ADJUSTED FY 13	ADOPTED FY 14
Stormwater Supervisor	1.0	0.0	0.00
Heavy Equipment Operator I	1.0	0.0	0.00
Stormwater Engineer *	0.0	1.0	1.00
Total Department Staff	**2.0**	**1.0**	**1.0**

* Position is split 80% Stormwater and 20% Engineering

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
STORMWATER							
480-0950-541.12-00	REGULAR SALARIES & WAGES	212,028	245,873	245,873	243,279	243,279	243,279
480-0950-541.12-01	COMPENSATION ADJUSTMENT	-1,027	0	0	0	0	0
480-0950-541.14-00	OVERTIME	547	295	295	291	291	291
480-0950-541.15-00	SPECIAL PAY	2,300	2,348	2,051	8,733	8,733	8,733
480-0950-541.21-00	FICA	15,240	18,065	18,000	18,357	18,357	18,357
480-0950-541.22-00	RETIREMENT CONTRIBUTIONS	10,446	13,405	13,400	17,591	17,591	17,591
480-0950-541.23-00	LIFE AND HEALTH INSURANCE	18,000	10,864	10,864	14,176	14,176	14,176
480-0950-541.24-00	WORKERS' COMPENSATION	804	0	0	0	0	0
480-0950-541.26-00	OTHER POST EMPL BENEFITS	3,536	17,685	3,536	3,536	3,536	3,536
PERSONAL SERVICES		**261,874**	**308,535**	**294,019**	**305,963**	**305,963**	**305,963**
480-0950-541.31-00	PROFESSIONAL SERVICES	5,476	8,000	8,000	8,000	8,000	8,000
480-0950-541.31-03	LEGAL	2,160	2,500	2,500	2,500	2,500	2,500
480-0950-541.31-40	PROF SVCS- INFO SYS	4,715	2,000	500	500	500	500
480-0950-541.32-00	ACCOUNTING & AUDITING	0	1,101	1,101	1,101	1,101	1,101
480-0950-541.34-00	OTHER CONTRACTUAL SERVICE	57,031	109,239	100,000	109,000	109,000	109,000
480-0950-541.40-00	TRAVEL AND TRAINING	1,864	3,800	3,800	5,550	5,550	5,550
480-0950-541.40-40	TRAVEL/TRAINING- INFO SYS	135	0	0	0	0	0
480-0950-541.41-00	COMMUNICATION SERVICES	1,141	1,620	1,400	1,600	1,600	1,600
480-0950-541.41-40	COMMUNICATION SVCS- IS	1,032	1,500	1,500	2,200	2,200	2,200
480-0950-541.43-00	UTILITY SERVICES	90	200	200	200	200	200
480-0950-541.44-00	RENTALS AND LEASES	3,567	5,500	5,500	5,500	5,500	5,500
480-0950-541.44-03	MAINTENANCE EQUIP RENTAL	17,196	45,000	45,000	45,000	45,000	45,000
480-0950-541.44-05	PARKS EQUIP RENTAL	5,774	21,500	21,500	21,500	21,500	21,500
480-0950-541.44-07	BEACH OUTFALL MAINTENANCE	11,493	30,000	30,000	30,000	30,000	30,000
480-0950-541.44-08	DOCUMATCH SYSTEM LEASE	816	984	984	984	984	984
480-0950-541.45-00	INSURANCE	11,424	11,883	11,883	13,174	13,174	13,174
480-0950-541.46-00	REPAIRS & MAINTENANCE	74,118	226,597	226,597	190,000	190,000	190,000
480-0950-541.46-02	COMPUTER DEVICES	3,650	5,500	5,000	5,000	5,000	5,000
480-0950-541.46-36	FLEET MAINT- ADMIN	0	0	0	0	0	0
480-0950-541.46-37	FLEET MAINT- LABOR	10,533	10,000	10,000	10,000	10,000	10,000
480-0950-541.46-38	FLEET MAINT- PARTS	7,023	10,000	15,000	12,000	12,000	12,000
480-0950-541.46-39	FLEET MAINT- OTHER	8,008	10,000	5,000	10,000	10,000	10,000
480-0950-541.46-40	REPAIRS/MAINT- INFO SYS	1,143	2,200	2,200	2,200	2,200	2,200
480-0950-541.47-00	PRINTING & BINDING	1,424	1,200	1,200	1,200	1,200	1,200
480-0950-541.49-02	ADMINISTRATIVE CHARGES	194,572	144,280	144,280	192,335	192,335	192,335
480-0950-541.49-90	DEPRECIATION	204,544	210,593	210,593	210,593	210,593	210,593
CONTRACTUAL		**628,929**	**865,197**	**853,738**	**880,137**	**880,137**	**880,137**
480-0950-541.51-00	OFFICE SUPPLIES	373	4,000	4,000	4,000	4,000	4,000
480-0950-541.52-00	OPERATING SUPPLIES	2,986	23,400	23,400	23,200	23,200	23,200
480-0950-541.52-35	GASOLINE	16,531	18,000	18,000	15,000	15,000	15,000
480-0950-541.54-00	BOOKS, PUB, SUB, MEMBERSP	878	1,420	1,420	1,500	1,500	1,500
COMMODITIES		**20,768**	**46,820**	**46,820**	**43,700**	**43,700**	**43,700**
480-0950-541.63-00	IMPROV OTHER THAN BLDGS	0	1,395,721	395,721	2,492,500	2,492,500	2,492,500
CAPITAL OUTLAY		**0**	**1,395,721**	**395,721**	**2,492,500**	**2,492,500**	**2,492,500**
480-0950-541.71-00	PRINCIPAL	0	159,000	159,000	162,000	162,000	162,000

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
STORMWATER							
480-0950-541.72-00	INTEREST	15,676	13,767	13,767	10,399	10,399	10,399
OTHER		**15,676**	**172,767**	**172,767**	**172,399**	**172,399**	**172,399**
DIVISION TOTALS		**927,247**	**2,789,040**	**1,763,065**	**3,894,699**	**3,894,699**	**3,894,699**

CITY OF VENICE

OTHER FUNDS

Special Revenue Funds

A Special Revenue Fund is used to finance particular activities and is created out of receipts of specific taxes or other earmarked revenues. Such funds are authorized by statutory or charter provisions to pay for certain activities with some special form of continuing revenues.

Motor Fuel Tax Fund	Revenue sources for this fund are restricted for street improvement use only. Funds are generally used to reimburse the General Fund for street improvement expenditures made by Public Works and transferred to the Storm Drainage and Paving Fund.
Contraband-Forfeiture Fund	To account for proceeds derived from the sale of confiscated property.
Police Training Fund	To account for the City's share of fine revenue designated for police related travel.
Boat Registration Fees	To account for the City's portion of boat registration fees designated for boat related activities.
One-Cent Voted Sales Tax Fund	To account for the collection of one-cent sales tax revenues designated for planning, financing, and construction of infrastructure within the City.
Secondary Occupational License Fund	To account for additional license fees designated for economic development.
Growth Management Training Fund	To account for training fees established by ordinance transferring a portion of building permit fees.
Parking Fines - Handicap Access Fund	To account for parking fines designated for handicap issues.

Debt Service Funds

Debt Service Funds are established to finance and account for the payments of interest and principal on outstanding bonded debt of the City that is not included in the Enterprise Funds.

General Obligation Bonds-Recreation Capital Improvement Series 2004 $10,000,000	2.00% - 5.00% interest rates, payable in annual installments of $280,000 - $655,000, maturing in February, 2028.

Capital Projects Funds

Capital Project Funds are designed to account for the resources expended to acquire assets of a relatively permanent issue. (Enterprise Fund resources are not included in this category). Capital Projects Funds provide a formal mechanism which enables administrators to ensure that revenues dedicated to a certain purpose are used only for that purpose.

General Capital Projects	Established to account for the cost of major parks projects and other capital improvements, does not account for street related projects or building and renovations to buildings.
Storm Drainage and Paving Fund	Established to account for the cost of major drainage and street improvement capital projects. The projects are generally financed by a combination of several revenue sources, including designated property taxes, road and bridge taxes, interest revenues and contributions from other funds.
Beach Renourishment Fund	Established to account for the cost of beach renourishment.
Building & Renovations	Established to account for the cost of constructing new City buildings and/or major renovations to existing City buildings.

Internal Service Funds

An Internal Service Fund is established to finance and account for services and/or commodities furnished by a designated department to other departments within the city, on a cost-reimbursement basis.

Employees' Group Health and Life Insurance Fund	To account for health and life insurance claims which are partially self-insured by the city.
Workers' Compensation Fund	To account for worker's compensation claims which are partially self-insured by the city.
Employees Flex Spending Fund	To account for reimbursement of medical expenses per Chapter 125 of the IRS Code.
Property and Liability Fund	To account for property and liability claims which are partially self-funded by the city.
Fleet Services Fund	To account for the city’s fleet replacement program and associated costs.

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
MOTOR FUEL TAX FUND							
REVENUE							
105-0000-312.40-00	LOC OPTN GAS TAX	458,960	507,571	538,729	483,729	483,729	483,729
105-0000-312.40-01	NEW 5 CENT GAS TAX	355,079	373,696	356,758	364,735	364,735	364,735
105-0000-312.41-00	LOC OPT 6 CENT GAS TAX	64,707	90,358	68,364	71,971	71,971	71,971
105-0000-335.12-20	MUNICIPAL GAS TAX/8 CENT	173,759	182,908	139,574	177,763	177,763	177,763
105-0000-335.41-00	REBATE-MUNICIPAL VEHICLES	23,252	19,721	26,672	22,696	22,696	22,696
105-0000-361.10-00	INTEREST ON INVESTMENTS	4,237	6,769	3,863	3,556	3,556	3,556
DIVISION TOTALS		**1,079,994**	**1,181,023**	**1,133,960**	**1,124,450**	**1,124,450**	**1,124,450**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
MOTOR FUEL TAX FUND							
105-9902-581.91-01	TRSF TO GENERAL FUND	956,682	826,716	826,716	787,115	787,115	787,115
105-9902-581.91-32	TRSF TO STREETS CAP PROJ	423,292	354,307	354,307	337,335	337,335	337,335
OTHER		**1,379,974**	**1,181,023**	**1,181,023**	**1,124,450**	**1,124,450**	**1,124,450**
DIVISION TOTALS		**1,379,974**	**1,181,023**	**1,181,023**	**1,124,450**	**1,124,450**	**1,124,450**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
CONTRABAND-FORFEITURE							
REVENUE							
106-0000-361.10-00	INTEREST ON INVESTMENTS	162	372	105	125	125	125
106-0000-381.12-00	FUND BALANCE	0	9,318	0	9,875	9,875	9,875
DIVISION TOTALS		**162**	**9,690**	**105**	**10,000**	**10,000**	**10,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
CONTRABAND-FORFEITURE							
106-1001-521.64-00	MACHINERY & EQUIPMENT	0	9,690	9,690	10,000	10,000	10,000
CAPITAL OUTLAY		**0**	**9,690**	**9,690**	**10,000**	**10,000**	**10,000**
DIVISION TOTALS		**0**	**9,690**	**9,690**	**10,000**	**10,000**	**10,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
POLICE TRAINING							
REVENUE							
107-0000-351.30-00	POLICE OFFICERS' EDUCAT	5,195	6,403	6,120	5,214	5,214	5,214
107-0000-361.10-00	INTEREST ON INVESTMENTS	227	200	175	215	215	215
107-0000-381.12-00	FUND BALANCE	0	8,397	0	9,571	9,571	9,571
DIVISION TOTALS		**5,422**	**15,000**	**6,295**	**15,000**	**15,000**	**15,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
POLICE TRAINING							
107-1002-521.40-00	TRAVEL AND TRAINING	2,321	15,000	14,979	15,000	15,000	15,000
CONTRACTUAL		**2,321**	**15,000**	**14,979**	**15,000**	**15,000**	**15,000**
DIVISION TOTALS		**2,321**	**15,000**	**14,979**	**15,000**	**15,000**	**15,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
BOAT REGISTRATION FEES							
REVENUE							
109-0000-338.90-13	BOAT REGISTRATION FEE	16,492	16,759	15,754	17,479	17,479	17,479
109-0000-361.10-00	INTEREST ON INVESTMENTS	285	464	129	227	227	227
DIVISION TOTALS		**16,777**	**17,223**	**15,883**	**17,706**	**17,706**	**17,706**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
BOAT REGISTRATION FEES							
109-9902-581.91-01	TRSF TO GENERAL FUND	12,995	13,013	13,013	14,161	14,161	14,161
OTHER		**12,995**	**13,013**	**13,013**	**14,161**	**14,161**	**14,161**
DIVISION TOTALS		**12,995**	**13,013**	**13,013**	**14,161**	**14,161**	**14,161**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
1 CENT VOTED SALES TAX							
REVENUE							
110-0000-312.60-01	1 CENT VOTED SALES TAX	2,218,738	2,394,814	2,427,898	2,404,189	2,404,189	2,404,189
110-0000-361.10-00	INTEREST ON INVESTMENTS	16,961	16,220	14,289	12,537	12,537	12,537
110-0000-381.12-00	FUND BALANCE	0	0	0	318,895	318,895	318,895
DIVISION TOTALS		**2,235,699**	**2,411,034**	**2,442,187**	**2,735,621**	**2,735,621**	**2,735,621**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
1 CENT VOTED SALES TAX							
110-0901-519.63-00	IMPROV OTHER THAN BLDGS	0	100,000	68,000	100,000	100,000	100,000
CAPITAL OUTLAY		**0**	**100,000**	**68,000**	**100,000**	**100,000**	**100,000**
DIVISION TOTALS		**0**	**100,000**	**68,000**	**100,000**	**100,000**	**100,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
1 CENT VOTED SALES TAX							
110-0930-572.31-00	PROFESSIONAL SERVICES	1,822,500	1,822,500	1,822,500	1,972,500	1,972,500	1,972,500
CONTRACTUAL		**1,822,500**	**1,822,500**	**1,822,500**	**1,972,500**	**1,972,500**	**1,972,500**
110-0930-572.63-00	IMPROV OTHER THAN BLDGS	0	0	0	55,000	55,000	55,000
110-0930-572.64-00	MACHINERY & EQUIPMENT	0	0	0	12,500	12,500	12,500
CAPITAL OUTLAY		**0**	**0**	**0**	**67,500**	**67,500**	**67,500**
DIVISION TOTALS		**1,822,500**	**1,822,500**	**1,822,500**	**2,040,000**	**2,040,000**	**2,040,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
1 CENT VOTED SALES TAX							
110-1001-521.64-00	MACHINERY & EQUIPMENT	0	0	0	345,621	345,621	345,621
CAPITAL OUTLAY		**0**	**0**	**0**	**345,621**	**345,621**	**345,621**
DIVISION TOTALS		**0**	**0**	**0**	**345,621**	**345,621**	**345,621**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
1 CENT VOTED SALES TAX							
110-9902-581.91-01	TRSF TO GENERAL FUND	0	246,500	246,500	0	0	0
110-9902-581.91-27	TRSF TO BEACH RENOURISH	250,000	0	0	250,000	250,000	250,000
110-9902-581.91-31	TRSF TO GEN CAP PROJECTS	46,500	0	0	0	0	0
OTHER		**296,500**	**246,500**	**246,500**	**250,000**	**250,000**	**250,000**
DIVISION TOTALS		**296,500**	**246,500**	**246,500**	**250,000**	**250,000**	**250,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
SEC OCCUPATIONAL LICENSE							
REVENUE							
112-0000-321.20-02	COUNTY OCCUPATIONAL LIC	7,744	5,796	4,983	6,129	6,129	6,129
112-0000-361.10-00	INTEREST ON INVESTMENTS	-19	87	79	72	72	72
DIVISION TOTALS		**7,725**	**5,883**	**5,062**	**6,201**	**6,201**	**6,201**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GROWTH MANAGEMENT TRAINING							
REVENUE							
113-0000-361.10-00	INTEREST ON INVESTMENTS	473	200	187	222	222	222
113-0000-369.90-29	BUILDING PERMITS	8,308	6,562	10,874	8,443	8,443	8,443
113-0000-381.12-00	FUND BALANCE	0	2,308	2,308	3,835	3,835	3,835
DIVISION TOTALS		**8,781**	**9,070**	**13,369**	**12,500**	**12,500**	**12,500**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GROWTH MANAGEMENT TRAINING							
113-1501-524.40-00	TRAVEL AND TRAINING	4,927	6,870	6,498	10,000	10,000	10,000
CONTRACTUAL		**4,927**	**6,870**	**6,498**	**10,000**	**10,000**	**10,000**
113-1501-524.54-00	BOOKS, PUBS, SUB, MEMBER	3,055	2,200	1,924	2,500	2,500	2,500
COMMODITIES		**3,055**	**2,200**	**1,924**	**2,500**	**2,500**	**2,500**
DIVISION TOTALS		**7,982**	**9,070**	**8,422**	**12,500**	**12,500**	**12,500**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
PRK FINES/HDCP ACCESS IMP							
REVENUE							
115-0000-354.02-00	PARKING FINES	7,675	9,579	8,356	9,881	9,881	9,881
115-0000-361.10-00	INTEREST ON INVESTMENTS	434	359	127	187	187	187
DIVISION TOTALS		**8,109**	**9,938**	**8,483**	**10,068**	**10,068**	**10,068**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
PRK FINES/HDCP ACCESS IMP							
115-9902-581.91-01	TRSF TO GENERAL FUND	4,577	3,313	3,313	3,356	3,356	3,356
OTHER		**4,577**	**3,313**	**3,313**	**3,356**	**3,356**	**3,356**
DIVISION TOTALS		**4,577**	**3,313**	**3,313**	**3,356**	**3,356**	**3,356**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
2004 GENERAL OBLIGATION (GO) BONDS							
REVENUE							
251-0000-311.00-00	AD VALOREM TAXES	683,059	672,346	672,346	539,381	539,381	539,381
251-0000-361.10-00	INTEREST ON INVESTMENTS	10,686	6,025	5,546	1,526	1,526	1,526
DIVISION TOTALS		**693,745**	**678,371**	**677,892**	**540,907**	**540,907**	**540,907**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
2004 GO BONDS							
251-0456-582.71-00	PRINCIPAL	330,000	340,000	340,000	345,000	345,000	345,000
251-0456-582.72-00	INTEREST	341,208	331,000	331,000	185,552	185,552	185,552
251-0456-582.73-00	OTHER DEBT SERVICE COSTS	1,000	1,000	1,000	1,000	1,000	1,000
OTHER		**672,208**	**672,000**	**672,000**	**531,552**	**531,552**	**531,552**
DIVISION TOTALS		**672,208**	**672,000**	**672,000**	**531,552**	**531,552**	**531,552**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GENERAL CAPITAL PROJECTS							
REVENUE							
301-0000-331.00-00	FEDERAL GRANTS	0	0	0	30,000	30,000	430,000
301-0000-337.71-00	SARASOTA COUNTY	880,000	0	0	0	0	0
301-0000-361.10-00	INTEREST ON INVESTMENTS	13,485	7,435	6,554	5,731	5,731	5,731
301-0000-381.10-00	TRSF FR ONE CENT TAX	46,500	0	0	0	0	0
301-0000-381.12-00	FUND BALANCE	0	0	0	711,000	711,000	711,000
DIVISION TOTALS		**939,985**	**7,435**	**6,554**	**746,731**	**746,731**	**1,146,731**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GENERAL CAPITAL PROJECTS							
301-0930-572.52-04	TREES, SHRUBS, & SOD	15,649	0	0	0	0	0
COMMODITIES		**15,649**	**0**	**0**	**0**	**0**	**0**
DIVISION TOTALS		**15,649**	**0**	**0**	**0**	**0**	**0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GENERAL CAPITAL PROJECTS							
301-9504-572.65-99	CONTINGENCY	0	1,080,000	0	30,000	30,000	430,000
CAPITAL OUTLAY		**0**	**1,080,000**	**0**	**30,000**	**30,000**	**430,000**
DIVISION TOTALS		**0**	**1,080,000**	**0**	**30,000**	**30,000**	**430,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GENERAL CAPITAL PROJECTS							
301-9902-581.91-28	FLEET SERVICES	0	0	0	711,000	711,000	711,000
OTHER		**0**	**0**	**0**	**711,000**	**711,000**	**711,000**
DIVISION TOTALS		**0**	**0**	**0**	**711,000**	**711,000**	**711,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
DRAINAGE AND PAVING							
REVENUE							
302-0000-331.00-00	FEDERAL GRANTS	0	240,000	515	0	0	0
302-0000-337.71-00	SARASOTA COUNTY	5,700,000	700,000	200,000	500,000	500,000	500,000
302-0000-361.10-00	INTEREST ON INVESTMENTS	46,952	12,200	12,141	15,395	15,395	15,395
302-0000-381.05-00	TRSF FR MOTOR FUEL TAX	423,292	354,307	354,307	0	0	0
DIVISION TOTALS		**6,170,244**	**1,306,507**	**566,963**	**515,395**	**515,395**	**515,395**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
DRAINAGE AND PAVING							
302-0901-519.63-00	IMPROV OTHER THAN BLDGS	134,582	6,152,840	4,327,918	0	0	0
CAPITAL OUTLAY		**134,582**	**6,152,840**	**4,327,918**	**0**	**0**	**0**
DIVISION TOTALS		**134,582**	**6,152,840**	**4,327,918**	**0**	**0**	**0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
DRAINAGE AND PAVING							
302-0950-539.65-70	IN HOUSE CAPITALIZED	19,539	0	15,347	0	0	0
CAPITAL OUTLAY		**19,539**	**0**	**15,347**	**0**	**0**	**0**
DIVISION TOTALS		**19,539**	**0**	**15,347**	**0**	**0**	**0**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
DRAINAGE AND PAVING							
302-0960-541.31-00	PROFESSIONAL SERVICES	0	240,000	232,574	0	0	0
CONTRACTUAL		**0**	**240,000**	**232,574**	**0**	**0**	**0**
302-0960-541.63-00	IMPROV OTHER THAN BLDGS	65,644	800,000	45,403	500,000	500,000	500,000
CAPITAL OUTLAY		**65,644**	**800,000**	**45,403**	**500,000**	**500,000**	**500,000**
DIVISION TOTALS		**65,644**	**1,040,000**	**277,977**	**500,000**	**500,000**	**500,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
BLDGS & RENOVATIONS PROJECTS							
REVENUE							
303-0000-361.10-00	INTEREST ON INVESTMENTS	1,360	400	296	317	317	317
DIVISION TOTALS		**1,360**	**400**	**296**	**317**	**317**	**317**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
BEACH RENOURISHMENT							
REVENUE							
306-0000-334.39-03	DEPT OF ENVIRON PROTECT	82,348	0	8,075	0	0	0
306-0000-361.10-00	INTEREST ON INVESTMENTS	16,809	11,163	3,243	7,218	7,218	7,218
306-0000-381.10-00	TRSF FR ONE CENT TAX	250,000	0	0	250,000	250,000	250,000
DIVISION TOTALS		**349,157**	**11,163**	**11,318**	**257,218**	**257,218**	**257,218**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
BEACH RENOURISHMENT							
306-0950-539.63-00	IMPROVE OTHER THAN BUILDG	9,480	19,831	20,557	0	0	0
306-0950-539.65-70	IN HOUSE CAPITALIZED	0	0	1,683	0	0	0
CAPITAL OUTLAY		**9,480**	**19,831**	**22,240**	**0**	**0**	**0**
DIVISION TOTALS		**9,480**	**19,831**	**22,240**	**0**	**0**	**0**

