

Summary of City Safety Committee Meeting
March 18, 2015

Attendees

Jim Petrosky (Utilities)
Joe Misak (Public Works Solid Waste)
Jim Eppley (Airport)
Shawn Carvey (Fire)
Lee Lyons (Police)
Keith Nelson (Ascension)
Alan Bullock (ASD)

Summary

The City Safety Committee meets quarterly, and met on March 18, 2015 to review employee injuries, auto incidents and related topics. Attendance at this meeting was very good, with representation from Public Works, Utilities, Airport, Fire, Police, ASD and a loss control expert from the city's insurance agent.

Employee injuries reported since last meeting (December 10, 2014)

Since December 10, 2014, the city experienced a total of 12 employee injuries reported, none of which was considered 'lost time' WC claims (i.e. where the injured worker lost more than seven calendar days due to the injury). This was high compared to records for recent years. Statistically, the average number of injuries per quarter has been as follows:

2010 - 9.00
2011 - 8.25
2012 - 10.25
2013 - 11.25
2014 - 9.00

These incidents had been circulated to committee members as they were reported and were reviewed at the meeting. Please see attached for specifics of injuries reviewed (excluding employee names). There were no committee recommendations not already covered by supervisors' reporting.

Auto incidents reported since last meeting (December 10, 2014)

In the same time period referenced for employee injuries above, the city experienced a total of 18 city vehicle-related incidents. This was extraordinarily high compared to records for recent years. Recent quarterly averages for auto incidents are as follows:

2010 - 9.25
2011 - 10.25
2012 - 8.00
2013 - 9.50
2014 - 7.50

These incidents had been circulated to committee members as they were reported and were reviewed at the meeting. Please see attached for specifics. Unfortunately, driver training, which was originally scheduled for November of 2014, then postponed, is now not scheduled due to lack of available trainers at VPD. I will work to see if we can pull in resources from other departments or entities as a backup plan to run training in the near future. In the meantime, there are two areas to watch – PW SW and backing.

Five Year WC Claims Review by Keith Nelson, Loss Control Consultant

Please see attached a summary of WC claims by location. In terms of identifying issues, Keith advised that the report shows Utilities Water Reclamation, Utilities Field Operations and PW SW as above the city peer average in terms of both frequency and severity for this time period.

Next City Safety Committee meeting: June 17, 2015, 2 p.m., Room 106.

WC Claims Since Last Safety Committee Meeting Report (December 10, 2014)

Claim Type	Date of Loss	Date Reported to RM	Description	Dept	Div	WC Light Duty	WC Loss Time
WC	12/10/2014	12/11/2014	Employee heard a pop and experienced pain after stepping out of fire apparatus. Supervisor indicated employee was holding the door frame and handle while exiting and did not provide recommendations. Medical treatment sought. No significant lost time. (Reported to Safety Committee 1/15/15)	FD	N/A	Yes]	No
WC	12/17/2014	12/17/2014	While taking a combative subject to the ground and into custody, employee incurred a muscular injury. Supervisor indicated proper procedures were followed and had no recommendations. Medical treatment sought. No significant lost time. (Reported to Safety Committee 1/15/15)	PD	N/A	Yes	No
WC	12/20/2014	12/26/2014	After attending to injured persons involved in a traffic accident, employee noticed blood on forearm in area not covered by protective glove. Supervisor indicated no safety precautions were overlooked and had no recommendations as incident was unavoidable. Medical treatment sought. No restrictions. No significant lost time. (Reported to Safety Committee 1/15/15)	PD	N/A	No	No
WC	12/30/2014	12/31/2014	While removing a window air conditioning unit with a cordless drill, employee cut finger on a rusty bolt. Supervisor had no recommendations. Medical treatment sought on 12/31. Employee was able to return to work with no restrictions. No significant lost time. (Reported to Safety Committee 1/15/15)	PW	M	No	No
WC	01/14/2015	02/03/2015	On 1/14/15 employee experienced back pain while moving filing cabinets upstairs but elected not to seek medical treatment. On 1/30/15 employee reinjured back while bending and lifting stones to build border around a marquee. Supervisor recommended employee ensure proper bending and lifting procedures are used whenever lifting objects. Medical treatment sought on 2/3/15. No significant lost time. (Reported to Safety Committee 2/24/15)	AP	N/A	Yes	No
WC	01/15/2015	01/16/2015	While cutting open a cardboard package, the utility knife slipped and cut employee's thumb. Supervisor recommended wearing gloves. Medical treatment sought. Employee was able to return to work within restrictions. No significant lost time. (Reported to Safety Committee 2/24/15)	U	WR	Yes	No
WC	01/16/2015	01/20/2015	While laying on stomach over a hole and turning a wrench to repair a service line, employee felt a pop and experienced pain on left side. Supervisor recommended employee work closer to the shutoff valve by getting into the hole and to avoid twisting when turning a wrench. Medical treatment sought. No significant lost time. (Reported to Safety Committee 2/24/15)	U	N/A	Yes	No
WC	01/28/2015	01/28/2015	While unhooking mixer from vehicle, employee tripped over a bucket and dropped the mixer hitch on right knee. Supervisor indicated employee was rushing and recommended employee slow down and be more aware of surroundings. Medical treatment sought. No restrictions. No significant lost time. (Reported to Safety Committee 2/24/15)	PW	M	No	No
WC	02/03/2015	02/03/2015	While looking behind battery backup, employee hit head on metal shelf. Supervisor recommended employee slow down and be more aware of surroundings. Medical treatment sought. No restrictions. No significant lost time. (Reported to Safety Committee 2/24/15)	IT	N/A	No	No

WC Claims Since Last Safety Committee Meeting Report (December 10, 2014)

Claim Type	Date of Loss	Date Reported to RM	Description	Dept	Div	WC Light Duty	WC Loss Time
WC	02/17/2015	02/17/2015	While exiting vehicle, employee slipped on pebbles and experienced muscle strain in left buttock. Supervisor recommended drivers use care when stepping on these types of surfaces. Medical treatment sought. No significant lost time. (Reported to Safety Committee 2/24/15)	PW	SW	Yes	No
WC	02/26/2015	02/26/2015	Employee was injured in car accident after another vehicle pulled out in front of and collided with City vehicle. Medical treatment sought. Employee was able to return to work within restrictions. No significant lost time. (Reported to Safety Committee 3/17/15)	U	FO	Yes	No
WC	03/11/2015	03/12/2015	After repetitive lifting and throwing trash during the day with right arm, employee experienced upper chest pain and swelling later that evening. Supervisor indicated that employee was performing tasks that were not part of normal duties and had no recommendations. Medical treatment sought on 3/12/15. No significant lost time. (Reported to Safety Committee 3/17/15)	PW	SW	Yes	No

Auto Incidents Reported Since Last Safety Committee Meeting (December 10, 2014)					
Claim Type	Date of Loss	Date Reported to RM	Description	Department	Division
Auto	11/29/2014	12/09/2014	Employee hit and damaged double mail box made of cast aluminum with Unit 472 after something got in eye. Supervisor had no recommendations as no safety or operational procedures were violated. No injuries reported. (Reported to Safety Committee 1/15/15)	PW	SW
Auto	12/19/2014	12/31/2014	Employee backed Unit 477 into Unit 476. Supervisor recommended employee be constantly aware of his surroundings. No injuries reported. (Reported to Safety Committee 1/15/15)	PW	SW
Auto	12/26/2014	12/30/2014	Employee was responsible for damaging the side mirror of Unit 232 after extending hand and pushing down on the mirror while vehicle was moving through yard area. No injuries reported. (Reported to Safety Committee 1/15/15)	U	FO
Auto	12/27/2014	12/29/2014	While collecting waste, employee hit a parked vehicle with Unit 473. Supervisor indicated driver was too close to the vehicle when he went around it and recommended employee be constantly aware of his surroundings. No injuries reported. (Reported to Safety Committee 1/15/15)	PW	SW
Auto	01/06/2015	01/20/2015	Employee backed Unit 478 into a sign and pole, damaging the sign. Supervisor indicated that due to construction employee had to position vehicle in a different, unfamiliar location and driver could have requested help when backing. Supervisor recommended drivers use more caution due to the amount of construction throughout the city. No injuries reported.(Reported to Safety Committee 2/24/15)	PW	SW
Auto	01/08/2015	01/12/2015	While backing up Unit 25, employee struck and punctured the left front tire on Unit 20. Supervisor recommended using a spotter when repetitive backing of equipment is necessary. No injuries reported. (Reported to Safety Committee 1/15/15)	Airport	N/A
Auto	01/12/2015	02/11/2015	While servicing a dumpster at 1698 Tamiami Trail, employee crushed a 4 yard container. Supervisor indicated damage occurred because employee was moving the truck and placing the container down at the same time; and instructed employee to perform only one action at a time per department policy. No injuries reported. (Reported to Safety Committee 2/24/15)	PW	SW
Auto	01/21/2015	02/11/2015	While emptying Unit 473 container, employee accidently grasped the handle and moved it in the wrong direction, breaking two windshields. Supervisor indicated employee was new and did not have experience with garbage trucks and recommended additional training. No injuries reported. Filed with insurance. (Reported to Safety Committee 2/24/15)	PW	SW
Auto	01/31/2015	02/11/2015	Claimant alleges driver hit mailbox while collecting garbage on the street. Based on pictures, it appears damage was not caused by a City vehicle. (Reported to Safety Committee 2/24/15)	PW	SW