TOTAL CITY INSURANCE COST

Property and Liability Fund		
Salaries and Fringes	$	36,149
Insurance		888,794
Loss Funding		130,698
Other Financial Uses		600,000
Sub Total	***$***	***1,655,641***
Workers Compensation Fund		
Salaries and Fringes	$	45,854
Excess Insurance Premiums		147,500
Loss Funding		489,374
Sub Total	***$***	***682,728***
Life and Health Insurance Fund		
Salaries and Fringes	$	75,654
Insurance Costs		1,433,475
Loss Funding		4,243,178
Sub Total	***$***	***5,752,307***
Total	**$**	**8,090,676**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GROUP LIFE & HEALTH INSUR							
REVENUE							
501-0000-361.10-00	INTEREST ON INVESTMENTS	14,403	15,742	9,475	11,471	11,471	11,471
501-0000-369.90-00	MISCELLANEOUS REVENUE	110,130	76,118	54,139	75,718	75,718	75,718
501-0000-369.91-04	DEPEN HEALTH INS-EMPLOYEE	332,497	526,901	285,596	482,822	482,822	482,822
501-0000-369.91-05	HEALTH INS-RETIREES, ETC	492,124	352,679	535,245	687,407	687,407	687,407
501-0000-369.91-06	COBRA	5,713	22,291	641	20,127	20,127	20,127
501-0000-369.91-08	EMP CONTRB- DENTAL	140,529	162,750	130,691	169,145	169,145	169,145
501-0000-369.91-09	EMP CONTRB- HEALTH	109,028	127,166	88,120	152,575	152,575	152,575
501-0000-369.91-10	EMP CONTRB- VISION	18,451	20,800	16,005	20,312	20,312	20,312
501-0000-369.91-11	CITY CONTRB- LIFE & AD&D	0	61,000	0	0	0	0
501-0000-369.91-12	EMP CONTRB- SUPP LIFE	39,441	50,000	33,797	42,973	42,973	42,973
501-0000-369.91-13	EMP CONTRB- LTD BUY-UP	20,733	23,220	18,032	21,313	21,313	21,313
501-0000-395.10-00	DEPARTMENTAL CHARGES	2,641,956	2,944,029	2,944,029	3,855,804	3,855,804	4,068,444
DIVISION TOTALS		**3,925,005**	**4,382,696**	**4,115,770**	**5,539,667**	**5,539,667**	**5,752,307**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
GROUP LIFE & HEALTH							
501-0421-595.12-00	REGULAR SALARIES & WAGES	50,104	52,210	52,210	53,151	53,151	53,151
501-0421-595.15-00	SPECIAL PAY	135	0	0	0	0	0
501-0421-595.21-00	FICA	5,319	3,753	3,753	4,572	4,572	4,572
501-0421-595.22-00	RETIREMENT CONTRIBUTIONS	4,492	2,774	2,774	3,755	3,755	3,755
501-0421-595.23-00	LIFE & HEALTH INSURANCE	9,444	11,407	11,407	14,176	14,176	14,176
501-0421-595.23-01	MEDICAL CLAIMS	3,291,377	2,907,498	2,905,897	3,997,083	3,997,083	4,202,442
501-0421-595.23-11	EAP CLAIMS	13,882	29,520	5,121	14,736	14,736	14,736
501-0421-595.23-24	WELLNESS PLAN	21,843	26,000	22,966	18,719	18,719	26,000
PERSONAL SERVICES		**3,396,596**	**3,033,162**	**3,004,128**	**4,106,192**	**4,106,192**	**4,318,832**
501-0421-595.31-00	PROFESSIONAL SERVICES	427,934	474,560	366,224	480,064	480,064	480,064
501-0421-595.45-00	INSURANCE	616,835	572,000	603,867	637,241	637,241	637,241
501-0421-595.45-03	DENTAL	140,557	162,750	132,625	169,145	169,145	169,145
501-0421-595.45-04	VISION	18,386	20,800	16,381	20,312	20,312	20,312
501-0421-595.45-05	LIFE & AD&D	44,249	61,000	18,044	62,427	62,427	62,427
501-0421-595.45-06	SUPPLEMENTAL LIFE	35,789	50,000	38,267	42,973	42,973	42,973
501-0421-595.45-07	LTD BUY-UP	18,490	23,220	20,172	21,313	21,313	21,313
CONTRACTUAL		**1,302,240**	**1,364,330**	**1,195,580**	**1,433,475**	**1,433,475**	**1,433,475**
DIVISION TOTALS		**4,698,836**	**4,397,492**	**4,199,708**	**5,539,667**	**5,539,667**	**5,752,307**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
WORKERS COMP/SELF INS FUND							
REVENUE							
502-0000-361.10-00	INTEREST ON INVESTMENTS	9,993	6,210	5,275	3,723	3,723	3,723
502-0000-369.00-00	OTHER MISCELLANEOUS REV	148,037	7,627	125,385	76,866	76,866	76,866
502-0000-369.42-02	INDIVIDUAL STOP LOSS	236,056	209,254	216,489	224,069	224,069	224,069
502-0000-381.12-00	FUND BALANCE	0	284,484	0	378,070	378,070	378,070
502-0000-395.10-00	DEPARTMENTAL CHARGES	324,648	0	0	0	0	0
DIVISION TOTALS		**718,734**	**507,575**	**347,149**	**682,728**	**682,728**	**682,728**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
WORKERS COMP/SELF INS							
502-0421-595.12-00	REGULAR SALARIES & WAGES	31,294	31,296	31,296	36,069	36,069	36,069
502-0421-595.15-00	SPECIAL PAY	405	0	0	413	413	413
502-0421-595.21-00	FICA	2,232	2,341	2,341	2,381	2,381	2,381
502-0421-595.22-00	RETIREMENT CONTRIBUTIONS	1,558	1,734	1,734	2,501	2,501	2,501
502-0421-595.23-00	LIFE & HEALTH INSURANCE	5,400	6,518	6,518	4,490	4,490	4,490
502-0421-595.23-03	WORKERS COMP CLAIMS	780,906	319,686	359,441	474,868	474,868	474,868
502-0421-595.23-25	LIGHT DUTY	10,303	12,000	8,000	14,403	14,403	14,403
502-0421-595.24-00	WORKERS COMPENSATION	108	0	0	103	103	103
PERSONAL SERVICES		**832,206**	**373,575**	**409,330**	**535,228**	**535,228**	**535,228**
502-0421-595.31-00	PROFESSIONAL SERVICES	32,361	32,000	32,000	37,000	37,000	37,000
502-0421-595.45-00	INSURANCE	104,616	102,000	102,000	110,500	110,500	110,500
CONTRACTUAL		**136,977**	**134,000**	**134,000**	**147,500**	**147,500**	**147,500**
DIVISION TOTALS		**969,183**	**507,575**	**543,330**	**682,728**	**682,728**	**682,728**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
EMPLOYEE FLEXIBLE SPENDING							
REVENUE							
503-0000-361.10-00	INTEREST ON INVESTMENTS	10	0	10	200	200	200
503-0000-366.01-00	EMPLOYEE CONTRIBUTIONS	107,901	114,840	103,659	115,722	115,722	115,722
DIVISION TOTALS		**107,911**	**114,840**	**103,669**	**115,922**	**115,922**	**115,922**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
EMPLOYEE FLEXIBLE SPENDING							
503-0403-513.23-02	CLAIMS	118,387	114,840	111,364	115,922	115,922	115,922
PERSONAL SERVICES		**118,387**	**114,840**	**111,364**	**115,922**	**115,922**	**115,922**
DIVISION TOTALS		**118,387**	**114,840**	**111,364**	**115,922**	**115,922**	**115,922**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
PROPERTY & LIABILITY INSURANCE							
REVENUE							
504-0000-361.10-00	INTEREST ON INVESTMENTS	3,336	200	2,158	1,000	1,000	1,000
504-0000-369.30-00	INSURANCE SETTLEMENT	698	1,500	0	1,500	1,500	1,500
504-0000-369.90-00	MISCELLANEOUS REVENUE	38,920	65,577	46,573	64,116	64,116	64,116
504-0000-381.12-00	FUND BALANCE	0	0	0	600,652	600,652	600,652
504-0000-396.10-00	DEPARTMENTAL CHARGES	910,908	941,116	941,116	988,373	988,373	988,373
DIVISION TOTALS		**953,862**	**1,008,393**	**989,847**	**1,655,641**	**1,655,641**	**1,655,641**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
PROPERTY & LIABILITY INSURANCE							
504-0422-596.12-00	REGULAR SALARIES & WAGES	25,553	25,555	25,555	24,621	24,621	24,621
504-0422-596.15-00	SPECIAL PAY	405	0	0	276	276	276
504-0422-596.21-00	FICA	1,806	1,902	1,902	1,932	1,932	1,932
504-0422-596.22-00	RETIREMENT CONTRIBUTIONS	1,272	1,416	1,416	1,687	1,687	1,687
504-0422-596.23-00	LIFE & HEALTH INSURANCE	4,044	4,889	4,889	7,633	7,633	7,633
504-0422-596.24-00	WORKERS COMPENSATION	60	0	0	0	0	0
PERSONAL SERVICES		**33,140**	**33,762**	**33,762**	**36,149**	**36,149**	**36,149**
504-0422-596.31-00	PROFESSIONAL SERVICES	65,000	65,000	65,000	80,513	80,513	80,513
504-0422-596.31-03	LEGAL	0	1,428	1,428	3,140	3,140	3,140
504-0422-596.45-00	INSURANCE	709,683	781,690	781,690	805,141	805,141	805,141
504-0422-596.45-99	CLAIMS	137,850	133,580	133,580	130,698	130,698	130,698
CONTRACTUAL		**912,533**	**981,698**	**981,698**	**1,019,492**	**1,019,492**	**1,019,492**
DIVISION TOTALS		**945,673**	**1,015,460**	**1,015,460**	**1,055,641**	**1,055,641**	**1,055,641**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
PROPERTY & LIABILITY INSURANCE							
504-9902-581.91-28	FLEET SERVICES	0	0	0	600,000	600,000	600,000
OTHER		**0**	**0**	**0**	**600,000**	**600,000**	**600,000**
DIVISION TOTALS		**0**	**0**	**0**	**600,000**	**600,000**	**600,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
FLEET SERVICES							
REVENUE							
505-0000-381.31-00	FR G F CAPITAL PROJECTS	0	0	0	711,000	711,000	711,000
505-0000-381.41-00	TRSF FR UTIL OPER	0	0	0	417,795	417,795	417,795
505-0000-381.54-00	TRSF FR PROP & LIAB INS	0	0	0	600,000	600,000	600,000
DIVISION TOTALS		**0**	**0**	**0**	**1,728,795**	**1,728,795**	**1,728,795**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
FLEET SERVICES							
505-0921-519.64-00	MACHINERY & EQUIPMENT	0	0	0	226,200	226,200	226,200
CAPITAL OUTLAY		**0**	**0**	**0**	**226,200**	**226,200**	**226,200**
DIVISION TOTALS		**0**	**0**	**0**	**226,200**	**226,200**	**226,200**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
FLEET SERVICES							
505-0930-572.64-00	MACHINERY & EQUIPMENT	0	0	0	62,200	62,200	62,200
CAPITAL OUTLAY		**0**	**0**	**0**	**62,200**	**62,200**	**62,200**
DIVISION TOTALS		**0**	**0**	**0**	**62,200**	**62,200**	**62,200**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
FLEET SERVICES							
505-1201-536.64-00	MACHINERY & EQUIPMENT	0	0	0	25,000	25,000	25,000
CAPITAL OUTLAY		**0**	**0**	**0**	**25,000**	**25,000**	**25,000**
DIVISION TOTALS		**0**	**0**	**0**	**25,000**	**25,000**	**25,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
FLEET SERVICES							
505-1202-536.64-00	MACHINERY & EQUIPMENT	0	0	0	392,795	392,795	392,795
CAPITAL OUTLAY		**0**	**0**	**0**	**392,795**	**392,795**	**392,795**
DIVISION TOTALS		**0**	**0**	**0**	**392,795**	**392,795**	**392,795**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
CENTENNIAL COMM. TRUST							
REVENUE							
608-0000-361.10-00	INTEREST ON INVESTMENTS	452	376	95	109	109	109
608-0000-369.90-26	COLLECTION ALLOW SALES TX	1	0	0	0	0	0
608-0000-369.92-22	SALE OF DVD'S	197	306	217	258	258	258
608-0000-381.12-00	FUND BALANCE	0	4,318	0	1,633	1,633	1,633
DIVISION TOTALS		**650**	**5,000**	**312**	**2,000**	**2,000**	**2,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
CENTENNIAL COMM. TRUST							
608-0204-576.31-00	PROFESSIONAL SERVICES	0	5,000	0	2,000	2,000	2,000
CONTRACTUAL		**0**	**5,000**	**0**	**2,000**	**2,000**	**2,000**
DIVISION TOTALS		**0**	**5,000**	**0**	**2,000**	**2,000**	**2,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
HISTORICAL RESOURCES							
REVENUE							
612-0000-361.10-00	INTEREST ON INVESTMENTS	133	195	97	109	109	109
612-0000-366.05-00	ARCHIVES DONATIONS	4,271	314	3,545	1,174	1,174	1,174
612-0000-369.90-13	BOOK SALES	2,636	3,176	3,700	3,260	3,260	3,260
612-0000-369.90-26	COLLECTION ALLOW SALES TX	1	0	0	0	0	0
612-0000-381.12-00	FUND BALANCE	0	6,315	0	1,457	1,457	1,457
DIVISION TOTALS		**7,041**	**10,000**	**7,342**	**6,000**	**6,000**	**6,000**

Adopted Budget For
Fiscal Year 2013/14

Account	Description	2012 Actual	2013 Budget	2013 Projected Actual	2014 Department Request	2014 City Manager Proposed	2014 CityCouncil Adopted
HISTORICAL RESOURCES							
612-0202-512.40-00	TRAVEL AND TRAINING	-950	0	50	0	0	0
612-0202-512.46-00	REPAIR & MAINTENANCE SVCS	10,658	8,659	6,289	3,700	3,700	3,700
CONTRACTUAL		**9,708**	**8,659**	**6,339**	**3,700**	**3,700**	**3,700**
612-0202-512.51-00	OFFICE SUPPLIES	66	0	0	0	0	0
612-0202-512.54-00	BOOKS, PUB, SUB, MEMBERSP	1,928	4,000	2,816	2,300	2,300	2,300
COMMODITIES		**1,994**	**4,000**	**2,816**	**2,300**	**2,300**	**2,300**
DIVISION TOTALS		**11,702**	**12,659**	**9,155**	**6,000**	**6,000**	**6,000**

Venice, FL
City on the Gulf

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THE CAPITAL BUDGET*- An Overview*

As the annual capital budget of the City of Venice is normally small, the City does not produce a separate document on a regular basis. Projects are included within each Fund according to its appropriate assignment. The One Cent Sales Tax revenue is the primary source of revenue for projects outside the Enterprise Funds.

The One Cent Voted Tax Fund monies are divided between the capital items approved by the voters. These projects are can be categorized in four general areas; community projects (such as concert hall, city public works and solid waste facilities, alternative energy solar and wind projects, etc.), transportation projects (sidewalk improvements, road improvements, capital beautification projects, etc.), parks and recreation projects (beach nourishment, playground equipment, mooring field, etc.) and public safety projects (constructing burn building, police training facility upgrades, rebuild fire station #1, police department facility expansion and upgrade, etc.).

New park facilities are turned over to Sarasota County for operation so impacts and costs associated with these improvements are discussed with them prior to their approval and construction.

A citizen oversight committee has been established to review on a regular basis the One Cent Voted Sales Tax Program in order to ensure that programs develop as presented to the public and that changes in these programs receive proper public notification and hearing.

Enterprise fund capital projects are funded by a combination of user fees, revenue bond proceeds, and grant proceeds as applicable and available.

CAPITAL IMPROVEMENT PROGRAM

REVENUES	13/14	14/15	15/16	16/17	17/18	TOTAL
ONE CENT SALES TAX	$ 513,121	$ 1,282,450	$ 1,449,884	$ 2,251,958	$ 3,123,343	$ 8,620,756
UTILITY REVENUES/RESERVES	20,461,624	6,240,000	5,799,000	2,400,000	4,775,000	39,675,624
GRANTS (FDOT, FAA, DEP,FRDAP)	3,880,762	20,782,500	360,000	360,000	360,000	25,743,262
IMPACT FEES	500,000	900,000	-	-	-	1,400,000
AIRPORT REVENUES/RESERVES	662,500	537,500	50,000	50,000	50,000	1,350,000
SOLID WASTE REVENUE/RESERVES	555,000	550,000	850,000	685,000	1,200,000	3,840,000
STORMWATER REVENUES/RESERVES	999,238	-	-	-	-	999,238
BUILDING REVENUE/RESERVES	126,000	88,000	93,000	98,000	98,000	503,000
GAS TAX	-	573,302	-	1,550,000	1,321,175	3,444,477
FLEET SERVICES	706,195	485,000	26,000	201,250	550,000	1,968,445
CAPITAL PROJECT FUNDS RESERVES	-	1,280,000	40,000	40,000	40,000	1,400,000
TOTAL REVENUES	**$ 28,404,440**	**$ 32,718,752**	**$ 8,667,884**	**$ 7,636,208**	**$ 11,517,518**	**$ 88,944,802**

EXPENDITURES	13/14	14/15	15/16	16/17	17/18	TOTAL
GENERAL FUND	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
ONE CENT VOTED SALES TAX FUND	513,121	1,282,450	1,449,884	2,251,958	3,123,343	8,620,756
BUILDING FUND	126,000	88,000	93,000	98,000	98,000	503,000
AIRPORT FUND	2,600,000	9,800,000	50,000	50,000	50,000	12,550,000
UTILITIES FUND	20,461,624	6,240,000	5,799,000	2,400,000	4,775,000	39,675,624
SOLID WASTE FUND	555,000	550,000	850,000	685,000	1,200,000	3,840,000
STORMWATER FUND	2,492,500	-	-	-	-	2,492,500
CAPITAL IMPROVEMENT PROJECTS	930,000	14,273,302	400,000	1,950,000	1,721,175	19,274,477
FLEET SERVICES FUND	706,195	485,000	26,000	201,250	550,000	1,968,445
TOTAL EXPENDITURES	**$ 28,404,440**	**$ 32,718,752**	**$ 8,667,884**	**$ 7,636,208**	**$ 11,517,518**	**$ 88,944,802**

CAPITAL IMPROVEMENT PROGRAM

EXPENDITURES:

	13/14	14/15	15/16	16/17	17/18	TOTAL
GENERAL FUND						
Fire - Boat Lift	20,000	-	-	-	-	**20,000**
GENERAL FUND EXPENDITURES	**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000**
ONE CENT VOTED SALES TAX						
Wellfield Park Fencing	40,000	25,000	25,000	-	-	**90,000**
Shade Structure - Interactive Fountain	15,000	-	-	-	-	**15,000**
Toro Mower Unit 452	12,500	-	-	-	-	**12,500**
Police - Patrol Vehicle Replacements	345,621	207,450	214,884	113,012	215,450	**1,096,417**
Eng - Wayfinding Signage	100,000	-	-	-	-	**100,000**
Fire - Rebuild Station 1	-	-	-	928,946	1,857,893	**2,786,839**
Fire - Burn Building Remodel	-	-	160,000	160,000	-	**320,000**
Utilities - Water Main Replacement Program	-	550,000	550,000	550,000	550,000	**2,200,000**
Utilities - WTP Improvements	-	500,000	500,000	500,000	500,000	**2,000,000**
ONE-CENT SALES TAX FUND EXPENDITURES	**$ 513,121**	**$ 1,282,450**	**$ 1,449,884**	**$ 2,251,958**	**$ 3,123,343**	**$ 8,620,756**

BUILDING FUND

	13/14	14/15	15/16	16/17	17/18	TOTAL
Electronic Plan Review Software	$ 70,000	$ 48,000	$ 48,000	$ 48,000	$ 48,000	**$ 262,000**
Building Permit Mobile Software/Hardware	20,000	-	-	-	-	**20,000**
Vehicle Replacement	36,000	40,000	45,000	50,000	50,000	**221,000**
BUILDING FUND EXPENDITURES	**$ 126,000**	**$ 88,000**	**$ 93,000**	**$ 98,000**	**$ 98,000**	**$ 503,000**

AIRPORT

	13/14	14/15	15/16	16/17	17/18	TOTAL
Airport Landscaping	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 300,000**
Replace Tractor	50,000	-	-	-	-	**50,000**
Environmental Assessment	200,000	-	-	-	-	**200,000**
Fuel Tracking System	30,000	-	-	-	-	**30,000**
Aircraft Wash Rack	250,000	-	-	-	-	**250,000**
T-Hangar Hurricane Improvements	375,000	-	-	-	-	**375,000**
Security Improvements	260,000	-	-	-	-	**260,000**
Inventory System Software	10,000	-	-	-	-	**10,000**
Runway 13-31 Safety Improvements	1,300,000	9,750,000	-	-	-	**11,050,000**
MHP HVAC System Replacement	25,000	-	-	-	-	**25,000**
AIRPORT EXPENSES	**$ 2,600,000**	**$ 9,800,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 12,550,000**

CAPITAL IMPROVEMENT PROGRAM

EXPENDITURES:

UTILITIES

	13/14	14/15	15/16	16/17	17/18	TOTAL
Communications Network Construction	835,000	-	-	-	-	**835,000**
FDOT US 41 Bypass Segment #1	1,500,000	-	-	-	-	**1,500,000**
Rebuild Clarifiers	300,000	-	-	-	-	**300,000**
Eastside WRF Aeration System	4,300,000	-	-	-	-	**4,300,000**
Replace Air Compressors	50,000	-	-	-	-	**50,000**
High Service Pump Replacement	310,000	-	-	-	-	**310,000**
Lateral Push Camera Replacement	12,000	-	-	-	-	**12,000**
Upgrade Programmable Logic Controller	90,000	-	-	-	-	**90,000**
Replace Lift Station Control Panels	95,000	-	-	-	-	**95,000**
Submersible Pump Replacement	150,000	150,000	150,000	150,000	150,000	**750,000**
Manhole Coating Replacement	750,000	-	-	-	-	**750,000**
Grit Removal System Replacement	1,775,000	-	-	-	-	**1,775,000**
Peace River Interconnect	125,000	-	-	-	-	**125,000**
Fire Hydrant Replacement Program	50,000	50,000	50,000	50,000	50,000	**250,000**
WTP Dual Stage Air Scrubber	1,500,000	-	-	-	-	**1,500,000**
Replace Degasifier	1,475,000	-	-	-	-	**1,475,000**
Reclaimed Water Filtration System	1,300,000	-	-	-	-	**1,300,000**
RO Plant Roof Replacement - Bldg A	67,000	-	-	-	-	**67,000**
RO Plant Roof Replacement - Bldg B	67,000	-	-	-	-	**67,000**
RO Plant Roof Replacement - Bldg C	66,000	-	-	-	-	**66,000**
Water Service Line Replacement	100,000	100,000	75,000	75,000	50,000	**400,000**
Sewer Line Replacement:						
- VIA Excavation	150,000	100,000	-	-	-	**250,000**
- VIA Sectional Lining	120,000	120,000	-	-	-	**240,000**
- VIA Cured in Place Pipe Technology	2,150,000	2,000,000	1,500,000	1,000,000	-	**6,650,000**
Upgrade CO2 System Controls/Piping	200,000	-	-	-	-	**200,000**
Valve Replacement/Addition Program	150,000	100,000	75,000	75,000	75,000	**475,000**
Venetian Parkway Utilities Relocation	240,000	1,350,000	-	-	-	**1,590,000**
Water Main Replacement	1,200,000	650,000	650,000	650,000	650,000	**3,800,000**
WFR Aeration Basin Repair	400,000	-	-	-	-	**400,000**
Air Release Valve Replacement	250,000	250,000	250,000	250,000	250,000	**1,250,000**
Production Well Construction	650,000	-	-	-	-	**650,000**
Re-Aeration Blower Replacement	-	120,000	-	-	-	**120,000**
New WTP Production Well	-	650,000	-	-	-	**650,000**
Eastgate Utilities Relocation	-	250,000	1,500,000	-	-	**1,750,000**
WTP Improvements	-	150,000	150,000	150,000	150,000	**600,000**
Interstate 75 Force Main Crossing	-	200,000	479,000	-	-	**679,000**
WRF Programmable Logic Controller	-	-	300,000	-	-	**300,000**
WTP Security/Site Improvement	-	-	620,000	-	-	**620,000**
Force Main Replacement	-	-	-	-	150,000	**150,000**
Lucaya Reclaimed Water Main	-	-	-	-	250,000	**250,000**
WTP RO 2nd Stage Membrane Addition	-	-	-	-	3,000,000	**3,000,000**
Printer Plotter Replacement	34,624	-	-	-	-	**34,624**
UTILITIES EXPENSES	**$ 20,461,624**	**$ 6,240,000**	**$ 5,799,000**	**$ 2,400,000**	**$ 4,775,000**	**$ 39,675,624**

CAPITAL IMPROVEMENT PROGRAM

EXPENDITURES:

SOLID WASTE

	13/14	14/15	15/16	16/17	17/18	TOTAL
Programmed Truck Replacement	$ 555,000	$ 550,000	$ 850,000	$ 685,000	$ 1,200,000	**$ 3,840,000**
SOLID WASTE EXPENSES	**$ 555,000**	**$ 550,000**	**$ 850,000**	**$ 685,000**	**$ 1,200,000**	**$ 3,840,000**

STORMWATER UTILITY

	13/14	14/15	15/16	16/17	17/18	TOTAL
Deertown Gully Outfall #8	$ 200,000	$ -	$ -	$ -	$ -	**$ 200,000**
Venice Beach Outfall 1/Alhambra Outfall 2	872,500	-	-	-	-	**872,500**
Westgate Drainage Improvements	240,000	-	-	-	-	**240,000**
Flamingo Ditch Outfall #5	700,000	-	-	-	-	**700,000**
Hatchett Creek Dredging	480,000	-	-	-	-	**480,000**
STORMWATER EXPENSES	**$ 2,492,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,492,500**

CAPITAL PROJECT FUNDS IMPROVEMENT PROJECTS

	13/14	14/15	15/16	16/17	17/18	TOTAL
Eng - Legacy Park	$ 430,000	$ -	$ -	$ -	$ -	**$ 430,000**
Eng - Ruscelletto Park Sidewalk Connection	-	80,000	-	-	-	**80,000**
Eng - Pinebrook/Edmondson Intersection Imp	500,000	-	-	-	-	**500,000**
Eng -Turin and Indian Avenue Improvements	-	493,302	-	-	-	**493,302**
Eng - Pinebrook Road Intersection Expansion	-	-	-	1,550,000	250,000	**1,800,000**
Eng - Edmondson Rd Multi Use Sidewalk	-	-	-	-	321,175	**321,175**
Eng - Downtown Enhancements	-	-	-	-	750,000	**750,000**
Eng - Beach Nourishment	-	12,800,000	400,000	400,000	400,000	**14,000,000**
Eng - Airport Access Road	-	900,000	-	-	-	**900,000**
CIP EXPENDITURES	**$ 930,000**	**$ 14,273,302**	**$ 400,000**	**$ 1,950,000**	**$ 1,721,175**	**$ 19,274,477**

FLEET SERVICES FUND

Fire - Fire Inspection Vehicle	-	-	26,000	-	-	**26,000**
Fire - Replace Fire Engine	-	485,000	-	-	550,000	**1,035,000**
Fire - Heavy Rescue Truck	-	-	-	201,250	-	**201,250**
Public Works - Unit 426 - 1 Ton Truck	29,200	-	-	-	-	**29,200**
Public Works - Bucket Truck Replacement	171,000	-	-	-	-	**171,000**
Public Works - Unit 428 - 1/2 Ton Truck	26,000	-	-	-	-	**26,000**
Public Works - Unit 408 - Pickup Truck	33,200	-	-	-	-	**33,200**
Public Works - Unit 413 - Pickup Truck	29,000	-	-	-	-	**29,000**
Utilities - Replace Unit #213 - New Hybrid Vehicle	25,000	-	-	-	-	**25,000**
Utilities - Vehicle Replacement Unit #227	56,000	-	-	-	-	**56,000**
Utilities - Vactor Truck Replacement	336,795	-	-	-	-	**336,795**
FLEET SERVICES EXPENSES	**$ 706,195**	**$ 485,000**	**$ 26,000**	**$ 201,250**	**$ 550,000**	**$ 1,968,445**
GRAND TOTAL OF ALL EXPENSES	**$ 28,404,440**	**$ 32,718,752**	**$ 8,667,884**	**$ 7,636,208**	**$ 11,517,518**	**$ 88,944,802**

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Fire Department

Contact Person: Jim Warman
Phone Number/Extension: 941-480-3030

Project Title: Boat Lift

Project Number: N/A ☑ New Project ☑ Project Update

Investment Objective: Expand Service **Strategic Plan Go** Standard Operational Needs

Objective: Purchase and install new solar powered boat lift.