Auto Incidents Reported Since Last Safety Committee Meeting (December 10, 2014)

Claim Type	Date of Loss	Date Reported to RM	Description	Department	Division
Auto	02/02/2015	02/03/2015	As Unit 64 was exiting a private driveway and entered onto the sidewalk a bicyclist struck the front of the patrol vehicle. Supervisor indicated the driveway has a very limited field of view and recommended a mirror placed on the side of the driveway to provide a greater field of vision. Bicyclist received minor scrape and abrasion from impacting the sidewalk and was treated on scene by EMS. Filed with insurance as potential claim. (Reported to Safety Committee 2/24/15)	PD	N/A
Auto	02/04/2015	02/04/2015	Back bumper on driver's side of Unit 258 got caught on an electrical pole guide wire resulting in damage. Supervisor recommended operators park further away from gate. No injuries reported. Filed with insurance. (Reported to Safety Committee 2/24/15)	U	WP
Auto	02/07/2015	02/09/2015	While responding to an emergency call, Unit 153 turned into a driveway and hit a vehicle that had pulled over and stopped damaging both the other vehicle and Unit 153. No injuries reported. Filed with insurance. (Reported to Safety Committee 2/24/15)	FD	N/A
Auto	02/17/2015	03/17/2015	Employee backed Unit 477 into one of the ballards around the fuel tanks. Supervisor indicated due to other vehicles blocking the route, employee could not drive forward and recommended drivers request assistance if needed when backing and to remain award of their surroundings at all times. No injuries reported. (Reported to Safety Committee 3/18/15)	PW	SW
Auto	02/18/2015	02/20/2015	While moving truck into position to empty container, the wind blew the enclosure gate closed and was damaged by Unit 490. Supervisor indicated that although the employee noticed pin that held gate open was not long enough nothing was placed against the gate to ensure it stayed opened; and recommended drivers to note any enclosures where gate pins are inadequate. No injuries reported. (Reported to Safety Committee 3/18/15)	PW	SW
Auto	02/24/2015	03/02/2015	While driving onto the scale at the Jackson Road Transfer Station, employee caught door on the guide rails damaging the fence. Supervisor indicated because employee was training another driver he was seated in the right seat instead of the left causing him to misjudge distance and recommended implementing a policy requiring all collectors to drive using the left side when traveling to and from the landfill, transfer station or shop. No injuries reported. (Reported to Safety Committee 3/17/15)	PW	SW
Auto	02/26/2015	02/26/2015	Another vehicle making a left turn onto Business 41, pulled out in front of and collided with Unit 235. Injuries sustained by City employee. Filed claim with other driver's insurance. (Reported to Safety Committee 3/17/15)	U	FO

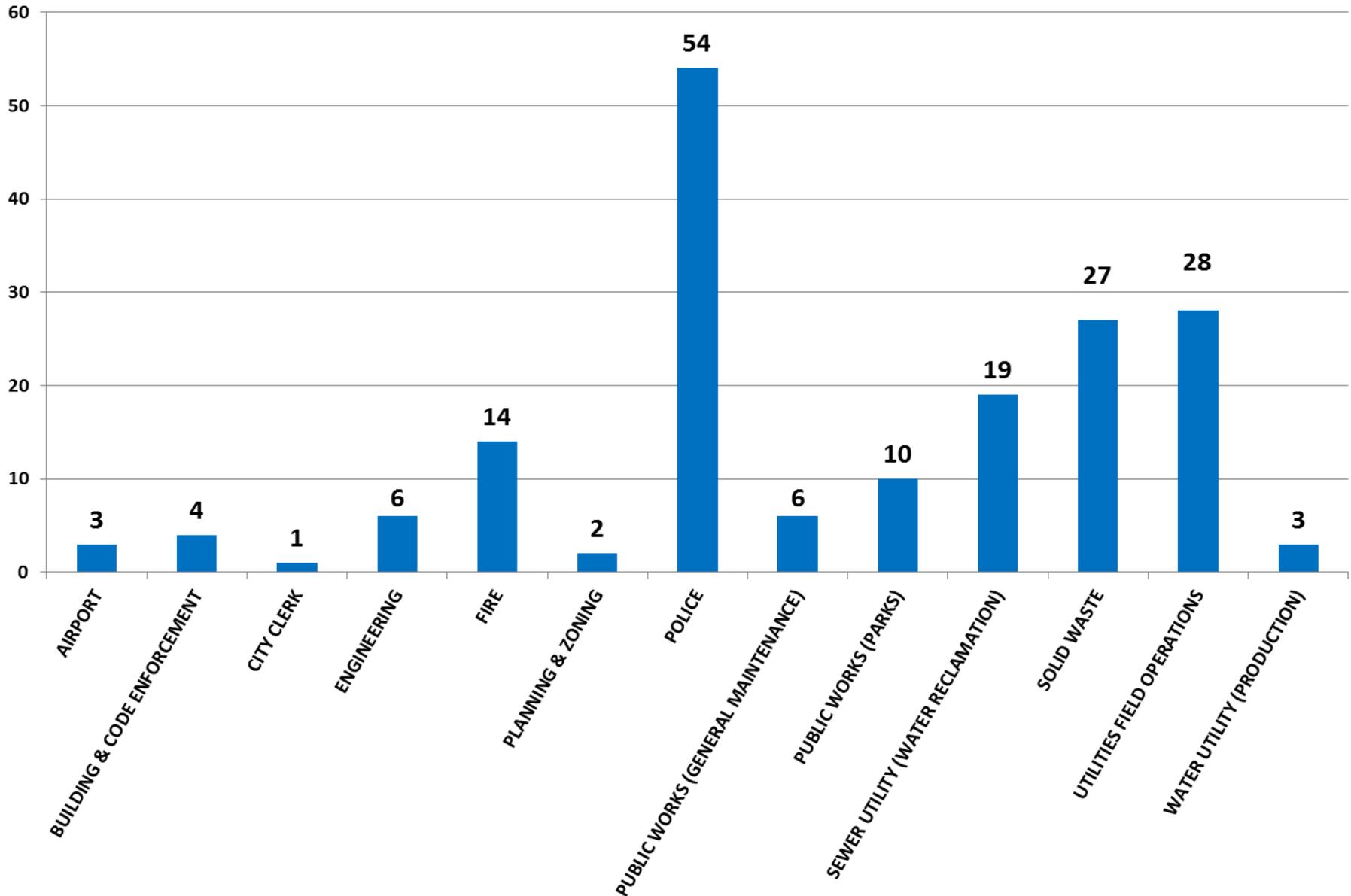
Auto Incidents Reported Since Last Safety Committee Meeting (December 10, 2014)					
Claim Type	Date of Loss	Date Reported to RM	Description	Department	Division
Auto	03/02/2015	03/04/2015	While employee was making a left turn from the southbound lane of Tarpon Center, City vehicle collided with a bicycle in the northbound lane resulting in minor damages to bicycle and scratches on Unit 232. Bicyclist was treated at the scene and released by EMS. Supervisor recommended use of proper eye wear and the use of sun visor to increase visibility as employee stated sun directly in eyes may have contributed to accident. Bicyclist treated at the scene and released by EMS. Filed as potential claim with insurance. (Reported to Safety Committee 3/17/15)	U	FO
Auto	03/14/2015	03/17/2015	While backing up into a parking space, employee struck a yellow pole with the right rear fender of Unit 50 resulting in minor paint transfer/damage to the bumper. Supervisor recommended using more caution when backing to ensure surroundings are clear before moving. No injuries reported. (Reported to Safety Committee 3/17/15)	PD	N/A