Description: Installation of a lift that is compatible with new boat size.

Relationship to Community Vision and City Council Strategic Goals

Justification: The Fire Department obtained a new fire boat in 2012 via grants. The docking site for the previous boat is not compatible for the new boat. A new slip has been designated and the solar powered lift will aid in the maintenance of the boat.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Grant (WCIND)	001	$ 20,000				
						-
Totals		$ 20,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 20,000				
					-
Totals	$ 20,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Public Works Parks Div

Contact Person: John Veneziano
Phone Number/Extension: 486-2422 x30022

Project Title: Wellfield Park Fencing

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective:

Strategic Plan Go

Objective: Keep facilities in good operating condition

Description: Repair rusted, damaged, misaligned and deteriorated fencing.

Relationship to Community Vision and City Council Strategic Goals

Justification: Fencing throughout the park is in generally fair to poor condition. The three basefall fields are in the worst condition. In future years fence repairs will be made at other fields. City has responsibility for capital improvements greater than $5,000 annually.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
One Cent Sales Tax	110	$ 40,000	$ 25,000	$ 25,000		
						-
Totals		$ 40,000	$ 25,000	$ 25,000	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Fence repair baseball 1,2,3	$ 40,000				
Fence rep. softball 1,2		25,000			-
Fence rep. football, multipurpose			25,000		
Totals	$ 40,000	$ 25,000	$ 25,000	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Public Works Parks Division **Contact Person:** John Veneziano
Phone Number/Extension: 486-2422

Project Title: Shade Structure-Interactive Fountain

Project Number: N/A ☐ New Project ☐ Project Updat

Investment Objective: Upgrade Service **Strategic Plan Go** Financially Sound City

Objective: To provide a shaded area close to the Interactive fountain

Description: Shade structure, exact style and shape to be determined.

Relationship to Community Vision and City Council Strategic Goals

Justification: Installing a shade structure will allow visitors a place out of the sun to watch the children in the fountain, have lunch or just take a break while enjoying the park.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
One Cent Sales Tax	110	$ 15,000				
						-
Totals		$ 15,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improv Other Than Buildings	$ 15,000				
Totals	$ 15,000	$ -	$ -	$ -	

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Public Works Parks Division

Contact Person: John Veneziano

Phone Number/Extension: 486-2422

Project Title: Toro Mower Unit 452

Project Number: N/A ☐ New Project ☐ Project Updat

Investment Objective: Upgrade Service

Strategic Plan Go Financially Sound City

Objective: Replacement of 1995 52" Toro Mower

Description: Allocate funds for mower replacement.

Relationship to Community Vision and City Council Strategic Goals

Justification: The Parks Division has a 1995 Toro Mower with over 1,800 hours in need of replacement. Staff has determined that it is more cost effective to replace this mower than to maintain it. Mower is used within the Parks operations to mow high visible medians and parks.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
One Cent Sales Tax	110	$ 12,500				
						-
Totals		$ 12,500	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 12,500	$ -	$ -	$ -	$ -
Totals	$ 12,500	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Police Department

Contact Person: Chief McNulty
Phone Number/Extension:

Project Title: Police Vehicle Replacements

Project Number: N/A ☑ New Project ☑ Project Update

Investment Objective: Upgrade Service **Strategic Plan Goal:** Standard Operational Needs

Objective: Replace Police Vehicles

Description: 7 police vehicles are projected to have over 100,000 miles. These will be at the end of their mechanical life and would be cost prohibited to keep. purchase: vehicle/graphics/radio/AED

Relationship to Community Vision and City Council Strategic Goals

Justification: In order to exercise prudent fiscal management, patrol vehicles are replaced at the 100,000 mile benchmark. Although mileage is used as a standard, it is not an accurate depiction of correct operating time. Police vehicles have at least twice the operating time as civilian cars. Listed vehicles are to replace existing vehicles with mileage at or approaching 100,000 mile mark in fiscal year 13/14.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
One Cent Sales Tax	110	$ 345,621	$ 207,450	$ 214,884	$ 113,012	$ 215,450
						-
						-
Totals		$ 345,621	$ 207,450	$ 214,884	$ 113,012	$ 215,450

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Vehicles	$ 345,621	$ 207,450	$ 214,884	$ 113,012	$ 215,450
001-1001-521.64-00					-
					-
Totals	$ 345,621	$ 207,450	$ 214,884	$ 113,012	$ 215,450

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: Wayfinding

Project Number: New ☑ New Project ☐ Project Update

Investment Objective: Expand Service **Strategic Plan Go** Upgrade City Infrastructure & Facilities

Objective: Install directional signage to area landmarks.

Description: Implement wayfinding signage as a result of the Downtown Mobility Study.

Relationship to Community Vision and City Council Strategic Goals

Justification: Goal of the Economic Advisory Board. Improve tourism.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
One Cent Sales Tax	110	$ 100,000				
						-
Totals		$ 100,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improv Other Than Buildings	$ 100,000				
110-0901-519.63-00					
Totals	$ 100,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Fire Department

Contact Person: James Warman
Phone Number/Extension: 480-3030

Project Title: Fire Station 1 Rebuild

Project Number: TBD ☐ New Project ☑ Project Update

Investment Objective: Maintain Service **Strategic Plan Go** Upgrade City Infrastructure & Facilities

Objective: Replace the Station 1 facilty

Description: New facility to be a multi-level station on same site as current. Project to start in FY 16/17 and complete some time during FY 18/19. Project total estimated at $3,715,785.

Relationship to Community Vision and City Council Strategic Goals

Justification: Station 1 is the oldest and least secure facility. It is not a hardened and must be evacuated whenever tropical storms/hurricanes threaten this area. The building did not meet minimal requirements for a storm retrofit. The new structure will be hardended to withstand Category 5 hurricanes and meet current requirements for emergency service.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
One Cent Sales Tax	110				$ 928,946	$ 1,857,893
						-
Totals		$ -	$ -	$ -	$ 928,946	$ 1,857,893

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
New Building				$ 928,946	$ 1,857,893
Totals	$ -	$ -	$ -	$ 928,946	$ 1,857,893

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Fire Department

Contact Person: James Warman
Phone Number/Extension: 480-3030

Project Title: Burn Building

Project Number: TBD ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service **Strategic Plan Go** Upgrade City Infrastructure & Facilities

Objective: To have a facility designed to meet the requirements of live fire training.

Description: Construct new burn building to meet State standards in conjunction with NFPA 1403. Project budgeted at $320,000

Relationship to Community Vision and City Council Strategic Goals

Justification: VFD operates three fire stations in the city. Station 2 is located at 200 Grove St. N. (between US 41 By-Pass and Venice Avenue Bridge). A facility that is more centrally located within the response zone will better serve the community for many years.

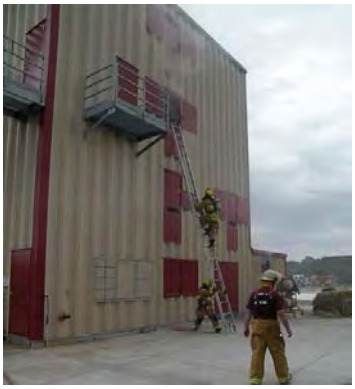
Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
One Cent Sales Tax	110			$ 160,000	$ 160,000	
						-
Totals		$ -	$ -	$ 160,000	$ 160,000	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
New Building			$ 160,000	$ 160,000	
Totals	$ -	$ -	$ 160,000	$ 160,000	$ -



City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Dave Abene

Phone Number/Extension: 480-3333 x.245

Project Title: Water Main Replacement Program

Project Number: TBD

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Relocate water mains from rear easement(s) of properties

Description: Relocate water mains and service lines from the rear easement to the front of properties.

Relationship to Community Vision and City Council Strategic Goals

Justification: To safely maintain water main(s), service line(s), and valve(s) by relocating them to the front of the property. Current rear lot water main locations hinder the City's ability to properly maintain and repair mains, service lines and meters due to the lack of access to the facilities. In the event of a repair, significant damage is caused both in gaining access and performing the repair due to their locations. Many of these facilities are also heavily tuberculated resulting in possible water quality and decreased pressure problems.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
One Cent Sales Tax	110	$ -	$ 550,000	$ 550,000	$ 550,000	$ 550,000
						-
Totals		$ -	$ 550,000	$ 550,000	$ 550,000	$ 550,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ -	$ 550,000	$ 550,000	$ 550,000	$ 550,000
					-
Totals	$ -	$ 550,000	$ 550,000	$ 550,000	$ 550,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/ Water Production

Contact Person: Jim Anderson
Phone Number/Extension: 480-3333 x245

Project Title: WTP Improvements

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Goal** Standard Operational Needs

Objective: Replace WTP Equipment to maintain proper level of service

Description: Replacement of miscellaneous equipment as it reaches its useful life.

Relationship to Community Vision and City Council Strategic Goals

Justification: In order to maintain WTP in proper operating condition, periodic replacement of equipment such as concentrate flow meter, miscellaneous field instruments, high service pump surge relief valve, permeate flow meter and raw water pressure relief valve is required.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
One Cent Sales Tax	110		$ 500,000	$ 500,000	$ 500,000	$ 500,000
						-
Totals		$ -	$ 500,000	$ 500,000	$ 500,000	$ 500,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment		$ 500,000	$ 500,000	$ 500,000	$ 500,000
					-
Totals	$ -	$ 500,000	$ 500,000	$ 500,000	$ 500,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Building

Contact Person: K. Butterworth
Phone Number/Extension: 941-486-2626 Ext. 22003

Project Title: Eplan Review

Project Number: TBD ☑ New Project ☐ Project Updat

Investment Objective: Upgrade Service **Strategic Plan Go** Financially Sound City

Objective: GoGreen, Eco Friendly > Reduces Storage Costs and is Readily Accessible

Description: Online Plans Review

Relationship to Community Vision and City Council Strategic Goals

Justification: Electronic plan review technology will enhance customer service to both internal and external customers. Internally, a labor intensive environment is reduced. Multiple departments can review plan submittals simultaneously. Change notifications can be emailed automatically to the design professional. Internal customers can quickly access approved files from their desk or laptop computers. External customers can easily upload

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenu	116	$ 70,000	$ 48,000	$ 48,000	$ 48,000	$ 48,000
						-
Totals		$ 70,000	$ 48,000	$ 48,000	$ 48,000	$ 48,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Computer Software	$ 70,000	$ 48,000	$ 48,000	$ 48,000	$ 48,000
					-
Totals	$ 70,000	$ 48,000	$ 48,000	$ 48,000	$ 48,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Building

Contact Person: K. Butterworth
Phone Number/Extension: 941-486-2626 Ext. 22003

Project Title: HTE Mobile Building Inspections

Project Number: TBD ☑ New Project ☐ Project Updat

Investment Objective: Expand Service **Strategic Plan Go** Financially Sound City

Objective: GoGreen, Eco Friendly > Improve mobility and streamline communications

Description: HTE Naviline's Mobile Building Inspections application offers real-time inspection resulting with consistent and reliable reporting, in the field fee accessibility and GPS and mapping

Relationship to Community Vision and City Council Strategic Goals

Justification: As indicated through our 'Partnering 4 Success' initiative, contractors want consistant real time applications for inspection scheduling and resulting. Naviline's Mobile Building Inspections software will provide the desired consistency with improved mobility and streamlined communications.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenu	116	$ 20,000				
						-
Totals		$ 20,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Computer Software	$ 20,000				
					-
Totals	$ 20,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Building

Contact Person: V. LaPorta
Phone Number/Extension: 941-486-2626 Ext. 22001

Project Title: Vehicle Replacement

Project Number: N/A ☐ New Project ☑ Project Updat

Investment Objective: Upgrade Service **Strategic Plan Go** Financially Sound City

Objective: To have low cost maintenance

Description: Replace vehicles every six years or 60,000 miles.

Relationship to Community Vision and City Council Strategic Goals

Justification: The vehicles are covered under a factory maintance agreement of 3 years or 36K miles for bumper to bumper. I would like to get all fleet vehicles into a rotation of replacement of two every years when they come up on the 6 yrs old or 60K miles limit. It would be more cost effective to auction the vehicle in after 6 years or 60K miles and get some return on the vehicles than to add maintance and not have any control over costs.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenu	116	$ 36,000	$ 40,000	$ 45,000	$ 50,000	$ 50,000
						-
Totals		$ 36,000	$ 40,000	$ 45,000	$ 50,000	$ 50,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Vehicles	$ 36,000	$ 40,000	$ 45,000	$ 50,000	$ 50,000
					-
Totals	$ 36,000	$ 40,000	$ 45,000	$ 50,000	$ 50,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Airport Landscaping

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Go Keep Venice Beautiful & Eco-Friendly

Objective: Develop and implement a cohesive landscape design for portions of Airport Ave and Harbor Dr.

Description: In FY14, a landscape architect will be engaged to develop a plan and phase 1 of construction will be started. Additional construction will be completed in subsequent years until project is complete.

Relationship to Community Vision and City Council Strategic Goals

Justification: This project is consistent with the goal of keeping Venice beautiful and eco-friendly and was previously identified by City Council as a priority for the airport as a gateway to the City. In addition, the plan will incorporate as many features as possible that will serve to mitigate airport noise and pollution.

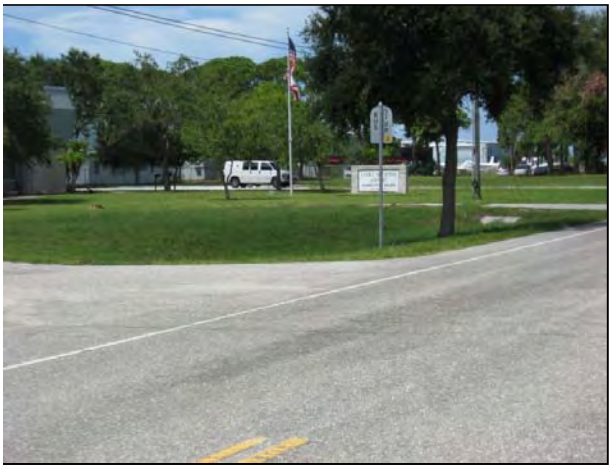
Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	401	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
						-
Totals		$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design	$ 50,000				
Construction	50,000	50,000	50,000	50,000	50,000
Totals	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000



City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Replace Tractor

Project Number: N/A ☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Go** Standard Operational Needs

Objective: Purchase tractor.

Description: Replace Unit #269 with a new tractor with front loader.

Relationship to Community Vision and City Council Strategic Goals

Justification: Unit #269 is 35 years old and is in need of replacement.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	401	$ 50,000				
						-
Totals		$ 50,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Purchase tractor	$ 50,000				
					-
Totals	$ 50,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Airport

Contact Person: C. Rozansky

Phone Number/Extension: 941-486-2711

Project Title: Environmental Assessment

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Go Upgrade City Infrastructure & Facilities

Objective: Shift Runway 13-31 southeast and Remove Runway Protection Zone (RPZ) from 24

Description: A review of potential environmental impacts from the proposed improvements to Runway 13/31 as shown on the 2011 approved ALP.

Relationship to Community Vision and City Council Strategic Goals

Justification: Required by FAA to identify and mitigate any environmental impacts of the proposed safety improvements to Runway 13/31. These improvements would shift the runway and remove the runway protection zone (RPZ) from 24 homes. This project is in the JACIP that was approved by City Council on 02/26/13.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	401	$ 10,000				
Federal Grant		180,000				
State Grant		10,000				-
Totals		$ 200,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Consulting Services	$ 199,500				
Legal & Misc.	500				-
Totals	$ 200,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Fuel Tracking System

Project Number: N/A ☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Go** Standard Operational Needs

Objective: Replace aging equipment and increase accountability & efficiency.

Description: Replace two fuel storage tanks and install FuelMaster (or comparable) fuel tracking system.

Relationship to Community Vision and City Council Strategic Goals

Justification: During the 2012 Sarasota County fuel tank inspection, it was determined that the existing fuel tanks had only 2-3 years of useful life remaining. In addition, the department desires to increase accountability for fuel consumption by implementing an automated tracking system and increase efficiency by eliminating the need to manually track fuel transactions. Economies can be achieved by undertaking both the tank replacement and system installation at the same time.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	401	$ 30,000				
						-
Totals		$ 30,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Purchase & Installation	$ 30,000				
					-
Totals	$ 30,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Aircraft Wash Rack

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Go** Required Regulatory

Objective: Install aircraft wash rack.

Description: Design, permit and construct aircraft wash rack.

Relationship to Community Vision and City Council Strategic Goals

Justification: Provide aircraft owners the ability to wash aircraft on airport property as established by Chapter 403, Florida Statutes regarding the federally-approved state National Pollutant Discharge Elimination System (NPDES) Program.

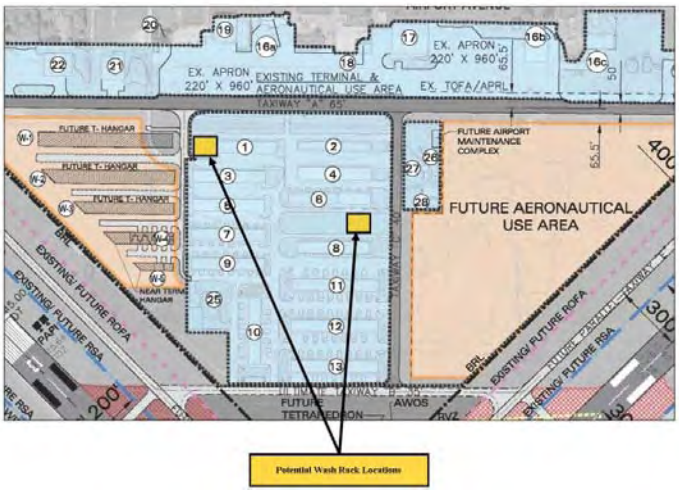
Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	401	$ 250,000				
						-
Totals		$ 250,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design, permit, construct	$ 250,000				
					-
Totals	$ 250,000	$ -	$ -	$ -	$ -



City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Airport

Contact Person: C. Rozansky

Phone Number/Extension: 941-486-2711

Project Title: T-Hangar Hurricane Improvements - Bldg. 1010

Project Number: AP0007 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Go Upgrade City Infrastructure & Facilities

Objective: Improve T-hangar hurricane resistance.

Description: Rehabilitate, convert and upgrade existing hangars to meet current hurricane standards.

Relationship to Community Vision and City Council Strategic Goals

Justification: Convert existing T-hangar building to shade hangars while upgrading it to current hurricane codes. May also include retrofitting and/or strenthening of hangar door. State grant accepted for hurricane improvements.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	401	$ 62,500				
State Grant		312,500				
						-
Totals		$ 375,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design & Construction	$ 375,000				
					-
Totals	$ 375,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Security Master Plan & Improvements

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Go** Upgrade City Infrastructure & Facilities

Objective: Upgrade airport security.

Description: Develop a comprehensive master security plan for the airport. This plan will provide guidance and priorities for airfield security. Construction of improvements will contribute to overall airfield security.

Relationship to Community Vision and City Council Strategic Goals

Justification: The airport currently has minimal security provided by a perimeter chain link fence with no barbed wire.Ramps have minimal lighting. The current Master Plan recommends adding lights to the t-hangar locations. The security plan will evaluate current conditions and propose a preferred solution to maintain/attain a high level of security. Construction of the improvements will contribute to the overall security of the airfield and improve safety for personnel and aircraft.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	401	$ 50,000				
State Grant		200,000				
						-
Totals		$ 250,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design & Construction	$ 250,000				
Construction					-
Totals	$ 250,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Security Software

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Go** Standard Operational Needs

Objective: Maintain airport security.

Description: Replace Airport security and badging software system.

Relationship to Community Vision and City Council Strategic Goals

Justification: The software currently used for Airport security and ID badges has become obsolete and is no longer supported by the manufacturer. In order to maintain Airport security, migration to a new system is necessary.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	401	$ 10,000				
						-
Totals		$ 10,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Purchase & Installation	$ 10,000				
					-
Totals	$ 10,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Maintenance Inventory System

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Go Upgrade City Infrastructure & Facilities

Objective: Increase department efficiency and decrease customer response time.

Description: Replace shelving in the Airport maintenance building and implement a parts and inventory system.

Relationship to Community Vision and City Council Strategic Goals

Justification: The Airport Maintenance Building was renovated in FY12, but the project budget did not include funding to replace old shelving and add an inventory system. These items are needed in order to organize stock parts, streamline operations and improve efficiencies within the department. Currently, parts are stocked in numerous locations and there is no system for tracking inventory. As a result, parts are often not readily available when needed, which leads to delays in responding to customers and performing facilities maintenance.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	401	$ 10,000				
						-
Totals		$ 10,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Purchase & Installation	$ 10,000				
					-
Totals	$ 10,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Airport

Contact Person: C. Rozansky

Phone Number/Extension: 941-486-2711

Project Title: Runway 13-31 Safety Improvements

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Go Required Regulatory

Objective: Improve airport safety while maintaining current level of service.

Description: Design, permit & construct safety improvements to shift Runway 13-31 727' southeast to relocate RPZ, extend Taxiway D, rehabilitate connector taxiways, install EMAS and remove Part 77 obstructions.

Relationship to Community Vision and City Council Strategic Goals

Justification:

Shift the RPZ onto airport property in accordance with the approved ALP. Project required to meet current FAA standards per AC 150/5300-13A and AC 150/5220-22A.

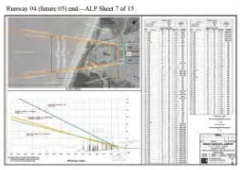
Financial Information

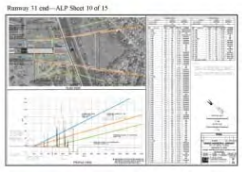
Funding Sources

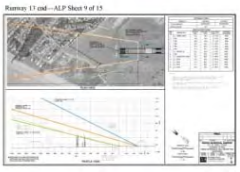
Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	401	$ 65,000	$ 487,500			
State Grant		65,000	487,500			
Federal Grant		1,170,000	8,775,000			-
Totals		$ 1,300,000	$ 9,750,000	$ -	$ -	$ -

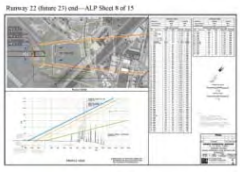
Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design & permitting	$ 1,300,000				
Construction		9,750,000			-
Totals	$ 1,300,000	$ 9,750,000	$ -	$ -	$ -









City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Airport

Contact Person: C. Rozansky
Phone Number/Extension: 941-486-2711

Project Title: Replace MHP HVAC System

Project Number: N/A ☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Go** Standard Operational Needs

Objective: Replace aging equipment.