City of Venice

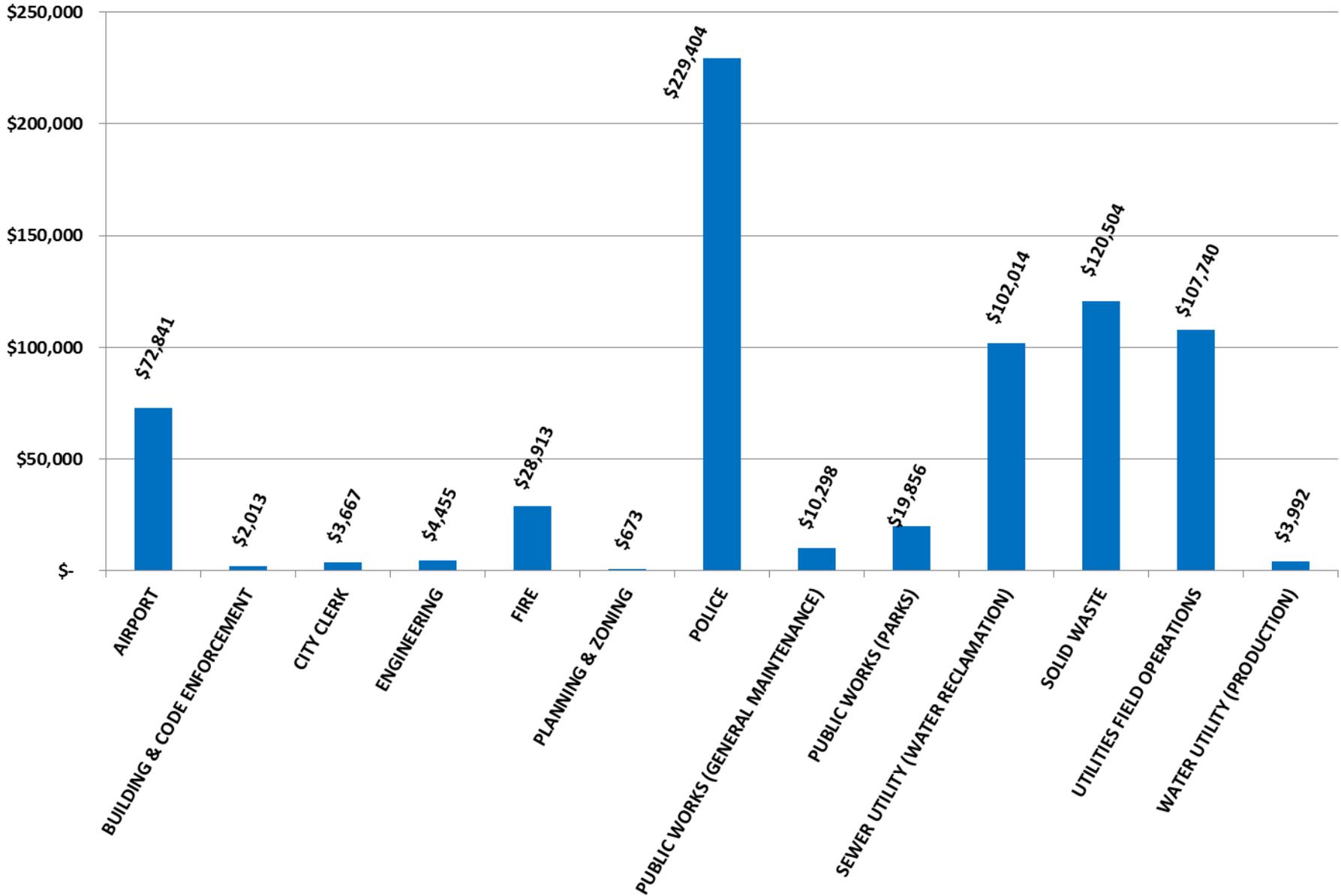
FY2010 - FY2014
Loss Control Summary