Description: Replace heating and air-conditioning system in the recreation hall of the Venice Municipal Mobile Home Park.

Relationship to Community Vision and City Council Strategic Goals

Justification: The existing HVAC system is of undetermined age and in need of replacement. An energy audit by FPL is anticipated in FY13, which will assist in developing the scope of the project and determining whether any rebates will be available to assist with funding the project.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	401	$ 25,000				
						-
Totals		$ 25,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Purchase & Installation	$ 25,000				
					-
Totals	$ 25,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities

Contact Person: Tim Hochuli

Phone Number/Extension: 486-2788 x.227

Project Title: Communications Network Construction

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Improve City communications network

Description: Install fiber optic cable in existing conduit and install conduit spurs in order to connect most City facilities to a single communications network

Relationship to Community Vision and City Council Strategic Goals

Justification: The system will allow many City utility facilites to be connected to a single fiber optic network to improve communications between the facilities and improve system operations.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421	$ 835,000				
						-
Totals		$ 835,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 835,000				
					-
Totals	$ 835,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Tim Hochuli

Phone Number/Extension: 486-2788 x.227

Project Title: FDOT US 41 ByPass Segment #1

Project Number:

☐ New Project ☑ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Relocate City utilities as required by FDOT

Description: Relocation of City Potable Water, Wastewater, Reclaimed Water and Raw Water facilities impacted by FDOT project. Design was funded in prior year.

Relationship to Community Vision and City Council Strategic Goals

Justification: FDOT is making certain roadway improvements to US41 Bypass in Venice from Gulf Coast Blvd to Bird Bay Drive. The City has facilities within the state ROW that are in conflict with proposed roadway improvements and pursuant to FS 337.403 the City is required to relocate or adjust such facilities as needed to accommodate the roadway construction.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421	$ 1,500,000				
						-
Totals		$ 1,500,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ 1,500,000				
					-
Totals	$ 1,500,000		$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/WRF

Contact Person: Tim Merritt

Phone Number/Extension: 486-2788 x235

Project Title: Rebuild clarifiers #3 & #4

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Go Standard Operational Needs

Objective: Rebuild existing clarifiers.

Description: Rebuild existing clarifiers #3 and #4 to upgrade existing equipment.

Relationship to Community Vision and City Council Strategic Goals

Justification: Both of these units are now approximately 13 years old and are in need of rebuilding and replacing all wear items along with rebuilding the gear drives.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev.	421	$ 300,000				
						-
Totals		$ 300,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ 300,000				
					-
Totals	$ 300,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / WRF

Contact Person: Jim Petrosky
Phone Number/Extension: 486-2788 x.221

Project Title: EWRF Aeration System

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Decrease electric consumption and improve operational control

Description: Replace aeration mixers with diffused aeration system and associated blower equipment.

Relationship to Community Vision and City Council Strategic Goals

Justification: Diffused air is more efficient and more economical from electrical consumption and operational control stand points. The current mechanical mixer/aerators are in need of refurbishment and/or replacement as two units are 20+ years old while the other two are 10+ years old.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 4,300,000				
						-
Totals		$ 4,300,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 4,300,000				
					-
Totals	$ 4,300,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities Water Production

Contact Person: Jim Anderson

Phone Number/Extension: 480-3333 x.246

Project Title: Replace Air compressors

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Replace aging Air compressors

Description: There are two air compressors in use to feed air to the Water Plant's concentrate water as required by the permit with the state.

Relationship to Community Vision and City Council Strategic Goals

Justification: The City uses an air system to feed air into the concentrate stream leaving the water plant as required with the city's industrial waste permit with the DEP. The city is mandated to maintain a Dissolved Oxygen level in the water leaving the plant to the point where the water enters the Intracoastal waterway. The two compressors alternate and the system is reaching the end of its useful life.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev.	421	$ 50,000				
						-
Totals		$ 50,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 50,000				
					-
Totals	$ 50,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Water Production

Contact Person: Jim Anderson

Phone Number/Extension: 480-3333 x.246

Project Title: Replace High Service Pump Variable Frequency Drives

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Maintain Distribution System Pressures

Description: The Variable Frequency Drives control the speed of the high service pumps and motors regulating the pressure in the distribution system.

Relationship to Community Vision and City Council Strategic Goals

Justification: The VFD's are reaching the end of their service life. Testing has shown that the units are experiencing some harmonic interference. These units are critical to maintaining a safe and steady pressure in the city's distribution system the loss of one or two of these units could adversely effect the utility's ability to maintain adequate flows during high demands or emergencies such as fires.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev.	421	$ 310,000				
						-
Totals		$ 310,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 310,000				
					-
Totals	$ 310,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/Field Operations

Contact Person: Mickey Healy

Phone Number/Extension: 486-2788x229

Project Title: Replace Lateral Push Camera

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal: Standard Operational Needs

Objective: Replace old failing lateral push camera

Description: The existing Lateral camera is greater than 10 years old and is failing due to age and use. Replacement with a new unit will allow for improved inspection of service laterals. The new camera will be battery and A/C capable allowing for use in remote areas where A/C power is not readily available.

Relationship to Community Vision and City Council Strategic Goals

Justification: The existing unit is well worn and not operating properly. It is not dependable and is in need of replacement.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	421	$ 12,000	$ -			
						-
Totals		$ 12,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 12,000				
					-
Totals	$ 12,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/WRF

Contact Person: Tim Merritt
Phone Number/Extension: 486-2788 x235

Project Title: Upgrade PLC at lift station #7

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Go Upgrade City Infrastructure & Facilities

Objective: Upgrade PLC unit

Description: Upgrade/Refurbish current PLC with newer replacement parts.

Relationship to Community Vision and City Council Strategic Goals

Justification: The current programmable logic controller is now over ten years old and needs to have key components replaced/updated. The PLC, controls all the pump activity including speed, start and stop etc.during the automatic mode.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421	$ 90,000				
						-
Totals		$ 90,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 90,000				
					-
Totals	$ 90,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/WRF

Contact Person: Tim Merritt

Phone Number/Extension: 486-2788 x235

Project Title: Replacement Lift Station Control Panels

Project Number:

☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Go: Upgrade City Infrastructure & Facilities

Objective: Control Panel Replacement

Description: Replace/Upgrade worn out control panels.

Relationship to Community Vision and City Council Strategic Goals

Justification: New control panels are needed for select lift stations to convert single phase power to three phase power, utilizing VFD's to help increase pump efficiency and reduce electrical costs.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421	$ 95,000				
						-
Totals		$ 95,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery and Equipment	$ 95,000				
					-
Totals	$ 95,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/WRF

Contact Person: Tim Merritt

Phone Number/Extension: 486-2788 x235

Project Title: Replacement Lift Station Pumps

Project Number:

☐ New Project ☑ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal: Standard Operational Needs

Objective: Submersible pump replacement.

Description: Replace worn out/defective pumps as needed.

Relationship to Community Vision and City Council Strategic Goals

Justification: New pumps will help reduce electrical cost, increase pump efficiency and reduce pump maintenance costs. With over 80 wastewater pumping stations, each with at least two pumps an ongoing replacement program ensures that the system is kept in good operating condition.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
						-
Totals		$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery and Equipment	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
					-
Totals	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/Field Operations

Contact Person: Mickey Healy
Phone Number/Extension: 486-2788x229

Project Title: Manhole Coating Replacement

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Maintain Service **Strategic Plan Goal:** Standard Operational Needs

Objective: Replace interior protective coatings on sewer manholes

Description: Replace existing interior coating w/ calcium aluminate seal coating

Relationship to Community Vision and City Council Strategic Goals

Justification: To reduce Infiltration and protect the manhole structure from Hydrogen Sulfide degradation. Recommended in the Wastewater Master Plan. Will decrease flows resulting in lower pumping and treatment costs. Will also decrease the possibility of manhole failure.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 750,000				
						-
Totals		$ 750,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ 750,000				
					-
Totals	$ 750,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / WRF

Contact Person: Jim Petrosky
Phone Number/Extension: 486-2788 x.221

Project Title: Grit Removal System Replacement

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Improve grit removal capabilities.

Description: Replace grit removal system.

Relationship to Community Vision and City Council Strategic Goals

Justification: Due to the age and current condition, our existing grit removal system is in need of a complete rebuild and upgrade of equipment. This equipment is critical in reducing the amount of sand and grit before entering the plant to help establish maximum plant capacity by reducing the solids.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 1,775,000				
						-
Totals		$ 1,775,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 1,775,000				
					-
Totals	$ 1,775,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/Field Operations

Contact Person: Dave Abene

Phone Number/Extension: 480-3333 x245

Project Title: PRMRWSA Interconnect

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Provide backup potable water supply

Description: Design and construct potable water interconnect with Peace River Regional Water Supply Authority.

Relationship to Community Vision and City Council Strategic Goals

Justification: In order to provide a backup potable water supply, staff recommends construction of an interconnect with PRMRWSA to be used only in the event of a shortage in City production. Cooperative funding application has been submitted by PRMRWSA for project. Total project cost is $500,000. City share indicated below.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	421	$ 125,000				
						-
Totals		$ 125,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldg	$ 125,000				
					-
Totals	$ 125,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Dave Abene

Phone Number/Extension: 480-3333 x.245

Project Title: Fire Hydrant Replacement Program

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Keep all fire hydrants in proper working condition.

Description: Replacement of Fire Hydrant(s) and Fire Hydrant Valve(s) that have become broken, hard to operate, or have become out dated.

Relationship to Community Vision and City Council Strategic Goals

Justification:

To operate and maintain a proper flushing program. To maintain proper spacing of Hydrants for fire protection.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bonds	421	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
						-
Totals		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
					-
Totals	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Water Production

Contact Person: Jim Anderson
Phone Number/Extension: 480-3333 x.246

Project Title: Dual Stage Air Scrubber

Project Number: Bond 12'

☐ New Project ☑ Project Update

Investment Objective: Expand Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Control Hydrogen Sulfide odors leaving Water Treatment Plant

Description: Installation of a dual stage chemical air scrubber system to remove Hydrogen Sulfide odors after degasification of permeate water.

Relationship to Community Vision and City Council Strategic Goals

Justification: Odor control has become a primary concern of the Utilities Department. In an effort to remain "good neighbors" to the surrounding community and businesses. The current air scrubber is considered to be undersized and does a poor job of odor removal. This has necessitated the addition of a large amount of chemical at a cost of about $100,000 a year. Replacement of current system with a dual stage system will allow for greater efficiency, greater odor removal and a large saving in chemicals.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 1,500,000				
						-
Totals		$ 1,500,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldg	$ 1,500,000				
					-
Totals	$ 1,500,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Water Production

Contact Person: Jim Anderson
Phone Number/Extension: 480-3333 x.246

Project Title: Replace Degasifier

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Replace current degas with a dual degas system for better quality and redundancy

Description: The degas system is used to strip Hydrogen Sulfide from the permeate water from the Water Plant's Reverse Osmosis System by forcing air upwards through the water stream and breaking up the water allowing the gas to escape.

Relationship to Community Vision and City Council Strategic Goals

Justification: This is a critical part of the water treatment system. If it were to fail we would not be able to produce a stable high quality water. The addition of a second degas system would allow the plant to continue operations if one should fail. Also the current system has shown a pattern of not being able to keep up at higher flow rates. The addition of the second system would allow both degas's to run in tandem producing a higher quality product. The second system would finally allow for one tower to be taken off line for cleaning while the plant remains in production. At the current time all cleaning require the plant to be off-line for 6 to 8 hours. The in-line cleaning system would allow for operations to continue while one unit is down for cleaning. It would also limit exposure of staff to cleaning agents during the process.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 1,475,000				
						-
Totals		$ 1,475,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldg	$ 1,475,000				
					-
Totals	$ 1,475,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/WRF

Contact Person: Jim Petrosky
Phone Number/Extension: 486-2788 x221

Project Title: Reclaimed Water Filtration System

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Filter stored reclaimed water before pumping to distribution system

Description: Add reclaimed water filtration system to existing Eastside WRF treatment process

Relationship to Community Vision and City Council Strategic Goals

Justification: At the present time, due to algae growth in the City's reclaimed water storage pond, reclaimed water must be retreated through the water reclamation facility prior to being pumped to the distribution system. This consumes facility capacity and adds operation cost that can be saved by adding a separate filtration system.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 1,300,000				
						-
Totals		$ 1,300,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 1,300,000				
					-
Totals	$ 1,300,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Water Production

Contact Person: Bob Clark

Phone Number/Extension: 480-3333 x.231

Project Title: RO Plant Building A Roof Replacement

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: To replace existing flat and leaking roof

Description: This would involve the design and construction of a pitched roof system to replace flat roof.

Relationship to Community Vision and City Council Strategic Goals

Justification: A pitched roof would eliminate the constant leaks and damage caused by the current flat roof. This roof replacement would also eliminate ceiling tile damage. In addition, this project would improve the working environment for COV personnel and eliminate damage to structure and electrical/electronic equipment.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 67,000				
						-
Totals		$ 67,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Buildings	$ 67,000				
					-
Totals	$ 67,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Water Production

Contact Person: Bob Clark

Phone Number/Extension: 480-3333 x.231

Project Title: RO Plant Building B Roof Replacement

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: To replace existing flat and leaking roof

Description: This would involve the design and construction of a pitched roof system to replace flat roof.

Relationship to Community Vision and City Council Strategic Goals

Justification: A pitched roof would eliminate the constant leaks and damage caused by the current flat roof. This roof replacement would also eliminate ceiling tile damage. In addition, this project would improve the working environment for COV personnel and eliminate damage to structure and electrical/electronic equipment.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 67,000				
						-
Totals		$ 67,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Buildings	$ 67,000				
					-
Totals	$ 67,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Water Production

Contact Person: Bob Clark

Phone Number/Extension: 480-3333 x.231

Project Title: RO Plant Building C Roof Replacement

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: To replace existing flat and leaking roof

Description: This would involve the design and construction of a pitched roof system to replace flat roof. Also, this would improve the public appearance of the Utilities' Adm. Bldg.

Relationship to Community Vision and City Council Strategic Goals

Justification: A pitched roof would eliminate the constant leaks and damage caused by the current flat roof. This roof replacement would also eliminate ceiling tile damage. In addition, this project would improve the working environment for COV personnel and eliminate damage to structure and electrical/electronic equipment.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 66,000				
						-
Totals		$ 66,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Buildings	$ 66,000				
					-
Totals	$ 66,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Dave Abene

Phone Number/Extension: 480-3333 x.245

Project Title: Service Line Replacement Program

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Replacement of Water Service Lines

Description: Replace old water service lines in areas with high leak reports. (Bay Indies, Pinebrook South, Venice Municipal Park….)

Relationship to Community Vision and City Council Strategic Goals

Justification: To decrease the number of service line breaks caused by brittle / old pipe. To improve water quality, minimize customer service interruptions and damage to surrounding areas caused by the service line failure and after hours calls for associated repairs

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 100,000	$ 100,000	$ 75,000	$ 75,000	$ 50,000
						-
Totals		$ 100,000	$ 100,000	$ 75,000	$ 75,000	$ 50,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ 100,000	$ 100,000	$ 75,000	$ 75,000	$ 50,000
					-
Totals	$ 100,000	$ 100,000	$ 75,000	$ 75,000	$ 50,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Mickey Healy

Phone Number/Extension: 486-2788 x.229

Project Title: Sewer Replacement via Excavation

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Reduce Infiltration and decrease sanitary sewer flows

Description: Excavate and replace damaged gravity sewer mains throughout the City.

Relationship to Community Vision and City Council Strategic Goals

Justification: A Pipe Assessment and Certification Program inspection and analysis identified damaged gravity sewer mains to be replaced by excavation methodology. These pipes were not able to be restored to their original operating condition via cured in place pipe methodology. Will decrease flows resulting in lower pumping and treatment costs. Will also decrease the possibility of pipe failure.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 150,000	$ 100,000			
						-
Totals		$ 150,000	$ 100,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ 150,000	$ 100,000			
					-
Totals	$ 150,000	$ 100,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Mickey Healy

Phone Number/Extension: 486-2788 x.229

Project Title: Sewer Replacement via Sectional Lining

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Reduce Infiltration and improve gravity sewer flows

Description: Replacement of compromised gravity sewer piping via sectional liner trenchless technology

Relationship to Community Vision and City Council Strategic Goals

Justification: A Pipe Assessment and Certification Program inspection and analysis identified damaged gravity sewer mains to be replaced by sectional liner methodology. Recommeded by the Wastewater Master Plan. Will decrease flows resulting in lower pumping and treatment costs. Will also decrease the possibility of pipe failure.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 120,000	$ 120,000			
						-
Totals		$ 120,000	$ 120,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ 120,000	$ 120,000			
					-
Totals	$ 120,000	$ 120,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Mickey Healy

Phone Number/Extension: 486-2788 x.229

Project Title: Sewer Replacement via CIPP

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Reduce Infiltration and decrease sanitary sewer flows

Description: Replace damaged gravity sewer piping using Cured In Place Pipe technology

Relationship to Community Vision and City Council Strategic Goals

Justification: A Pipe Assessment and Certification Program inspection and analysis identified damaged gravity sewer mains to be replaced by excavation methodology. These pipes were not able to be restored to their original operating condition via excavation and pipe replacement. Recommeded by the Wastewater Master Plan. Will decrease flows resulting in lower pumping and treatment costs. Will also decrease the possibility of pipe failure.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 2,150,000	$ 2,000,000	$ 1,500,000	$ 1,000,000	
						-
Totals		$ 2,150,000	$ 2,000,000	$ 1,500,000	$ 1,000,000	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ 2,150,000	$ 2,000,000	$ 1,500,000		
					-
Totals	$ 2,150,000	$ 2,000,000	$ 1,500,000	$ 1,000,000	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities Water Production

Contact Person: Jim Anderson

Phone Number/Extension: 480-3333 x.246

Project Title: Upgrade CO2 system controls/piping

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Upgrade existing CO2 system controls and piping

Description: The CO2 system is used for pH control of permete water before it enters the degas tower allowing for better H2S removal.

Relationship to Community Vision and City Council Strategic Goals

Justification: The CO2 system is used to adjust pH prior to Degasification for H2S removal. CO2 lowers the pH of the RO permete. The current system is being used in a manual operation as the valve that controls the feeding of CO2 constantly burns out needing replacement. An evaluation was done by the vendor and it was discovered that all of the piping from the bulk tank in to the feed is of the wrong constrution and needs replacement.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev.	421	$ 200,000				
						-
Totals		$ 200,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 200,000				
					-
Totals	$ 200,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Dave Abene

Phone Number/Extension: 480-3333 x.245

Project Title: Valve Replacement / Addition Program

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Replacement of Water Main Valve(s)

Description: Replace water main valve(s) that are broken or do not operate.

Relationship to Community Vision and City Council Strategic Goals

Justification: Replace valve(s) that do not work, so a proper shutdown can be made on a water main repair. In the event of an emergency, the Utilities crews could safely restore service to the customers in a more efficient and safe manner.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 150,000	$ 100,000	$ 75,000	$ 75,000	$ 75,000
						-
Totals		$ 150,000	$ 100,000	$ 75,000	$ 75,000	$ 75,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ 150,000	$ 100,000	$ 75,000	$ 75,000	$ 75,000
					-
Totals	$ 150,000	$ 100,000	$ 75,000	$ 75,000	$ 75,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Mickey Healy

Phone Number/Extension: 486-2788 x.229

Project Title: Venetian Parkway Utilities Relocation Project

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Relocate non-conforming rear easement gravity sewers and water mains to the front of properties

Description: Replace multi-unit 'pit type' gravity collection systems and relocate with conventional sewers. Relocate old rear easement water mains to the front of properties.

Relationship to Community Vision and City Council Strategic Goals

Justification: Improve flow characteristics in an identified problem area. Reduce Sanitary Sewer Overflows which is an objective of the Wastewater Master Plan and a regulatory requirement. Relocate inaccessable rear easement water and sewer lines for to allow for proper mainteneance and repair. Provide for improved water pressure and flows.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421	$ 240,000	$ 1,350,000			
						-
Totals		$ 240,000	$ 1,350,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ 240,000	$ 1,350,000			
					-
Totals	$ 240,000	$ 1,350,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Dave Abene

Phone Number/Extension: 480-3333 x.245

Project Title: Water Main Replacement Program

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Relocate water mains from rear easement(s) of properties

Description: Relocate water mains and service lines from the rear easement to the front of properties.

Relationship to Community Vision and City Council Strategic Goals

Justification: To safely maintain water main(s), service line(s), and valve(s) by relocating them to the front of the property. Current rear lot water main locations hinder the City's ability to properly maintain and repair mains, service lines and meters due to the lack of access to the facilities. In the event of a repair, significant damage is caused both in gaining access and performing the repair due to their locations. Many of these facilities are also heavily tuberculated resulting in possible water quality and decreased pressure problems.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 1,200,000	$ 650,000	$ 650,000	$ 650,000	$ 650,000
						-
Totals		$ 1,200,000	$ 650,000	$ 650,000	$ 650,000	$ 650,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs	$ 1,200,000	$ 650,000	$ 650,000	$ 650,000	$ 650,000
					-
Totals	$ 1,200,000	$ 650,000	$ 650,000	$ 650,000	$ 650,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/WRF

Contact Person: Jim Petrosky
Phone Number/Extension: 486-2788 x221

Project Title: WRF Aeration Basin Repair

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Eliminate leaks in existing aeration basins

Description: Perform lining and coating of basins.

Relationship to Community Vision and City Council Strategic Goals

Justification: Existing aeration basins have been experiencing cracking and associated leaks for several years and in order to prevent potential significant future degradation, lining and/or coating of the interior and exterior of the basins is recommended.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	421	$ 400,000				
						-
Totals		$ 400,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldg	$ 400,000				
					-
Totals	$ 400,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/WRF

Contact Person: Tim Merritt
Phone Number/Extension: 486-2788 x235

Project Title: Air Release Valve Replacements

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Go Standard Operational Needs

Objective: Replace air release valves as needed.

Description: Install new stainless steel ARV's and new tapping saddles.

Relationship to Community Vision and City Council Strategic Goals

Justification: There are a significant number of original ARV's and tapping saddles that are in poor condition and no longer operating as designed. These replacements will help relieve any air inside the line, thus improving lift station pump efficiencies and help reduce pump run times.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
						-
Totals		$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements other than Bldgs.	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
					-
Totals	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities Water Production

Contact Person: Jim Anderson

Phone Number/Extension:

Project Title: Production Well Construction

Project Number: TBD ☐ New Project ☑ Project Update

Investment Objective: Expand Service **Strategic Plan Goal:** Sustainable, Controlled Growth

Objective: Construct and Install Production Well 8E

Description: Well 8E is the Cities final permitted production well to feed the RO plant

Relationship to Community Vision and City Council Strategic Goals

Justification: This well is already approved in the City's SWFWMD water use permit, (WUP), and needs to be installed to help keep up with future demands and help ease some to the pumping demands on the Cities older production wells.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bond	421	$ 650,000				
						-
Totals		$ 650,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldg	$ 650,000				
					-
Totals	$ 650,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/WRF

Contact Person: Jim Petrosky

Phone Number/Extension: 486-2788x221

Project Title: Reaeration Blower Replacement

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Replacement of blowers

Description: Blowers used to deliver diffused air to a critical phase of the treatment process.

Relationship to Community Vision and City Council Strategic Goals

Justification: The blowers have been in service for 22 years and are beyond their expected lifespan. Failure of one of these blowers could potentially put the facility out of compliance with it's operating permit.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	421		$ 120,000			
						-
Totals		$ -	$ 120,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment		$ 120,000			
					-
Totals	$ -	$ 120,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/Water Production

Contact Person: Jim Anderson

Phone Number/Extension: 480-3333 x245

Project Title: WTP Production Well

Project Number:

☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Provide adequate raw water supply

Description: Addition of a raw water supply well

Relationship to Community Vision and City Council Strategic Goals

Justification: An additional raw water supply is currently included in the City's Water Use Permit. Addition of this well will assist in providing better rotation of wells in the City's wellfield and provide backup supply should any existing well unexpectedly need to be placed out of service.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	421		$ 650,000			
						-
Totals		$ -	$ 650,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldg		$ 650,000			
					-
Totals	$ -	$ 650,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Mickey Healy

Phone Number/Extension: 486-2788 x.229

Project Title: Eastgate Utilities Relocation Project

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal: Upgrade City Infrastructure & Facilities

Objective: Relocate old failing rear easement gravity sewers and water mains to the front of

Description: Replace old failing gravity collection system piping and relocate to front of properties. Relocate old rear easement water mains to the front of properties.

Relationship to Community Vision and City Council Strategic Goals

Justification: Improve flow characteristics in an identified problem area. Reduce Sanitary Sewer Overflows which is an objective of the Wastewater Master Plan and a regulatory requirement. Relocate inaccessable rear easement water and sewer lines for to allow for proper mainteneance and repair. Provide for improved water pressure and flows.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421		$ 250,000	$ 1,500,000		
						-
Totals			$ 250,000	$ 1,500,000	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs		$ 250,000	$ 1,500,000		
					-
Totals		$ 250,000	$ 1,500,000	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/ Water Production

Contact Person: Jim Anderson

Phone Number/Extension: 480-3333 x245

Project Title: WTP Improvements

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Replace WTP Equipment to maintain proper level of service

Description: Replacement of miscellaneous equipment as it reaches its useful life.

Relationship to Community Vision and City Council Strategic Goals

Justification: In order to maintain WTP in proper operating condition, periodic replacement of equipment such as concentrate flow meter, miscellaneous field instruments, high service pump surge relief valve, permeate flow meter and raw water pressure relief valve is required.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	421		$ 150,000	$ 150,000	$ 150,000	$ 150,000
						-
Totals		$ -	$ 150,000	$ 150,000	$ 150,000	$ 150,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment		$ 150,000	$ 150,000	$ 150,000	$ 150,000
					-
Totals	$ -	$ 150,000	$ 150,000	$ 150,000	$ 150,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Mickey Healy
Phone Number/Extension: 486-2788 x.229

Project Title: 2nd Forcemain under I-75

Project Number: Bond 12 ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Provide redundant wastewater force main crossing of I-75

Description: Construct via directional drill a new HDPE Wastewater Force Main under I-75

Relationship to Community Vision and City Council Strategic Goals

Justification: No redundant crossing exists to transfer wastewater from the City to the Water Reclamation Facility. The City Wastewater Master Plan recommends a redundant FM crossing of I-75.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bonds	421		$ 200,000	$ 479,000		
						-
Totals		$ -	$ 200,000	$ 479,000	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs		$ 200,000	$ 479,000		
					-
Totals	$ -	$ 200,000	$ 479,000	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/WRF

Contact Person: Tim Merritt

Phone Number/Extension: 486-2788 x235

Project Title: WRF Programmable Logic Controller Replacement

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: Maintain control equipment in proper condition

Description: Replace existing programmable logic controller for Eastside WRF

Relationship to Community Vision and City Council Strategic Goals

Justification: Existing controller is reaching the end of its service life and needs replacement.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	421			$ 300,000		
						-
Totals		$ -	$ -	$ 300,000	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment			$ 300,000		
					-
Totals	$ -	$ -	$ 300,000	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/Water Production

Contact Person: Jim Anderson

Phone Number/Extension: 480-3333 x246

Project Title: WTP Security/Site Improvements

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Improve security and aesthetics of WTP Site

Description: Make WTP site/security improvements

Relationship to Community Vision and City Council Strategic Goals

Justification: Perform several improvements identified in previous vulnerability assessment, including exterior lighting, security cameras, secure entry ways and fencing improvements. Also, addition of fire alarms to Buildings A, B and the Maintenance Building.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	421			$ 620,000		
						-
Totals		$ -	$ -	$ 620,000	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldg			$ 620,000		
					-
Totals	$ -	$ -	$ 620,000	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Mickey Healy
Phone Number/Extension: 486-2788 x.229

Project Title: Force Main Replacement

Project Number: Bond 12 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Replace and upsize force mains as necessary based on system needs

Description: Force main improvements consisting of upsizing existing wastewater force mains.

Relationship to Community Vision and City Council Strategic Goals

Justification: Upsizing of force mains will alleviate surcharged conditions within the wastewater collection system minimizing the possibility of sewer backups and allow the wastewater pumping system to operate in a more efficient and cost effective manner by reducing electrical costs. The need to upsize shall be evauated in 2016 after I&I improvements and LS pump replacement is completed.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Revenue Bonds	421					$ 150,000
						-
Totals		$ -	$ -	$ -	$ -	$ 150,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldgs					$ 150,000
					-
Totals	$ -	$ -	$ -	$ -	$ 150,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/Distribution

Contact Person: Tim Hochuli

Phone Number/Extension: 486-2788 x227

Project Title: Lucaya Reclaimed Water Main

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Improve pressure and service in reclaimed water distribution system

Description: Design and construct 8-inch reclaimed water main to complete system loop in the area.

Relationship to Community Vision and City Council Strategic Goals

Justification:

In order to improve reclaimed water distribution system service and pressure in the area currently caused by a dead end main in the area that will be eliminated by this project.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	421					$ 250,000
						-
Totals		$ -	$ -	$ -	$ -	$ 250,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Improvements Other Than Bldg					$ 250,000
					-
Totals	$ -	$ -	$ -	$ -	$ 250,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities/Water Production

Contact Person: Jim Anderson

Phone Number/Extension: 480-3333 x245

Project Title: WTP RO 2nd stage Membrane Addition

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: Increase water production capacity/improve process recovery

Description: Addition of a second stage of membrane treatment to the existing WTP process.

Relationship to Community Vision and City Council Strategic Goals

Justification: In order to provide additional production capacity, if needed a second stage will be added to the WTP treatment process. Also, SWFWMD Water Use Permit requires studying the addition of improving plant recovery and this may lead to addition of the second stage.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Revenue	421					$ 3,000,000
						-
Totals		$ -	$ -	$ -	$ -	$ 3,000,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment					$ 3,000,000
					-
Totals	$ -	$ -	$ -	$ -	$ 3,000,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Technical Unit

Contact Person: Ralph Ward
Phone Number/Extension: 480-3333 x.235

Project Title: Replacement of Plotter and Printer

Project Number: N/A ☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Goal** Standard Operational Needs

Objective: HP Plotter AND Printer Replacements

Description: Replace current HP Plotter and Printers for our Technical Unit division

Relationship to Community Vision and City Council Strategic Goals

Justification: Current HP Plotter/Printer is very old and replacement parts are difficult to obtain. The GIS team was using the OCE printer with limited success. After many hours of manufacturer technical support, the printer is not capable of photographic aerial prints used for the department and other GIS functions. The OCE printer will be returned to the Planning department. The Technical Unit recommends the purchase of one (1) color plotter/scanner machine for general line printing (maps) and scanning functions and one (1) photographic quality printer/plotter for aerial and photographic printing functions. The addition of a single photographic printer/plotter will provide a higher quality photographic grade print for aerials with back-up capabilities for line printing.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421	$ 34,624				
						-
Totals		$ 34,624	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 13,137				
Machinery & Equipment	21,487				-
Totals	$ 34,624	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Solid Waste/Recycling

Contact Person: Bob Moroni
Phone Number/Extension: 486-2422

Project Title: Programmed Truck Replacement

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Go Financially Sound City

Objective: Vehicle Replacement

Description: Allocate funds for truck replacement

Relationship to Community Vision and City Council Strategic Goals

Justification: The Solid Waste/Recyling division has three pieces of equipment for replacement in FY 2013/2014. (1) a 2000 Crane Carrier roll-off truck with over 13,000 hours of usage, (2) a 1998 Ford dumpster handler in need of extensive repair work and (3) a 2005 Mack front loader with high mileage/hours usage. All vehicles are critical to the divisions operations and it has been determined that replacement of these trucks is a more financially sound decision than refurbishment.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	470	$ 555,000	$ 550,000	$ 850,000	$ 685,000	$ 1,200,000
						-
Totals		$ 555,000	$ 550,000	$ 850,000	$ 685,000	$ 1,200,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equip	$ 555,000	$ 550,000	$ 850,000	$ 685,000	$ 1,200,000
					-
Totals	$ 555,000	$ 550,000	$ 850,000	$ 685,000	$ 1,200,000

(1) Roll-off Truck

(2) Dumpster Handler

(3) Mack Front Loader

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering-Stormwater

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: Deertown Gully Outfall 8

Project Number: New

☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Go Keep Venice Beautiful & Eco-Friendly

Objective: Improve water quality at Deertown Gully Outfall 8.

Description: Complete permitting, and construction to restore the outfall water body at Deertown Gully to improve Gulf water quality.

Relationship to Community Vision and City Council Strategic Goals

Justification: Outfall 8 contains elevated levels of entric bacteria and nutrients which discharge to the Gulf of Mexico contributing to periodic beach health advisories, Basin study, LMS project 33V

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	480	$ 100,000				
Grants	480	100,000				
						-
Totals		$ 200,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Construction	$ 200,000				
					-
Totals	$ 200,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering-Stormwater

Contact Person: City Engineer

Phone Number/Extension: 25001

Project Title: Venice Beach Outfall 1 / Alhambra Outfall 2

Project Number: ST0004 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service **Strategic Plan Go** Keep Venice Beautiful & Eco-Friendly

Objective: Divert stormwater flow from Outfall #1 and Outfall #2 to provide water quality treatment.

Description: Design and Construction of an offline treatment swale within existing City ROW between Outfall 1 & 2.

Relationship to Community Vision and City Council Strategic Goals

Justification: Stormwater sampling has shown elevated levels of entric bacteria within these outfalls which contribute to the periodic beach health advisories. Improvement will provide water quality treatment for bacteria, sediment and nutrients prior to discharge to the Gulf of Mexico.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
319 Grant	480	$ 245,000				
SWFWMD	480	250,000				
SW Reserve	480	377,500				-
Totals		$ 872,500	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Construction	$ 872,500				
					-
Totals	$ 872,500	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering-Stormwater **Contact Person:** City Engineer
Phone Number/Extension: 25001

Project Title: Westgate Drainage Improvements

Project Number: New ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Go** Upgrade City Infrastructure & Facilities

Objective: Improve the stormwater drainage within the Westgate Subdivision and protect public

Description: Design and Construction of a new stormwater pump station or gravity system with increased capacity to reduce the flood stages.

Relationship to Community Vision and City Council Strategic Goals

Justification: The existing drainage system is insufficient to handle average rain events and during heavy events results in the entire roadway flooding to unpassible levels. This roadway is the only access point to the 14 homes, therefore keeping this road drained is important for public safety.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
HMGP Grant	480	$ 180,000				
Stormwater reserv	480	60,000				
						-
Totals		$ 240,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design/Permitting	$ 40,000				
Construction	200,000				-
Totals	$ 240,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering-Stormwater

Contact Person:
Phone Number/Extension:

Project Title: Flamingo Ditch - Outfall 5

Project Number: ST0003 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service **Strategic Plan Go** Keep Venice Beautiful & Eco-Friendly

Objective: Improve Gulf water quality at Flamingo Ditch Outfall 5.

Description: Complete permitting, and construction to restore the outfall water body at Flamingo Ditch to improve Gulf water quality.

Relationship to Community Vision and City Council Strategic Goals

Justification: Outfall 5 contains elevated levels of entric bacteria and nutrients which discharge directly to the Gulf of Mexico contributing to periodic beach health advisories, Basin study, LMS project 31V

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	480	$ 350,000				
Grants	480	350,000				
						-
Totals		$ 700,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Construction	$ 700,000				
					-
Totals	$ 700,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering

Contact Person: City Engineer

Phone Number/Extension: 25001

Project Title: Hatchett Creek Dredging

Project Number: New ☑ New Project ☐ Project Update

Investment Objective: Expand Service **Strategic Plan Go** Keep Venice Beautiful & Eco-Friendly

Objective: Restore Hatchett Creek

Description: Remove sediments, trash and dredge the bottom of Hatchett Creek from the Legacy Trail bridge east to US 41 Bypass.

Relationship to Community Vision and City Council Strategic Goals

Justification: This project will remove contaminates at the bottom of Hatchett Creek encouraging natural biological restoration. The project will also make the creek naviable east to Ruscelletto Park (US 41 Bypass) for canoes and kayaks launching at Legacy Park.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
WCIND Grant	480	$ 368,262				
Stormwater	480	111,738				
						-
Totals		$ 480,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Dredging	$ 480,000				
					-
Totals	$ 480,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: Legacy Park

Project Number: GF0003 ☐ New Project ☑ Project Update

Investment Objective: Upgrade Service **Strategic Plan Go** Upgrade City Infrastructure & Facilities

Objective: Design and construct Legacy Park at a former cement plant site. This project will provide a recreational transition area between Legacy Trail, Venetian Waterway Park, Train Depot, and other area amenitites.

Description: Legacy Park is a former concrete plant that is being converted into a public park. Park amenities include restrooms, parking, shoreline restoration, kayak launch, band shell, multi-use trail, stormwater facility, demonstration garden and other related amenities approved in the Management Plan. This project is in phases and grant funding is being pursued. Funds received during FY13 included $880,000 from Sarasota County for park development.

Relationship to Community Vision and City Council Strategic Goals

Justification: The Legacy Park parcel provides an opportunity to create a vital park area that provides access to local waterways as well as access to the primary recreational trail systems including the Legacy Trail and the Venetian Waterway Park. The site provides opportunities for a variety of recreational amenities and will harmonize with adjacent trail and park uses. Green space and restored natural areas along Hatchett Creek provided.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Grants - CPI	301	$ 30,000				
Grants-DEP Recreational Trails Program	301	200,000				
Grants-Land & Water Conservation Fund (LWCF)	301	200,000				
Totals		$ 430,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Invasive Species Removal	$ 30,000				
Recreational Trail Facilities & Improv	200,000				
Legacy Park Improvements	200,000				-
Totals	$ 430,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: US 41 Bypass and Ruscelletto Park Sidewalk Connection

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Go** Upgrade City Infrastructure & Facilities

Objective: Install connection from new US 41 Bypass Sidewalk to Ruscelletto Park

Description: Install sidewalk connection from Ruscelletto Park to the new sidewalk being installed as part of the expansion on US 41 Bypass.

Relationship to Community Vision and City Council Strategic Goals

Justification: The project is a component of the interconnectivity between Legacy Trail, Historic Train Depot, SCAT bus station, Venetian Walk and the many businesses and homes on the East Venice Avenue corridor.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Park Impact Fees	301		$ 80,000			
						-
Totals		$ -	$ 80,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design and construction		$ 80,000			
Totals	$ -	$ 80,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: Pinebrook-Edmondson Intersection Improvements

Project Number: New

☑ New Project ☐ Project Update

Investment Objective: Expand Service

Strategic Plan Go Upgrade City Infrastructure & Facilities

Objective: Increase intersection capacity at Pinebrook and Edmondson Roads.

Description: Install two right hand turn lanes to increase vehicle capacity.

Relationship to Community Vision and City Council Strategic Goals

Justification: During peak traffic hours, congestion occurs at the Pinebrook and Edmondson Intersection. The congestion is expected to increase after completion of the Honore extension. Increased lane stacking and turning lanes will reduce congestion, improve traffic flow patterns, and increase safety.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
SC Impact Fees	302	$ 500,000				
						-
Totals		$ 500,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design and construction	$ 500,000				
					-
Totals	$ 500,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: Turin and Indian Avenue Improvements

Project Number: New ☑ New Project ☐ Project Update

Investment Objective: Upgrade Service **Strategic Plan Go** Upgrade City Infrastructure & Facilities

Objective: Construct pedestrian safety improvements and landscaping enhancement.

Description: Install new sidewalks, enhanced crosswalks, landscaping and ADA upgrades along Turin and Indian near the US 41 Business intersection.

Relationship to Community Vision and City Council Strategic Goals

Justification: US 41 Business at Indian and Turin is a high volume pedestrian corridor due to the proximity of Venice High School, the new Performing Arts Center and local businesses. This project will improve pedestrian safety. The majority of the project is expected to be funded through MPO Enhancement Funds.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
FDOT	302		$ 463,302			
Gas Tax	302		30,000			
						-
Totals		$ -	$ 493,302	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design		$ 30,000			
Construction		463,302			-
Totals	$ -	$ 493,302	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: Pinebrook at Venice Ave and Ridgewood Intersection Improvements

Project Number: New

☑ New Project ☐ Project Update

Investment Objective: Expand Service

Strategic Plan Go Upgrade City Infrastructure & Facilities

Objective: Pedestrian, bicycle and vehicle safety improvements.

Description: Upgrade the intersections at East Venice Avenue and Ridgewood Road with pedestrian, vehicle and bicycle safety enhancements.

Relationship to Community Vision and City Council Strategic Goals

Justification: Congestion exists at the Pinebrook Road/Venice Avenue intersection during peak hours. The congestion is expected to increase with the completion of Honore Road extension. Traffic stages through the intersection at Ridgewood which safety to all transportation modes due to the close proximity of the city park. Increase lane stacking and turn lanes will reduce construction, improve traffic flow, and increase safety. This project will require additional funding for construction and ROW acquisition.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
SC Impact Fees	302				$ 1,550,000	$ 250,000
						-
Totals		$ -	$ -	$ -	$ 1,550,000	$ 250,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Right of way acquisition				$ 1,300,000	$ 250,000
Design and permitting				250,000	
Totals	$ -	$ -	$ -	$ 1,550,000	$ 250,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: Edmondson Road Multi Use Sidewalk

Project Number: New ☑ New Project ☐ Project Update

Investment Objective: Expand Service **Strategic Plan Go** Upgrade City Infrastructure & Facilities

Objective: Extend sidewalk from Pinebrook Road to Auburn Road

Description: Install new 10' wide multi-use sidewalks and connect with existing 8' wide sidewalks on Pinebrook Road.

Relationship to Community Vision and City Council Strategic Goals

Justification: Edmondson Road has been identified by the Venice Area Beautification and Sarasota County Off Road Riders as one of the connection points needed for pedestrian and bicycle traffic leaving Legacy Trail to Deer Prairie Preserve and Calton Ranch Trails.

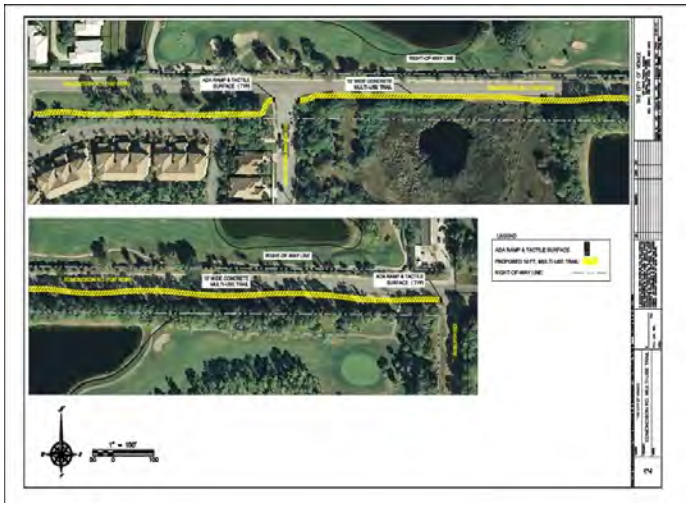
Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
FDOT/MPO	302					$ 321,175
						-
Totals		$ -	$ -	$ -	$ -	$ 321,175

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design and permitting					$ 52,500
Construction					268,675
Totals	$ -	$ -	$ -	$ -	$ 321,175



City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: Downtown Enhancements

Project Number: New ☑ New Project ☐ Project Update

Investment Objective: Expand Service **Strategic Plan Go** Upgrade City Infrastructure & Facilities

Objective: Improve pedestrian safety in downtown areas.

Description: Implement recommendations of Downtown Mobility Study including paving Venice Avenue, install pedestrian crosswalk signals, upgrade pedestrian crossings, and ADA improvements.

Relationship to Community Vision and City Council Strategic Goals

Justification: Implement recommendations of Downtown Mobility Study. Pedestrian improvement funds are being requested through MPO Enhancement Program. Paving will be paid for using Gas Tax.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
FDOT Grant	302					$ 750,000
Gas Tax	302					500,000
Totals		$ -	$ -	$ -	$ -	$ 1,250,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Pedestrian Improvements					$ 750,000
Paving					
Totals	$ -	$ -	$ -	$ -	$ 750,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: Beach Nourishment, Mitigation, Monitoring

Project Number: B00001 ☐ New Project ☑ Project Update

Investment Objective: Maintain Service **Strategic Plan Go** Keep Venice Beautiful & Eco-Friendly

Objective: Maintain Venice beaches and comply with FDEP permit conditions for noursishment and monitoring.

Description: Periodic beach nourishment. This project also includes required shoreline studies, mitigation and monitoring activites.

Relationship to Community Vision and City Council Strategic Goals

Justification: Maintain Venice beaches for tourism and flood protection. Restore erosion. Comply with FDEP permit conditions, JCP File 0211217-001-JC and Variance 0211217-002-EV.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Federal Grants	306		$ 9,500,000	$ 45,000	$ 45,000	$ 45,000
State Grants	306		1,500,000	144,818	144,818	144,818
Local Funds	306		1,800,000	210,182	210,182	210,182
Totals			$ 12,800,000	$ 400,000	$ 400,000	$ 400,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design and permitting		$ 145,000			
Monitoring		255,000	400,000	400,000	400,000
Construction		12,400,000			
Totals		$ 12,800,000	$ 400,000	$ 400,000	$ 400,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Engineering

Contact Person: City Engineer
Phone Number/Extension: 25001

Project Title: Airport Access Road

Project Number: TBD ☑ New Project ☐ Project Update

Investment Objective: Expand Service **Strategic Plan Go** Upgrade City Infrastructure & Facilities

Objective: Design, permit and construct Airport Access Road

Description: Complete construction of Airport Access Road from US 41 Business to Airport Avenue including sidewalks, multi-use trail and other road amenities. This project is proposed to be constructed on City owned property that is oblicated to the airport. FAA approval will be required prior to initiating project.

Relationship to Community Vision and City Council Strategic Goals

Justification: Sarasota County Road Impact Fees are designated to provide additional roadway capacity within the City of Venice. The future road connection was anticipated during the widening of US 41 Business and a curb cut was installed 1,100 ft. North of the Circus Bridge. This project will provide much needed access to Venice Municipal Airport from US 41 Business.

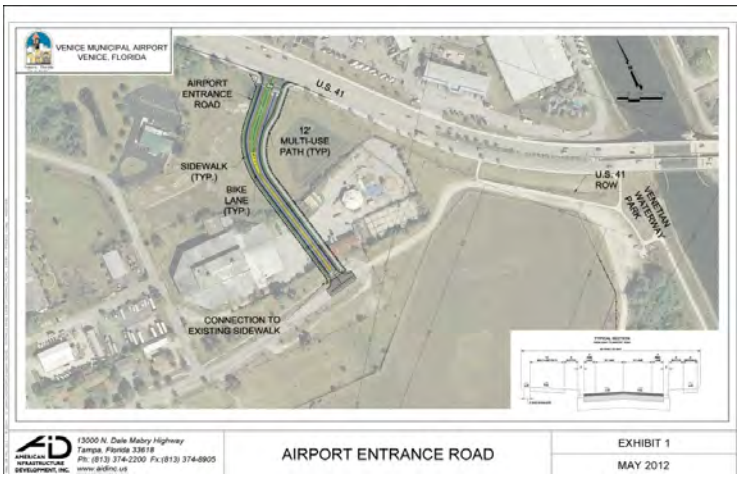
Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
SC Impact Fees	105		$ 900,000			
Totals		$ -	$ 900,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Design/Build Contractors		$ 860,000			
In-house Engineering		20,000			
Other Miscellaneous		20,000			
Totals	$ -	$ 900,000	$ -	$ -	$ -



City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Fire Department

Contact Person: Jim Warman
Phone Number/Extension: 941-480-3030

Project Title: Fire Prevention Vehicle

Project Number: N/A ☑ New Project ☐ Project Update

Investment Objective: Expand Service **Strategic Plan Go** Required Regulatory

Objective: Purchase New Fire Prevention Vehicle

Description: Purchase new vehicle for new Fire Inspector position added to Fire Prevention

Relationship to Community Vision and City Council Strategic Goals

Justification: The new unit will be a light duty unit such as a Ford Escape type vehicle more practically suited and cost effective for its intended use. Price is an estimate, State Contract Bid pricing will be used for actual purchase.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Fleet Services Fund	505			$ 26,000		
						-
Totals		$ -	$ -	$ 26,000	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Vehicles			$ 26,000		
					-
Totals	$ -	$ -	$ 26,000	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Fire Department

Contact Person: Jim Warman
Phone Number/Extension: 941-480-3030

Project Title: Fire Engine Replacement

Project Number: TBD ☐ New Project ☑ Project Update

Investment Objective: Maintain Service **Strategic Plan Go** Standard Operational Needs

Objective: Replace aging fire apparatus according to replacement cycle critera

Description: Place 1999 Pierce unit with Broker for sale and purchase a new 2015 fire appartus. Unit to be ordered and received in FY15.

Relationship to Community Vision and City Council Strategic Goals

Justification: VFD has maintained a 15 year replacement cycle for fire engines. This replacement cyle ensures good market value for sale of older units and reduces the City's risk for increased repair and maintenance costs. Price is an estimate, the State contract Bid pricing will be used for actual purchase. This capital item was in the prior CIP.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Fleet Services Fund	505		$ 485,000			
						-
Totals		$ -	$ 485,000	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment		$ 485,000			
					-
Totals	$ -	$ 485,000	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Fire Department

Contact Person: Jim Warman
Phone Number/Extension: 941-480-3030

Project Title: Fire Engine Replacement

Project Number: N/A

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Go Standard Operational Needs

Objective: Replace aging fire apparatus according to replacement cycle critera

Description: Place 2003 Pierce unit with Broker for sale and purchase a new 2018 fire appartus. Unit to be ordered and received in FY18.