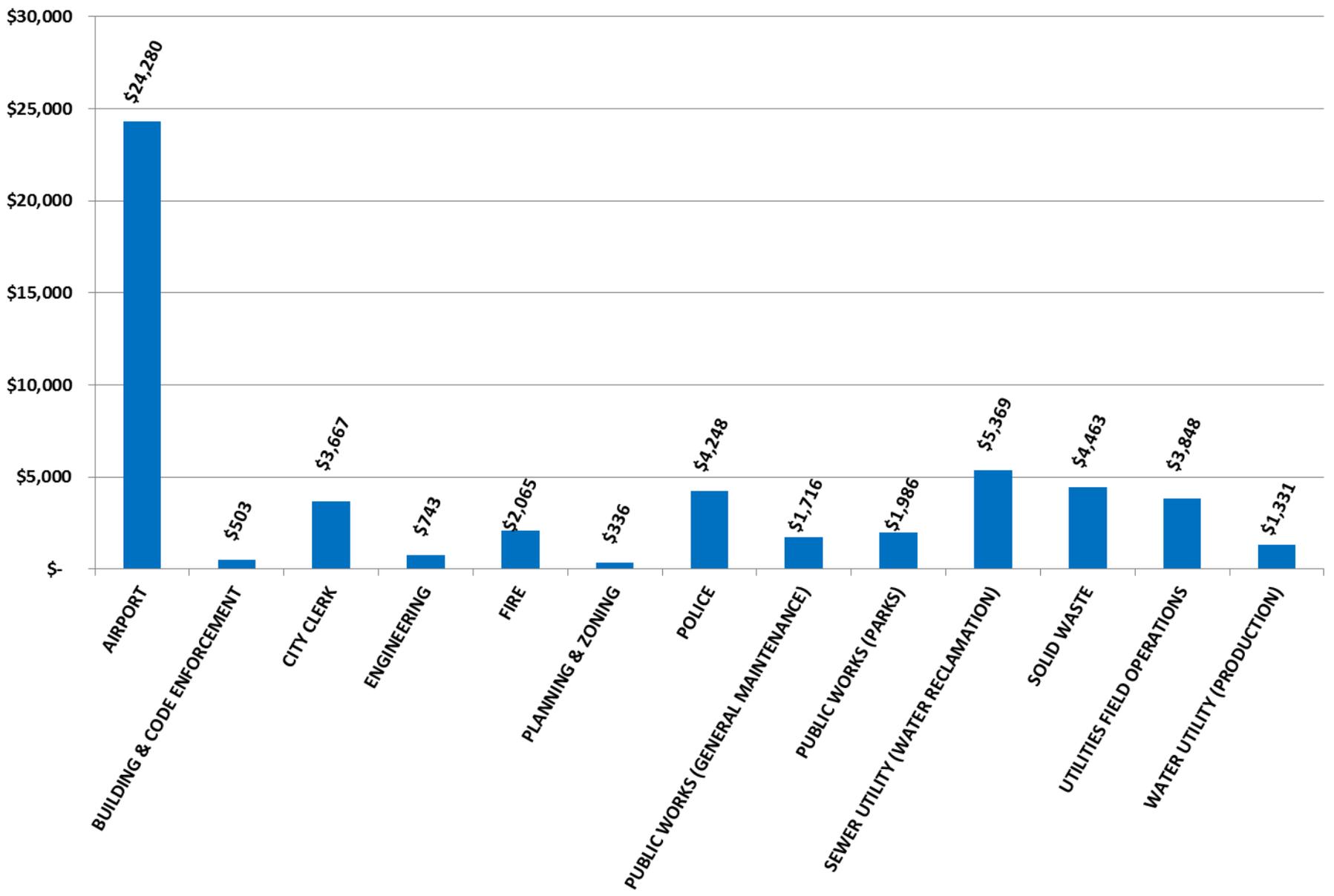
Total Claims by Location FY2010 - FY2014