Relationship to Community Vision and City Council Strategic Goals

Justification: VFD has maintained a 15 year replacement cycle for fire engines. This replacement cyle ensures good market value for sale of older units and reduces the City's risk for increased repair and maintenance costs. Price is an estimate, the State contract Bid pricing will be used for actual purchase. This capital item was in the prior CIP.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Fleet Services Fund	505					$ 550,000
						-
Totals		$ -	$ -	$ -	$ -	$ 550,000

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment					$ 550,000
					-
Totals	$ -	$ -	$ -	$ -	$ 550,000

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Fire Department

Contact Person: James Warman

Phone Number/Extension: 480-3030

Project Title: Hazardous Material (HM Truck exchanged for Heavy Rescue

Project Number: TBD

☐ New Project ☑ Project Update

Investment Objective: Upgrade Service

Strategic Plan Go Standard Operational Needs

Objective: Replace current hazardous material unit with a heavy rescue/air truck unit.

Description: Purchase emergency response unit with necessary equipment for response to a variety of non-fire related incidents including structural, vehicle extrication and disentanglement.

Relationship to Community Vision and City Council Strategic Goals

Justification: The Venice Fire Department will replace the current 1997 Freightliner, previously used for hazardous materials incidents, with a unit that is more cost effective for responses. It will be used as a support vehicle at major incidents as it will carry mobile cascade unit. The Freightliner is due for replacment as part of the 15-year rotation cycle.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Fleet Services Fund	505				$ 201,250	
						-
Totals		$ -	$ -	$ -	$ 201,250	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment				$ 201,250	
Totals	$ -	$ -	$ -	$ 201,250	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Public Works Maintenance

Contact Person: John Veneziano

Phone Number/Extension: 486-2422

Project Title: Unit 426-1 Ton Truck Replacement

Project Number: N/A ☐ New Project ☐ Project Updat

Investment Objective: Upgrade Service

Strategic Plan Go Financially Sound City

Objective: Equipment Replacement

Description: 1990 GMC with 145,000 miles

Relationship to Community Vision and City Council Strategic Goals

Justification: Replacement of a 22 year old 1 ton truck that is no longer cost effective to keep on line. Truck is used daily for maintenance operations throughout the City. To be replaced with a Ford F-350 dual wheel with a 12' flat bed.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Fleet Services Fund	505	$ 29,200				
						-
Totals		$ 29,200	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Vehicles	$ 29,200				
Totals	$ -	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Public Works Maintenance **Contact Person:** John Veneziano
Phone Number/Extension: 486-2422

Project Title: Unit 439-Bucket Truck Replacement

Project Number: N/A ☐ New Project ☐ Project Update

Investment Objective: **Strategic Plan Goal:**

Objective: Equipment Replacement

Description: 1994 Ford F-700 Bucket truck with 100,280 miles

Relationship to Community Vision and City Council Strategic Goals

Justification: Replacement of 19 year old bucket truck with versal lift used daily for streetlight repairs, traffic signal repairs, holiday lighting and banner displays. To be replaced with a Ford F750 or equivelant bucket truck with a 60' reach and all current safety equipment.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Fleet Services Fund	505	$ 171,000				
						-
Totals		$ 171,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Vehicle	$ 171,000				
					-
Totals	$ 171,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Public Works Maintenance

Contact Person: John Veneziano

Phone Number/Extension: 486-2422

Project Title: Unit 428-1/2 Ton Truck Replacement

Project Number: N/A ☐ New Project ☐ Project Updat

Investment Objective: Upgrade Service

Strategic Plan Go Financially Sound City

Objective: Equipment Replacement

Description: 1991 Ford F-150 with over 83,000 miles

Relationship to Community Vision and City Council Strategic Goals

Justification: Replacement of a 21 year old F-150 with a Ford F-250 4x4 regular cab with a flat bed better suited in operations for material/supply transport with capability of hauling a trailer

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Fleet Services Fund	505	$ 26,000				
						-
Totals		$ 26,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Vehicle	$ 26,000				
					-
	$ 26,000	$ -	$ -	$ -	$ -
Totals					$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Public Works Parks Division

Contact Person: John Veneziano

Phone Number/Extension: 486-2422

Project Title: Unit 408-Pickup Truck

Project Number: N/A ☐ New Project ☐ Project Updat

Investment Objective: Upgrade Service **Strategic Plan Go** Financially Sound City

Objective: Equipment replacement

Description: 1995 Ford F-250 with over 100,000 miles. To be replaced with a Ford F-350 with dual wheels and a Reading service body.

Relationship to Community Vision and City Council Strategic Goals

Justification: This truck is in poor condition, bed is rusted and has no storage for tools. Needs to be replaced with a dual wheeled truckwith service body that is better suited for pulling equipment on a trailer to job locations throughout the city.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Fleet Services Fund	505	$ 33,200				
						-
Totals		$ 33,200	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Vehicle	$ 33,200				
Totals	$ 33,200	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Public Works Parks Division

Contact Person: John Veneziano

Phone Number/Extension: 486-2422

Project Title: Unit 413-Pickup Truck

Project Number: N/A ☐ New Project ☐ Project Updat

Investment Objective: Upgrade Service **Strategic Plan Go** Financially Sound City

Objective: Equipment replacement

Description: 2000 GMC Sierra with 119,300 miles. To be replaced with a Ford F-250 4x4 with a Reading Low Profile service body.

Relationship to Community Vision and City Council Strategic Goals

Justification: Truck is in poor condition, extensive rust. This vehicle is used to service, repair and maintain all city irrigation systems and fountains.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Fleet Services Fund	505	$ 29,000				
						-
Totals		$ 29,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Vehicle	$ 29,000				
					-
	$ 29,000	$ -	$ -	$ -	$ -
Totals					$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Admin

Contact Person: Len Bramble
Phone Number/Extension: 480-3333 x.224

Project Title: Replacement of Unit #213

Project Number: N/A ☑ New Project ☐ Project Update

Investment Objective: Maintain Service **Strategic Plan Goal** Standard Operational Needs

Objective: Unit #213 replacement

Description: Replace Unit #213 with an economical hybrid light vehicle (Prius)

Relationship to Community Vision and City Council Strategic Goals

Justification: Currently, Unit #213 is a 2004 Ford Explorer historically used primarily by the Utilities Director but over the past 1-2 years used extensively as a pool vehicle, with the Technical Unit frequently requiring it's use. It is our intent to purchase a Toyota Prius, hybrid vehicle, to be utilized by the Utilities Director for his day to day duties. The 2004 Ford Explorer would be used by the Technical Unit of the Utilities Department as a pool vehicle for their daily operators. The Explorer would also be utilized as a pool vehicle for the department should when the need arises for an additional vehicle or a larger capacity vehicle for carrying/hauling larger items or multiple passengers.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421	$ 25,000				
						-
Totals		$ 25,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 25,000				
					-
Totals	$ 25,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Dave Abene

Phone Number/Extension: 480-3333 x.245

Project Title: Replacement of Utility Line Vehicle (Unit #227)

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Upgrade Service

Strategic Plan Goal Upgrade City Infrastructure & Facilities

Objective: To maintain the operational efficiencies required for providing exceptional customer

Description: In recent years, Field Operations has acquired many tools and pieces of equipment which are valuable (expensive to replace) and somewhat delicate. These items are all crucial to the operation of the City's Water Mains/ Service Lines. With the current vehicle many of the tools are stored and transported either in the toolboxes in the bed of the truck or in the cab of the truck. This vehicle will be used in day to day operations, and in all emergency situations

Relationship to Community Vision and City Council Strategic Goals

Justification: A replacement vehicle (Flat Bed Pick Up) will be capable of keeping all of the tools and equipment for emergency repairs on one vehicle, where they will be easily accessed and safely stored. A side benefit will be better fuel economy due to the newer technology used in newer vehicles.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421	$ 56,000				
						-
Totals		$ 56,000	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 56,000				
					-
Totals	$ 56,000	$ -	$ -	$ -	$ -

City of Venice, Florida
Capital Improvement Project Request
2013-2014

Department/Division: Utilities / Field Operations

Contact Person: Dave Abene

Phone Number/Extension: 480-3333 x.245

Project Title: Replacement of Utility Vactor Truck (Unit #225)

Project Number:

☑ New Project ☐ Project Update

Investment Objective: Maintain Service

Strategic Plan Goal Standard Operational Needs

Objective: To maintain the operational efficiencies required for providing exceptional customer

Description: Vactor 2100 series combination jet-rod vacuum vehicle

Relationship to Community Vision and City Council Strategic Goals

Justification: Current equipment has been in service since 2000 and its operational effectiveness and efficiency has decreased significantly. Major repairs to the equipment are anticipated in the upcoming period. Part of the Vehicle Replacement Funding Schedule.

Financial Information

Funding Sources

Funding Type	Fund	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Operating Rev	421	$ 336,795				
						-
Totals		$ 336,795	$ -	$ -	$ -	$ -

Project Expenditures/Expenses

Activity	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
Machinery & Equipment	$ 336,795				
					-
Totals	$ 336,795	$ -	$ -	$ -	$ -

City of Venice
Office of the Finance Director
POLICIES & PROCEDURES

Fixed Asset Policy

Capital/Fixed Assets and Capitalization Thresholds

A capital/fixed asset is real or personal property that has a cost equal to or greater than $5,000 and has an estimated useful life extending beyond one year. The City of Venice reports capital assets under the following categories:

- Land and land improvements
- Buildings and buildings improvements
- Infrastructure and infrastructure improvements
- Improvements other than buildings
- Property under capital lease
- Construction work in progress
- Furniture, machinery and equipment
- Computer software

Reporting Capital/Fixed Assets

Capital/fixed assets should be reported at purchase cost. The cost of a capital/fixed asset should include ancillary charges necessary to place the asset into its intended location and condition for use. Ancillary charges include costs that are directly attributable to asset acquisition- such as freight and transportation charges, site preparation costs, and professional fees. Donated capital/fixed assets should be reported at their estimated fair value at the time of acquisition plus ancillary charges, if any. When the historical/purchase cost of a capital/fixed asset is not practicably determinable, the estimated historical cost of the asset should be determined by appropriate methods and recorded. Estimated historical costs should be so identified in the record. The basis of valuation for capital assets constructed by the city should be the costs of material, direct labor, and overhead costs identifiable to the project. The finance department is responsible for correctly reporting these assets at the date of acquisition. Any improvements made to a capital asset that extends the useful life of the asset beyond one year should be capitalized.

Depreciating Capital/Fixed Assets

Capital/fixed assets should be depreciated over their estimated useful lives unless they are:

- Inexhaustible (i.e. land and land improvements)
- Construction work in progress

It is the responsibility of the finance department to estimate the useful life of each capital/fixed asset. For citywide financial statement purposes, the straight-line method will be used to calculate depreciation for each capital asset recorded in the property system starting with the month that the asset is received by the city. The finance department is responsible for recording the assets in the correct general ledger codes/account numbers.

Physical Inventory

An annual physical inventory will be taken and reviewed by the assigned custodian in each department. The inventory is taken using a preprinted fixed asset register with any variances between the register/listing and physical inventory reconciled as follows.

1. Identify those assets that were purchased or transferred in but not added to or changed on the individual fixed asset records or listing of small attractive assets.
2. Investigate the disposal or transfer out of assets not located.

Capital/Fixed Asset Definitions and Categories

Land and Land Improvements-

Land is the surface or crust of the earth, which can be used to support structures, and may be used to grow grass, shrubs, and trees.

Land improvements consist of betterments, site preparation, and site improvements that ready land for its intended use. The cost associated with land improvements is added to the cost of land. Land and land improvements should not be depreciated.

Examples of items to be capitalized as land and land improvements are:

- Purchase price or fair market value at time of gift
- Commissions
- Professional fees (i.e. titles searches, architect, legal, engineering, appraisal, surveying, environmental assessments, etc.)

- Land excavation, fill, grading, and drainage
- Demolition of existing buildings and improvements (less salvage)
- Removal, relocation, or reconstruction of property of others (i.e. railroad, telephone, and power lines, etc.)

Items such as roads, bridges, and paved parking lots, etc. are not considered land improvements. These items are considered infrastructure.

Buildings and Building Improvements-

A building is a structure that is permanently attached to the land, has a roof, is partially or completely enclosed by walls, and is not intended to be transportable or moveable. A building is generally used to house persons, property, and fixtures attached to and forming a permanent part of such a structure.

Building improvements are capital events that materially extend the useful life of a building or increase the value of a building, or both beyond one year. Building improvements should not include maintenance and repairs done in the normal course of business.

Examples of items to be capitalized as buildings and building improvements are:

- Original purchase price
- Expenses for remodeling, reconditioning, or altering a purchased building to make it ready to use for the purpose for which it was acquired
- Environmental compliance (i.e. asbestos abatement)
- Professional fees (i.e. legal, architect, inspections, and title searches, etc.)
- Cancellation or buyout of existing leases
- Completed project costs of constructed buildings
- Cost of building permits
- Permanently attached fixtures or machinery that cannot be removed without impairing the use of the building
- Additions to buildings (i.e. expansions, extensions, or enlargements)
- Conversion of attics, basements, etc. to usable space
- Structures attached to the building such as covered patios, garages, enclosed stairwells, etc.
- Installation or upgrade of heating and cooling systems, including ceiling fans and attic vents
- Original installation or upgrade of wall or ceiling covering such as carpeting, tiles, paneling or parquet

- Structural changes such as reinforcement of floors or walls, installation or replacement of beams, rafters, joists, steel grids, or other interior framing.
- Installation or upgrade of window or doorframe, upgrading of windows or doors, built-in closet and cabinets
- Interior renovation associated with casings, baseboard, light fixtures, ceiling trim, etc.
- Exterior renovation such as installation or replacement of siding, roofing, or masonry, etc.
- Installation or upgrade of plumbing and electrical wiring
- Installation or upgrade of phone or closed circuit television systems, networks, fiber optic cable, or wiring required in the installation of equipment (that will remain in the building).

Examples of items to be considered maintenance and repairs and not capitalized as buildings are:

- Adding, removing, and/or moving of walls relating to renovation projects that are not considered major rehabilitation projects and do not increase the value of the building
- Improvement projects of minimal or no added life expectancy and/or value to the building
- Plumbing or electrical repairs
- Cleaning, pest extermination, or other periodic maintenance
- Interior decorations such as draperies, blinds, curtain rods, wallpaper, etc.
- Exterior decoration such as detachable awnings, uncovered porches, decorative fences, etc.
- Maintenance-type interior renovation such as repainting, touch-up plastering, replacement of carpet, tile, or panel sections, sink and fixture refinishing, etc.
- Maintenance-type exterior renovation such as repainting, replacement of sections of deteriorated siding, roof, or masonry, etc.

The list of examples provided above is not intended to be all-inclusive.

Infrastructure and Infrastructure Improvements

Infrastructure assets are long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, water and sewer systems, and street lighting systems. Infrastructure assets should be capitalized and depreciated unless the modified approach per GASB Statement No. 34 is used. To use the modified approach, the infrastructure assets have to comprise a network

or subsystem of a network (eligible infrastructure assets), and the following criteria are met:

1.) The assets are managed using a qualifying asset management system
2.) It is documented that the assets are being preserved at or above a condition level established by the government.

Improvements made to infrastructure assets that extend the useful lives or increase the value of the assets, or both, beyond one year should be capitalized.

Property Under Capital Lease

Assets should be capitalized if the lease agreement meets any one of the following criteria:

1.) The lease transfers ownership of the property to the lessee by the end of the lease term.
2.) The lease contains a bargain purchase option.
3.) The lease term is equal to 75 percent or more of the estimated economic life of the leased property.
4.) The present value of the minimum lease payments at the inception of the lease equals at least 90 percent of the fair value of the leased asset.

A lease that does not meet any of the above capitalization requirements should be reported separately as an operating lease for inclusion in the citywide financial statements.

Construction Work in Progress

Construction work in progress reflects the economic construction activity status of buildings and other structures, infrastructure, additions, alterations, reconstruction, and installation, which are substantially incomplete. The cost of construction work in progress should not be depreciated. Construction work in progress assets should be capitalized to their appropriate capital asset categories upon the earlier occurrence of execution of substantial completion contract documents, occupancy, or when the assets are placed into service. It is the finance department's responsibility to track all costs related to construction work in progress so that the final value of the constructed asset is correctly captured. Departments should not use multiyear appropriations for a project to circumvent the capitalization threshold for the project.

Furniture, Machinery and Equipment

Furniture, machinery and equipment include fixed or movable tangible assets to be used for operations, the benefits of which extend beyond one year from date of receipt.

Examples of furniture and equipment are machinery, computers, printers, radios, and vehicles, etc.

Computer Software

Computer software that is either purchased or internally developed should be capitalized as fixed assets if the cost of the computer software exceeds the citywide financial statement capitalization threshold. Capitalization of computer software includes software license fees if the total dollar amount of the fee divided by the number of units served (terminals) exceeds the threshold. For internally developed software, only costs associated with the application development phase should be capitalized. Costs associated with the preliminary project and the post-implementation/operating phases should be expensed as incurred. Costs to develop or obtain software that allows for access or conversion of old data by new information systems should also be capitalized. General and administrative costs and overhead expenditures associated with software development should not be capitalized.

Surplus and Scrap Disposal

The finance director or designee shall have the authority to require reports from all city departments indicating all commodities or capital items, which are no longer used or which have become obsolete or worn out. The director or designee shall have the authority to transfer these items from one department to another, or to exchange or trade for new supplies or capital items. In addition, material that is not on the asset register, with no resale value and/or a scrap value of less than $500, may be scrapped as the need arises. A list of such items shall be provided to the finance director or designee for permanent record. The finance director will make a complete and detailed report of all sales to the city manager within five days following the transaction.

In the interest of conserving space and eliminating storage problems and hazardous conditions, the finance director shall have the authority to periodically sell city property which has become unsuitable for city use on consignment through a public auction house, under the same terms and general conditions as detailed in the contract for the annual city auction. A listing of all saleable items, not including scrapped items, for either public auction or by sealed bid will be approved by city council and such sales will be to the highest responsible bidder. Items of an unusual nature which would not normally be sold at an auction will be abstracted from the list and submitted to council with a recommended means of sale or disposal.

The finance director shall be authorized to approve all sales where the net revenue to the city does not exceed $5,000. All sales exceeding $5,000 in net revenue to the city will be approved by city council, prior to completing the sale or conducting the sales event.

Small Attractive Assets

Property that is highly prone to theft must be safeguarded and controlled. An annual inventory of such items will be maintained by the individual departments. Inventory sheets will be turned in to the finance department for asset list verification.

Sensitive items include but are not limited to:

- Computer equipment
- Laptop and desktop computers
- Weed Wackers
- Power and hand tools
- Chain saws
- Televisions, VCR and DVD players
- Two-way radios
- Cell phones
- Guns
- Lawnmowers
- Video and Digital Cameras

Venice, FL
City on the Gulf

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CITY OF VENICE
ALL FUNDS
BUDGET SUMMARY

FUNDS	ADJUSTED FY 13	ADOPTED FY 14
General	$ 24,864,594	$ 22,337,517
Motor Fuel Tax	1,181,023	1,124,450
Contraband/Forfeiture	9,690	10,000
Police Training	15,000	15,000
Boat Registration Fees	13,013	14,161
One Cent Voted Sales Tax	2,169,000	2,735,621
Secondary Occupational License	-	-
Growth Management Training	9,070	12,500
Parking Fines	3,313	3,356
Building Permit Fees	1,137,694	1,202,289
‘04 General Obligation Bonds	672,000	531,552
General Capital Projects	-	1,141,000
Drainage & Paving	8,232,840	500,000
Buildings and Renovations	-	-
Beach Renourishment	19,831	-
Airport	10,913,087	4,490,766
Water and Sewer	44,855,933	36,739,869
Solid Waste/Recycling	5,551,682	5,068,480
Stormwater Utility	2,560,762	3,680,570
Group Life & Health Insurance	4,397,492	5,752,307
Worker's Compensation	507,575	682,728
Employees Flex Spending	114,840	115,922
Property & Liability Insurance	1,015,460	1,655,641
Fleet Services	-	706,195
Centennial Comm. Trust	5,000	2,000
Historical Resources	12,659	6,000
TOTALS	**$ 108,261,558**	**$ 88,527,924**

ACCOUNTING METHODS AND BUDGETARY PROCEDURE

Balanced Budget

Florida statutes require that the City present a balanced budget. Our budget is balanced when anticipated resources equal or exceed anticipated expenditures/expenses. Expenditures/expenses that include non-cash items such as depreciation, amortization, other post employment benefits (OPEB), etc. will be removed for balancing purposes.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental Funds are accounted for using the modified accrual basis accounting. Their revenues are recognized when they become measurable and available for use in the current period. Primary revenue sources which have been treated as susceptible to accrual include, where material:

- intergovernmental revenues
- utility
- excise and franchise taxes

Expenditures are generally recognized when the related fund liability is incurred.

All Proprietary Funds and Pension Trust Funds are accounted for using the full accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. Unbilled Water and Sewer Fund utility service receivables are recorded at year-end.

Budget and Budgetary Accounting

1. Not later than two months prior to the end of the fiscal year, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing October 1. The operating budget includes proposed expenditures and the means of financing them, by fund.

2. Public hearings are conducted to obtain taxpayers comments.

3. Prior to October 1, the budget is legally enacted through passage of an ordinance.

4. The City Council may, by motion, transfer any unencumbered appropriation balance, or portion thereof, from one office or department to another.

5. Budgets for the General, Special Revenue, Debt Service and Capital Projects, Funds are adopted on a modified accrual basis. Proprietary and Pension Trust Funds are adopted on the accrual basis. Budgets are not adopted for the Expendable Trust Funds and Agency Funds. Budget amounts are presented as originally adopted or as amended by the City Council in the manner described above. Unused appropriations lapse at year-end.

6. Formal budgetary integration is employed as a management control device during the year for all Governmental Funds. Budgeted amounts are as originally adopted, or as amended by the City Council.

CITY OF VENICE
BUDGET CALENDAR
Fiscal Year 2013-2014

February 7, 2013	Budget kickoff meeting with Department Heads and other key staff.
March 1, 2013	All requests for current fiscal year budget amendments due to Finance Department.
March 15, 2013	Major construction/purchase requests due to Finance for review.
March 29, 2013	Preliminary revenue projections and historic cost information available for distribution.
April 5, 2013	Finance will distribute departmental salary calculations for review and consent.
April 12, 2013	Departmental estimates of comp-time, vacation, and sick leave buy backs by employee due to Finance.
April 19, 2013	Departmental concurrence with salary calculations due to Finance.
April 26, 2013	Budget enhancements requests submitted to Finance for compilation and City Manager review.
May 3, 2013	Departmental budget request entry is completed and system is locked for further budget entry.
May 13, 2013 Thru May 31, 2013	Departmental budget meetings with City Manager.
June 3, 2013	Preliminary tax rolls available.
June 10, 2013 Thru June 21, 2013	General Fund Departmental budget adjustments, if necessary.
July 1, 2013	Certified tax rolls available.

CITY OF VENICE
BUDGET CALENDAR
Fiscal Year 2013-2014

July 12, 2013	Proposed Budget to printer.
July 23, 2013	Proposed Budget presented to City Council. CC sets public hearing dates and millage rates.
August 2, 2013	Last day to mail DR-420 to Property Appraiser.
August 2013	Hold City Council budget workshops.
Week of Sept. 9, 2013	Hold first public hearing.
Week of Sept. 23, 2013	Hold second public hearing and adopt budget.
September 30, 2013	Final requests for current fiscal year budget amendments due to Finance Department.
October 1, 2013	New fiscal year begins.

REVENUE ANALYSIS AND DESCRIPTION

Methodology

By far the most common method of analyzing projected revenues by individual line item is through recent trend analysis. This method utilizes historical data to average past years' revenues, which are then augmented by some reasonable and defensible growth factor to predict the future revenue.

Complimenting trend analysis are specific checks made to state agencies and other governments regarding their expected collections and the probable impact on our revenues derived from our portion of the distribution of these intergovernmental revenues; e.g., state sales tax. By keeping up to date on state collections as well as being aware of the appropriate formulas and trends, our local share can be more accurately forecasted.

Other than General Fund Revenues

Revenues derived from receipts are calculated based on current customer loads times prevailing rates with a growth factor predicated on new accounts expected during the next fiscal year (FY). For water, sewer, and refuse collection, this approach covers the vast majority of total revenues.

The airport fund is an enterprise fund subsisting mainly on leases and contracts for services, most of which are known prior to implementation of the budget. Consequently, a simple calculation can be made multiplying the existing lease or contract rate times the number of units expected for the fiscal year, less anticipated bad debt.

Interest income for all funds has been modestly projected based on the current available prevailing rates for investment and the expectation these rates will remain stable within the time frame of this budget.