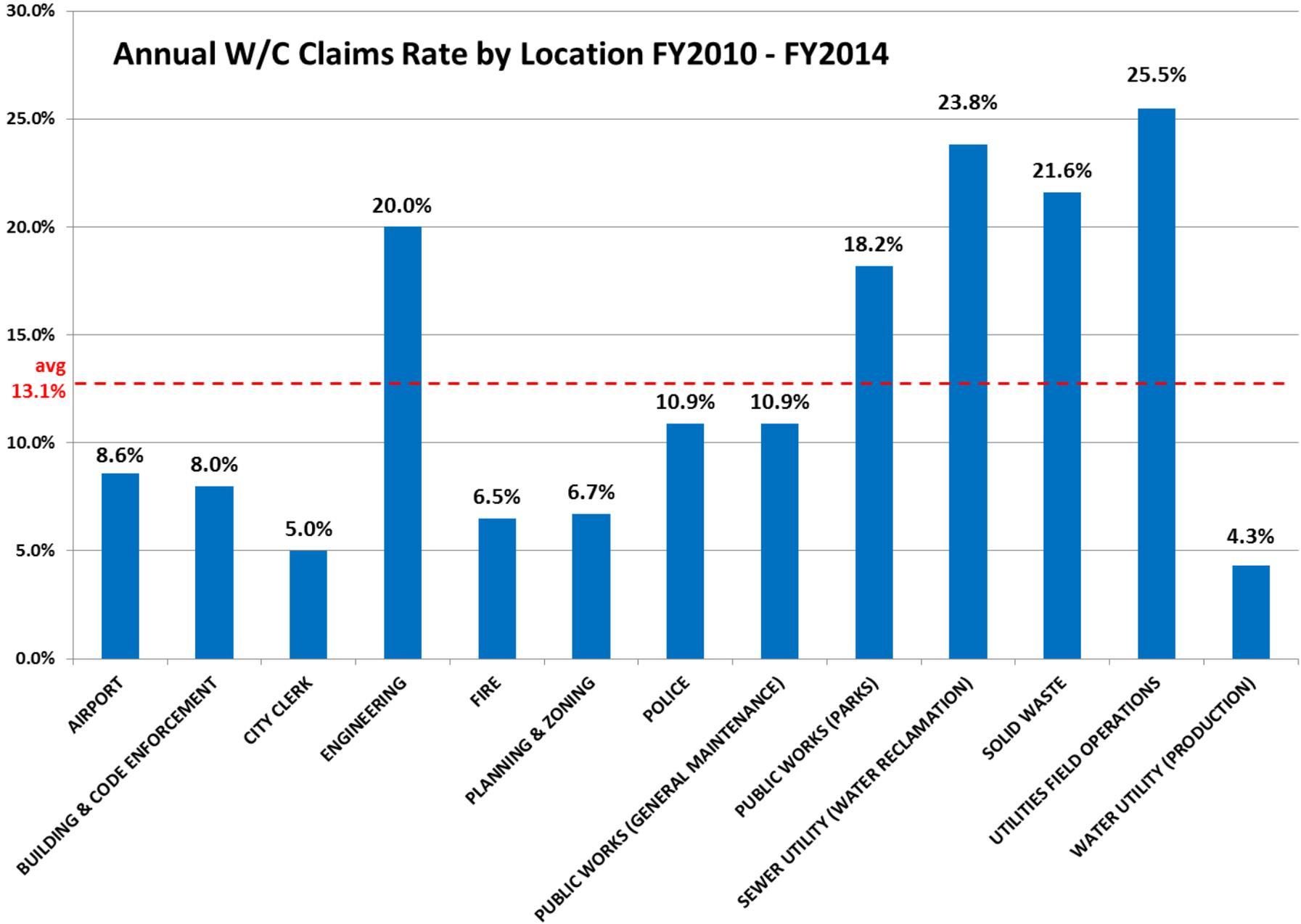
Total Claims Cost by Location FY2010 - FY2014



Average Claims Cost by Location FY2010 - FY2014



Annual W/C Claims Rate by Location FY2010 - FY2014



Average Annual W/C Cost per Employee by Location FY2010 - FY2014