General Fund Revenue Summary

Total FY 14 General Fund Revenues are projected at $21,428,201 a 0.1 % decrease from the FY 13 budget of $21,454,722 and a 0.2% decrease from FY 12 actual receipts (nearly the same for three years). The categorical descriptions below provide insight into the various trends affecting the City's revenue streams.

Property Taxes

This is the largest single source of revenue for the City representing 36.9% of the total general fund budget. This year's anticipated receipts of $8,058,081 are based on a tax rate of 3.0253 mills (1 mill equals $1.00 per $1,000 of taxable value) levied on a taxable value of $2,803,751,805. This compares to estimated revenues of $7,609,575 for FY 13 levied on a taxable value of $2,701,271,123 (a 2.60% increase in assessed valuation without adding new construction). This is the first increase in valuation since the 2008. Property values within the City have declined 38.17% since the recession began so with this increase in valuations the City has realized a drop in net taxable value of 35.57%. This reduction is due to a nation-wide housing devaluation.

Homestead properties have a limit of 3% market value increase (or the National Consumer Price Index - CPI, whichever is less) based on the Save Our Homes amendment to the Florida State Statutes Amendment 10, homestead property may have a small increase in property taxes.

Non-Tax Revenue

This group of revenues of the City represents approximately 45.0% of the total General Fund. This includes such accounts as occupational licenses, franchise fees, fines, and intergovernmental revenue from the State of Florida, namely revenue sharing taxes and sales taxes. FY 14 projections are decreasing with 3.0% less than FY 13 estimates.

Transfers

These charges are projected to total approximately 16.2% of the General Fund Budget for FY 14, a decrease of 30.5% over FY 13 projections. This is due in a large part for transfers to purchase vehicles during the FY 13.

Fund Balance

Fund balance is a source of funding which relates to prior operations to be used at the discretion of council. These funds are appropriated to support operations, special projects, capital expansion, etc. The City is utilizing $400,000 to fund one time payments which approximates 1.8% of the General Fund Budget for FY 14 compared to an $322,000 for capital during FY 13. City Council continues to be very prudent with the public's funds and has been able, through strict financial policy, to continually save money for tough economic times.

Because Non-Tax Revenues, excluding loans, are not increasing as fast as General Fund expenditures, serious considerations must be given in the future as to the method of balancing the budget; i.e., tax increase versus a reduction of expenditures which may lead to some curtailment of services or a combination of both. For the past seven fiscal years the City has been faced with the arduous task of reducing expenditures without the service levels being affected too greatly. Because our operations are heavily service oriented the City continues to make reductions to staffing. Most of these staff reductions have taken place in support functions which should not adversely affect the services the City provides to our constituents. It appears that the economy is improving slowly and the housing starts are increasing perhaps we have turned the corner on our financial difficulties. We are optimistic about the future of the City.

Debt Management

The City of Venice has no legal debt limit. The City has outstanding Water and Sewer bank loans and revenue bonds payable solely from revenue of the Utility System. The City has an outstanding Stormwater bank loans payable solely from the revenue of the Stormwater system.

Also outstanding is a General Obligation Bond Issue, passed by voters in November 2003 to provide funds for beach renourishment, rehabilitating the existing Community Center, replacement of the municipal fishing pier and acquiring real property and improvements to expand Maxine Barritt Park.

The following is a list of the City's Outstanding Debt as of September 1, 2013:

TD Bank Note, Series 2012	$ 7,520,000
SunTrust Bank Note, Series 2010	491,000
PNC Bank Note, Series 2013	3,956,000
Utility Revenue Bonds, Series 2012	20,770,000
General Obligation Bonds, Series 2004	7,245,000
Total	$ 39,982,000

For total payments see Principal and Interest Amortization schedules that follow.

CITY OF VENICE, FLORIDA
$10,000,000 GENERAL OBLIGATION BONDS
SERIES 2004

Fiscal Year Ending	Principal	Interest	Total Debt Service
2014	350,000	319,301	669,301
2015	365,000	307,008	672,008
2016	375,000	293,683	668,683
2017	390,000	279,335	669,335
2018	405,000	263,825	668,825
2019	425,000	245,100	670,100
2020	450,000	223,225	673,225
2021	470,000	200,225	670,225
2022	495,000	176,100	671,100
2023	520,000	150,725	670,725
2024	545,000	124,100	669,100
2025	575,000	97,538	672,538
2026	600,000	71,100	671,100
2027	625,000	43,538	668,538
2028	655,000	14,738	669,738
Total	**$ 7,245,000**	**$ 2,809,541**	**$ 10,054,541**

CITY OF VENICE, FLORIDA
$20,770,000 UTILITY REVENUE BONDS
SERIES 2012

Fiscal Year Ending	Principal	Interest	Total Debt Service
2014	375,000	781,650	1,156,650
2015	385,000	772,125	1,157,125
2016	400,000	758,350	1,158,350
2017	415,000	742,050	1,157,050
2018	435,000	725,050	1,160,050
2019	450,000	707,350	1,157,350
2020	470,000	688,950	1,158,950
2021	490,000	667,300	1,157,300
2022	510,000	645,550	1,155,550
2023	535,000	622,675	1,157,675
2024	560,000	895,300	1,455,300
2025	590,000	566,550	1,156,550
2026	615,000	542,575	1,157,575
2027	635,000	523,428	1,158,428
2028	655,000	503,272	1,158,272
2029	675,000	482,491	1,157,491
2030	695,000	461,084	1,156,084
2031	720,000	437,625	1,157,625
2032	745,000	411,988	1,156,988
2033	770,000	385,475	1,155,475
2034	800,000	358,000	1,158,000
2035	830,000	329,475	1,159,475
2036	865,000	293,325	1,158,325
2037	910,000	248,950	1,158,950
2038	950,000	208,981	1,158,981
2039	985,000	173,909	1,158,909
2040	1,020,000	137,569	1,157,569
2041	1,055,000	99,959	1,154,959
2042	1,095,000	60,991	1,155,991
2043	1,135,000	20,572	1,155,572
	$ 20,770,000	**$ 14,252,569**	**$ 35,022,569**

CITY OF VENICE, FLORIDA
UTILITY REVENUE NOTE
SERIES 2012

Fiscal Year Ending	Principal	Interest	Total
2014	2,480,000	70,964	2,550,964
2015	2,510,000	42,771	2,552,771
2016	2,530,000	14,295	2,544,295
Total	**$ 7,520,000**	**$ 128,030**	**$ 7,648,030**

CITY OF VENICE, FLORIDA
STORMWATER AND DRAINAGE REFUNDING REVENUE NOTE
SERIES 2011

Fiscal Year Ending	Principal	Interest	Total Debt Service
2014	162,000	10,399	172,399
2015	164,000	6,968	170,968
2016	165,000	3,495	168,495
Total	**$ 491,000**	**$ 20,862**	**$ 511,862**

CITY OF VENICE, FLORIDA
UTILITY REFUNDING REVENUE NOTE
SERIES 2013

Fiscal Year Ending	Principal	Interest	Total Debt Service
2014	367,000	63,764	430,764
2015	373,000	57,684	430,684
2016	379,000	51,505	430,505
2017	386,000	45,227	431,227
2018	392,000	38,833	430,833
2019	398,000	32,340	430,340
2020	405,000	25,740	430,740
2021	412,000	19,033	431,033
2022	418,000	12,210	430,210
2023	426,000	5,280	431,280
Total	**$ 3,956,000**	**$ 351,616**	**$ 4,307,616**

001 – GENERAL FUND REVENUE
NARRATIVE DESCRIPTION

311.00-00 AD VALOREM TAXES
Property taxes collected and disbursed from Sarasota County.

311.01-00 DELINQUENT TAXES
The portion of monies received from Sarasota County pertaining to delinquent property taxes

311.02-00 PENALTIES/INTEREST
The portion of monies received from Sarasota County pertaining to late payment of property taxes.

313.10-00 ELECTRIC FRANCHISE FEES
Fees levied to Florida Power & Light for use of City right of ways.

313.40-01 GAS FRANCHISE FEES
Franchise fee levied for the use by gas companies for use of City right of ways.

314.10-00 ELECTRICITY
Taxes levied on sales of electricity.

314.80-00 PROPANE
Taxes levied on the sale of bottled gas.

315.01-00 COMMUNICATION TAXES
The City's share of a state communication tax on retail sales of communication services.

321.10-00 CERTIFICATE- COMPETENCY
Fee for certificate to builders.

321.20-00 OCCUPATIONAL LICENSES
Fee for license to do business in City.

321.20-01 OCCUPATIONAL LICENSE SVC- MISCELLANEOUS
Fee for changing records of licenses.

321.20-03 MISCELLANEOUS PERMITS
Fee for non-building permits.

322.03-00 ANNEX MITIGATION FEE
Fees collected from property owners with new construction to assist in ancillary costs incurred by the City.

323.01-00 FIRE PERMITS
Monies collected for issuance of fire permits.

329.10-00 ZONING PERMITS
Monies collected for issuance of zoning permits.

329.11-00 ENGINEERING PERMITS
Monies collected for issuance of engineering permits.

329.11-01 CONSTRUCTION PLAN REVIEW PERMITS
Monies collected to help offset the cost of plan reviews.

329.11-02 CONSTRUCTION PLAN PERMIT REV
Monies collected for issuance of construction plan permit.

329.11-03 SITE PREPARATION PERMIT
Monies collected for issuance of site preparation permit.

329.11-04 RIGHT OF WAY USE PERMIT
Monies collected for use of City right of ways.

329.11-04 LICENSE AGREEMENT FEES
Monies collected for license agreements.

331.XX-XX VARIOUS FEDERAL GRANT PROCEEDS
Monies for Federal grants received from the Federal Government.

334.XX-XX VARIOUS STATE GRANTS
Monies received for State grants from the State of Florida.

335.13-00 STATE REVENUE SHARING
City's share of cigarette taxes received from State of Florida.

335.14-00 MOBILE HOME LICENSES
State license tag fee on mobile homes in the City.

335.15-00 ALCOHOLIC BEVERAGE LICENSE
Allocation from State for sale of alcoholic beverages..

335.18-00 LOCAL GOVERNMENT HALF CENT SALES TAX
City's share of 2 cent sales tax.

335.23-00 FIREFIGHTER'S INCENTIVE
Reimbursement from the State for educational incentive.

337.02-00 GULF COAST FOUNDATION
Monies received from private purpose grants.

337.20-01 WCIND GRANT
Grant for operation of police boat.

337.73-03 FIRE DEPARTMENT
Monies received from private purpose grants.

339.01-00 VENICE HOUSING AUTHORITY
Fee collected by Agreement with HUD (Housing and Urban Development) for payment in lieu of taxes.

341.20-00 ZONING BOARD OF APPEALS
Fees for hearings held before Board.

341.30-01 CODE BOOK SALES
Sale of comprehensive planning books.

341.30-02 ZONING CODE BOOKS
Sale of code books.

341.40-03 CERT/COPY- BUILDING
Copies of documents for the public.

341.40-04 CERT/COPY- POLICE
Xerox copies for public.

341.89-01 ARCHITECTURAL REVIEW BOARD
Fee for appearing before Board.

341.90-03 BOARD OF RULES & APPEALS
Fee for appeals presented to Board.

341.90-04 PLANNING COMMISSION
Fee for appearing before commission.

341.90-05 PLAT FILING FEE
Fee for application of preliminary subdivision layout of how property is to be divided.

341.90-06 REVIEW REINSPECTION FEES
Fee to re-inspect construction.

341.90-08 COMMUNITY DEVELOPMENT DISTRICT FILING FEES
Fee to file for community development project.

001 – GENERAL FUND REVENUE
NARRATIVE DESCRIPTION

341.91-XX ENGINEERING FEES
In-House Engineering fees for work on various projects.

341.92-01 ANNEXATION FEES
Fee for annexing properties into the City of Venice.

341.92-02 CODE ENFORCEMENT BOARD
Fines imposed by Board.

341.92-02 CODE ENFORCEMENT ADMINISTRATION FEE
Fee to offset the cost of the code enforcement board..

342.10-02 FALSE ALARMS
Fees for false alarm responses by Police Department.

342.20-01 FIRE ALARM REGISTRATION FEE
Fees for registration of commercial fire alarms.

342.20-04 FIRE SVCS- AIRPORT
Fees for fire protection to the Airport.

342.20-07 SARASOTA COUNTY UTILITY REIMBURSEMENT
Monies collected for billing City residents for County water.

354.00-00 VIOLATIONS OF LOCAL ORDINANCES
Traffic fines received from Sarasota County.

354.01-00 AFFIDAVIT OF COMPLIANCE
Allocation by County Clerk for complying with violation notice.

354.02-00 PARKING FINES
Fees generated from traffic tickets by Police Department.

361.10-00 INTEREST ON INVESTMENT
Monies received on any investment made by the City of Venice.

361.20-00 STATE BOARD OF ADMINISTRATION
Monies received from the State board Administration for interest on any City investment(s).

362.10-09 FIM LEASE SOUTH JETTY
Monies received for the lease of the south jetty store property.

364.01-00 SALE OF LAND
Monies received from Sarasota County for right of way sale.

365.10-00 AUCTION
Monies received from auction not otherwise classified.

365.10-02 AUCTION- PURCHASING
Monies received from City auction for sale of Department's equipment.

365.10-03 AUCTION- PERSONNEL
Monies received from City auction for sale of Department's equipment.

365.10-04 AUCTION- PUBLIC WORKS
Monies received from City auction for sale of Department's equipment.

365.10-06 AUCTION- POLICE
Monies received from City auction for sale of Department's equipment.

365.10-07 AUCTION- BUILDING
Monies received form City auction for sale of Department's equipment.

365.10-08 AUCTION- DATA PROCESSING
Monies received from City auction for sale of Department's equipment.

365.10-09 AUCTION- FIRE
Monies received from City auction for sale of Department's equipment.

366.00-00 PRIVATE CONTRIBUTIONS
Monies to be received from private individuals for support of the City's goals.

369.00-00 OTHER MISCELLANEOUS REVENUE
Xerox copies and fees for miscellaneous reports not otherwise classified.

369.41-04 ADMIN CHARGES- AIRPORT
General and administrative charges for time spent by General Fund employees.

369.41-05 ADMIN CHARGES- SOLID WASTE
General and administrative charges for time spent by General Fund employees.

369.41-06 ADMIN CHARGES- UTILITIES OPERATIONS
General and administrative charges for time spent by General Fund employees.

369.41-07 ADMIN CHARGES- RECYCLING
General and administrative charges for time spent by General Fund employees.

369.41-08 ADMIN CHARGES- PIER
General and administrative charges for time spent by General Fund employees.

369.41-10 ADMIN CHARGES- STORMWATER
General and administrative charges for time spent by General Fund employees.

369.90-00 OTHER MISCELLANEOUS REVENUE
Miscellaneous monies received for services rendered by departments in General Fund which are not assigned a specific account number.

369.90-07 MISC REVENUE- POLICE
Miscellaneous monies received for services rendered by Police Department not otherwise classified.

369.90-08 OTHER MISC REVENUE- PUBLIC WORKS
Rental of equipment and miscellaneous work done for enterprise funds by Department.

369.90-09 OTHER MISC REVENUE- FIRE DEPARTMENT
Xerox copies for the public and other services rendered by Department not otherwise classified.

369.90-10 OTHER MISC REVENUE- ENGINEERING
Monies received for plans, blueprints and any other services rendered by Department not classified elsewhere.

369.90-11 OTHER MISC REVENUE- CITY CLERK
Xerox copies to public or any other service rendered by Department not otherwise classified.

369.90-18 OTHER MISC REVENUE- PURCHASING
Xerox copies to public or any other service rendered by Department not otherwise classified.

369.90-19 OTHER MISC REVENUE- BUILDING
Xerox copies and miscellaneous sales to public by Department not otherwise classified.

369.90-20 OTHER MISC REVENUE- FINANCE
Bond fees or any other service rendered by Department not otherwise classified.

369.90-21 MEETING ROOM FEE
Monies received form rental of room to the public at the rate of $10 per use.

369.90-23 SAR CO- ROAD IMPACT
Fee collected for Sarasota County for road repair.

369.90-24 SAR CO- PARK IMPACT
Fee collected for Sarasota County for park improvements, repair, etc..

369.90-26 COLLECTION ALLOW SALES TAX
Monies received on any taxable income.

369.90-27 SAR CO- LIBRARY IMPACT FEE
Fees collected for Sarasota County for library improvements, repair, etc..

369.90-28 EQUIPMENT RENTAL
Monies received from rental of Public Works equipment.

369.90-XX MISCELLANEOUS REVENUES
Monies received from various sources for the benefit of the City of Venice.

369.91-00 REIMBURSE CURRENT YEAR EXPENDITURES
Monies received from vendors for the return of purchases made in the current year.

369.92-05 HISTORICAL COLLECTION SALES
Collection of sale from historical pictures by Historical Commission.

369.92-10 DONATIONS
Monies received as contributions.

381.XX-XX INTERFUND TRANSFERS
To account for monies transferred from various funds to the general fund

381.12-00 FUND BALANCE
Reserve monies used for operational purposes.

389.90-00 NON-OPERATING SOURCES
To accounts for special items which are non-reoccurring payments to the City.

361.10-00 INTEREST ON INVESTMENT
Monies received on airport investments.

362.10-08 MISCELLANEOUS RENT
Rental of property for miscellaneous functions such as art shows and community events.

362.20-00 AERONAUTICAL LEASE RENTS
Rents received on leases of airport property for aeronautical related services.

362.20-10 T-HANGARS
Rental leases on City/Airport owned T-hangars for small aircraft.

362.20-24 DAILY TIE-DOWN RENT
Monies collected for aircraft parking on a daily basis.

362.20-25 MONTHLY TIE-DOWN RENT
Tie-down leases for aircraft parking on a long term agreement.

362.21-00 NON-AERONAUTICAL LEASES
Rents received on leases of airport property for businesses not directly related to aeronautical services.

362.20-18 MOBILE HOME PARK LOTS
Lot rental of mobile homes in the Venice Municipal Mobile Home Park.

362.20-19 LEASE PENALTIES
Fee imposed on late lease payments.

369.90-12 AIRPORT (OTHER MISCELLANEOUS REVENUES)
All revenue not classified as land rent and miscellaneous income, such as income received from the Lake Venice Golf Club for retrieval of golf balls on Airport property, and small items sold at the City auction.

369.90-26 COLLECTION ALLOW SALES TAX
Monies received from lease tie downs, etc. which are taxable.

369.97-10 RETURNED CHECK CHARGES
Monies received for returned checks due to insufficient funds, close accounts, etc.

369.97-28 FUEL FLOWAGE FEES
Fees received from the sale of aviation fuel by fixed base operators (FBOs).

381.12-00 FUND BALANCE
Use of airport reserves for operations and/or capital projects.

421- WATER/SEWER UTILITY FUND REVENUE
NARRATIVE DESCRIPTION

343.31-01	WATER CONSUMPTION SALES Charges for water consumption.
343.31-02	WATER DEMAND CHARGES Charges for availability and use of the water system and shall be due regardless of whether the system is actually used.
343.31-03	WATER BILLING CHARGES Charge per bill for processing utility bills.
343.31-20	PENALTY- WATER 10% penalty assessed for late payment.
343.31-21	FIRE SERVICE STANDBY CHARGE Charge for sprinkling systems.
343.31-22	FIRE SERVICE HYDRANT RENTAL Charge for hydrants on City and private property.
343.31-23	TAP FEES- WATER New connections to the water system.
343.31-24	WATERFRONT FOOT- OLD LINES Offset by expense for tap into existing lines.
343.31-27	PENALTY- ASSESSMENT RECEIV 10% penalty assessed for late payment on sanitary sewer improvement loan.
343.51-01	SEWER CONSUMPTION SALES Charges for sewer consumption.
343.51-02	SEWER DEMAND CHARGES Charges for the availability and use of the sewer system and shall be due regardless of whether the system is actually used.
343.51-03	REUSE- CONSUMPTION SALES Charges for reclaimed water consumption.
343.51-04	REUSE- MONTHLY CHARGES Charge for the availability and use of the reclaimed water system and shall be due regardless of whether the system is actually used.
343.51-05	PENALTY- REUSE 10% penalty assessed for late payment.
343.51-21	PENALTY- SEWER 10% penalty assessed for late payment.

421- WATER/SEWER UTILITY FUND REVENUE
NARRATIVE DESCRIPTION (CONTINUED)

343.51-23	TAP FEES- SEWER New connections to the sanitary system.
343.51-25	APPLICATION FEE- REUSE Monies collected for application fees involving reclaimed water meters which are used for irrigation purposes.
343.51-26	BACKFLOW INSTALL- REUSE Fee for the backflow installation of reuse meters.
343.61-20	MISCELLANEOUS Reimbursable charges for contractor cutting lines, miscellaneous parts, labor, etc.
343.65-70	WATERPLANT CAPACITY FEES- INTEREST Amount held in escrow to be used only for increasing water capacity of plant- interest rate 55%.
343.65-71	WATERPLANT CAPACITY FEES- PRINCIPAL Amount held in escrow to be used only for increasing water capacity of plant- principal rate 45%.
343.65-72	SEWER PLANT CAPACITY FEES- INTEREST Amount held in escrow to be used only for increasing sewer capacity of plant or lines- interest rate 55%.
343.65-73	SEWER PLANT CAPACITY FEES- PRINCIPAL Amount held in escrow to be used only for increasing sewer capacity of plant or lines- principal rate 45%.
361.10-00	INTEREST ON INVESTMENTS Amount received from the investment of City's funds.
361.12-01	SANITARY SEWER Interest received on monies collected for sanitary sewer improvement loans.
362.10-01	WATER TANK LEASE- GTE Monies collected from GTE for use of the top of the water tower at the Water Production Plant.
363.11-02	SANITARY SEWER IMPROVEMENT ASSESSMENT Monies collected from improvement loans - based on 10 equal installments.
365.00-00	SALES- SURPLUS MATLS/SCRAP Monies received from sale of scrap materials, i.e. pipes, fittings, etc.

421- WATER/SEWER UTILITY FUND REVENUE
NARRATIVE DESCRIPTION (CONTINUED)

365.10-00	AUCTION Monies received from sale of materials, equipment, etc. at auction.
369.00-00	OTHER MISCELLANEOUS REVENUE All other revenue not specifically classified.
369.90-04	POLLUTION CONTROL- MISCELLANEOUS REVENUE Monies received for various services rendered by the Department not specifically coded in another account.
369.90-26	COLLECTION ALLOW SALES TAX Taxable portion of monies received from warehouse sales, etc..
381.12-00	FUND BALANCE Reserve monies used for operations.

470- SOLID WASTE/RECYCLING REVENUE
NARRATIVE DESCRIPTION

331.31-00	RECYCLING GRANT Monies received from the State of Florida thru Sarasota County for the recycling grant.
343.41-05	SVC- RECYCLING COMMERCIAL Customers that utilize recycling for commercial purposes (large cans, bins, etc.).
343.41-06	SERVICE- RECYCLE CURBSIDE Customers that utilize recycling service for curbside pickup.
343.41-07	SERVICE- CANS Customers that utilize can service-residential or commercial accounts.
343.41-08	SERVICE- DUMPSTERS Customers that utilize bulk containers (dumpsters) for service-residential or commercial accounts (residential in this case being multi-family).
343.41-09	SERVICE- ROLL OFFS Customers that utilize these containers for service are mainly for remodeling and new construction.
343.41-10	SERVICE- RECYCLE- ROLLOFFS Same as above except are used for recyclable items only.
343.41-21	PENALTY- DUMPSTERS Customers that have been billed for any penalty charges due to dumpster service accounts- usually 10% (delinquent payments and overloading dumpsters).
343.41-22	PENALTY- CANS Customers that have been billed for any penalty charges due to can service accounts- usually 10%.
343.41-23	PENALTY- RECYCLING Customers that have been billed for penalty charges due to recycling accounts- usually 10%.

470- SOLID WASTE FUND REVENUE
NARRATIVE DESCRIPTION (CONTINUED)

365.03-01	RECYCLED NEWSPAPER Monies received from a recycling center for the disposal of newspaper.
365.03-06	RECYCLED METALS Monies received from a recycling center for disposal of metals, ie scrap appliances from bulk pickup.
369.90-00	OTHER MISCELLANEOUS REVENUE Revenue periodically received from various and otherwise unclassified sources.
369.90-26	COLLECTION ALLOW SALES TAX Taxable portion of monies received.
381.12-00	FUND BALANCE Reserve monies used for operations.

480- STORMWATER REVENUE
NARRATIVE DESCRIPTION

343.90-01	SINGLE FAMILY DEMAND CHARGE Charges for stormwater run off from single family properties, with one community (public) facility charge.
343.90-02	DUPLEX DEMAND CHARGE Same basic charge as above with additional public facility charge for added unit.
343.90-03	MULTI-FAMILY DEMAND CHARGE Same as duplex (added units for public facility charge).
343.90-04	MOBILE HOME DEMAND CHARGE Same as single family, with common areas of park added to billing.
343.90-05	TRANSIENT DEMAND CHARGE Charge for stormwater on motel units with higher traffic demand.
343.90-06	OFFICE DEMAND CHARGE Charge for stormwater based on land usage and assigned public facility charges.
343.90-07	INSTITUTION DEMAND CHARGE Same as office demand.
343.90-08	RETAIL DEMAND CHARGE Same as office demand.
343.90-09	INTENSIVE COMMERCIAL DEMAND CHARGE Same as office demand.
343.90-10	INDUSTRIAL DEMAND CHARGE Charges for stormwater based on land usage with mostly impervious surfaces. Includes public facility charge.
343.90-11	COMMUNITY FACILITY DEMAND CHARGE Certain public facilities for which the fee is charged proportionately to all other property owners being charged a stormwater fee.
343.90-12	RECREATION DEMAND CHARGE Common areas in certain developments within the stormwater area that have a charge.

480- STORMWATER REVENUE
NARRATIVE DESCRIPTION (CONTINUED)

343.90-13	OPEN AREA DEMAND CHARGE A charge for certain area in development.
343.90-14	VACANT LOTS DEMAND CHARGE Charge for vacant lots with no impervious surface.
343.90-20	STORMWATER BILLING CHARGE A charge that is permitted by ordinance if required.
343.90-21	PENALTY- STORMWATER Charges for services not paid by a certain date, usually 10%.

EXPENDITURE DESCRIPTIONS
(OBJECT CODES)

11.00 EXECUTIVE SALARIES
Salaries for elected officials, and constitutional officers.

12.00 REGULAR SALARIES AND WAGES
Includes all full-time and part-time employees who make up the work force.

14.00 OVERTIME
Payments for service in excess of the regular work hour requirement to be reimbursed in same pay period.

15.00 SPECIAL PAY
Compensation paid to employees for sick, vacation, and comp buyback. This includes incentive pay for law enforcement officers and firefighters.

21.00 FICA
Employer contributions to Social Security/Medicare matching.

22.00 RETIREMENT CONTRIBUTIONS
Employer contributions to employee retirement funds.

23.00 LIFE AND HEALTH INSURANCE
Life and health insurance premiums paid for employees.

24.00 WORKERS COMPENSATION
Premiums paid for Workers Compensation insurance.

25.00 UNEMPLOYMENT COMPENSATION
Amounts contributed to the Unemployment Compensation Fund.

31.00 PROFESSIONAL SERVICES
Medical, engineering, architectural, appraisal and other services procured by the local unit as independent professional assistance.

31.03 LEGAL
Fees paid to attorneys for consultations, retainers, etc.

32.00 ACCOUNTING AND AUDITING
Includes all services received from independent certified public accountants.

34.00 OTHER CONTRACTUAL SERVICES
Contractual operations procured independently by contract or agreement.

34.01 CONTRACTUAL LABOR
Labor fees/charges procured from outside vendor/source, temporary employment but not on payroll.

34.02 CONTRACTUAL OPERATIONS
Fees paid to Mobile Home Park Association for operational costs.

EXPENDITURE DESCRIPTIONS
(OBJECT CODES)

40.00 TRAVEL AND TRAINING
Reimbursement for travel, use of private vehicles, and incidental travel expenses. Also, includes registration, hotels and related cost in attending schools, seminars, etc..

41.00 COMMUNICATIONS
Telephone, (local and long distance), beepers, pagers, cellular phone charges.

42.00 TRANSPORTATION
Fees paid for postage costs.

43.00 UTILITY SERVICES
Electricity, gas, water, waste disposal and other utility services.

44.00 RENTALS AND LEASES
Amount paid for rental or lease of land, building and equipment, etc., with no intention of purchase.

44.01 EQUIPMENT CAPITALIZED
Use of City equipment billed to outside vendor/source for repair work.

44.02 LEASE PURCHASE
Rental amount paid for equipment, machinery, etc., which will result in purchase of item.

45.00 INSURANCE
Includes all insurance carried for the protection of the local government.

46.00 REPAIR AND MAINTENANCE SERVICES
Cost incurred for repairs and maintenance, including all contracts.

46.02 COMPUTER DEVICES
Pool account for purchase of computer equipment, parts, etc., by the Information Technology Department.

46.37 FLEET MAINTENANCE- LABOR
Labor costs under contract.

46.38 FLEET MAINTENANCE- PARTS
Parts cost under contract.

46.39 FLEET MAINTENANCE- OTHER
Any vehicle repair including labor, parts, tires, etc., requested by department outside contract.

47.00 PRINTING AND BINDING
Costs of printing, binding, and other reproduction service.

EXPENDITURE DESCRIPTIONS
(OBJECT CODES)

48.00 PROMOTIONAL ACTIVITIES
Includes any type of promotional advertising on behalf of the local unit.

49.00 OTHER CURRENT CHARGES AND OBLIGATIONS
Includes current charges and obligations not otherwise classified.

49.01 LOSS ON DISPOSAL OF ASSETS
Difference between the capitalized cost and amount depreciated at time of disposing of asset.

49.02 GENERAL ADMINISTRATIVE CHARGES
Indirect charges allocating central service costs to the various benefiting funds. These charges are allocated based upon an indirect cost allocation study completed by an outside contractor annually.

49.90 DEPRECIATION
Reduction in the purchased value of a capital item calculated by the Finance Department.

51.00 OFFICE SUPPLIES
Includes materials and supplies i.e., stationery, preprinted forms, paper, charts and maps, unit cost of which is under $5,000.

52.00 OPERATING SUPPLIES
All types of supplies consumed in the conduct of operations. May include food, lubricants, chemicals, laboratory supplies, household items, institutional supplies, uniforms and other clothing, recording tapes, transcript production supplies, paint, tools, unit cost of which is under $5,000.

52.03 CLOTHING ALLOWANCE
Uniforms, shoes, etc., covered under

53.00 ROAD MATERIALS AND SUPPLIES
Those materials and supplies used exclusively in the repair and reconstruction of roads and bridges, i.e. shell, rock, and road base materials.

54.00 BOOKS, PUBLICATIONS, SUBSCRIPTIONS AND MEMBERSHIPS
Does not include items purchased for use by libraries, educational institutions and other institutions where books and publications constitute capital outlay. Includes books, subscriptions, and training and educational costs.

61.00 LAND
Land acquisition cost, easements, right-of-way.

62.00 BUILDINGS
Office building, firehouses, garages, jails, parks and recreational buildings.

EXPENDITURE DESCRIPTIONS
(OBJECT CODES)

63.00 IMPROVEMENTS OTHER THAN BUILDINGS
Structures and facilities other than buildings such as roads, bridges, curbs, gutters, parking areas, storm drains, athletic fields, etc..

64.00 MACHINERY AND EQUIPMENT
Includes motor vehicles, heavy equipment, transportation, office furniture and equipment, and other machinery. Also, includes recording, duplicating and transcribing equipment, unit cost over $5,000.

71.00 PRINCIPAL
Principal payments on outstanding bonded indebtedness.

72.00 INTEREST
Interest payments on outstanding bonded indebtedness.

73.00 OTHER DEBT SERVICE COSTS
Paying agent fees on outstanding bonded indebtedness.

99.02 OTHER USES
Transfers to other funds.

GLOSSARY

APPROPRIATION	An authorization made by the Mayor and Council that permits City departments to make expenditures of governmental resources for specific purposes within specific time frame.
ASSESSABLE BASE	The total value of all real and personal property in the City which is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.
BOND	A written promise to pay a designated sum of money (called the principal), at a specific date in the future, together with periodic interest at a specified rate. In the Operating Budget, these payments are identified as debt service. Bonds are generally used to obtain long-term financing for capital improvements.
BOND RATING	A rating from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.
BUDGET	A plan or financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures to fund City services in accordance with adopted policy.
CAPITAL IMPROVEMENT PROGRAM	The annual updated plan or schedule of project expenditures for public facilities and infrastructure with estimated project costs, sources of funding, and timing of work over five-year period. For financial planning and general management, the capital improvement program is a plan of work and expenditures, and is the basis for annual appropriations and bond issues.
CAPITAL BUDGET	The annual adoption by the Mayor and Council of project appropriations. Project appropriations are for the amount necessary to carry out a capital project's expenditure plan, including multi-year contracts for which a total appropriation covering several years' planned expenditures may be required.
CAPITAL PROJECT	A governmental effort involving expenditures and funding for the creation of usually permanent facilities and other public assets having relatively long life. Certain planning studies, consulting fees, City staff charges, and major equipment.
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	A general purpose, federal grant primarily used to facilitate the production and preservation of low and moderate income housing.
DEBT SERVICE	The payment of principal and interest on borrowed funds such as bonds.

GLOSSARY

DEPRECIATION	The decrease in value of physical assets due to use and the passage of time.
ENCUMBRANCE	A firm commitment to pay for future goods and services, formally documented with a contract or agreement that may extend over more than one budget year. Both encumbrances and planned expenditures on a project must fit within an agency's appropriation.
ENTERPRISE FUND	A fund established to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.
EXPENDITURE	Cost of goods or services received. Where accounts are kept on an accrual basis, expenditures are recognized whether or not cash payments have been made. Where accounts are kept on a cash basis, they are recognized only when cash payments have been made.
FEES AND CREDITS	Income from any billing for services or sale made by the City; for example, athletic program registration fees, building permit fees, and animal licenses.
FISCAL POLICY	The city's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.
FISCAL YEAR (FY)	A twelve month financial operating period. The City's fiscal year begins on October 1 and ends on September 30 of the following year.
FIXED ASSET	Assets of a long-term character which are intended to continue to be held and used. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment.
FRINGE BENEFITS	For budgeting purposes, fringe benefits are employer payments for social security, retirement, group health, and life insurance.
FULL ACCRUAL ACCOUNTING	A basis of accounting where transactions and events are recognized as revenues/gains and expenses/losses when they occur, regardless of timing of related cash flows - Proprietary Funds.

GLOSSARY

FULL-TIME EQUIVALENT	A measure of authorized personnel calculated by dividing hours of work per year by the number of hours worked per year by a full-time employee.
FUND	Resources segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations and constituting an independent fiscal and accounting entity.
FUND BALANCE	The cumulative difference between expenditures and revenue over the life of a fund. A negative fund balance is usually referred to as a deficit.
GENERAL FUND	The general operating fund that is used to account for all financial resources except for those required to be accounted for in another fund.
GENERAL OBLIGATION BONDS	Bonds that are backed by the full faith and credit of the issuing government.
GRANT	A transfer of county, state, or federal monies to the City, usually for specific programs or activities.
INTERFUND TRANSFERS	Payments made from one operating fund to another as a contribution to defray a portion of the recipient fund's costs.
INFRASTRUCTURE	Facilities on which the continuance and growth of a community depend, such as roads, water lines, etc.
MODIFIED ACCRUAL ACCOUNTING	A basis of accounting where revenue is recognized when it becomes “susceptible to accrual”. It is measurable and available-Governmental Funds.
NON-PERSONNEL	Operating costs of the City not attributable directly to the City paid work force or capital purchases. Office supplies, consultant services, training, and travel expenses are all examples of non-personnel items.
PAY-AS-YOU-GO	Capital expenditures included in the CIP which are funded by a contribution from an operating fund.
PERMANENT EMPLOYEE	An employee who is hired to fill a position anticipated to have a continuous service duration of longer than one year, whose compensation is derived from the City's Administrative, Police, Fire or Union classification tables, and whose position is established in the Position Control System.
PERSONNEL	Expenditures which include salary costs for full-time, part-time, hourly, and contract employees, overtime expenses, and all

associated fringe benefits.

REVENUE Monies received or collected by the City as income, including such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, shared revenues, and interest income.

ROLLED BACK MILLAGE RATE The tax rate that maintains the revenue from property tax at the same level as the year before. This rate is computed each year on the basis of the new, adjusted assessable base for each jurisdiction. New property appearing on the rolls for the first time is excluded from the calculation.

TAX RATE The amount levied for $1,000 of assessed property value, as determined by the County assessor, on property within the City of Venice. The Mayor and Council establish the tax rate each year in order to finance General Fund activities.

TEMPORARY EMPLOYEE An employee who is hired to fill a position anticipated to have a continuous service duration less than one year, whose compensation is not derived from the City's Administrative, Police, Fire or Union classification tables, and whose position is not established in the Position Control System.

TAX BASE All forms of wealth under the City's jurisdiction that are taxable.

Venice, FL
City on the Gulf

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GENERAL INFORMATION
CITY OF VENICE, FLORIDA

Location, Area and Climate. Venice is located on the Gulf of Mexico, approximately 70 miles south of Tampa, and 200 miles northwest of Miami. The Intracoastal Waterway traverses through the heart of the city, and the Myakka River runs along the eastern City limit boundaries. Venice is one of four municipalities located in Sarasota County, and is 20 miles south of the City of Sarasota, the County Seat of Sarasota County. Venice became a chartered city in 1927 and is primarily a retiree and tourist area where light industry, banking and related financial institutions play a major role in the economy. Venice, well known for its beautiful beaches, enjoys a semi-tropical climate with an average summer temperature of 83.5 degrees, and an average winter temperature of 73.6 degrees.

Government. The City is governed by a Mayor and Council, with appropriate administrative staff. A City Manager directs the City's administrative staff and is responsible for execution of the Council's policies. Seven Council members, including the Mayor, are elected for three-year terms.

Population. The population of the City of Venice has steadily increased over the past 50 years from 727 in 1950 to 17,052 in 1990. The 2000 census placed population at 18,151 and the Bureau of Economic and Business Research (BEBR) estimates place the 2012 City population at 20,918.

Transportation. The City is served by several highways, area bus transit, a municipal airport with charter plane service, and the Intracoastal Waterway. The Tamiami Trail (U.S. 41) is the main highway through Venice, and is a dual highway over most of the route from Tampa to Venice, continuing south via Fort Myers and Naples through the Everglades to Miami. Interstate 75 passes within the eastern boundary of the City. Intercity bus service is provided by Greyhound Railways. Tampa International Airport is located approximately one and one-half hours to the north, and Sarasota-Bradenton Airport, with regularly scheduled service by seven airlines, is approximately 20 miles away. The Southwest Florida International Airport in Fort Myers is approximately one and one-half hours to the south.

Health Facilities. The City is served by Venice Regional Medical Center, a 342-bed for-profit hospital accredited by the Joint Commission on Accreditation of Health Care Organizations. The hospital offers general health care, but specializes in orthopedics and cardiac care and launched an open-heart surgery unit in July 2003. In addition to emergency care on-site, there is a free-standing walk-in care center located across the street from the main hospital for treatment of minor injuries and illness. The hospital is undergoing a major renovation and upgrade to all facilities and grounds.

Educational Facilities. The public school system in Venice is part of the Sarasota County school system serving over 5,000 students. An elementary school and a high school are located within the city limits, and nearby are additional elementary schools as well as middle schools. Two charter schools are present in the city; one with Montessori emphasis and the other providing emphasis on leadership development.

Higher Educational Facilities. Higher education facilities are available at the Venice Branch of the State College of Florida. Its 100 acre campus offers A.A. and A.S. degrees as well as a 4 year Bachelor of Science in nursing degree. Additional workforce baccalaureate degrees are being proposed. The College offers workforce development for the business community and government, and a resource center for the small business owners. A branch of the University of South Florida is co-located on campus.

Recreation. Venice offers a variety of recreational facilities including over 3 miles of beaches, bays, golf courses, tennis, and shuffleboard courts. Shelling, snorkeling, scuba diving, power boating, sailing, and fishing are popular activities.

In addition, Venice is convenient to several area attractions including Warm Mineral Springs, a popular health spa located within 20 miles of the City. Oscar Scherer State Park contains 464 acres of tropical foliage, small streams, nature trails and picnic areas. Boating, swimming, and camping are popular activities in this Park, which is open to the public year round.

Venice is renowned for its beautiful downtown, unique festivals and special events.

City of Venice, Florida
Statistical Section

Date of Incorporation:	
Town of Venice:	November 30, 1925
City of Venice:	May 4, 1927
Population:	22,074
Form of Government:	City Council - Mayor
Fiscal Year:	October 1 to September 30

	2012	2011	2010	2009	2008
Parks and Recreation					
Number of Parks	37	36	35	35	35
Park Acreage	383.07	383.07	382.07	367.78	367.78
Playgrounds	10	10	10	10	10
Baseball and Softball Diamonds	9	9	9	9	9
Tennis Courts	8	8	8	8	8
Basketball Courts	3	3	3	3	3
Shuffleboard Courts	18	18	18	18	18
Community Centers	1	1	1	1	1
Golf Courses	1	1	1	1	1
Boat Docks	2	2	2	2	2
Nature/Fitness Trail (miles)	1.6	1.6	1.6	1.6	1.6
Soccer Fields	3	3	3	3	3
Football Fields	3	3	3	3	3
Croquet Courts	3	3	3	3	3
Interactive Fountain	1	1	1	1	1
Gazebo	2	2	2	2	2
Fishing Pier	1	1	1	1	1
Paw (Dog) Park	1	1	1	1	1
Police					
Police Stations	1	1	1	1	1
Fire					
Fire Stations	3	3	3	3	3
Fire Hydrants	1,018	1,018	1,018	1,018	1,019
Public Works					
Paved Streets (miles)	62	62	62	62	62
Unimproved Streets (miles)	0	0	0	0	0
Water and Sewer Utilities					
Wastewater Main (miles)					
(includes collection pipe and forcemain)	142.3	148.0	147.4	141.4	165.09
Water Mains (miles)					
(includes distribution pipe & raw water mains)	195.6	201	196.2	196.2	212.06
Reclaimed Water Mains (miles)	50	49.2	49.2	49.2	49.2
Reclaimed Water Bulk connections	7	7	7	7	7
Reclaimed Water Residential connections	2976	2,953	2,930	2,908	2,899
Stormwater Drainage					
Storm Sewers (miles)	38.41	38.41	38.08	38.08	38.08

2007	2006	2005	2004	2003
28	28	28	28	25
357.58	357.58	357.58	351.08	305.12
8	8	8	11	11
9	9	9	9	9
8	8	8	8	8
3	3	3	3	3
18	18	18	18	18
1	1	1	1	1
1	1	1	1	1
2	2	2	2	2
1.6	1.6	1.6	1.6	1.6
3	3	3	3	3
3	3	3	3	3
3	3	3	0	0
1	1	1	0	0
2	2	2	1	1
1	1	1	1	1
1	1	1	1	1
1	1	1	1	1
3	2	2	2	2
1,001	949	918	900	773
62	60	60	56	54
0	1	1	1	1
147.1	105.0	105.0	103.0	97.7
195.8	174.1	171.4	168.2	148.6
49.2	44	38	38	35.3
7	21	20	20	20
2,871	2,418	2,415	2,415	2,387
38.08	38.08	38.08	38.08	38.08

Prepared by: City Clerk

ORDINANCE NO. 2013-30

AN ORDINANCE APPROVING AND ADOPTING THE OFFICIAL BUDGET OF THE CITY OF VENICE, FLORIDA FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; PROVIDING THAT DISBURSEMENTS SHALL NOT EXCEED FUND BUDGETS WITHOUT CITY COUNCIL APPROVAL, AND GRANTING THE AUTHORITY TO THE CITY MANAGER TO MAKE CERTAIN DEPARTMENTAL TRANSFERS WITHIN THE APPROVED FUND BUDGETS.

WHEREAS, Section 200.065, Florida Statutes, as amended, requires that the city advertise its intent to adopt a final budget, and Section 5.06, Article V of the City Charter requires that after the required public hearings on the proposed budget and five year capital program, City Council may adopt the proposed budget with or without amendment, provided that the total authorized expenditures shall not be greater than the total anticipated revenues for any fiscal year, and that said budget shall be adopted by appropriate ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VENICE, FLORIDA:

SECTION 1. Pursuant to Section 200.065, Florida Statutes, as amended, and Section 5.06 of the City Charter, City Council does hereby approve and adopt as and for the final official budget of the City of Venice, for the fiscal year beginning October 1, 2013 and ending September 30, 2014, including "Attachment A" to this ordinance and the budget book titled "City of Venice, Florida Fiscal Year 2013-2014 Adopted Budget", which is incorporated herein by reference to the same extent as if set forth herein at length.

SECTION 2. Any and all expenditures/expenses incurred and disbursements made on behalf of the City during the period aforesaid, shall not exceed the maximum sums set forth therein for each of the City's funds without the approval of City Council at a duly convened meeting. The City Manager shall have the authority to make transfers between departmental budgets, this authority does not extend to transfers between funds, provided; however; that except in the case of an emergency, a fund budget may not be exceeded without the prior approval of City Council at a duly convened meeting.

SECTION 3. This Ordinance shall become effective upon its approval and adoption, as provided by law on October 1, 2013.

PASSED BY THE CITY COUNCIL OF THE CITY OF VENICE, FLORIDA, THIS 17TH DAY OF SEPTEMBER, 2013.

First Reading: September 3, 2013
Final Reading: September 17, 2013

ADOPTION: September 17, 2013

John W. Holic, Mayor

ATTEST:

Lori Stelzer, MMC, City Clerk

I, LORI STELZER, MMC, City Clerk of the City of Venice, Florida, a municipal corporation in Sarasota County, Florida, do hereby certify that the foregoing is a full and complete, true and correct copy of an Ordinance duly adopted by the Venice City Council, at a meeting thereof duly convened and held on the 17th day of September, 2013, a quorum being present.

WITNESS my hand and the official seal of said City this 18th day of September, 2013.

Lori Stelzer, MMC, City Clerk

APPROVED AS TO FORM:

Dave Persson, City Attorney

ATTACHMENT "A"
2013-14 BUDGET

GENERAL FUND- #001

Mayor and Council	$	248,476
City Manager		489,243
Historical Resources		217,587
City Clerk		498,407
Finance		1,184,030
City Attorney		300,000
Public Works- Admin		197,653
City Hall Maintenance		225,634
General Maintenance		992,274
Parks & Recreation		1,127,853
Engineering		380,799
Police		7,963,284
Fire		6,341,789
Fire Academy		18,050
Planning & Zoning		571,719
Information Technology		891,838
Administrative Service		533,549
Non-Departmental		155,332
	$	**22,337,517**

BUILDING PERMIT FEES FUND- #116	**$**	**1,202,289**
AIRPORT FUND- #401	**$**	**4,490,766**

UTILITIES FUND- #421

Administration		8,292,287
Distribution		9,022,014
Water Production		7,359,838
Water Reclamation		12,065,730
	$	**36,739,869**

SOLID WASTE FUND- #470

Solid Waste		3,381,423
Recycling		1,687,057
	$	**5,068,480**

STORMWATER FUND- #480	**$**	**3,680,570**

ATTACHMENT "A"
2013-14 BUDGET

MISCELLANEOUS FUNDS

Motor Fuel Tax- #105	$	1,124,450
Contraband-Forfeiture- #106		10,000
Police Training (Second Dollar)- #107		15,000
Boat Registration Fees- #109		14,161
One Cent Sales Tax- #110		2,735,621
Growth Management Training- #113		12,500
Parking Fines/HDCP Access Imp- #115		3,356
04 General Obligation Bonds- #251		531,552
General Capital Projects- #301		1,141,000
Drainage & Paving- #302		500,000
Group Life & Health- #501		5,752,307
Workers Compensation- #502		682,728
Employees Flexible Spending- #503		115,922
Property & Liability Insurance- #504		1,655,641
Fleet Services- #505		706,195
Historical Commission- #608		2,000
Historical Resources- #612		6,000
	$	**15,008,433**

TOTAL ALL FUNDS	**$**	**88,527,924**

Prepared by: City Clerk

ORDINANCE NO. 2013-29

AN ORDINANCE OF THE CITY OF VENICE, SARASOTA COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF VENICE FOR FISCAL YEAR 2013-2014; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Venice, of Sarasota County, Florida, on September 3, 2013 adopted Fiscal Year 2013-2014 final millage rates following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Venice, of Sarasota County, Florida held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Sarasota County has been certified by the County Property Appraiser to the City of Venice as $2,803,751,805.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VENICE, FLORIDA:

SECTION 1. The Fiscal Year 2013-2014 operating millage rate is 3.100 mills, which is greater than the rolled back rate of 2.8821 mills by 7.56%.

SECTION 2. The voted debt service millage is .2020 mills.

SECTION 3. This Ordinance shall become effective upon its approval and adoption, as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF VENICE, FLORIDA, THIS 17TH DAY OF SEPTEMBER, 2013.

First Reading: September 3, 2013
Final Reading: September 17, 2013

Adoption: September 17, 2013

John W. Holic, Mayor

ATTEST:

Lori Stelzer, MMC, City Clerk

I, LORI STELZER, MMC, City Clerk of the City of Venice, Florida, a municipal corporation in Sarasota County, Florida, do hereby certify that the foregoing is a full and complete, true and correct copy of an Ordinance duly adopted by the Venice City Council, at a meeting thereof duly convened and held on the 17th day of September, 2013, a quorum being present.

WITNESS my hand and the official seal of said City this 18th day of September, 2013.

Lori Stelzer

Lori Stelzer, MMC, City Clerk

APPROVED AS TO FORM:

City Attorney

Venice, FL
City on the Gulf

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